



Waitakere City Council  
*Te Taiao o Waitakere*

## NOTICE OF INAUGURAL MEETING

# HERITAGE FUND ALLOCATION SUBCOMMITTEE

I hereby give notice that a meeting of the Heritage Fund Allocation Subcommittee will be held on:-

**DATE:** Friday, 17 July 2009 **TIME:** 9.30 am

**MEETING ROOM:** Waitemata Room

**VENUE:** Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.

13 July 2009

Maea Petherick  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8104

### **MEMBERSHIP:**

Councillors JP Lawley, JP (Chairman)  
BA Brady, JP  
PG Mitchell

Alternate AK Corban, OBE, JP

(Quorum 2 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE HERITAGE FUND ALLOCATION SUBCOMMITTEE  
TO BE HELD IN THE WAITEMATA ROOM AT WAITAKERE CENTRAL,  
6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE,  
ON FRIDAY, 17 JULY 2009, COMMENCING AT 9.30 AM**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



**4 HERITAGE FUND ALLOCATIONS 2008/2009**

**GLOSSARY**

Heritage Fund	(HF)
Heritage Fund Allocation Subcommittee	(the Subcommittee)
Culture and Community Committee	(Committee)
Heritage Fund Policy and Guidelines	(Policy and Guidelines)

## EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Heritage Fund Allocation Subcommittee (the Subcommittee) for the allocation of the Heritage Fund (HF) for 2008/2009 and update the Subcommittee on changes to the Heritage Fund Policy and Guidelines (Policy and Guidelines).

Due to the lowering of the maximum grant from \$10,000.00 last year to \$4,000.00 this year, there have been a low number of applications made to the HF 2008/2009. The amount was lowered to make it clear that the HF was not intended to fully fund works, but to provide assistance with the landowner contributing towards the cost of the physical works.

The applications have been for various projects from an oral history of the marae at Massey High School through to a mural for the Mill Cottage and physical works on historical buildings.

## RECOMMENDATIONS

It is recommended that the Heritage Fund Allocation Subcommittee resolve to:

1. **Receive** the Heritage Fund Allocations 2008/2009 report.
2. **Approve** the Heritage Fund Allocations 2008/2009 as outlined in the table below:

Ref No	APPLICANT	AMOUNT APPLIED FOR	AMOUNT RECOMMENDED
43	Huia Settlers Museum Inc	\$ 2,750.00	\$ 2,750.00
44	Lisa Smith	\$ 4,610.00	\$ 4,610.00
45	Falls Hotel Preservation Trust	\$ 3,526.80	\$ 3,526.80
46	St Marks Anglican Church	\$ 4,693.50	\$ 4,693.50
47	C E Hebben	\$ 5,050.00	\$ 5,050.00
48	West Auckland Historical Society	\$ 4,000.00	\$ 4,000.00
49	Henderson Heritage Trust	\$ 7,752.40	\$ 7,752.40
	<b>Totals</b>	<b>\$ 32,382.70</b>	<b>\$ 32,382.70</b>

3. **Agree** to recommend that the Heritage Fund Allocations 2008/2009 be forwarded to the Culture and Community Committee meeting, for confirmation scheduled to be held on 12 August 2009.

## BACKGROUND

1. Waitakere is fortunate to possess a wide range of heritage resources and themes. The Council has funding set aside in the Long Term Council Community Plan for heritage projects. An essential part of Council fulfilling its heritage strategy and action plan is to enable residents in the community to value historic heritage. This outcome is possible through Council providing private landowners, local museums and marae with the assistance that they require restoring and appropriately managing their heritage resources.

2. The HF was established in 2007 and the first round of applications were approved in February 2008. The fund aims to provide assistance to owners of heritage buildings or local museums with an annual turnover of less than \$50,000.00, local marae, owners of heritage trees and archaeological sites. The fund can also be used to refund building consent fees for physical works once these have been completed.
3. The HF opened for applications on 30 October 2008 and closed on 28 November 2008. All owners of heritage features, local museums and marae received a letter from Council advising the availability of the fund and inviting applications. The HF was advertised on Council's website and appeared in the Western leader's public notices section.
4. The Culture and Community Committee (the Committee) appointed the Subcommittee to hear HF applications at its April 2008 meeting, where it was resolved:

*The Culture and Community Committee resolved to:*

1. **Receive** the Heritage Fund - Appointment of Subcommittee report.
2. **Agree** that the Chairman, Councillor Lawley, and Crs Brady and Mitchell as representatives and Cr Corban as alternate be appointed to the Heritage Fund subcommittee."

603/2008

5. In February 2009 a report was presented to the Committee asking for approval of the recommendations made by a Council officer for the allocation of the HF 2008/2009. The Committee deferred the recommendation as the Subcommittee had not met and discussed the applications. The Committee resolved as follows:

*The Culture and Community Committee resolved to:*

**Agree** that Item 5: Heritage Fund Allocation 2008/2009 report be deferred to the Heritage Fund Subcommittee for their consideration, and that the item be reported back to the Culture and Community Committee at the next meeting to be held on Wednesday, 11 March 2009.

105/2009

6. The Council's Principal Advisor: Heritage was on maternity leave from the end of March until early June 2009, delaying the hearing to consider the HF allocations.

## DECISION MAKING

### Issues

- A1-A27
7. Applicants are eligible for funding provided that they supply competitive quotes for the work, the application form is completed and received within the specified timeframe and the application meets the scope of works criteria for funding. All applications received for this financial year were completed within the parameters of works funded by Council or amended to comply with the eligibility criteria. A summary of the applications and an independent assessment are attached at pages A1 to A27.

8. The HF can be used for:
  - a. Education programmes, operational costs and expenses;
  - b. Physical works;
  - c. Refund of building consent fees; and
  - d. Specialist care related to care of artefacts.

#### **Promotion**

9. The following methods were used to advertise and promote the HF:
  - One advertisement in the Western Leader on 30 October 2008;
  - Waitakere City Council website; and
  - Letters sent to all owners of heritage features.
10. Although significant advertising of the HF was undertaken, it is of concern that there were a low number of applications submitted in 2008/2009. Therefore, it is proposed that the HF of \$4,000.00 funding cap be removed with immediate effect to all HF 2008/2009 applications. A further report on this change to the HF policy and guidelines was presented to the Committee at their meeting held on 8 July 2009, and the Subcommittee will be advised of the decision made by the Committee prior to deliberations commencing.

#### **Consideration of Community Views**

11. The community at large is supportive of the HF and its aspirations for the long term preservation of the City's heritage. The fund supports a wide cross-section of the community and provides some tangible support for many groups that would otherwise struggle to find funding for their worthwhile activities.

#### **Preferred Option**

12. The preferred option is for the HF \$4,000.00 funding cap to be removed from the HF policy and guidelines and for the Subcommittee to confirm the allocations made in the recommendations section of the report.

#### **STRATEGIC CONTEXT**

13. Historic Heritage is a matter of national importance under section 6(f) of the Resource Management Act 1991 and Council has a wide range of duties and responsibilities to protect built natural and cultural heritage resources. The Long Term Council Community Plan has nine strategic platforms including "Urban and Rural Villages". The Urban and Rural Villages platform aims to protect and celebrate the City's cultural diversity and heritage work in partnership with the many cultures of the City. It identifies that planning will need to take place for the protection and celebration of all kinds of heritage in the City, for example Maori, industrial and environmental.

#### **CONSULTATION**

14. Consultation has occurred with the applicants for the HF and a peer review of the applications has occurred by an independent heritage consultant. All recommendations are based on heritage best practice.

## RESOURCES

15. There is sufficient resource in the existing HF to approve all the recommended grants. The remainder of the HF for 2008/2009 is \$50,000.00. Any unspent funds will go into savings.
16. The Committee has already made a \$50,000.00 grant in 2008 to the Henderson Heritage Trust for re-roofing the Henderson Railway Station. The re-roofing has been completed.
17. The grant was made in light of the condition of the building and the difficulties encountered by the Henderson Heritage Trust in securing a long term lease from ONTRACK.
18. If the Committee agrees to allocate the applicants the full amount they applied for, the unallocated amount of funding will be \$17,617.30. This amount will go into savings.

## IMPLEMENTATION ISSUES

19. There are no implementation issues associated with this report.

## AUCKLAND COUNCIL - TRANSITION ISSUES

20. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

**Report prepared by:** Alina Wimmer, Principal Advisor: Heritage.

