



Waitakere City Council  
*Te Taiao o Waitakere*

## NOTICE OF MEETING

# FINANCE AND OPERATIONAL PERFORMANCE COMMITTEE

I hereby give notice that a Meeting of the Finance and Operational Performance Committee will be held on:-

**DATE:**        **Tuesday,        13 September 2005**        **TIME:**        **1.00 pm**

**VENUE:**        **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

8 September 2005

Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### **MEMBERSHIP:**

Councillors	JM	Clews, QSO, JP (Chairperson)
	RI	Clow (Deputy Chairperson)
	DQ	Battersby, JP
	PJ	Booth, OBE
	MFP	Chan, JP
	LA	Cooper
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	DE	Gilmour
	PA	Hulse
	JP	Lawley
	VS	Neeson, JP
	CA	Stone

Mayor RA Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE FINANCE AND OPERATIONAL PERFORMANCE  
COMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE,  
LINCOLN, WAITAKERE CITY, ON TUESDAY, 13 SEPTEMBER 2005  
COMMENCING AT 1.00 PM.**

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**AGENDA FOR A MEETING OF THE FINANCE AND OPERATIONAL PERFORMANCE  
COMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE,  
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**PART A - OPENING OF MEETING**

**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 HEARING OF SUBMISSION ON THE COMMUNITY WELLBEING FUND ALLOCATION  
2005/2006**

**PURPOSE OF THE REPORT**

The purpose of the report is to inform the Finance and Operational Performance Committee on the process of assessing applications and allocating funding for the Community Wellbeing Fund.

**BACKGROUND**

The Community Wellbeing Fund provides small sums of money to a wide range of groups in the community, who provide local services and activities on a voluntary or 'not for profit' basis.

Currently, Council allocates around fifty cents per head of population which equates to an amount of \$92,000, of which \$46,000 is allocated to City-wide projects by the Finance and Operational Performance Committee. Each application can be made only once. Each application indicates that the majority of participants for their project/activity come from more than one area and therefore it was not relevant to apply to one Community Board. The maximum amount that can be applied for is \$3,000.

The balance is allocated to each Community Board on a ward population basis.

## STRATEGIC CONTEXT

The Community Wellbeing Fund aligns with Council's Community Assistance Policy with the goal of the Policy being to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to meet local needs. In the Community Wellbeing Fund an applicant must meet one or more of the objectives from the Community Assistance Policy, which helps achieve this strategic goal.

## ISSUES

The number of applications to the City-wide fund has grown considerably this financial year and has put pressure on the fund to meet the needs of the community. The following table details the number of applicants and total amount applied for over the past three years:

Year	Number of applications	Total value of applications
2003	37	\$95,938
2004	37	\$96,959
2005	49	\$122,983

Prior to 2003 the maximum amount that could be applied for to the Community Wellbeing Fund was \$5,000 but due to pressure on the funds at that stage it was reduced to \$3,000 per applicant.

The Finance and Operational Performance Committee has to consider whether it is better to give a reasonable amount of funding to a few selected community groups, or give all the applicants a small amount. There are pros and cons of both methods of allocating funding. Certainly community groups would prefer a more substantial grant, but this would mean many worthwhile organisations getting nothing, whereas most community groups would prefer to have 'something rather than nothing'.

The Community Assistance Administrator has made a recommendation of funding for all eligible groups.

The advertising for this funding round was as follows:

- Western Leader
- Waitakere City News
- Information in Community Assistance Newsletter which goes out to over 1000 community groups
- Six funding workshops
- Internet information
- Application forms in prominent positions at Council venues

## ASSESSMENT PROCESS

### Eligibility

All applications have been screened for eligibility as per the Community Wellbeing Fund Policy. All eligible applications have been put forward to the Finance and Operational Performance Committee for consideration. Those applications that have been found to be not eligible have been contacted to discuss other funding options.

## Priorities

Each application has been preliminarily assessed against the priorities outlined in the Community Wellbeing Fund Policy and from this a recommended amount has been suggested.

## Application Information

A1-A52

The original applications are available for inspection prior to and at the meeting. Attached at pages A1 to A52 is a one page summary of each application. All applications have been sorted from highest to lowest in terms of the number of priorities met. This assessment has been based on the information provided in the application.

## Funding Available

The City-wide fund has 49 eligible applications and a total of \$46,000 to allocate via this scheme. Although the Massey Community Board had insufficient applications to allocated all of its funding and it is expected that they will recommend that the unallocated amount to be transferred to the city-wide fund, which would make the total available for distribution \$46,615. (This will be confirmed after the meeting of the Massey Community Board which meets on 7 September 2005).

## CONCLUSION

There are 49 eligible applications for financial assistance totalling \$122,983 with an amount to allocate of \$46,000. Due to the large number of applications this funding round, the amount that each applicant is likely to receive is considerably less than they have sought. The Finance and Operational Performance Committee needs to decide to either fund a few organisations fully or all of the organisations to some extent.

It is suggested that the Finance and Operational Performance Committee work through the applications in order, making a preliminary allocation on each application. The Committee may then wish to go back and revisit any allocation before coming to a final decision.

## RECOMMENDATIONS

1. That the Community Wellbeing Fund Allocation 2005/2006 report be received.
2. That the Finance and Operational Performance Committee consider applications to the Community Wellbeing Fund and allocate funding as per the process outlined in the report and the following recommended amounts:

Group Name	Amount Requested	Recommended Amount
Chinese New Settlers Services Trust	\$3,000	\$1,670
Waitakere Ethnic Board Inc	\$2,799	\$1,560
Watersafe Auckland Inc.	\$3,000	\$1,675
Karekare Surf Lifesaving Patrol Inc	\$2,134	\$1,020
Secondary School Volunteer Tutor Scheme	\$3,000	\$1,435
United North Piha Lifeguard Services Inc.	\$3,000	\$1,435
Alternatives to Violence Project - Auckland	\$2,568	\$1,125
Bethells Beach Surf Lifesaving Patrol	\$2,000	\$875
Disability Information Waitakere Network	\$1,730	\$755
Friends of Arataki	\$1,770	\$775
Koru Huarahi Trust	\$3,000	\$1,315
Rape Crisis Auckland Inc	\$3,000	\$1,315

Group Name	Amount Requested	Recommended Amount
The Project Hope Foundation	\$3,000	\$1,315
Violence Free Waitakere	\$3,000	\$1,315
Waitakere Anti-Violence Essential Services	\$3,000	\$1,315
Waitakere Association for Gambling Action	\$1,396	\$610
CareLink Trust	\$3,000	\$1,195
NZ Ethnic Social Services Trust	\$2,500	\$995
Somali Concern Refugee & Migrant Organisation	\$3,000	\$1,195
Toroa Preservation Society	\$2,550	\$1,015
Tu Wahine Trust	\$3,000	\$1,195
Character Changing Christian Course	\$2,278	\$815
Crosstown Camping Trust	\$2,977	\$1,065
Foundation for Alcohol & Drug Education (FADE)	\$756	\$270
NZ Ethnic Budgeting Services Trust	\$1,000	\$360
Single Parent Trust	\$2,692	\$965
Stroke Foundation Northern Region Inc	\$3,000	\$1,075
Waitakere Education Sector Trust	\$3,000	\$1,075
Waitakere Grey Power Association Inc	\$3,000	\$1,075
West Auckland Hospice	\$2,500	\$900
West Auckland Neighbourhood Support Inc.	\$3,000	\$1,075
Western Refuge Society Incorporated	\$1,794	\$645
Auckland Observatory & Planetarium Trust Board	\$3,000	\$955
Big Buddy Mentoring Trust	\$2,855	\$910
Family Education Network Auckland	\$2,856	\$910
Grandparents Raising Grandchildren (West Auckland) Inc	\$2,848	\$910
Hearing Dogs for Deaf People NZ	\$1,299	\$415
The Salvation Army - Glen Eden	\$1,080	\$345
Waitakere Abuse & Trauma Counselling Service	\$2,550	\$810
Waitakere Adult Literacy Inc	\$3,000	\$955
Waitakere Restorative Justice Community Group	\$3,000	\$955
Arthritis New Zealand - Northern Region	\$2,028	\$565
CARE Waitakere Trust	\$3,000	\$835
Parent Aid Waitakere Inc.	\$3,000	\$835
Schizophrenia Fellowship Auckland Inc	\$3,000	\$835
SPELD (Auckland) Inc.	\$3,000	\$835
West Auckland Parents Centre	\$1,423	\$400
Antara Association Inc	\$600	\$120
Waitakere Community Outreach	\$3,000	\$600
<b>Total</b>	<b>\$122,983.00</b>	<b>\$46,615</b>

Report prepared by: Jan Brown, Community Assistance Administrator.

