



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

FINANCE AND OPERATIONAL PERFORMANCE COMMITTEE

I hereby give notice that an Ordinary Meeting of the Finance and Operational Performance Committee will be held on:-

DATE: **Thursday, 19 August 2004** **AMENDED** **5.30 pm**
TIME:

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

10 August 2004

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors	JM	Clews, QSO, JP (Chairperson)
	BA	Brady, JP (Deputy Chairperson)
	DQ	Battersby, JP
	RP	Dallow, QPM, JP
	AC	Fenton
	OE	Hoskin, MNZM, JP
	PA	Hulse
	JP	Lawley
	GE	Nash, QSM, JP
	VS	Neeson, JP
	GB	Presland
	GW	Russell, JP
	CA	Stone
	DA	Yates, JP

Mayor Bob Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE FINANCE AND OPERATIONAL
PERFORMANCE COMMITTEE TO BE HELD IN THE CIVIC CENTRE,
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON
THURSDAY, 19 AUGUST 2004 COMMENCING AT 5.30 PM**

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1 APOLOGIES



2 COMMUNITY WELLBEING FUND ALLOCATION 2004/2005

PURPOSE OF THE REPORT

The purpose of the report is to inform the Finance and Operational Performance Committee on the process of assessing applications to the Community Wellbeing Fund.

BACKGROUND

At its meeting on 23 February 2000, Council resolved the following in relation to the allocation process of the Community Wellbeing Fund:

1. *That Council delegate authority to the Community Facilities and Recreation Committee to consider all citywide applications to the Community Wellbeing Fund.*
2. *That the Community Wellbeing Fund be split by assigning \$40,000 to the Community Boards to allocate to local applications and \$40,000 be retained for allocation of city-wide and across ward boundary applications.*
3. *That the \$40,000 assigned to the Community Boards be distributed on a pro-rata population basis.*
4. *That Clause P of the Community Board's Scope and Delegations be amended to read "Assess all applications for assistance, other than city wide applications, from the Community Wellbeing Fund and determine the allocations according to their eligibility and priorities for support".*

373/2000

Following the 2001 election, the delegated authority to consider and make allocations in respect of citywide applications to the Community Wellbeing Fund lies within the jurisdiction of the Finance and Operation Performance Committee, as a result, all citywide applications are heard before this Committee.

Each application can be made only once. Each application indicates that the majority of participants for their project/activity come from more than one area and therefore it was not relevant to apply to one Community Board.

In the 2003/2004 Annual Plan process Council resolved to increase the amount of funding to \$82,000 of which the citywide fund has \$41,000 to allocate in this round.

STRATEGIC CONTEXT

The Community Wellbeing Fund aligns with Council's Community Assistance Policy adopted in 1998. The goal of the Policy is to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to meet local needs. In the Community Wellbeing Fund an applicant must meet one or more of the objectives from the Community Assistance Policy, which helps achieve this strategic goal.

ASSESSMENT PROCESS

Eligibility

All applications have been screened for eligibility in accordance with the Community Wellbeing Fund policy. All eligible applications have been put forward to this Committee for consideration. Those applications that have been found to be not eligible have been contacted to discuss other funding options.

Priorities

Each application has been preliminarily assessed against the priorities outlined in the Community Wellbeing Fund policy.

Application Information

A1-A37

While the original applications are available for inspection prior to and at the meeting, a one-page summary of each application and request is attached at pages A1 to A37. All applications have been sorted from highest to lowest in terms of the number of priorities met. This assessment has been based on the information provided in the application.

It is suggested that the Finance and Operational Performance Committee work through the applications in order, making a preliminary decision as to whether they wish to support or decline each application. Once unsuccessful groups have been identified it is recommended that the Finance and Operational Performance Committee then revisit the allocation and decide whether to accept the recommended amount that will be made by the Community Assistance Administrator before coming to a final decision.

FUNDING AVAILABLE

There are 37 eligible applications to consider for financial assistance with the total amount requested being \$96,959.

The Finance and Operational Performance Committee has \$41,000 to allocate in this round.

CONCLUSION

There are 37 eligible applications for financial assistance totalling \$96,959.00 with an amount to allocate of \$41,000.

In order to streamline the funding allocation process the applications have been sorted from highest to lowest in terms of the number of priorities met.

It is suggested that the Finance and Operational Performance Committee work through the applications in order, making a preliminary decision as to whether they wish to support or decline each application. Once unsuccessful groups have been identified it is recommended that the Committee then revisit the allocation and decide whether to accept the recommended amount that will be made by the Community Assistance Administrator before coming to a final decision.

The Community Assistance Administrator will be present at the meeting to answer questions and assist the Board in the allocation process.

RECOMMENDATIONS

1. That the Community Wellbeing Fund 2004/2005 Allocations report be received.
2. That the Finance and Operational Performance Committee consider applications to the Community Wellbeing Fund and allocate funding as per the process outlined in the Agenda report.

Report prepared by: Jan Brown, Community Assistance Administrator.

