

**MINUTES OF AN ORDINARY MEETING OF THE FINANCE AND OPERATIONAL
PERFORMANCE COMMITTEE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA
AVENUE, LINCOLN, WAITAKERE CITY, ON MONDAY, 7 APRIL 2003
COMMENCING AT 9.30 AM.**

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AVENUE, LINCOLN, WAITAKERE CITY, ON MONDAY, 7 APRIL 2003
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PRESENT: Councillors JM Clews, QSO, JP (Chairperson)
BA Brady, JP (Deputy Chairperson) (from 10.20 am)
DQ Battersby, JP
RP Dallow, QPM, JP (from 10.12 am)
PA Hulse
JP Lawley
GE Nash, JP
VS Neeson, JP
DA Yates, JP

IN ATTENDANCE: Director: Finance
Group Manager Asset Management
Manager: Waikumete Cemetery and Crematorium
City Projects Manager
Urban Design Manager
Leisure Services Manager
Waitakere Online Project Manager
Group Manager: Performance Management
Leisure Services, Project Leader Community Resources
Leisure Projects Leader
Solicitor: M Hieatt
Transportation Engineer: Planning
Chief Management Accountant
Funds Accountant
Mayoral Executive Officer
Committee Secretary: S Simiona

Mr R Maher, Chief Executive, Infrastructure Auckland
Mr R Hill, Chairman, Board of Directors, Infrastructure Auckland
Mr J Robertson, Infrastructure Auckland

1 APOLOGIES

736/2003
MOVED by Cr Neeson, seconded Cr Lawley:

That apologies from Crs Fenton, Hoskin, Presland, Stone and Russell for absence and Crs Brady and Dallow for lateness be received and sustained.

CARRIED

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFIRMATION OF MINUTES

737/2003
MOVED by Cr Neeson, seconded Cr Lawley:

That the minutes of the Ordinary Meeting of the Finance and Operational Performance Committee held on Monday, 10 March 2003, including the Public Excluded minutes, as circulated, be taken as read and now be confirmed.

CARRIED

PART I - PRESENTATION

4 INFRASTRUCTURE AUCKLAND - DRAFT 2003/2004 ANNUAL PLAN / LONG TERM FUNDING PLAN

Mr John Robertson, Chairman of the Board of Directors Infrastructure Auckland, Chief Executive Officer, Mr Richard Maher and Mr Roger Hill presented Infrastructure Auckland's draft 2003/2004 Annual Plan / Long Term Funding Plan to the Committee.

738/2003

MOVED by Cr Hulse, seconded Cr Yates:

That the information be received.

CARRIED

PART II - PROPERTY

5 UPDATE ON OPOU ROAD HALL, FRENCH BAY

10.12 am Cr Dallow entered the meeting and tendered his apologies for lateness.

739/2003

MOVED by Cr Nash, seconded Cr Neeson:

1. That the recommendation from the New Lynn Community Board to defer any decision on the Opo Road Hall in French Bay be endorsed, and that a progress report on fundraising by the Titirangi Orpheus Sea Scouts Group to repair the Opo Road Hall be brought back to the Finance and Operational Performance Committee in six months time.
2. That the resolution be forwarded to the New Lynn Community Board for their information.

CARRIED

6 DECLARATION OF LAND IN HENDERSON TOWN CENTRE TO BE SERVICE LANE

10.20 am Cr Brady entered the meeting.

740/2003

MOVED by Cr Nash, seconded Cr Yates:

1. That the information be received.
2. That it be recommended to Council that the Minister of Lands be requested to declare Lots 4 and 3 Deposited Plan 85296 to be a service lane pursuant to Section 114 of the Public Works Act 1981.

CARRIED

7 SUPPORTING HENDERSON URBAN STRATEGY INITIATIVES

741/2003

MOVED by Cr Yates, seconded Cr Nash:

1. That the information be received.
2. That, once the concept design for the Civic Centre and associated carparking is finalised, the Chief Executive prepare a report to recommend the transfer to Waitakere Properties Limited, under Deed Of Trust, of the residual area of the site (being that area of PT LOT 1 DP 60584 not required for the Civic Centre project).
3. That the Chief Executive prepare a report for the next Council meeting, recommending the transfer to Waitakere Properties Limited, under Deed Of Trust, of the carpark areas along the Oratia Stream and at the Falls Hotel (being parts or all of PT LOT 7 DP 1467 REC RES, LOT 2 DP 21809, LOT 1 DP 21809, PT LOT 3A DP 7645, LOT 1A DP 7645, and LOTS 1-4 DP 24633), and subject to any legal requirements under the Resource Management, Public Works or Reserves Acts.
4. That notice of the above transfer proposals be advertised in the newspaper 14 days in advance of the meetings at which they will be considered.
5. That the Chief Executive instruct Waitakere Properties Limited to prepare proposals for the mixed-use development of the carpark areas, and to investigate potential commercial tenancies for the new Library, Civic Centre and carpark buildings.
6. That the District Plan rules, particularly those relating to frontage controls and carparking provision, be examined to ensure that they are aligned with the concept plans for Henderson and with Council's urban strategy generally.

CARRIED

NOTE: Pursuant to Standing Order 32.11 Cr Neeson requested that her vote against the motion be recorded.

PART III - LEGAL AND CONSTITUTIONAL

8 AFFIXATION OF COMMON SEAL

742/2003

MOVED by Cr Dallow, seconded Cr Yates:

1. That the information be received.
2. That the action taken in affixing the Common Seal on the documents as set out in the agenda report be adopted.

CARRIED

PART IV - FINANCE

9 WAIKUMETE CEMETERY AND CREMATORIUM PROPOSED FEE STRUCTURE

743/2003

MOVED by Cr Dallow, seconded Cr Battersby:

1. That the information be received.
2. That it be recommended to Council that the following fees be set for Swanson Cemetery, Waikumete Cemetery, including Urupa and Cremation services to be effective from 1 May 2003, as follows:

SWANSON CEMETERY, WAIKUMETE CEMETERY INCLUDING URUPA AND CREMATION SERVICE FEES		
	Item	Fees
Hebrew (<i>includes Liberal Hebrew</i>)	Plot purchase	\$1,600
	Digging fee	\$680
Muslim (<i>includes Liberal Muslim</i>)	Plot purchase	\$1,890
	Digging fee	\$820
Plots	Swanson	\$1,370
	Lawn - Waikumete and Urupa	\$1,370
	Berm - Waikumete	\$1,600
	East Berm - Waikumete	\$3,000
Cremation	Cremation only	\$240
	Chapel Hire	\$150
	Full Service	\$390
	Saturday am	\$450
	Saturday pm	\$555
	Ash Interment	\$126
Digging Swanson, Waikumete and Urupa	Interment single depth	\$550
	Double depth	\$680
	Additional Fee for Saturday am	\$210
	Additional Fee for Saturday pm	\$315
Miscellaneous	RSA maintenance fee	\$170
	Disinterment	\$2,000
	Mausoleum Site	\$9,450
	Monumental fee	\$30

CARRIED

10 POWER UNDERGROUNDING

744/2003

MOVED by Cr Battersby, seconded Cr Brady:

1. That the information be received.
2. That expenditure of the Waitemata Electricity Trust funds for power undergrounding for the following projects be approved:

Project	Estimated Cost \$
Great North Road – Sabulite Road to Hepburn Road	600,000
Various Power Lines obstructions to transportation	600,000
Te Atatu Road – Edmonton Road to Bridge Avenue	1,320,000
Edmonton Road – Alderman Drive to Bosnyak Drive	1,352,000
West Coast Road – Westward Ho to Janet Clews Place	680,000
West Coast Road – Karimu Stream to Shaw Road	396,000
TOTAL	4,948,000

CARRIED

11 HENDERSON CREEK AND PROJECT TWIN STREAMS - FINANCIAL ISSUES

745/2003

MOVED by Cr Brady, seconded Cr Yates:

1. That the information be received.
2. That stormwater quantity mitigation financial contributions be imposed in the Opanuku catchment and in the Oratia catchment as follows:

Development Type	Contribution Requirement
Foothills Lots	\$5,939/ lot
Residential Lots	\$2,673/ lot
Medium Density Units	\$1,485/ unit
Commercial/ Industrial Development	\$9.90/m ² of impermeable coverage

Oratia Stream Financial Contributions

Development Type	Contribution Requirement
Foothills Lots	\$8,376/lot
Residential Lots	\$3,769/lot
Medium Density Units	\$2,094/unit
Commercial/ Industrial Development	\$13.96/m ² of impermeable coverage

Opanuku Stream Financial Contributions

Note that the contributions are GST exclusive.

3. That if impermeable coverage is less than the standard, then the contribution would be reduced accordingly. This will encourage developers to minimise the amount of impermeable surface, thus also minimising potential stormwater effects.
4. That the contributions be reviewed on a regular basis to ensure that income derived from contributions is equivalent to expenditure profiles.
5. That resolutions 2111/2001 and 403/2002 be rescinded.
6. That the Chief Executive be authorised to transfer all costs associated with Project Twin Streams to a self funding account and that expenditure and budget for 2002/2003 be declared as surplus.
7. That it be recommended to Council to accept any funding grant offered by Infrastructure Auckland for Henderson Creek: Project Twin Streams South Henderson Riparian Planting stormwater application.
8. That it be recommended to Council to accept any funding grant offered by Infrastructure Auckland for Henderson Creek: Project Twin Streams Pixie Streams.
9. That it be recommended to Council to accept any funding grant offered by Infrastructure Auckland for Henderson Creek: Project Twin Streams Waikumete (Area 3); Riparian Planting.
10. That it be recommended to Council to accept any funding grant offered by Infrastructure Auckland for Henderson Creek: Project Twin Streams Lower Oratia (Area 2); Riparian Planting.
11. That it be recommended to Council to accept any funding grant offered by Infrastructure Auckland for Henderson Creek: Project Twin Streams Swanson Stream Riparian Planting.
12. That the Chief Executive be authorised to sign all necessary documentation associated with Infrastructure Auckland stormwater grants for the Henderson Creek catchment.
13. That a further report be submitted to the Finance and Operational Performance Committee on the financial impact of Infrastructure Auckland funding on the scope of Project Twin Streams.

CARRIED

12 CLUB DEVELOPMENT FUND

746/2003

MOVED by Cr Nash, seconded Cr Dallow:

1. That the information be received.
2. That the Finance and Operational Performance Committee approve a grant of \$8,000 from the Club Development Fund to the Ken Maunder Sports Complex Group.

CARRIED

13 STATUS OF SPECIAL FUNDS

747/2003

MOVED by Cr Nash, seconded Cr Yates:

That the information be received.

CARRIED

14 OPERATING AND CAPITAL EXPENDITURE SUMMARIES

748/2003

MOVED by Cr Nash, seconded Cr Dallow:

That the information be received.

CARRIED

15 BORROWING AND INVESTMENT REPORT

749/2003

MOVED by Cr Dallow, seconded Cr Lawley:

That the information be received.

CARRIED

16 PAYMENTS FOR APPROVAL

750/2003

MOVED by Cr Dallow, seconded Cr Lawley:

That the information be received and that the contracts let, and the payments made, be approved.

CARRIED

17 ADDITIONAL LOAN GUARANTEE FACILITY ORATIA UNITED ASSOCIATION FOOTBALL CLUB

751/2003

MOVED by Cr Neeson, seconded Cr Lawley:

1. That the information be received.
2. That a loan guarantee to the Oratia United Association Football Club be approved to a maximum of \$85,000 subject to the review and acceptance of further financial information to be supplied to the Director: Finance and that the guarantee term be for a period of 10 years.

CARRIED

FIRE ALARM ALERT

- 11.00 am The meeting was interrupted by the fire alarm sounding and the need for the Committee to vacate the Council Chamber and assemble at the designated assembly location outside in the Civic Centre grounds.
- 11.08 am The Fire Brigade gave the all clear to come back into the Civic Centre.
- 11.10 am The meeting resumed. Cr Hulse was not present.

PART V - GENERAL

18 SPORT WAITAKERE - SIX MONTH REPORT

11.12 am Cr Yates left the meeting.

752/2003
MOVED by Cr Battersby, seconded Cr Lawley:

That the information be received.

CARRIED

11.13 am Cr Yates returned to the meeting.

19 SIX MONTH PERFORMANCE OF THE WAITAKERE CITY RECREATION CENTRES

753/2003
MOVED by Cr Nash, seconded Cr Neeson:

That the information be received.

CARRIED

20 WASTEWATER CONTRACT NEGOTIATIONS BETWEEN WAITAKERE CITY COUNCIL AND WATERCARE SERVICES LIMITED

754/2003
MOVED by Cr Yates, seconded Cr Nash:

1. That the information be received.
2. That further reports on this matter be submitted to the Finance and Operational Performance Committee in order to consider the implications of a proposed bulk wastewater contract with Watercare Services Limited.

CARRIED

21 WATER STRATEGY - WATER CONSERVATION PROGRAMME

755/2003

MOVED by Cr Battersby, seconded Cr Yates:

1. That the information be received.
2. That the 2002/2003 water demand management programme as set out in this report be approved.
3. That the Group Manager Asset Management be delegated authority to implement the 2002/2003 water demand management programme.
4. That authority be given to discuss with the Eco Matters Trust the delivery of future water demand management programmes and that the outcome of such discussions be referred back to the Finance and Operations Performance Committee for its consideration.

CARRIED

22 COUNCIL ROLE IN FUNDING INFORMATION COMMUNICATIONS TECHNOLOGY INFRASTRUCTURE PROVISION

11.20 am Cr Hulse returned to the meeting.

756/2003

MOVED by Cr Dallow, seconded Cr Yates:

1. That the information be received.
2. That the following approach towards potential Council investment in ensuring the provision of Information Communications Technology infrastructure be approved:
 - a) Council continues to develop and strengthen relationship with Information Communication Technology investors and service providers to actively facilitate appropriate service provision within Waitakere City.
 - b) Council utilises it's regulatory powers to ensure collaborative planning and implementation of current and future service provision between all utility operators and investors.
 - c) Direct Council investment in the provision of conduits for Information Communications Technology infrastructure (either on its own or in partnership) should only be considered where a transparent analysis demonstrates that:
 - Council has not been able to get other parties to invest
 - Council investment would enable one or more of its strategic urban form objectives to be achieved in this particular priority location that would not otherwise occur
 - There is a business case that demonstrates an appropriate risk-adjusted rate of return on the investment

CARRIED

PART VI - SUBCOMMITTEE REPORTS

23 EMERGENCY SERVICES SPECIAL COMMITTEE

757/2003

MOVED by Cr Dallow, seconded Cr Lawley:

That the Ordinary Meeting report of the Emergency Services Special Committee held on Tuesday, 1 April be received.

CARRIED

24 REGIONAL ARTS AND CULTURE FUNDING ALLOCATION SUBCOMMITTEE

758/2003

MOVED by Cr Dallow, seconded Cr Lawley:

That the Special Meeting report of the Regional Arts and Culture Funding Allocation Subcommittee held on Wednesday, 5 March 2003 be received.

CARRIED

25 TENDERS SUBCOMMITTEE

759/2003

MOVED by Cr Dallow, seconded Cr Lawley:

That the Ordinary Meeting report of the Tenders Subcommittee held on Friday, 7 March 2003 and Friday, 21 March 2003 be received.

CARRIED

11.20 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF THE
FINANCE AND OPERATIONAL PERFORMANCE
COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....