

APPENDIX A

Recovery Preparedness Implementation Plan (RPIP): 2008/2009 – 2010/2011

1. INTRODUCTION

This three-year Recovery Preparedness Implementation Plan (RPIP) aims to ensure that appropriate levels of awareness, learning and development and experience are achieved by the WCC Recovery Manager, Alternate Recovery Managers and those who are likely to be involved in Recovery processes following a disaster event.

2. Purpose

Phase 1 (2008/2009): aims to establish the role and structure required for the Recovery Managers to manage the Recovery phase of a disaster.

Phase 2 (2009/2010): will focus on the work underway by the Council, the ACDEM Group and Government Agencies on Community Outcomes, the Council Long Term Council Community Plan and hazard plans in relation to recovery requirements.

Phase 3 (2010/2011): will focus on updating the Recovery Plan and the Recovery Emergency Operating Procedure to ensure alignment with other Plans and developments in technology and processes.

A Recovery Exercise Programme that includes a minimum of one exercise per annum (but preferably two) will be developed for the 3-year period. The programme will also consider the establishment of an annual recovery workshop / forum to update Recovery staff on emerging practices and learnings.

Expected Benefits

- To enable the community to recover from a disaster.
- That all recovery decisions are balanced to the consequences of an event.
- Integrated planning is carried out, and communication links are formed, between the key stakeholders.
- That both WCC and the ACDEM Group has the capacity and capability to manage the recovery phase of any disaster
- Clear recovery structures are in place to efficiently and effectively undertake recovery functions for any event.

Scope

- Identify potential recovery consequences of an event from the hazards across the psychological, community, economic, reconstruction of infrastructure and environmental dimensions. The process involves examining the shared goals and objectives of various key stakeholders who have an interest in the recovery planning process and link into the Auckland Regional Council's, Auckland City Council's, Waitakere City Council's, North Shore City Council's, and Rodney District Council's: "Community Outcomes", "Long Term Council Community Plans", and the "Auckland Region Growth Strategy", utilising the auspices of the Auckland Regional Growth Forum to work with the main agencies involved.
- Auckland Engineering Lifelines Group (AELG) has examined the Hazards in the region and the recovery consequences will need to have been examined.
- Work through a process of needs analysis by establishing top-level principles against which all recovery decisions are considered and balance potential recovery solutions to the consequences of an event.
- Plan for needs delivery by carrying out inter agency planning to identify gaps in resources, facilities or capacity.
- Refine survey and assessment tools for likely events in Waitakere City.
- Develop local Guidelines on setting up and managing Task Force Green.
- Develop Guidelines for setting up and administering a Mayoral Fund.
- Align planning with any amendments to the Auckland Region CDEM Group Plan G105 Recovery Organisation, Roles and Functions (October 2005).

Links to other projects

Group Financial Plan

Group Logistic Plan

Group Information and Media Management Plan

Group EOC Structure, Staffing and Operations Procedures

WCC and other agencies' Business Continuity Plans

WCC's Annual Plan / Report and LONG TERM COUNCIL COMMUNITY PLAN

Timeline

Phase 1: to July 2009 - establishment

Phase 2: to July 2010 – analysis and further development

Phase 3: to July 2011 – review / update

Project Team

~~Recovery Manager / Alternates: Alan Tressider, John Schermbrucker, Martin Glover~~

Chair - Recovery Management Group Sub-Committee: Social Recovery: Karl Nuttall
(Tony Rae to be Deputy Chair / member – t.b.c.)

Chair - Recovery Management Group Sub-Committee: Economic Recovery: Steve Wilcox
(John Wadsworth, Enterprise Waitakere, to be Deputy Chair / member – t.b.c.)

Chair - Recovery Management Group Sub-Committee: Environmental Recovery: Erin Shields

Chair - Recovery Management Group Sub-Committee: Physical Recovery: Tony Miguel
(membership to include Ramiz Iskander and Michael Campbell)

Communications Representative: Dai Bindoff

Finance Representative: Alec Third

Manager – Emergency Management : Bill Morley (ex officio)

Administration representative to arrange updating of documentation / posting onto
Intranet: t.b.c.

Reporting

Executive Group

WCC Emergency Services Committee / WCC

Group Recovery Manager

Auckland CDEM Group Executive Manager

Recovery Work Programme 2008/2009 – 2010/2011

Phase 1 (2008/2009)	Establish WCC Recovery Managers Forum, with an updated contact list of all members. Define forum agenda
	Review roles and structures and assign sub-projects, with report back to 3 meetings per annum (Chaired by Recovery Manager or Alternate RM in his absence).
	Review work that is underway within WCC, the ACDEM Group and Government Agencies on Community Outcomes, the Council Long Term Council Community Plan and hazard plans. Identify Recovery issues from a strategic perspective that need to be included in Recovery planning.
	Identify elements required for professional development and how those elements should be delivered
	Recovery desk top Exercise
Phase 2 (2009/2010)	In conjunction with the Auckland Civil Defence Emergency Management Group, hold a one-day workshop for Recovery Managers with a focus on local planning and delivery of recovery functions.
	On-going development and implementation of a programme of professional development for Recovery Team members.
	Develop and implement a programme of professional development for recovery personnel. This will include a review of Recovery aspects of Exercises held Nationally, regionally and locally.
	Continue to convene the WCC Recovery Managers Forum and support professional development, planning, knowledge sharing, and recovery leadership.
	Review all recovery targets and actions from the Group Plan to identify gaps, and programme work required to implement the actions and targets.
	Review the requirements for the Recovery Plan and REOP in terms of updating the brief and setting plans to implement it.
	Recovery Exercises
Phase 3 (2010/2011)	Develop and deliver an induction workshop for elected representatives to be delivered as part of the 2010 post election programme.
	Continue to convene the WCC Recovery Managers Forum and support professional development, planning, knowledge sharing, and recovery leadership.
	Review all targets and actions from the Group Plan to identify gaps, and programme work required to implement the actions and targets.

A4

	Review the requirements for the Recovery Plan and REOP in terms of updating the brief and setting plans to implement it.
	Recovery Exercises