

**MINUTES OF AN ORDINARY MEETING OF THE EMERGENCY SERVICES SPECIAL  
COMMITTEE HELD IN THE CIVIL DEFENCE HEADQUARTERS,  
7 ELCOAT AVENUE, HENDERSON, WAITAKERE CITY, ON  
TUESDAY, 3 AUGUST 2004, COMMENCING AT 9.31 AM.**

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**PRESENT:** Councillors DQ Battersby, JP (Chairperson)  
GW Russell, JP

**IN ATTENDANCE:** Director: Corporate and Civic Services  
Manager: Emergency Management  
Principal Rural Fire Officer  
Emergency Management Officer  
Committee Secretary: S Simiona

**1 APOLOGIES**

1357/2004

MOVED by Cr Battersby, seconded Cr Russell:

That apologies from Crs Dallow, Fenton and Neeson for absence be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

1358/2004

MOVED by Cr Battersby, seconded Cr Russell:

That the minutes of the Ordinary Meeting of the Emergency Services Special Committee held on Tuesday, 1 June 2004, as circulated, be taken as read and now be confirmed.

**CARRIED**

**4 EMERGENCY MANAGEMENT UPDATE**

1359/2004

MOVED by Cr Battersby, seconded Cr Russell:

1. That the Emergency Management Update report be received.
2. That the Emergency Services Special Committee endorses the North West Zone Memorandum of Understanding for signature.

**CARRIED**

10.02 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

**CONFIRMED AS A TRUE RECORD.**

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE:**.....