



**AGENDA FOR A MEETING OF THE CULTURE AND COMMUNITY COMMITTEE TO BE  
HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON  
VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY,  
14 OCTOBER 2009, COMMENCING AT 9.30 AM**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A (7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



**4 CONFIRMATION OF MINUTES**

Meeting Minutes - Wednesday, 9 September 2009

**RECOMMENDATION**

It is recommended that the Culture and Community Committee resolve to:

**Receive** the minutes of the meeting of the Culture and Community Committee held on Wednesday, 9 September 2009, as circulated, and that they be taken as read and now be confirmed.



## 5 PRESENTATIONS

### A WAITAKERE PACIFIC BOARD - SHARED WORK PROGRAMME

Representatives from the Waitakere Pacific Board will make a presentation to the Culture and Community Committee on its progress against actions in the Shared Work Programme over the last three months.

### B WAITAKERE ETHNIC BOARD - SHARED WORK PROGRAMME

Representatives from the Waitakere Ethnic Board, as part of the commitments in its Community Partnering Agreement with the Council, will make a presentation to the Culture and Community Committee on its progress against actions in the Shared Work Programme.



## 6 PIHA LIBRARY

### **GLOSSARY**

Memorandum of Understanding	(MOU)
Piha Community Library	(Piha Library)
Piha Community Library Management Committee	(Management Committee)

### **EXECUTIVE SUMMARY**

The purpose of this report is to seek the approval of the Culture and Community Committee to respond to two requests from the Piha Community Library Management Committee (Management Committee). The first request is that the Council enter into a Memorandum of Understanding (MOU) with the Management Committee. The second request is that the Council either; provide additional grant funding to the Piha Community Library (Piha Library) or permits the use of portion of the current level of grant funding for them to employ a part-time administrator.

### **RECOMMENDATIONS**

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Piha Library report.
2. **Agree** that the Piha Community Library Management Committee is able to use an appropriate sum from the existing grant funding provided by the Council for them to employ a part-time administrator.
3. **Approve** the development of a Memorandum of Understanding between the Council and the Piha Community Library Management Committee and that the Group Manager: Library and Information Services be directed to undertake this work.

### **BACKGROUND**

#### **Piha Library History**

1. The Piha Library was founded under the auspices of the Country Women's Institute as a volunteer library in 1959 with support from the National Library of New Zealand's, Country Library Service. The Waitemata County Council also provided small loans of books.

2. In 1975 the National Library of New Zealand withdrew the Country Library Service and Waitemata County Council assumed the responsibility for supplying the bulk loans which consisted of 180 titles changed three times a year. Around that time the library occupied an Auckland Regional Council implement shed which it shared with the Post Office, this was previously a Council owned bus shelter.
3. In 1983 the loans of books to the Piha Library was expanded and was supplied from the stocks of Glen Eden Library.
4. A grant of \$1,500 to the Piha Library was instituted in 1989. This grant was for the purchase of books. This amount has steadily risen and in the current financial year a sum of \$20,000 was allocated to the Piha Library.
5. In 1999, after many years of planning and fund-raising, a purpose designed library was constructed on the Piha Domain and opened to the public. However, after ten years of operation the collections and services are outgrowing the building and the Management Committee is again fund-raising with the intention of extending the existing library on its current site.

## DECISION MAKING

### Issues

#### Memorandum of Understanding

6. Although Waitakere Library and Information Services and its predecessors have had a long standing relationship with the Piha Library, at no point in the past has this relationship been formalised. On 20 July 2009 the Piha Library Manager wrote about her concerns for the continuation of the funding and support in the process of transition to the new Auckland Council. She wrote; *"While we are not sure that this MOU will ensure a future commitment in the new structure, we feel it would be helpful should we encounter any difficulties in setting up an arrangement with the new authority."*
7. Any MOU document that is developed will state that it does not commit the future Auckland Council to any support either financial or otherwise, or impose constraints on the transition process. The MOU will contain statements of the community value of the Piha Library and the key role that it plays in the provision of library services to Waitakere residents in the Piha, Anawhata and Karekare areas; where there is no direct service provision from the Council funded Waitakere Library.

#### Employment of an Administrator

8. The Piha Library has a group of enthusiastic and committed volunteers headed by the Library Manager. These volunteers operate the library and provide services to the library members. With the exception of using the staff from the acquisitions department in the Waitakere Central Library to purchase books on their behalf, no other professional staffing resource is provided by Waitakere Library. Using their own Library Management System software hosted on a PC within the library, the Piha Library volunteer staff undertakes all of the cataloguing and processing and circulation management.

9. The membership and usage of the Piha Library has been steadily growing. Current membership stands at over 1,000 and the book issues average 500-600 per month. This has prompted the Piha Library Manager to write a letter on the 20 July 2009 stating; *“the continued growth of our library has meant that the workload on the volunteers has increased greatly and we are finding that the task of maintaining our standards in the provision of a library services to Piha, Karekare and Ananwhata is stretching resources fairly seriously. In recent times we have come to realize that the library is sufficiently busy to warrant the employment of a part-time assistant to undertake some of the administrative work entailed in providing a library service.”* Although the Management Committee is able to raise capital funds to build and extend the library building and the income that they generate is sufficient to meet the normal expenditure of building maintenance and service provision they cannot afford the cost of employing staff.

### Options Identified

10. With the issue of the MOU there are three possible options:
- a) To defer the development of an MOU with the Piha Library until after the transition to the Auckland Council.
  - b) To develop an MOU with the Piha Library as they have requested.
  - c) To write a letter in acknowledgment of the long history of the relationship with Piha Library and make a statement of support for the continuation of the Piha Library into the future.
11. With the issue of financial support for the employment of a part-time administrator there are three possible options:
- a) To support the request for the employment of a part-time administrator and approve additional funding through the Annual Plan process in the 2010/2011 financial year.
  - b) To support the request for the employment of a part-time administrator and approve that the funding for this staff member be taken from the existing annual grant.
  - c) To decline the request to fund a part-time administrator position, either from additional funding or from the existing grant.

### Assessment of Options

12. Of the three options that have been outlined in this report to address the request to establish an MOU between the Management Committee and the Council:
- a) This option is the least risk but fails to address the issues that the Piha Library Manager has raised in seeking a formal documented acknowledgment of support.
  - b) and c - both options are similar and the difference is a simply a matter of the format of the document the Council wishes to use to indicate its support. Piha Library has indicated that either option is acceptable to them.
13. Of the three options that have been outlined in the report to address the request to appoint a paid part-time administrator to the staff:
- a) This option will involve additional funding being approved through the Annual Plan 2010/2011 process. This funding will also be a minor variation to the amount allocated within the Long Term Council Community Plan 2009-2019. This is Piha Library's preferred option.

- b) This option will provide the benefits that Piha Library is seeking and will enable them to improve their service to the community at no additional cost to Council. Piha Library has stated that they can accept this option as their need for staff outweighs the need for book stock.
- c) This option will provide no service benefits to the Piha, Karekare and Anawhata residents and will fail to address the issues that the Piha Library Manager has raised.

### Consideration of Community Views

14. In addition to the letter received from the Piha Library Manager a meeting was held with the Management Committee and volunteer staff of the Piha Library to discuss the issues raised by the Piha Library Manager. No wider community consultation has been held.

### Preferred Option

15. The preferred option in the issue of a formalised document of relationship between the Management Committee and the Council is to develop an MOU between both parties as this achieves the benefits sought by the Piha Library.
16. The preferred option in the issue of providing support to the Piha Library for them to be able to appoint a part-time administrator, is to approve the use of a portion of the existing annual grant for them to use as a wage to the administrator. This provides the benefits sought by the Piha Library at no additional cost to the Council.

### STRATEGIC CONTEXT

17. Library Services contribute to achieving community outcomes and Council strategies or strategic priorities. Libraries contribute to:
  - **The community outcome** - Mauri Ora and the Treaty of Waitangi strategic priority by providing access to Maori cultural knowledge and information;
  - **The community outcome** - Strong Communities and the social strategy by providing facilities as social gathering places and programmes, events and services which encourage community interaction;
  - **The community outcome** - Toiora and the social strategy by providing information, events and programmes which encourage a healthy lifestyle and participation in lifelong education; and
  - **The community outcome** - Vibrant Arts and Culture and the cultural wellbeing strategy through the support and encouragement given to the literary arts and literary events and through the development of oral and documentary heritage collections.

### CONSULTATION

18. There has been no consultation held in the development of this report or on any of the issues that are outlined.

### RESOURCES

19. Staffing resources will be needed to produce an MOU between the Council and the Management Committee. This can be met from within the existing Waitakere library staffing.

20. The Piha Library's annual grant in the 2009/2010 financial year is \$20,000. Within the Long Term Council Community Plan 2009-2019 allowance has been made for an annual grant of a similar amount, with inflation adjustment increases, to that of the 2009/2010 year.
21. An amount of \$6,700 (an estimate based upon the Council's rates of pay) would be required to fund the approximately 5 - 6 hours a week of a paid part-time administrator that the Piha Library has identified that they need. The balance of the grant, \$13,300 per annum, would be available to the Piha Library to purchase books for their collections.

#### **IMPLEMENTATION ISSUES**

22. There are no perceived implementation issues in either writing the MOU or approving a portion of the Piha Library grant to be used to appoint a part-time administrator.

#### **AUCKLAND COUNCIL TRANSITION ISSUES**

23. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

**Report prepared by:** Su Scott, Group Manager: Library and Information Services.



## **7 HARBOURVIEW (ORANGIHINA) HERITAGE INTERPRETATION**

### **GLOSSARY**

Harbourview Park (Orangihina)	(the Park)
Harbourview Park Special Fund	(the Fund)
Auckland Brick and Tile Company	(the Company)

### **EXECUTIVE SUMMARY**

The purpose of this report is to update the Culture and Community Committee on the proposed heritage and arts work programme previously presented to the Finance and Operational Performance Committee. That report requested approval of \$250,000 from the Harbourview Park Special Fund (the Fund) being made available in the 2009/2010 financial year for implementation of heritage site interpretation, refurbishment of the brick villa and an arts project in the next twelve months at Harbourview Park (Orangihina) (the Park).

The Park has connections to the history of both Pakeha and Maori settlement and this heritage is reflected in the landscape, archaeology and built heritage features. The features include World War Two gun emplacements, the site of the Auckland Brick and Tile Company (the Company), the brick villa and the site of McCormick's cottage. The Fund was established to provide for development of the Park including recognition and preservation of heritage aspects.

The Fund balance currently stands at \$1,016,984 (as at August 2009).

### **RECOMMENDATION**

It is recommended that the Culture and Community Committee resolve to:

**Receive** the Harbourview (Orangihina) Heritage Interpretation report.

### **BACKGROUND**

1. The Park is home to several heritage sites that are listed in the District Plan and are noted on the New Zealand Archaeological Association database.

#### **Auckland Brick and Tile Company site**

2. Jack Diamond documented the remains of the Company site in 1978 and it was studied further by Simon Best in 1992. The Council commissioned Dave Pearson, heritage architect, to prepare a conservation plan for the site in 2003.
3. The Company purchased the land for its brickworks in 1884. The material was on show at an industrial exhibition in 1885. However, the business was not a great success and ownership of the Company changed twice between its opening and 1906. The brickworks is on the west bank at the Whau River mouth, and commences about 20 metres north of the motorway bridge, with surface evidence of brick making activities over a distance of approximately 200 metres. The site has some artefacts from the works consisting of waste bricks, drain pipes, slag from the kiln, and portions of kiln floor built up with fused bricks. There are the remains of some of the original jetty posts still in position that would have been used in transporting the finished product to market.
4. The site has significance because it can inform visitors to the site and residents about how brickworks functioned in the 19<sup>th</sup> and 20<sup>th</sup> centuries. There are very few intact brickworks left in the Whau area and therefore a plaque should be created to inform visitors of its existence.

#### **McCormick's Cottage**

5. McCormick's cottage is listed in the Waitakere District Plan although it was destroyed by fire in September 2007. During 2008, the Council and the New Zealand Historic Places Trust embarked on a process to accurately record, sample and analyse material from the remains of McCormick's cottage to verify statements about the building's previous use and construction in the conservation plan for the cottage. The techniques used include timber analysis, building material analysis and use of ground penetrating radar to establish the extent of the known curtilage. This work was conducted with all appropriate building and resource consents. In addition, Council obtained an authority to remove and record the remains of McCormick's cottage.
6. The conservation plan provided data on the ownership, origins of the house and its construction techniques and made evaluative statements about its heritage values. Henry McCormick was born in Ireland but arrived in New Zealand from Scotland in the 1860s. Henry McCormick originally lived at Waiwera and later worked in Devonport. The McCormicks owned land at Te Atatu Peninsula in 1891. However, the date that the house was constructed is uncertain. One account has it that the house was constructed in the 1880s as a summer cottage or bach. The original part of the house was thought to be constructed using timber from an old scow, the "Stapha". The analysis of the extant building remains has proven that the building was indeed originally fabricated from wood and materials taken from a marine vessel.

### The Brick Villa

7. A local historian, Audrey Lange has researched the history of the brick villa and provided Council with further information on the history of the site. The house was auctioned on 5 March 1894 by Samuel Cochrane as a small farm. In the Auckland Star on 6 February 1904 the brick villa was auctioned as a poultry farm in grass, fenced with the villa already in place and the rest in a natural state. One of the early landowners of the brick villa, Mr Semadeni, took over responsibility of the local Sunday School. He arranged for meetings to be held in the local school. At the time that Mr Semadeni settled in the area, the road to Henderson was little more than a track and the normal mode of travel to the city was by boat. Finally an approach was made to the Methodist church and regular church services were established in 1910 and were held in the local schoolroom.

## DECISION MAKING

### Issues

#### ICOMOS Charter New Zealand

8. The ICOMOS Charter New Zealand sets out the principles for heritage conservation of historic places and sites. The Charter defines the purpose of conservation as:

*“The purpose of conservation is to care for places of cultural heritage value, their structures, materials and cultural meaning. In general, such places:*

- *Have lasting values and can be appreciated in their own right;*
- *Teach us about the past and the culture of those who came before us;*
- *Provide the context for community identity whereby people relate to the land and to those who have gone before;*
- *Provide variety and contrast in the modern world and a measure against which we can compare the achievements of today; and*
- *Provide visible evidence of the continuity between past, present and future.”*

9. Heritage best practice in the context of site interpretation means that all physical works should be in accordance with existing conservation plans prepared for the specific sites by a multi-disciplinary team and detailed recording should occur throughout implementation of the project.

#### Interpretation for the Auckland Brick and Tile Company Site

10. The Company site is complex due to its nature as an industrial site and the coastal erosion occurring. The Company site is also close to the motorway and is currently inaccessible to the public. The conservation plan outlines three options for its management. These include:
  - Accept and live with the natural erosion;
  - Use of shoreline armouring (i.e. seawalls) to prevent further erosion; and
  - Sand replenishment to establish and maintain a protective beach along the base of the bank.
11. Overall, it is considered that it is a better use of Council money at this time to defer spending on the Company site, apart from the design of a heritage interpretation plaque, as the cost of halting further coastal erosion would be prohibitive. The cost for this interpretation is estimated at \$3,000.

### Interpretation of McCormick's Cottage

12. The conservation plan prepared for McCormick's cottage by Dave Pearson, heritage architect, outlined the heritage values of the building and contained an extensive schedule of remedial works required. The building met an untimely demise in September 2007 and therefore the best way to mark its heritage value is to provide on-site interpretation in a way that adds meaning to the existing community. This should include:
  - Signage;
  - A viewing platform over the original site to enable visitors to appreciate the views at the same elevation as the original floor level of the house; and
  - Appropriate landscaping reflecting a pastoral and coastal landscape.
13. There is a good base level of information identified through the McCormick's cottage conservation plan. This provides an excellent opportunity to mark a site that is part of a broader cultural heritage landscape in a way that makes all of the heritage features on parkland accessible and open for the community to use and enjoy. The cost for this project is estimated at \$97,000.

### Refurbishment of the Brick Villa

14. The brick villa is listed in the Waitakere District Plan as a Category II building and although the exterior of the building has been conserved, the interior of the building requires upgrading to make it into a functional building. It is considered that it should be refurbished and rented out. The non-use of the building is having a detrimental effect on its long term future. The cost for the refurbishment is estimated at \$100,000.

### Art Works for the Park

15. It is considered appropriate that there should be a sculpture or art work for the Park to celebrate Te Atatu's war heroes. The Park is a focal point for the community and it makes sense to thematically link the gun emplacements that were constructed during World War II with the contribution made by the New Zealand armed forces. Two options for how that could be achieved are outlined below.
16. **Option one** is to replicate a sculpture that has been produced for Luxembourg. The Chairman of the Henderson Community Board has recently made contact with the Mayor of Weiswampach about the possibility of replicating a sculpture memorialising the allies who died defending that part of Europe during World War II. The connection with the Park is that one of the aircrew that flew missions over central Europe at that time - Mr Whelan came from Te Atatu. Although there has been some correspondence over this issue, it is unclear if the artist has expressly given his permission and what agreements would need to be in place from an intellectual property perspective to enable this to occur. There would be substantial costs associated with replicating another art work and ideally, if this were to occur, it would be necessary for the original artist to travel to New Zealand and oversee its installation. The overseas artist may have specific requirements that make estimating the final cost of this option difficult.
17. **Option two** would involve commissioning a local artist to produce an art work that would reference the one in Luxembourg but would be unique to Te Atatu Peninsula. This would enable Council to avoid any intellectual property issues and to link that new art work thematically with other town centre development. It is estimated that a new sculpture may cost a minimum of \$50,000. A new, locally produced sculpture would also become a feature identifying Te Atatu Peninsula.

### Assessment of Options

18. Each of the four projects outlined above has costs and benefits associated with it. The table below outlines the projects and provides an analysis of each one.

	<b>Auckland Brick and Tile</b>	<b>McCormicks Cottage</b>	<b>Refurbishment of Brick Villa</b>	<b>Sculpture</b>
<b>Social</b>	The community will gain an awareness of the site if site interpretation occurs.	The viewing platform and proposed landscaping will enhance visitor experience of the park.	The villa will be able to be used and will halt deterioration of the interior.	The sculpture will provide a community focal point.
<b>Economic</b>	Proposed Cost of \$3,000	Proposed Cost of \$100,000	Proposed Cost of \$97,000. Enables Council to obtain a revenue stream through rental.	Proposed Cost of \$50,000
<b>Cultural</b>	The site tells the story of brick-making on the Whau. Heritage should be a part of the community's everyday life.	The significance of the cottage can be celebrated and the site becomes actively used.	The villa is a heritage icon. It is a tangible link with the past and its refurbishment will enhance its value.	The sculpture will link the past with the present. The proposed sculpture will complement the gun emplacements.
<b>Environmental</b>	The proposed signage will have little environmental effect.	The viewing platform, landscaping and signage will enhance the environment.	The brick villa is an important part of the local community. The proposed refurbishment of the interior will make the building useable.	The sculpture will have minimal environmental effects.

19. The proposed projects utilise funding available through the Fund. Should these projects not be undertaken an alternate use of those funds would need to be identified on the Park. The Park already has a good track and trail system and extensive planting and landscaping have already occurred. It is considered that the projects represent good value to the community in preserving heritage aspects and enhancing park amenity in a lasting way for the community.

### Preferred Option

20. The preferred option is to continue to interpret sites of local significance that form part of a broader historic landscape at the Park through signage, artworks and appropriate furniture and viewing platforms. The Park is one of the most widely visited city-wide parks in Waitakere and already has a good track and trail system. Development of the heritage interpretation material and landscaping will significantly improve the amenity of the Park. In addition it will allow local heritage features to be presented in a way that unlocks their meaning.

## STRATEGIC CONTEXT

21. The work at the Park involves the Vibrant Arts and Culture Community outcome. *“Waitakere City’s arts and culture is reflected and appreciated in our everyday life and the City is itself a work of art. We participate in creative pursuits and have a deep and wide perception of arts and cultures in our City.”*
22. Development of heritage interpretation material will be achieved in consultation with the New Zealand Historic Places Trust, the lead central government agency involved in heritage protection, and the West Auckland Historical Society.

## CONSULTATION

23. Consultation has already occurred on site interpretation for the Park to the extent that the conservation plan has been adopted by Council for McCormick’s cottage and the Company site. In addition, Council staff consulted with local historians and the New Zealand Historic Places Trust over the resource consent and site interpretation material for the gun emplacements.
24. The primary beneficiaries of further site interpretation and art works are the local residents, businesses and visitors to the area that wish to appreciate the heritage of the Park.

## RESOURCES

25. The Fund was created in 2004 through a targeted rate for the purpose of establishing, developing and maintaining for public purposes certain land in Te Atatu Peninsula. Legal Services have confirmed that the proposed heritage interpretation works fall within the definition of works envisaged when the Fund was established. The targeted rate was collected for a period of five years. The proposed heritage interpretation works will complement the Park and can be accommodated within the overall budget for development of the site.
26. While the proposed projects were not specifically identified in the Long Term Council Community Plan 2009-2019, there is \$984,000 set aside in this year’s annual budget for works at the Park. The \$250,000 expenditure outlined in this report will be deducted from that total and is within the scope of the original proposed works to create trails and make improvements to the Park.

## IMPLEMENTATION ISSUES

27. There are no implementation issues associated with this report.

## AUCKLAND COUNCIL TRANSITION ISSUES

28. The Local Government (Tamaki Makarau Reorganisation) Act 2009 imposes restrictions on Waitakere City’s decision making capabilities in respect of decision making during the transition period. In particular, section 31(1), (6) and (7) states

“31 *Decision making during transition period*

(1) *Subsections (6) and (7) apply to any decision of an existing local government organisation—*

(a) *during the transition period; and*

(b) *that may, directly or because of its consequences—*

(i) *significantly prejudice the reorganisation:*

(ii) *significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation:*

- (iii) *have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.*

*The chief executive of the existing local government organisation must ensure that the decision has been confirmed in writing by the Transition Agency before implementing the decision.*

*A decision to which this section applies is void and of no effect until it is confirmed.”*

29. It is considered that the proposed spending on the Park is within the parameters of the Fund. However, the proposed projects will have a financial impact on the overall assets and liabilities of Waitakere prior to the establishment of the Auckland Council and therefore approval from the Auckland Transition Agency is required. The spending on the project outlined in this report will be concluded before 30 June 2011.

**Report prepared by:** Alina Wimmer, Principal Advisor: Heritage.

