



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

CULTURE AND COMMUNITY COMMITTEE

I hereby give notice that a meeting of the Culture and Community Committee will be held on:-

DATE: **Wednesday, 9 September 2009** **TIME:** **9.30 am**

MEETING
ROOM: **Council Chamber**

VENUE: **Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere**

to consider the business as set out herein and to take any necessary action connected therewith.

3 September 2009

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Councillors	JP	Lawley, JP (Chairman)
	AK	Corban, OBE, JP (Deputy Chairman)
	DQ	Battersby, QSM, JP
	BA	Brady, JP
	MFP	Chan, JP
	JM	Clews, QSO, JP
	RI	Clow
	LA	Cooper, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	MM	Jolley
	PG	Mitchell
	VS	Neeson, JP

Mayor RA Harvey, QSO, JP (ex officio)

Deputy Mayor PA Hulse (ex officio)

(Quorum 5 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE CULTURE AND COMMUNITY COMMITTEE TO BE
HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON
VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY, 9 SEPTEMBER
2009 COMMENCING AT 9.30 AM**

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AGENDA FOR A MEETING OF THE CULTURE AND COMMUNITY COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY, 9 SEPTEMBER 2009 COMMENCING AT 9.30 AM

1 APOLOGIES



2 URGENT BUSINESS

Section 46A (7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



4 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 12 August 2009

RECOMMENDATION

It is recommended that the Culture and Community Committee resolve to:

Receive the minutes of the meeting of the Culture and Community Committee held on Wednesday, 12 August 2009, as circulated, and that they be taken as read and now be confirmed.



5 **WAITAKERE CITY COUNCIL - NEIGHBOURHOOD SUPPORT WAITAKERE COMMUNITY PARTNERING AGREEMENT**

GLOSSARY

Waitakere City Council - Neighbourhood Support
Waitakere Community Partnering Programme (the Agreement)
Neighbourhood Support Waitakere Incorporated (NSW)

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Culture and Community Committee for the Waitakere City Council - Neighbourhood Support Waitakere Community Partnering Agreement (the Agreement).

The Long Term Council Community Plan and Annual Plan Committee at its meeting held on Thursday, 11 June 2009 approved a two year funding allocation to Neighbourhood Support Waitakere Incorporated (NSW). The Agreement arises from this decision and will be circulated separately.

A1-A4 The Agreement and associated funding schedule sets out the shared vision, objectives and actions that the Council and NSW have agreed to work on together in the 2009/2010 year and is attached at pages A1 to A4.

The Agreement and associated funding schedule have been developed with NSW representatives and will be presented for endorsement by the NSW Committee Members at their full committee meeting on 2 September 2009.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Waitakere City Council - Neighbourhood Support Waitakere Community Partnering Agreement report.
2. **Approve** the Waitakere City Council - Neighbourhood Support Waitakere Community Partnering Agreement.
3. **Agree** to recommend to the Council that the Waitakere City Council - Neighbourhood Support Waitakere Community Partnering Agreement be signed at the next available Council meeting.

BACKGROUND

1. NSW is a not-for-profit organisation providing a valuable function within the Waitakere community. The aim of NSW is to encourage neighbours to connect and by doing so grow community responsibility and pride. NSW membership within Waitakere is significant and includes 35 Street Coordinators and 14 Area Coordinators.
2. NSW are involved with many community organisations within Waitakere including Ecomatters Environment Trust and the Tag Out Trust. NSW also work closely with a variety of Council officers across a number of departments.

3. In the Annual Plan 2007/2008, the Council allocated \$15,000 to NSW to assist with its establishment. A further \$20,000 was allocated in the Annual Plan 2008/2009 to assist with the operational costs of NSW. As a result NSW have been able to begin the process of long term planning and building sustainability into its organisation. NSW have developed a three year Strategic Plan 2009 - 2011.
5. The vision of NSW is to become known as a valuable community support organisation that is responsive to, and inclusive of, all of the Waitakere community. The organisation is working to develop strong local networks with other local community groups.
6. NSW play a pivotal role in connecting with community groups across Waitakere. They are a significant conduit to enabling the delivery of community safety and emergency management related information.
7. The Agreement together with the longer term funding from the Council will provide recognition of the strong relationship that exists between the Council and NSW and provide security for longer term planning. It will also provide NSW with leverage to access other funding opportunities to build on the Council's investment.

DECISION MAKING

8. The development of a partnering agreement between Council and NSW would represent the achievement of a significant milestone and solidify existing and productive relationships that exist between the two organisations.
9. Detailed within the Agreement between Council and NSW are "Shared Objectives". These are to:
 - Build strong, sustainable, resilient and empowered communities.
 - Create a City where residents feel valued, safe and where wellbeing is maximised.
 - Demonstrate and promote the value of organisations working together in a way that is inclusive of the whole Waitakere community.

STRATEGIC CONTEXT

10. The activities undertaken by NSW support key targets identified within the Waitakere City Council Social Strategy: "to build strong resilient communities and build community leadership, develop Waitakere community infrastructure and prioritise the needs of children and young people".
11. NSW activities also support the outcomes identified in the Waitakere City Council Social Strategy, in particular:
 - Everyone feels valued and connected to their communities, neighbourhoods and natural environments.
 - Everyone has the information, skills and knowledge to participate fully in society.
 - Every child is healthy and ready to learn.

12. NSW also contributes to the Council's Social Strategy vision for Waitakere by actively building strong, skilled and connected communities and neighbourhoods.

CONSULTATION

13. During the preparation of this report and in the development of the Agreement consultation has taken place between Council officers representing Safe Waitakere and NSW representatives.

RESOURCES

14. At the Long Term Council Community Plan and Annual Plan Committee meeting held on Thursday 11 June 2009, NSW was included in the list of organisations approved for two year funding from 1 July 2009 to 30 June 2011.
15. The Long Term Council Community Plan and Annual Plan Committee resolved as follows:

The Long Term Council Community Plan and Annual Plan Committee resolved to:

- “1. **Receive** the Longer Term Funding Arrangements for Community Organisations report.
2. **Agree** that after consideration of submissions received, the organisations listed below be approved for two year funding from 1 July 2009 to 30 June 2011, subject to negotiation of appropriate service agreements, and any requirements of Quality Assurance, at the level of funding approved in the Long Term Council Community Plan 2009-2019 and Annual Plan 2009/2010.
 - Waitakere Citizens Advice Bureaux Inc
 - Community Waitakere (formerly WADCOSS)
 - Lopdell House Society
 - Waitakere Arts and Cultural Development Trust
 - Keep Waitakere Beautiful Trust
 - Waitakere Ethnic Board
 - Waitakere Pacific Board
 - EcoMatters Environment Trust
 - Neighbourhood Support Waitakere
3. **Agree** that after consideration of submissions received, the organisations listed below be referred to the Auckland Council for consideration of a further period of three year funding from 1 July 2011 to 30 June 2014.
 - Waitakere Citizens Advice Bureaux Inc
 - Community Waitakere (formerly WADCOSS)
 - Lopdell House Society
 - Waitakere Arts and Cultural Development Trust
 - Keep Waitakere Beautiful Trust
 - Waitakere Ethnic Board
 - Waitakere Pacific Board
 - EcoMatters Environment Trust
 - Neighbourhood Support Waitakere”

IMPLEMENTATION ISSUES

16. It is expected that there will be no major implementation issues as Council officers will be working closely with NSW on their ongoing work programme.

AUCKLAND COUNCIL TRANSITION ISSUES

17. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Gill Evans, Graffiti Vandalism Prevention Project Leader, Safe Waitakere.



6 TITIRANGI COMMUNITY ARTS COUNCIL - ANNUAL REPORT 2008/2009 AND FUNDING AND SERVICE AGREEMENT 2009/2010

GLOSSARY

Titirangi Community Arts Council (TCAC)
Lopdell House Upstairs Gallery (the Gallery)

EXECUTIVE SUMMARY

- A5-A13* This report presents the Annual Report of the Titirangi Community Arts Council (TCAC) 2008/2009 attached at pages A5 to A13.
- A14-A17* The report also submits a Funding and Service Agreement for 2009/2010 with a reviewed set of Performance Targets negotiated between both parties attached at pages A14 to A17.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Titirangi Community Arts Council - Annual Report 2008/2009 And Funding And Service Agreement 2009/2010 report.
2. **Approve** the Funding and Service Agreement 2009/2010 between Waitakere City Council and the Titirangi Community Arts Council.

BACKGROUND

1. The TCAC manages the Lopdell House Upstairs Gallery (the Gallery). The Gallery holds regular changing exhibitions and an annual programme of events and arts activities for the community. The nature and level of the delivery of arts and cultural services to the City is negotiated annually through a Funding and Service Agreement.

2. TCAC has been in operation for 27 years since 1982. The focus of the TCAC is to provide opportunities for people to fully participate in arts activities and provide services and activities relating to the arts for the local community to participate.

DECISION MAKING

Issues:

3. Overall the delivery of the public programmes continues to exceed the minimum targets set in the Funding and Service Agreement.
4. TCAC has outlined the proposed introduction of new programmes in its performance targets for 2009/2010 and continues to work to allow a variety of community artists to be given the opportunity to exhibit in the Gallery space.
5. TCAC continues to ensure that provision is made for a variety of community groups, schools, ethnic groups and age groups to make use of the Gallery for exhibitions.
6. TCAC employs a co-ordinator to manage the Gallery, produce newsletters, curate exhibitions and organise events on a part time basis. Volunteer input is necessary for events and extra curricular activities to operate.
7. Increased advertising and media profile has been achieved and TCAC will continue to promote and improve its exposure through advertising and an improved website.
8. TCAC is working towards improved relations with the Lopdell House Society, and continue to liaise and encourage collaboration with other community groups.

STRATEGIC CONTEXT

9. Supporting TCAC through funding contributes to achieving the Community Outcomes of Vibrant Arts and Culture, Strong Communities and Urban and Rural villages, in particular the Vibrant Arts and Culture outcome.
10. Support of TCAC contributes to the Council's strategic direction, particularly the Cultural Wellbeing Strategy. Through supporting the TCAC, individual artists, projects, programmes and activities are nurtured, creating a vibrant sustainable environment of arts and cultural activity which enhances the individual's feeling of belonging and treasures our diversity, creativity, culture and heritage.

CONSULTATION

11. The Funding and Service Agreement 2009/2010 has been developed in full consultation with the management and board of TCAC.

RESOURCES

12. There is \$45,000 approved in the Annual Plan 2009/2010 for operational funding of TCAC.

IMPLEMENTATION ISSUES

13. There are no implementation issues relating to this report.

AUCKLAND COUNCIL TRANSITION ISSUES

14. The decision making proposed in this report is not constrained by Section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the organisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Julie Nash; Public Affairs: Arts.



7 WAITAKERE CENTRAL COMMUNITY ARTS COUNCIL - ANNUAL REPORT 2008/2009 AND FUNDING AND SERVICE AGREEMENT 2009/2010

GLOSSARY

Waitakere Central Community Arts Council	(WCCAC)
Corban Estate Arts Centre	(the Studio)
Hoani Waititi Marae	(Te Whanau Toi)

EXECUTIVE SUMMARY

- A18-A23* This report presents the Annual Report of the Waitakere Central Community Arts Council (WCCAC) 2008/2009 attached at pages A18 to A23.
- A24-A27* The report also submits a Funding and Service Agreement for 2009/2010 with a reviewed set of performance targets as negotiated between both parties (attached at pages A24 to A27). The proposed new performance targets respond to changes in the demographics of the community that is served by WCCAC.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Waitakere Central Community Arts Council - Annual Report 2008/2009 And Funding And Service Agreement 2009/2010 report.
2. **Approve** the Funding and Service Agreement 2009/2010 between Waitakere City Council and the Waitakere Central Community Arts Council.

BACKGROUND

1. The WCCAC manages two venues situated at Corban Estate Arts Centre (the Studio) and Hoani Waititi Marae (Te Whanau Toi). The nature and level of the delivery of arts and cultural services to the City is negotiated annually through a Funding and Service Agreement.

2. WCCAC has been in operation for 40 years (since 1969), and has been located at their current sites for the past three years. The focus of the WCCAC is the provision of facilities and quality arts tuition at a grassroots level to the community, encouragement and support for developing artists and provision of display and exhibition space for its members.

DECISION MAKING

Issues

3. Overall the delivery of the public programmes continues to exceed the minimum targets set in the Funding and Service Agreement.
4. WCCAC is experiencing the impact of the economic recession through the reduction of commercial sponsorship. However, membership of the WCCAC and participation in classes and events has increased, indicating that the need for the services that WCCAC delivers is increasing. This has resulted in an expansion of activities and increased income and expenditure for the 2008/2009 period.
5. The annual Waitakere Licensing Trusts Art Awards and the Annual Members exhibition managed by WCCAC were both well attended and continue to increase in scale.
6. WCCAC employs a co-ordinator to manage the activities at the two venues, produce newsletters, and organise events on a part time basis. Volunteer input is necessary for events and extra curricular activities to occur.
7. WCCAC is committed to necessary ongoing maintenance and management of the two venues, the Studio and Te Whanau Toi.
8. Funds will be sought during the 2009/2010 financial year from external community funding sources for an upgrade of computer facilities and improved website and internet exposure.

STRATEGIC CONTEXT

9. Supporting the WCCAC through funding contributes to achieving the Community Outcomes of Vibrant Arts and Culture, Strong Communities and Urban and Rural villages.
10. Support of WCCAC contributes to the Council's strategic direction, particularly the Cultural Wellbeing Strategy. Through supporting the WCCAC, individual artists, projects, programmes and activities are nurtured, creating a vibrant sustainable environment of arts and cultural activity which enhances the individual's feeling of belonging and treasures our diversity, creativity, culture and heritage.

CONSULTATION

11. The Funding and Service Agreement 2009/2010 has been developed in full consultation with the management and board of WCCAC.

RESOURCES

12. There is \$45,000 approved in the Annual Plan 2009/2010 for operational funding of the WCCAC.

IMPLEMENTATION ISSUES

13. There are no implementation issues relating to this report.

AUCKLAND COUNCIL TRANSITION ISSUES

14. The decision making proposed in this report is not constrained by Section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the organisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Julie Nash; Public Affairs: Arts.



8 LOPDELL HOUSE SOCIETY – ANNUAL REPORT 2008/2009 AND FUNDING AND SERVICE AGREEMENT 2009/2010

GLOSSARY

Lopdell House Society (LHS)
Lopdell House Gallery (LHG)

EXECUTIVE SUMMARY

A28-A50 This report presents to the Culture and Community Committee the Annual Report of the Lopdell House Society (LHS) for 2008/2009 (attached at pages A28 to A50).

A51-A60 The report also submits a Funding and Service Agreement for 2009/2010 with a reviewed set of Performance Targets as negotiated between both parties (attached at pages A51 to A60). The proposed performance targets, which remain unchanged from 2008/2009, take into account the current impact of the economic downturn and the restrictions of delivering a high-level programme in a building that has significant public and back room limitations.

In summary, this report shows that LHS, as the governance body for the Lopdell House Gallery (LHG) has met all of its performance targets for the 2008/2009 year and continues to deliver a rich and varied programme of arts and cultural activity to Waitakere. The staff have maintained this growing programme in tandem with a significant contribution over the past year to the design work around the proposed Lopdell House Precinct development project.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Lopdell House Society - Annual Report 2008/2009 And Funding And Service Agreement 2009/2010 report.
2. **Approve** the Funding and Service Agreement 2009/2010 between Waitakere City Council and the Lopdell House Society.

BACKGROUND

1. The LHS has been the governance body for the LHG complex since the mid 1980s. During that time it has built a solid reputation within the cultural sector as one of the leading regional galleries in New Zealand.
2. LHG delivers a programme of exhibitions, education and events. It has done this for over twenty years despite the inherent limitations of the heritage building; in particular the lack of adequate work, storage and preparation space and the difficulties in achieving any significant level of climate control.
3. The LHS has engaged extensively with the Lopdell House Development Trust in developing a proposal to enhance the precinct with a purpose built gallery extension which will allow the heritage building to be redeveloped for associated uses and to return a rental income to offset the increased operating costs of a new and larger gallery.

DECISION MAKING

Issues

4. LHS has met all of its performance targets for the 2008/2009 year and has continued to explore and implement new ideas and ways of delivering these services.
5. Attendance figures have shown an increase of over 5,000 in the past year; a total of 36,329 against a target of 35,000.
6. The Funding and Service Agreement 2009/2010 reflects that the additional funding of \$20,000 approved through the Annual Plan 2009/2010 will allow the gallery to maintain the current levels of delivery despite rising costs across the board. The schedule of performance targets has been reviewed and it has been requested by the LHG management that these remain unchanged for the 2009/2010 year.

STRATEGIC CONTEXT

7. Support for community arts organisations is reflected in Waitakere City's Vibrant Arts and Culture Community Outcome. The outcomes vision is for "*Waitakere's arts and culture to be reflected and appreciated and that as a community there is participation in creative pursuits and a deep and wide perception of arts and cultures in our City*". The priority action areas identify "*increased resourcing for arts culture and heritage activities*".

8. Waitakere City has two policies, the Cultural Strategy and the Arts and Cultural Strategic Plan that relate to this activity. The Cultural Strategy's high level direction was adopted as part of the Long Term Council Community Plan and directly acknowledges operational support for LHS as a mechanism for achieving the Cultural Strategy outcome of a "*vibrant sustainable environment of arts and cultural activity*".
9. Support for LHG is consistent with the Local Government Act (2002) directive that local authorities are responsible for the cultural wellbeing of their communities.

CONSULTATION

10. The Funding and Service Agreement 2009/2010 has been developed in full consultation with the management of LHG.

RESOURCES

11. There is \$472,000 as approved in the Annual Plan 2009/2010 for operational funding of the LHS. This sum includes \$82,000 that is returned to Council as rent.

IMPLEMENTATION ISSUES

12. There are no implementation issues for this report.

AUCKLAND COUNCIL TRANSITION ISSUES

13. The decision making proposed in this report is not constrained by Section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the organisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Naomi McCleary; Manager: Arts

