

**MINUTES OF A MEETING OF THE CULTURE AND COMMUNITY COMMITTEE  
TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL,  
6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE,  
ON WEDNESDAY, 8 JULY 2009, COMMENCING AT 9.34 AM**

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**TABLE OF CONTENTS**

<b><u>ITEM</u></b>		<b><u>PAGE NO.</u></b>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFLICTS OF INTEREST	1
4	CONFIRMATION OF MINUTES	2
5	WAITAKERE CITY COUNCIL-WAITAKERE PACIFIC BOARD COMMUNITY PARTNERING AGREEMENT AND 2009/2010 SHARED WORK PROGRAMME	2
6	COMMUNITY HOUSES GRANT AND SUPPORT FUND	3
7	HERITAGE FUND POLICY AND GUIDELINES	3
8	WAITAKERE LIBRARY AND INFORMATION SERVICES LEARNING CENTRES UPDATE	4
9	NEW LYNN TRANSIT ORIENTED DEVELOPMENT - ARTS INTEGRATION	4

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**PRESENT:**

Councillors	JP	Lawley, JP (Chairman)
	MFP	Chan, JP
	JM	Clews, QSO, JP (from 9.48 am)
	RI	Clow (until 10.42 am) (from 10.57 am)
	LA	Cooper, JP
	PG	Mitchell
Deputy Mayor	PA	Hulse (ex officio) (from 9.49 am until 11.14 am)

**IN ATTENDANCE:**

Director: Community Wellbeing  
Director: Public Affairs  
Service Manager: Leisure  
Manager, Arts: Public Affairs  
Principal Advisor, Heritage: Resource Management and Building  
Strategic Advisor: Pacific, Social and Cultural Strategy  
Senior Arts Project Coordinator: Public Affairs  
Team Leader, Programmes: Libraries and Information Services  
Committee Secretary: J Moore

**ALSO IN ATTENDANCE:**

Taha Fasi, Waitakere Pacific Board Chairperson  
David Lui, Waitakere Pacific Board Health and Disability Sector Representative  
Cheryl Talamaivao, Waitakere Pacific Board Liaison Coordinator  
Representatives from the Waitakere Pacific Board

**1 APOLOGIES**

1188/2009

MOVED by Cr Chan, seconded Cr Cooper:

That apologies from Mayor Bob Harvey, Crs Corban, Battersby, Brady, Dallow, Flaunty, Jolley, and Neeson for absence, and Crs Clews and Hulse for lateness, be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFLICTS OF INTEREST**

Elected Members were reminded via the agenda, of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have.

4 **CONFIRMATION OF MINUTES**

1189/2009

MOVED by Cr Clow, seconded Cr Chan:

The Culture and Community Committee resolved to:

**Receive** the minutes of the meeting of the Culture and Community Committee held on Wednesday, 10 June 2009, as circulated, and that they be taken as read and now be confirmed.

**CARRIED**

1190/2009

MOVED by Cr Mitchell, seconded Cr Lawley:

The Culture and Community Committee resolved to:

**Receive** the minutes of the meeting of the Culture and Community Committee held on Wednesday, 17 June 2009, as circulated, and that they be taken as read and now be confirmed.

**CARRIED**

5 **WAITAKERE CITY COUNCIL-WAITAKERE PACIFIC BOARD COMMUNITY PARTNERING AGREEMENT AND 2009/2010 SHARED WORK PROGRAMME**

9.48 am Cr Clews entered the meeting.

9.49 am Cr Hulse entered the meeting.

1191/2009

MOVED by Cr Cooper, seconded Cr Mitchell:

The Culture and Community Committee resolved to:

1. **Receive** the Waitakere City Council-Waitakere Pacific Board Community Partnering Agreement And 2009/2010 Shared Work Programme report.
2. **Approve** the Waitakere City Council-Waitakere Pacific Board Community Partnering Agreement.
3. **Approve** the Waitakere City Council-Waitakere Pacific Board 2009/2010 Shared Work Programme.
4. **Recommend** that the Waitakere City Council-Waitakere Pacific Board Community Partnering Agreement be signed at the next available Council meeting.

**CARRIED**

## 6 COMMUNITY HOUSES GRANT AND SUPPORT FUND

1192/2009

MOVED by Cr Hulse, seconded Cr Clews:

The Culture and Community Committee resolved to:

1. **Receive** the Community Houses Grant And Support Fund report.
2. **Agree** to delegate to the Director: Community Wellbeing the authority to assess grant applications to the Community Houses Grant and Support Fund and to approve or decline applications from community houses based on the criteria agreed at the Long Term Council Community Plan and Annual Plan Committee on 12 June 2009 as below:
  - The community house should show it has less than six months running costs in untagged funds.
  - The community house should show that it is engaging with the Council on the Social Strategy, and delivering outcomes in line with the Social Strategy.
3. **Note** the Culture and Community Committee's direction to change the first criterion to: "The community house should show it has **no more than** six months running costs in untagged funds".
4. **Note** that the fund can be accessed by community houses (\$35,000 per year each, on average) and by the group or subgroups of houses for shared needs such as financial assistance and marketing assistance.
5. **Note** that a Community Houses Grant and Support Fund Application Template is being developed and currently under consultation with community houses.

**CARRIED**

## 7 HERITAGE FUND POLICY AND GUIDELINES

1193/2009

MOVED by Cr Clow, seconded Cr Clews:

The Culture and Community Committee resolved to:

1. **Receive** the Heritage Fund Policy And Guidelines report.
2. **Agree** to amend the Heritage Fund Policy and Guidelines by removing the \$4,000 funding cap on applications made to the Heritage Fund 2008/2009 and all future Heritage Fund applications.

**CARRIED**

8 **WAITAKERE LIBRARY AND INFORMATION SERVICES LEARNING CENTRES UPDATE**

10.42 am Cr Clow left the meeting.

1194/2009

MOVED by Cr Clews, seconded Cr Mitchell:

The Culture and Community Committee resolved to:

**Receive** the Waitakere Library And Information Services Learning Centres Update report.

**CARRIED**

9 **NEW LYNN TRANSIT ORIENTED DEVELOPMENT - ARTS INTEGRATION**

10.57 am Cr Clow returned to the meeting.

11.14 am Cr Hulse left the meeting.

1195/2009

MOVED by Cr Mitchell, seconded Cr Chan:

The Culture and Community Committee resolved to:

**Receive** the New Lynn Transit Oriented Development - Arts Integration report.

**CARRIED**

11.18 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE CULTURE AND COMMUNITY COMMITTEE HELD ON

**DATE:**.....

**CHAIRMAN:**.....