



**AGENDA FOR A MEETING OF THE CREATIVE COMMUNITIES SCHEME ALLOCATION  
SUBCOMMITTEE TO BE HELD IN THE WAITEMATA ROOM AT WAITAKERE  
CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE,  
ON MONDAY, 30 AUGUST 2010, COMMENCING AT 9.30 AM**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to check that no such conflicts arise in relation to any items on this agenda.



**4 CONFIRMATION OF MINUTES**

Meeting Minutes - Friday, 23 April 2010  
Reconvened Meeting Minutes - Monday, 26 April 2010

**RECOMMENDATION**

It is recommended that the Creative Communities Scheme Allocation Subcommittee resolve to:

**Receive** the minutes of the meeting of the Creative Communities Scheme Allocation Subcommittee held on Friday, 23 April 2010 and reconvened on Monday, 26 April 2010, and that they be taken as read and now be confirmed.



## 5 ELECTION OF CHAIRMAN

The membership of the Creative Communities Scheme Allocation Subcommittee (CCSAS) has been amended to align with Creative New Zealand's (CNZ) newly released Creative Communities Administrator's Guide (CCAG) regarding membership and composition of committees administering Creative Communities Scheme (CCS) funding. The Delegations to the CCSAS have been amended to reflect the changes to the membership and now require the CCSAS to elect its own Chairman. Pursuant to Standing Order 3.2, it is a requirement that the CCSAS elect one of its members to preside at the meeting. The election shall be on the basis of open voting as required under Clause 24 of Schedule 7 of the Local Government Act 2002, with one vote by each member (and no person having a casting vote).



## 6 CREATIVE COMMUNITIES SCHEME ALLOCATION - 2010/2011

### GLOSSARY

Creative Communities Scheme Allocation Subcommittee (CCSAS)

### EXECUTIVE SUMMARY

The purpose of this report is to provide the Creative Communities Scheme Allocation Subcommittee (CCSAS) with the information required to allocate funding from the Creative Communities Scheme for the round of 2010/2011 applications. Funds are normally distributed twice a year but due to the pending transition to Auckland Council the 2010/2011 funds will be disbursed in one round only. Successful applicants are required to return accountability reports within a year of the funds being received.

There are 79 eligible applications for financial assistance totalling \$278,717.78 with an amount available to allocate of \$104,118.27.

### RECOMMENDATIONS

It is recommended that the Creative Communities Scheme Allocation Subcommittee resolve to:

1. **Receive** the Creative Communities Scheme Allocation - 2010/2011 report.
2. **Invite** grant applicants to present proposals over \$3,000 to the Creative Communities Scheme Allocation Subcommittee, to be heard and considered in accordance with criteria, for the Creative Communities Scheme Allocation - 2010/2011.
3. **Approve** the Creative Communities Scheme Allocation - 2010/2011, in accordance with criteria and available budget, be recommended to the Finance and Operational Performance Committee as follows:

Applicant (NAR)	Eligible	Funds Requested
RENACER	NO	0.00
EDMONTON ROAD PRIMARY SCHOOL	NO	0.00
TITIRANGI PRIMARY SCHOOL	NO	0.00
CHINESE NEW SETTLERS SERVICES TRUST	YES	6,580.00

Applicant (NAR)	Eligible	Funds Requested
M TOMS	YES	5,000.00
M TOMS	YES	5,000.00
MUTALAU ULUAUTA MATAHEFONUUA TRUST	YES	4,181.75
PUNANGA TAUTURU CHARITABLE TRUST	YES	5,300.00
PUNANGA TAUTURU CHARITABLE TRUST	YES	4,100.00
RANUI BAPTIST CHURCH	YES	5,000.00
MILK OF STONE PRODUCTIONS	YES	5,000.00
PIHA CRAFT EXCHANGE	YES	1,840.00
SAMOAN OPEN BRETHERN CHURCH	YES	3,500.00
HEALING THROUGH ARTS	YES	5,000.00
HEALING THROUGH ARTS	YES	5,000.00
L T TU'U	YES	2,784.85
NORWESTERN COOK ISLANDS WOMENS GROUP	YES	4,065.50
TAIOHI TATAKI	YES	3,000.00
WIA HINDI LANGUAGE & CULTURAL SCHOOL	YES	2,586.50
TITIRANGI FESTIVAL TRUST	YES	4,989.67
BUSINESS OF ARTS SEMINAR SERIES	YES	7,992.00
PEN COLLECTION LTD	YES	4,373.00
SOUL CENTRE OF THE BODY & MIND	YES	3,742.00
LOPDELL HOUSE SOCIETY	YES	945.78
SLINGBABIES	YES	934.00
M D WOODWARD	YES	2,932.88
WEST COAST COMMUNITY ARTS TRUST	YES	5,000.00
TE UKAIPO MERCY INITIATIVES RANGATAHI	YES	5,000.00
AOTEAROA FA'AVAE POULI	YES	5,000.00
L TAYLOR	YES	3,836.00
TE ATATU PENINSULA BUSINESS ASSOC INC	YES	5,000.00
GREEN BAY COMMUNITY HOUSE	YES	750.00
K BECK	YES	4,000.00
LATINZ CULTURAL TRUST	YES	1,800.00
STARFISH MAGIC	YES	2,408.08
VAITUPU ASSOCIATION TRUST	YES	3,060.00
J SIMEI-BARTON	YES	3,331.25
TITIRANGI FOLK MUSIC CLUB INC	YES	4,024.00
THE PACIFICA MAMAS ARTS & CULTURAL TRUST	YES	5,000.00
PENINSULA PRIMARY SCHOOL	YES	1,640.00
NGA KAKANO O TE KAIHANGA TRUST	YES	2,000.00
K W J HARVEY	YES	7,543.11
TITIRANGI PAINTERS	YES	1,677.38
INTEGRATED NEUROLOGICAL REHAB FOUNDATION	YES	1,500.00
RANUI QUILTERS GROUP	YES	362.40
MCCAHOON HOUSE TRUST	YES	7,247.60
MCLAREN PARK & HENDERSON STH COM INTV	YES	2,243.89
N N TALI	YES	3,080.20
AUCKLAND FESTIVAL OF PHOTOGRAPHY	YES	5,000.00
WAITAKERE CHRISTMAS FESTIVAL	YES	2,113.36
LINCOLN HEIGHTS SCHOOL	YES	2,720.00
KELSTON GIRLS COLLEGE	YES	1,956.40
TE ATATU SOUTH KINDERGARTEN	YES	250.00
TOI ORA LIVE ART TRUST	YES	1,920.00
WALSH TRUST	YES	2,340.43
CORBAN ESTATE ARTS CENTRE	YES	7,853.00
NEW LYNN COMMUNITY ACTIVITY CENTRE	YES	2,508.00

Applicant (NAR)	Eligible	Funds Requested
D OAKLEY	YES	4,632.93
TAMARIKI TOURS	YES	4,990.40
D OAKLEY	YES	4,777.78
S ELY	YES	2,213.49
WAITAKERE WRITERS	YES	3,989.00
INTERACTING TRUST	YES	9,000.00
ETHIOPIAN SPORT & CULTURAL CLUB N Z	YES	2,961.00
WHENUAPAI RESIDENTS & RATEPAYERS ASSOC	YES	2,277.00
COMMUNITY WAITAKERE CHARITABLE TRUST	YES	4,401.10
AUCKLAND SPECIAL OLYMPICS	YES	1,204.84
KNITTED GRAFFITTI	YES	2,140.00
JAMBALAYA EDUCATION CHARITABLE TRUST	YES	1,826.50
SPANISH DANCE SCHOOL	YES	742.00
N Z UKULELE TRUST	YES	2,193.70
THAUMATOLOGY VISUAL ASSOCIATES	YES	5,000.00
B M FRASER	YES	2,022.85
AUCKLAND WEST DANCE ACADEMY	YES	2,013.00
L J SMITH	YES	4,540.00
P J WILSON	YES	4,149.16
K PATON	YES	4,920.00
P JENKIN	NO	0.00
TAIKATA OUTREACH	YES	1,000.00
KOTAHITANGA MO NGA MOKOPUNA O TAINUI	YES	1,210.00
MOKOPUNA MEDIA	NO	0.00
NIUEAN ADVISORY COUNCIL	YES	3,000.00
ASSEMBLY OF GOD - RANUI	YES	4,500.00
N A HARTLEY	YES	3,000.00
<b>TOTAL FUNDS REQUESTED</b>		<b>278,717.78</b>

## BACKGROUND

1. The Creative Communities Scheme is a partnership between the Council and Creative New Zealand to disburse Creative Communities Scheme funding.
2. Creative New Zealand normally distributes funds to Council twice a year to allocate in the form of grants.
3. The purpose of the Creative Communities Scheme is to increase participation in the arts at the local level, and to increase the range and diversity of arts available to communities.
4. CCSAS members have previously been sent a copy of Creative New Zealand's Assessors Handbook for the Creative Communities Scheme. Members should be familiar with the content of this handbook to assist them with the consideration of each application and the allocation of funding.

## DECISION MAKING

### Issues

5. There were 84 applications to the 2010/2011 Creative Communities Scheme. Of these, five are declared ineligible.

### Allocation Process

6. **Eligibility** - applicants must meet all the eligibility criteria set down by Creative New Zealand. All projects eligible for funding must:
  - Have an arts or creative cultural focus.
  - Meet one or more of the three funding criteria.
  - Benefit local communities.
  - Take place within Waitakere or benefit Waitakere residents.
  - Not have started before an application for funding is assessed.
  - Not have already been funded by Creative New Zealand for the same purpose.
  - Be scheduled to be completed within 12 months after funding is approved.
7. **Funding Criteria** - the CCSAS Scheme has three criteria for allocating funding, against which the CCSAS must assess each application. Projects should meet **one or more** of these criteria:
  - Broad community involvement - The project will create opportunities for local communities to engage with and participate in arts activities.
  - Diversity - The project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
  - Young people - The project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.
8. The assessment committee is encouraged to apply the funding criteria according to the community arts needs within the local area.
9. **Assessment** - the process of assessment can be divided into the following stages:
  - Determining eligibility - Applicants are responsible for detailing their eligibility. The CCSAS scheme's criteria for eligibility are contained in the application form. This is checked by the Creative Communities administrator and any eligibility issues are assessed prior to being put forward to the CCSAS for decision making.
  - Relating eligible applications to the funding criteria - The Creative Communities administrator will assess each eligible application in relation to one of the three funding criteria as stated by Creative New Zealand.
  - Applicants have the option of appearing in person to present applications to the CCSAS if they are applying for \$3,000 or more. A timetable will be tabled at the meeting advising which applicants will be appearing to speak to their application.
  - The Creative Communities administrator will be present at the meeting to assist the CCSAS through the process. All applications have been screened for eligibility and sorted in accordance with Creative New Zealand's criteria. They have then been summarised and appear in order as an appendix to this report as attached at pages A1 to A84. Original applications are available for the CCSAS's perusal at any time by contacting the Creative Communities administrator.

- Recommendations and comments where appropriate have been inserted into the appendix documents, as advised by the Arts Team, subsequent to a full analysis of the applications.
10. Accountability reports are due two months after the completion of a funded project and within a year of funding being granted. Any applicant with outstanding accountability for previous funding is ineligible to apply for further funding until the accountability has been met and such applicants have been notified accordingly.

### STRATEGIC CONTEXT

11. The allocation of Creative Communities funding contributes to achieving Strong Communities, Toiora (healthy lifestyles) and in particular Vibrant Arts and Culture community outcomes.
12. The allocation of Creative Communities funding supports the Cultural Wellbeing strategy by supporting access to arts and culture through subsidies.
13. Through the Community Assistance Policy, Council has outlined its commitment to help strengthen the ability of local community groups to create a strong social base for Waitakere and to meet local needs. Direct financial assistance to providers of arts and cultural projects and activities assists Council's commitment to the Community Assistance Policy.
14. The Creative Communities Scheme is initiated and funded by Creative New Zealand as a support for grass-roots arts and cultural activities. It is allocated on a per capita basis.

### CONSULTATION

15. Prior to the application deadline, meetings are held to inform, support and assist applicants to submit their applications.

### RESOURCES

16. \$116,866.02 is the total grant from Creative New Zealand for this funding round. However, the funds available for disbursement by the CCSAS are as follows:

<b>Funding Available</b>	<b>Amounts \$</b>
Total amount received for 2010/2011 funding round	116,866.02
<b>Plus</b>	
Grants allocated but returned from 2009/2010 funding round	177.78
Funds accrued from 2009/2010 budget	2,917.77
<b>Less</b>	
Promotion (Usually up to 5% of total grant)	5,843.30
Funding for Titirangi Community Arts Council and Waitakere Central Community Arts Council to allocate directly through small grants of up to \$750	10,000.00
<b>Total amount available for allocation in this round</b>	<b>\$104,118.27</b>

Table 1

17. The grants that have been returned were: \$177.78 (Pacifica Mamas Arts and Culture Trust) portion of grant unspent.

18. There are 79 eligible applications for financial assistance totalling \$278,717.78 with an amount to allocate of \$104,118.27. The CCSAS will determine the distribution of available funds to the grant applicants and no additional funding from Council is sought.

#### **IMPLEMENTATION ISSUES**

19. The CCSAS will decide on the allocation of funding after the presentations by grant applicants and will then make a recommendation to the Finance and Operational Performance Committee.

#### **AUCKLAND COUNCIL TRANSITION ISSUES**

20. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

**Report prepared by:** Julie Nash, Community Arts Coordinator, Public Affairs.

