



**AGENDA FOR A MEETING OF THE COUNCIL TO BE HELD AT WAITAKERE CENTRAL,  
6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY,  
28 MAY 2008 COMMENCING AT 5.30 PM**

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**PART A - OPENING OF MEETING**

**1 OPENING PRAYER**

Father Andrew Matthew of the Holy Family Catholic Church, Te Atatu Peninsula will say the Opening Prayer.



**2 APOLOGIES**



**3 CONFIRMATION OF MINUTES**

Meeting Minutes - Wednesday, 30 April 2008

**RECOMMENDATION**

That the minutes of the meeting of the Council held on Wednesday, 30 April 2008, including the public excluded minutes, as circulated, and that they be taken as read and now be confirmed.

*Page 1  
Part H*

The public excluded minutes are attached at page 1 of the Confidential Supplement labelled Part H.



**4 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Council by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Council may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



## 5 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



## PART B - REPORT OF THE MAYOR

### 6 REPORT OF THE MAYOR

The report of the Mayor will be circulated under separate cover with this agenda.

#### RECOMMENDATIONS

It is recommended that Council resolve to:

1. **Receive** the Mayor's Report for May 2008.
2. **Agree** that Waitakere City Council sign a Memorandum of Understanding with our sister city Ningbo to enable business partnerships to be actively encouraged and take place in both cities.
3. **Agree** that Council actively supports in appropriate ways the kind of community-driven initiatives as outlined in this report and acknowledge the need to intensify its own efforts to meet the global challenges facing us by closely reviewing the Annual Plan and Long Term Council Community Plan.
4. **Direct** the Chief Executive Officer to report back by way of a report to the Policy and Strategy Committee, addressing the idea of a sustainability hub to bring together leading-edge thinking and creative responses to the urgent global challenges facing the City.
5. **Invite** the Long Term Council Community Plan and Annual Plan Committee to consider signing a sponsorship agreement with the Waitemata Harbour Clean Up Trust for the amount of \$40,000 per annum from 2008/2009 to 2011.



**PART C - REPORTS OF NEW LYNN COMMUNITY BOARD, WAITAKERE COMMUNITY BOARD, MASSEY COMMUNITY BOARD, HENDERSON COMMUNITY BOARD AND WAITAKERE YOUTH COUNCIL**

**7 NEW LYNN COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 5 MAY 2008**

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**MATTERS CONSIDERED**

*Pages 1-6  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 1 to 6 in the supplement labelled Part C.

**The Board Recommends:**

That the report of the Meeting of the New Lynn Community Board held on Monday, 5 May 2008 be received.

GPJ Marshall  
**CHAIRMAN**



**8 WAITAKERE COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON TUESDAY, 6 MAY 2008**

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**MATTERS CONSIDERED**

*Pages 7-10  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 7 to 10 in the supplement labelled Part C.

**The Board Recommends:**

That the report of the Meeting of the Waitakere Community Board held on Tuesday, 6 May 2008 be received.

KJP Witten-Hannah, JP  
**CHAIRMAN**



**9 MASSEY COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 7 MAY 2008**

**MATTERS CONSIDERED**

*Pages 11-15  
Part C*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 11 to 15 in the supplement labelled Part C.

**The Board Recommends:**

That the report of the Meeting of the Massey Community Board held on Wednesday, 7 May 2008 be received.

JG Riddell  
**CHAIRMAN**



**10 HENDERSON COMMUNITY BOARD**

**THE BOARD SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON THURSDAY, 8 MAY 2008**

**MATTERS CONSIDERED**

*Pages 16-23  
Part C  
Page 2  
Part H*

The Board dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 16 to 23 in the supplement labelled Part C. The public excluded minutes are attached at page 2 of the Confidential Supplement labelled Part H.

**The Board Recommends:**

That the report of the Meeting of the Henderson Community Board held on Thursday, 8 May 2008 be received.

EAG Grimmer, MNZM  
**CHAIRMAN**



11 **WAITAKERE YOUTH COUNCIL**

**THE WAITAKERE YOUTH COUNCIL SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 5 MAY 2008**

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**MATTERS CONSIDERED**

*Pages 24-26  
Part C*

The Waitakere Youth Council dealt with a number of items for which a copy of the minutes of the meeting is attached at pages 24 to 26 in the supplement labelled Part C.

**The Waitakere Youth Council Recommends:**

That the report of the Meeting of the Waitakere Youth Council held on Monday, 5 May 2008 be received.

A Wadsworth  
**CHAIRMAN**



**PART D - REPORT OF THE CHIEF EXECUTIVE OFFICER**

12 **2007 TRIENNIAL ELECTIONS REPORT**

**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Council with a summary of the conduct of the 2007 Triennial Elections and to report on subsequent work relating to low voter turnout and order of names on ballot papers.

**RECOMMENDATIONS**

It is recommended that the Council resolve to:

1. **Receive** the 2007 Triennial Elections Report.
2. **Note** the issues on the order of names on ballot papers and give serious consideration at the appropriate time that the names on ballot papers be ordered randomly for the 2010 elections or any by-election required in the interim.

**BACKGROUND**

**Introduction**

1. The 2007 Triennial Elections were held on Saturday, 13 October 2007. Elections were held for:
  - Mayor;
  - Henderson, Massey, New Lynn and Waitakere Ward Councillors;
  - Henderson, Massey, New Lynn and Waitakere Community Board Members;
  - Waitakere Licensing Trust (Wards 1 to 4);
  - Elections were also conducted, by this Council, for the Auckland Regional Council (Waitakere Constituency), Portage Licensing Trust (Wards 2 to 5) and the Waitemata District Health Board.

### **Project Team**

2. The 2007 Triennial Elections was run by the Electoral Officer with direct full time assistance from the Deputy Electoral Officer and the Elections Support Officer. A Project Manager and Project Coordinator were contracted, on a part time consultancy basis, to prepare, implement and coordinate the elections project plan. Specialist support was provided by staff within Public Affairs, Legal Services, Information Management, Field Services, Maori Relationships, Strategy and Democracy and Support Services, all on an as and when required basis. This cross organisational support made a significant contribution to the successful running of the 2007 Triennial Elections.
3. A high level project plan/framework was developed. The core team focused on developing an end-to-end framework from which everything in the project was referenced and can be used again in the 2010 Triennial Elections and beyond. Part of the success of the project is attributable to engaging specialist project management support and this formula is likely to be utilised for future elections.

### **Nominations**

4. Nominations opened on Friday, 27 July 2007 and closed at 12 noon on Friday, 24 August 2007. At the close of nominations Council had received in total 127 nominations. This included 6 for the Mayoralty, 63 for Council, 39 for Community Boards and 19 for the Waitakere Licensing Trust.
5. Nominations were also received on behalf of Independent Electoral Services for the Auckland Regional Council (Waitakere Constituency), Portage Licensing Trust (Wards 2 and 5) and the Waitemata District Health Board.
6. Following the close of nominations a total of 126,288 voting papers and candidate profile statements were prepared and mailed out on Friday, 21 September 2007. No elections were conducted on behalf of the Portage Licensing Trust in respect of Ward 2 New Lynn (two Members) or Ward 5 Kelston West (one Member), as only one nomination was received for each of these Wards.

### **Progressive Processing**

7. Progressive processing of the voting forms commenced on Friday, 21 September 2007. This process was contracted out by Council to a private company, Electionz.com. Electionz.com was also contracted by a large number of other Local Authorities throughout the country to process voting papers. Electionz.com established a processing centre at Sawyers Arms Road, Papanui, Christchurch.
8. At all times of processing, the Electoral Officer or his representative was present to oversee the processing of Waitakere City voting papers in addition to a Justice of the Peace being present as required under the Local Electoral Act 2001.

### **Results**

9. The progressive results were available at 1pm on Saturday, 13 October 2007, followed by preliminary results on Sunday, 14 October 2007. The following few days were spent processing special votes and the final results were declared on Wednesday, 17 October 2007, with public notice being given on Saturday, 20 October 2007.

### **Special Votes**

10. Special votes were available for electors at Waitakere City Council Electoral Office, Waitakere Central, as well as by mail. Special voting was available from Friday, 21 September until 12 noon on Saturday, 13 October 2007.

11. In total 762 special votes were issued with 353 valid votes included in the final count. A further 46 special votes were ruled invalid due to the absence or incompleteness of the required special vote declaration. The balance of special votes issued were not returned.

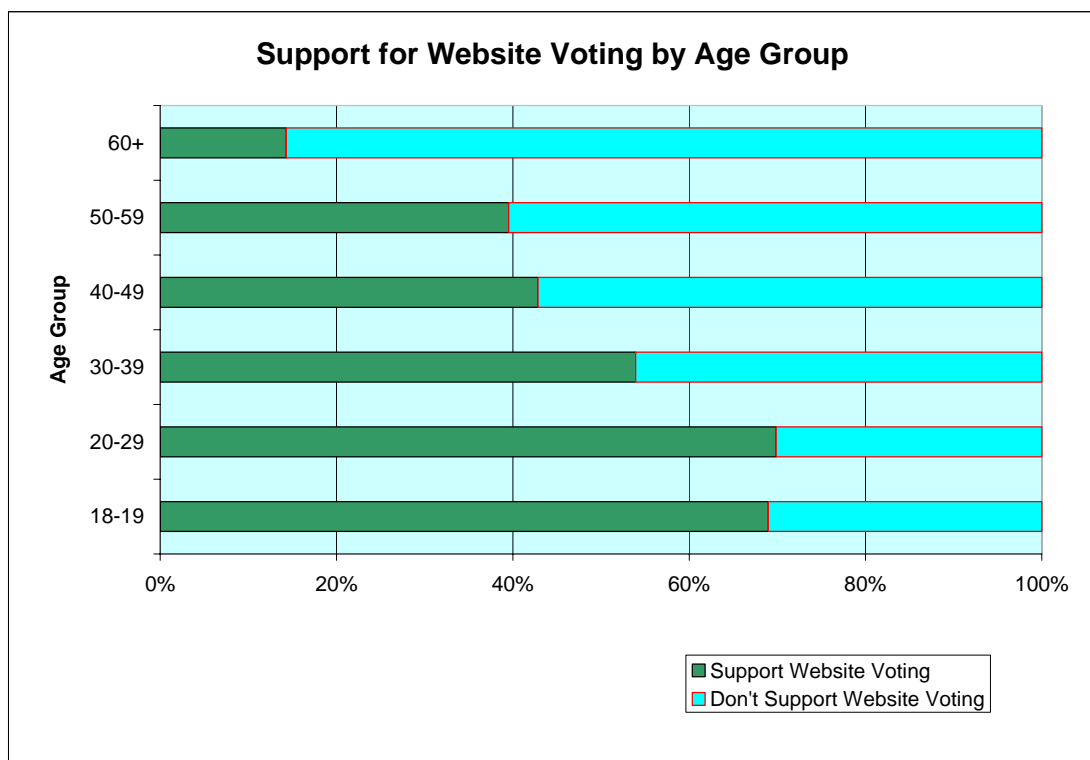
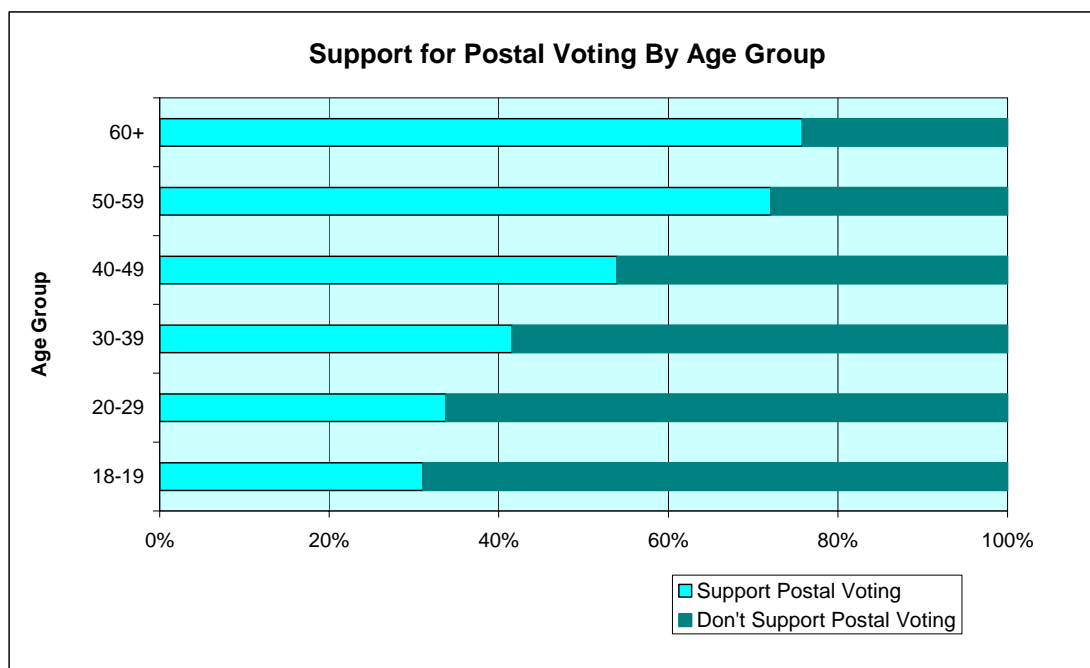
### **Communications / Promotions**

12. Leading up to the election there was extensive advertising / promotion carried out both locally and nationwide. This Council increased the use of internal communications media - Econet and Intercom to raise internal awareness of the 2007 Triennial Elections. Te Taumata Runanga, the Waitakere Ethnic Board and the Pacific Board were utilised to take information about the three key aspects of the elections (enrolment, candidature and voting) to their communities. Champions from the community volunteered to support the campaign and posters were used throughout the City to promote the elections.
13. Advertising was focussed on the Western Leader, the Aucklander, Council's Waitakere News, and various ethnic media outlets, as well as employing students to hand out leaflets at Lynmall, Westgate and Catherine Mall on 4, 5 and 6 October 2007. The Electoral Enrolment Centre was heavily involved in all public awareness campaigns run by the Council which proved to be a very valuable partnership.
14. The Council contributed (together with all the other Councils in the Auckland region) to regional media advertising campaign nationwide advertising focused mainly on the DHB elections and the STV voting system.
15. The 2007 Elections saw the introduction of Waitakere's "Choice", an adopted official elections logo for the Waitakere City Council Elections. "Choice" featured on all election material; letters, media releases, balloons as well as the election team's orange election polo shirts. "Choice" was well received by the public as well as other councils throughout New Zealand. It is intended to utilise "Choice" as branding for future elections and the character may well be captured for use beyond this City.

### **Elector Turnout**

16. The final turnout although disappointing was 37.60%, was a slight increase on the 2004 turnout of 35.89%. Most Councils throughout New Zealand experienced a further decrease in voter turnout.
- A1-A4*
17. The Electoral Officer commissioned an in-house survey to see if it was possible to determine why electors did not vote in the 2007 elections and conducted a review of other worldwide research into voter turnout. The survey and analysis was carried out by Public Affairs and the analysis is attached at pages A1 to A4. A summary of the 2007 Non-voters Survey is as follows:
    - Respondents were approached in shopping malls throughout Waitakere City's 4 Wards, and completed an electronic touch-pad survey. There were a total of 403 valid responses, giving a margin of error of +/- 4.9% (based on a population estimate of 194,700);
    - Respondents were spread across the age ranges, and across the 4 wards. Respondents included more women (58%) than men (42%);
    - There were large differences in voting rates between age groups. The proportion of voters was highest among respondents aged 60 or over (86%), with lower voting rates for younger age groups. A clear majority of the 50-59 age group voted (63%). Half of the 40-49 age group (49%) and 30-39 age group (51%) voted. Voting rates were much lower for the age groups 20-29 (27%) and 18-19 (28%);

- There were no differences in voting rates by gender;
- Respondents were asked what their preferred voting methods would be. They were able to choose more than one option. The most popular options were postal voting (52%), followed by website voting (45%). Next were voting at a polling booth (25%), followed by phone-in voting (14%) and voting at libraries (11%);
- Of the two most preferred voting methods, postal voting was popular with older respondents, while website voting was popular with younger respondents.



- A5-A6
18. Mapping of the turnout across the City was undertaken to establish if there were areas that responded differently. The results are shown on the two maps at pages A5 to A6. They indicate variables in turnout but significantly there is a direct relationship between the turnout and the average age of over 18 year olds in those areas. It is the more mature in our community who exercise their voting rights.
19. As the demographics shift it seems likely that website voting will become more popular and postal voting less popular. At this point, although the Local Electoral Act does provide in principle, for a system of electronic voting, the Local Electoral Regulations 2001 would have to be amended to give effect to this. It might be appropriate for Council to lead the way in advocating changes. A combination of website voting and postal voting might encourage more voters to participate. Obviously issues about authentication must be resolved first and there are a number of ways being considered. There are indications that electronic voting may be trialled by Auckland City in 2010.
- A7-A13
20. To satisfy those who prefer voting at a polling booth, Council could perhaps offer the option of a designated voting day in the first half of the voting period. As an advertised event, but not a final deadline, this might encourage more people to vote. The question is whether this would be cost effective to consider. It would be very expensive to combine a ballot booth option with any other option. Those who supported voting at polling booths may also be happy with other methods. The full survey report is attached at pages A7 to A13.

### Other Research into Participation in Local Government and Local Elections

#### Turnout

21. Local elections in Waitakere and throughout New Zealand see average voter turnout of approximately 50%. This is much higher than the 35% average in the United Kingdom and South Australia. Both the United Kingdom and South Australia have only recently adopted postal voting.

#### **Demographic Factors**

22. Voting is associated with particular demographic factors.

More likely to vote	Less likely to vote
✓ Older age groups	• Younger age groups
✓ Community has a clear geographic identity	• Community is a commuter dormitory
✓ Engaged with community	

### System Factors

23. These will vary from election to election, and may help to explain why turnout is lower for local than general elections. Changes in policy can affect these more readily than the demographic factors.

Factors associated with voting	Factors associated with not voting
<ul style="list-style-type: none"> <li>✓ Perceived benefit of favoured candidate</li> <li>✓ Perception that vote will affect outcome</li> <li>✓ Voters are informed about candidates</li> <li>✓ Perception that voting is a duty</li> <li>✓ Satisfaction from participating</li> <li>✓ STV election</li> </ul>	<ul style="list-style-type: none"> <li>• Voting is perceived as difficult or time consuming</li> <li>• Voting perceived as pointless</li> <li>• Voters have little information</li> <li>• Perception that people are too busy to vote</li> </ul>

### Participation

24. In the United Kingdom the contrasting situations in Middlesbrough and Hull illustrate how participation more generally is affected by the attitudes of both politicians and managers:
- In Hull, a lack of organised support for participation and the voluntary sector has contributed to the problems of patronage politics. Arrangements are made by historic links with councillors, making it very hard for ethnic minority groups to get support. Participation exercises are often seen as vehicles for the influence of Council or councillors.
  - Middlesbrough by contrast has a vibrant and open political life. Structures support community engagement, with many having a top-down quality, and participation a core part of council structures. Shifts in party leadership have encouraged politicians to seek community support. "Community Councils" at the ward level provide a forum for local debate. Officers attend meetings and follow up on residents' concerns. Direct access to senior politicians and staff encourages participation, and provides political incentives for dialogue and responsiveness.
  - Middlesbrough's managers expect conflicting views, and see their role as both exploring and resolving tensions. A strong umbrella network supports and links voluntary organisations, perhaps suggesting that the quality of relationships is more important than the number of organisations.
25. Participation must reflect the diversity of the community. Different groups will favour different forums, and it may be counterproductive to require "balance" in any one exercise. This is particularly true for groups who already feel excluded. Residents may be disappointed when their views are not acted on, even if they have been considered. This can discourage further participation. Very clear and open communication may help people to feel that their opinions are valued.

### Is low turnout a problem?

26. Low turnout means that a large proportion of eligible voters are not involved in choosing their representatives. The members elected may be supported by a very small part of the electorate, particularly in an FPP voting system. There are, however, reasons to think this may not be a problem. Those who do not vote may be contented, or otherwise not interested in elections.

27. In the United Kingdom, the minority who do vote seems to almost perfectly represent the electorate on partisanship and issue attitudes (Rallings and Thrasher, *Local Electoral Participation in Britain*, p704). While this may not apply to New Zealand, because UK local elections are contested by national political parties, it is never-the-less an interesting conclusion.

**How can we increase turnout?**

28. Postal voting lowers the time and effort required for voting. A further measure might be to combine postal and internet voting, which may reach some of the young people who are currently less likely to vote.
29. Research suggests that voting is a habit. Targeting schools, particularly in combination with internet voting, may be an effective way to reach both students and their parents.
30. The single most effective measure in increasing turnout is compulsory voting backed by a penalty. Forcing those who are not interested in voting to vote may or may not encourage informed decision-making.

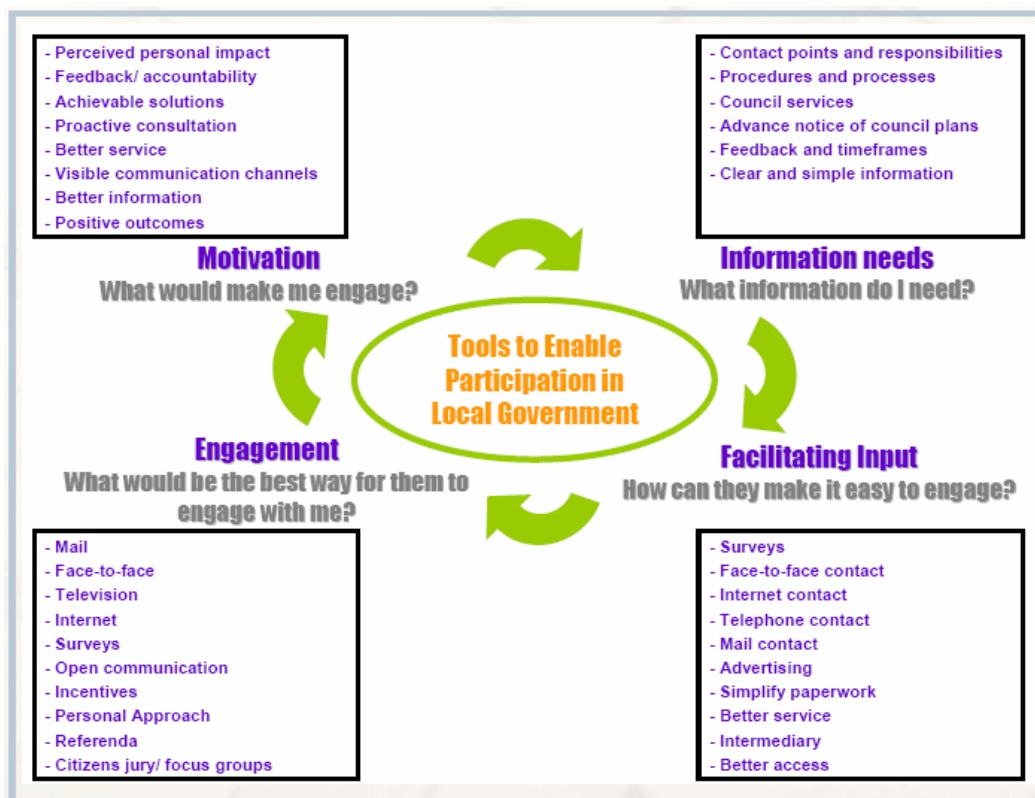


Image from “Barriers and Enablers to Participation”, Department of Internal Affairs, 2007

**DECISION MAKING**

31. Sections 76 - 82 of the Local Government Act 2002 on decision-making requirements do not apply to the elections, except as to how they are conducted. The Council utilises both in-house expertise and contracting specialised services to conduct the elections to ensure quality and efficiency.

## Issues

### Election Hoardings

32. It may be appropriate for the Council to review its Election Hoardings Policy for the 2010 elections, and the intention and principles of the policy be fully scrutinised. Currently it is the stated intention of the policy to promote active democracy through a permissive regime, allowing the erection of hoardings on public land subject to minimal restrictions.
33. The Electoral Office responded to a number of complaints on allegations that the policy was being breached, while the Field Services team responded to complaints concerning placement of signs. A considerable proportion of the complaints came from the candidates themselves.

### Election Costs

34. The total costs of running this years elections were \$535,653.23 and that compares with \$446,973.93 for the elections in 2004 - a total increase of just under 20%. The net cost to the Council in 2007 was \$270,284.65 after recoveries from the Auckland Regional Council, the Waitemata District Health Board and the Waitakere and Portage Licensing Trusts which totalled \$265,368.58 and this translates into an average cost of \$1.91 per vote caste. Costs are apportioned amongst all parties in accordance with a nationally prepared Memorandum of Understanding that each organisation entered into with the Electoral Officer before the election commenced. The main increases in 2007 were contractual costs for processing the election, printing and postage. In all these areas there are monopolies or virtual monopolies and whilst other companies may well have the capability, they have not established quality and secure processes that would give assurances to the overall project.

### Broadcasting Act Issues

35. Considerable disquiet was expressed by a number of candidates and members of the community about a candidate using an opportunity in his regular employment as a media programme host to promote his candidature. This was a difficult matter to deal with because of the exemption in the legislation for bone fide broadcasting and it has been as a matter to be further considered in the triennial review in the Local Electoral Act by the Local government Commission.

### Candidate Names in Two Columns

36. Henderson Ward was one of the most contested issues in the 2007 Triennial Elections for Waitakere City Council. The format of voting papers in 2007 meant it was not possible to fit more than 20 names in a single column, the Henderson candidates' names were split into two columns.
37. The Electoral Officer requested that The Department of Internal Affairs analyse returned voting documents to determine what impact if any the placement of candidates names in two columns had on the outcome of the Election for the Henderson ward. Ballot examinations were conducted in four councils (including Waitakere) to gain data. Blenheim ward - Marlborough District Council, also had two columns of candidates, but unlike Henderson, the candidates' names were randomly, not alphabetically ordered.
38. Both Henderson and Blenheim ward ballots displayed a strong tendency for voting candidates' whose names appeared in the left column, despite the fact that in Blenheim this could not have been because of the individual popularity of candidates with names appear early in the alphabet. This strongly suggests that it is the nature of the arrangement of candidates' names in two columns itself that leads to voters biasing in favour of the left column.

39. Of particular note for the Henderson ward is that 15% of voters gave all four of their votes to candidates in the left column, compared to 0.4% who gave them all to candidates on the right. The chance of four randomly allocated votes all falling in one column is 5%, so the result for the left column is markedly higher than would be expected, and the result for the right markedly lower.
40. In Henderson, this phenomenon may have materially affected the results of the election. In Blenheim, however, random ordering meant this tendency to favour the left column could not advantage any particular candidates (candidates' names were as likely to appear in the left column as the right column on any given ballot).
41. A further issue is that displaying the candidates' names in two columns appears to have increased the informal voting rate in Henderson Ward. Henderson Ward had 2.6% informal votes. Of the 114 Council elections examined for a study of informal voting only three had a higher informal percentage than Henderson and the average was 0.62%. The examination of Henderson ballots found that all examined ballots which had an informal Council vote were informal because too many ticks had been made on the ballot (i.e. more than four ticks). In contrast, the other wards in Waitakere City Council (Massey, New Lynn, and Waitakere) had only 0.62% informality and the examination showed only 25% of those informal votes were due to voters making too many ticks.
42. Most commonly, Henderson voters who cast an informal vote in the Council election had ticked boxes beside four candidate names on both the left and right columns, apparently not understanding that the maximum of four votes applied to both columns jointly.
- A7-A13 43. Issues arising from the placement of names in two columns on voting documents of heavily contested issues will be evaluated and future improvements will be instituted. The full report is attached at pages A7 to A13.

#### Options Identified

44. The Local Electoral Act provides for the ordering of names on voting papers to be by one of the following methods:
- Alphabetical by surname;
  - Random (computer generated, different for each voting paper);
  - Pseudo Random (order of names drawn by lot and the uniformly ordered on all voting papers).

#### **Council is required to decide on this matter at the time of holding an election**

45. There are two options, either to not consider the matter at this time, or to recommend that the Council give serious consideration of adopting a random order of candidates names at an appropriate time.

#### Assessment of Options

46. Significant issues have been identified in the Department of Internal Affairs report into voting patterns in Waitakere, Marlborough and two other authorities that indicate that Council should give consideration to randomly ordering candidates' names.

#### Consideration of Community Views

47. This report does not require any consideration of community views.

## STRATEGIC CONTEXT

48. Active democracy is one of Council's nine strategic platforms. Providing registered electors with an opportunity of electing their chosen representatives is one mechanism of bringing this platform to the communities of Waitakere.

### Preferred Option

49. The preferred option is that the Council give serious consideration at the appropriate time for the 2010 elections, or any by-election required in the interim,, that the names on ballot papers be randomly ordered.

## CONSULTATION

50. No consultation is required at this time. Consultation with other organisations for whom elections are run at the same time as the triennial local authority elections on the issue of the order of names on voting papers will be required before a decision is made.

## RESOURCES

51. There are no resource implications contained in this report.

## IMPLEMENTATION ISSUES

52. There are no implementation issues.

Report prepared by: Darryl Griffin, Electoral Officer.

Vijaya Vaidyanath  
**CHIEF EXECUTIVE OFFICER**



## **PART E - REPORTS FROM THE STANDING COMMITTEES**

### **13 INFRASTRUCTURE AND WORKS COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 7 MAY 2008**

### **MATTERS CONSIDERED**

*Pages 1-3  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 1 to 3 in the supplement labelled Part E.

### **Your Committee Recommends:**

That the report of the Meeting of the Infrastructure and Works Committee held on Wednesday, 7 May 2008 be received.

DQ Battersby, JP  
**CHAIRMAN**



14 **POLICY AND STRATEGY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON THURSDAY, 8 MAY 2008**

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**MATTERS CONSIDERED**

*Pages 4-8  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 4 to 8 in the supplement labelled Part E.

**Your Committee Recommends:**

That the report of the Meeting of the Policy and Strategy Committee held on Thursday, 8 May 2008 be received.

PA Hulse  
**CHAIRMAN**



15 **FINANCE AND OPERATIONAL PERFORMANCE COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON MONDAY, 12 MAY 2008**

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**MATTERS CONSIDERED**

*Pages 9-12  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 9 to 12 in the supplement labelled Part E.

**Your Committee Recommends:**

That the report of the Meeting of the Finance and Operational Performance Committee held on Monday, 12 May 2008 be received.

RI Clow  
**CHAIRMAN**



16 **PLANNING AND REGULATORY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORTS OF ITS MEETINGS HELD ON TUESDAY, 13 MAY 2008**

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**MATTERS CONSIDERED**

*Pages 13-23  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting are attached at pages 13 to 23 in the supplement labelled Part E.

**Your Committee Recommends:**

That the reports of the Meetings of the Planning and Regulatory Committee held on Tuesday, 13 May 2008 be received.

VS Neeson, JP  
**CHAIRMAN**



17 **CULTURE AND COMMUNITY COMMITTEE**

**YOUR COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 14 MAY 2008**

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**MATTERS CONSIDERED**

*Pages 24-26  
Part E*

Your Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages 24 to 26 in the supplement labelled Part E.

**Your Committee Recommends:**

That the report of the Meeting of the Culture and Community Committee held on Wednesday, 14 May 2008 be received.

JP Lawley, JP  
**CHAIRMAN**



18 **TE TAUMATA RUNANGA**

The May meeting of Te Taumata Runanga is scheduled to take place on Thursday, 29 May 2008 which is after the 28 May full Council meeting. The May Te Taumata Runanga minutes will be submitted to the June 2008 Council meeting for consideration.



**PART F - PRESENTATION**



**PART G - PROCEDURAL MATTERS**

**19 QUESTIONS**

Pursuant to Standing Order 39.2, any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Mayor as Chairman of the local authority, or through the Mayor to the Chairman of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the order paper, nor arises from any committee report or recommendation submitted to that meeting.



**20 NOTICES OF MOTION**

Pursuant to Standing Order 28.1, notices of motion shall be in writing by the mover, stating the meeting at which it is proposed that the notice of motion be considered, and shall be delivered to the Chief Executive Officer at least five clear days before such meeting.



**PART H - PUBLIC EXCLUDED MATTER**



**21 CLOSING PRAYER**

