

NOTICE OF ORDINARY MEETING

COMMUNITY SPORT FUND ALLOCATION SUBCOMMITTEE

I hereby give notice that an Ordinary Meeting of the Community Sport Fund Allocation Subcommittee will be held on:-

DATE: **Wednesday, 19 February 2003** **TIME:** **7.30 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.



14 February 2003

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Councillor	BA	Brady, JP (Chairperson)	
Mr	BJ	Peters	(New Lynn Community Board)
Mr	WW	Flaunty, JP	(Massey Community Board)
Mr	DG	Hallett	(Waitakere Community Board)
Mr	WJM	Postlewaight	(Henderson Community Board)
Mr	I	Yukich	(Waitakere Regional Sports Trust)
Mr	R	Paora	(Waitakere Regional Sports Trust)
Mrs	E	Taumaunu	(Te Taumata Runanga)
Mr	R	Waititi	(Te Taumata Runanga)
Mr	T	Amosa	(Pacific Island Communities)
Ms	S	Hyndman	(The Community)
Ms	J	Smith	(The Community)

(Quorum 6 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE COMMUNITY SPORT FUND ALLOCATION
SUBCOMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE,
LINCOLN, WAITAKERE CITY, ON WEDNESDAY, 19 FEBRUARY 2003,
COMMENCING AT 7.30 PM.**

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LINCOLN, WAITAKERE CITY, ON WEDNESDAY, 19 FEBRUARY 2003,
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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Subcommittee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Ordinary - 24 October 2002
Reconvened - 31 October 2002
Special - 21 November 2002

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Community Sport Fund Allocation Subcommittee held on Thursday, 24 October 2002 and reconvened on Thursday, 31 October 2002 and a Special Meeting of the Community Sport Fund Allocation Subcommittee held on Thursday, 21 November 2002, as circulated, be taken as read and now be confirmed.



4 COMMUNITY SPORT FUND ALLOCATION SUBCOMMITTEE

PURPOSE OF THE REPORT

The purpose of the report is to:

- Outline the current local criteria for the allocation of \$180,000 through the Community Sport Fund in March 2003 for the Subcommittee's consideration;
- Outline the Community Sport Fund's current account status for 2003;
- Update the Subcommittee on the process for use of the balance of the Community Sport Fund.

BACKGROUND

The Community Sport Fund was set up as a partnership between the Hillary Commission (which was Central Government funded) and Waitakere City Council. The Community Sport Fund was the Hillary Commission's major contribution towards assisting and developing local sport, fitness and leisure activity initiatives and development.

Funding was provided by the Hillary Commission nationally to help local communities to develop their sport, fitness and physical leisure organisations and activities. The Hillary Commission required prioritisation of applications that support the development of junior sport, these were applications that directly benefited five to nineteen year olds, and in particular, encouraged links between schools and community based sports clubs.

In 2002, as a result of Central Government initiatives, the Hillary Commission, New Zealand Sports Foundation and the policy arm of the Office for Tourism and Sport were replaced with Sport and Recreation New Zealand. A decision was made by Sport and Recreation New Zealand to cease the Community Sport Fund as of June 2002. The rationale for this decision was that, to achieve its goals, Sport and Recreation New Zealand must target its available resources towards strategic initiatives that will achieve the most value. This approach includes a shift from funding entitlement to investing strategically.

The Board and senior management at Sport and Recreation New Zealand decided in the course of developing Sport and Recreation New Zealand's strategic plan that funding the Community Sport Fund did not fit with these changes. As a result Waitakere City Council will not receive any further funding to divest to the community through the Community Sport Fund.

When Sport and Recreation New Zealand ceased the Community Sport Fund they informed councils that any loans and unallocated funds received from the Hillary Commission did not need to be returned and could continue to be loaned or used for other purposes consistent with those for which they were received. Following this announcement at the November meeting, the Finance and Operational Performance Committee (upon recommendation of the Community Sport Subcommittee) endorsed the following resolution:

"That a further funding round of the Community Sport Fund be held in March 2003 with \$180,000 to be allocated from the reserve fund".

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Between current unallocated funds and money to be paid back through loans, Council has a pool of funds left. Options are currently being investigated as to the best utilisation of these funds and a report is to be provided to the Finance and Operational Performance Committee outlining these options. The Committee would then be able to make an informed decision as to which option would provide the greatest benefit to Waitakere City.

STRATEGIC CONTEXT

Through the Community Assistance Policy, Council has outlined its commitment to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to improving local leisure and recreation opportunities and choices.

Through adoption of First Call for Children, Council has also stated its commitment to proactively supporting children, young people and their families in Waitakere City. Direct financial assistance to organisations providing activities to train volunteers and get people more active, with a priority on youth, assists Council's commitment to these policies.

ISSUES

Assessment Process for Allocation of the March Round

The following information provides the necessary details of the assessment criteria for the allocation of \$180,000 in the next funding round of the Community Sport Fund which the Subcommittee needs to consider.

Assessment Process - Hillary Commission

The baseline criteria set by the Hillary Commission that applications needed to meet to qualify for a subsidy or loan were as follows:

- The applicant is a sport, fitness or physical leisure organisation and/or the project has a sport, fitness or physical leisure component;
- The applicant organisation is a non-profit making organisation;
- The applicant organisation can contribute a significant part of the total cost;
- The applicant organisation can account for the organisation's funds.

Assessment Process - Local Criteria

In addition to the Hillary Commission criteria, every Council has been able to set its own criteria and priorities for funding. The Hillary Commission required that these local priorities be included in the information sent to applicant organisations with their application form.

The local priorities as set through the Community Assistance Policy and by the Subcommittee for the 2002 rounds were as follows:

- i. Activities encouraging Maori, Pacific Islands people, women, older adults and children to participate in sport, fitness and physical leisure activities;
- ii. Organisations and activities within Waitakere City, unless the facility is not available in the City and is used by local residents;
- iii. Programmes designed to reach non-participants;
- iv. Programmes that promote safe playing practices;
- v. Proposals involving co-operation, partnerships or the sharing of resources between two or more not for profit groups in Waitakere City;
- vi. Proposals that are well planned, with clear aims and objectives that the group intends monitoring;
- vii. Programmes for children at risk to encourage group participation and social cohesion;
- viii. Programmes that encourage disabled participants to be involved in all aspects of sport and recreational activities.

Application Categories

Applications can be made for loans or subsidies. Subsidies are allocated to projects and activities in the following categories, in this order of priority:

1. Coach or Volunteers Training - including costs associated with delivering or attending training programmes;
2. Project Costs - including starting new programmes, improving existing programmes and equipment vital to the development of the activity.

It is recommended that for this last funding round that the same criteria that has been adopted by Council and used in the previous Community Sport Fund allocations be retained.

Balance of Community Sport Fund

The current balance of the Waitakere City Community Sport Fund is set out as follows:

Waitakere City's Community Sport Fund balance as at 1 July 2002		1,266,009
Add: Loans repaid and interest received		147,311
Loans repaid	112,311	
Interest on Loans	0	
Interest on Funds	35,000	
Less: Loans & Grants Issued and Expenditure		-140,347
Loans Issued	0	
Grants Issued	136,263	
Expenses	4,084	
		<hr/> 1,272,973 <hr/>
Commitments		
Grant to Stadium	800,000	
Loan approvals (November 02 FOP)	80,000	
Balance of Grants (November 02 FOP)	36,000	
Estimated balance of loans repaid to 30 June 2003	-96,000	
Estimated balance of interest on fund to 30 June 2003	-25,000	
March 2003 funding round	\$180,000	
Estimated Balance Available		<hr/> 297,973 <hr/>

Update on use of balance of Community Sport Fund

The estimated balance of funds available at 30 June 2003 (assuming the March funding round of \$180,000) will be \$297,973, with a further \$668,000 outstanding in loans. Options are currently being investigated outlining the best utilisation of these remaining funds.

All options investigated will need to take into account two pending outcomes that could determine how and where these funds could provide the greatest benefit to Waitakere City.

Sport and Recreation New Zealand and Sport Waitakere's Relationship

With Sport and Recreation New Zealand's new strategic direction, their relationship with the Regional Sports Trusts has also taken a new direction. Sport and Recreation New Zealand is providing Sport Waitakere with a new contract for 2003/2004 that is due to be released in February 2003. Once this contract has been received and finalised, the scope of work that Sport and Recreation New Zealand will be providing funding to Sport Waitakere for will be known. This scope of work will help highlight the gaps left in the sporting community due to the removal of the Community Sport Fund and a possible new direction for Sport Waitakere.

The Future of the Licensing Trusts

A further pending decision is whether the supermarkets will be given the right to sell alcohol through the upcoming public poll. If supermarkets do win the right to sell alcohol it may mean a reduction in the profits made by the Licensing Trusts' which are distributed back into the West Auckland community. This change may then create a further reduction in funds available to those community groups already affected by the loss of the Community Sport Fund. A recommendation on the most beneficial use of the remaining Hillary Commission/Sport and Recreation New Zealand funds should wait until the outcome of this poll is known and the effects on community funding, if any, are to be quantified.

RESOURCES

Resourcing for the March 2003 allocation has been provided for in the 2002/2003 Annual Plan.

CONCLUSION

Following the resolution of the Finance and Operational Performance Committee meeting in November 2002, it is recommended that the last grant allocation of the Community Sport Fund be conducted under the same guidelines as previous allocations and that the local criteria component remain the same as that set in 2002.

A report will be prepared for the Finance and Operational Performance Committee outlining the options available for utilising the remaining Hillary Commission funds. However, there are two pending outcomes within Waitakere City that could affect which option(s) would be the most beneficial to the City. These outcomes are the scope of work Sport Waitakere will be funded for through Sport and Recreation New Zealand, and the outcome of the poll as to whether supermarkets will be given the right to sell alcohol which may reduce the funding available to the community through the Licensing Trusts. It is therefore necessary to await these outcomes before any final report is prepared to ensure that the best informed decision can be made as to the use of the remaining Hillary Commission funds.

RECOMMENDATIONS

1. That the information be received.
2. That the current local criteria, as adopted in February 2002 remain in force for the March 2003 allocation of the Community Sport Fund.

Report prepared by: Jan Brown Community Assistance Administrator and Helen Anderson, Leisure Projects Leader.

