

<b>All months</b>	
<b>Council website</b>	<b>Regular updates for the Council website on homepage.</b>
<b>Council call centre</b>	<b>Q&amp;As to be drafted and agreed process exists for residents calling in with general queries.</b>
<b>Media releases</b>	<b>One at each project milestone. Story list to be prepared by Angela and Joe Schady, These will start from June '07.</b>
<b>Posters</b>	<b>Displays of transport map and alternative routes in Civic Centre reception, libraries and community centres as part of public information and consultation.</b>

**BUDGET**

<b>Project charge code:</b>	<b>Budget:</b>
<b>Comments:</b>	

**MEASUREMENT**

Success will be measured in numbers of submissions by politicians, but management staff will be happy to show some responses and a progression of thinking since the first round of advertising.

**TIMELINE**

To be concluded as advertising schedules and stories firmed.

**COMMUNICATIONS TIMELINE**

March 2007 through to early 2008.

0103



A15

0110



A16

Mayor Bob Harvey  
City of Waitakere  
New Zealand

Toronto, 12 February 2007

**Invitation to join ICLEI's Local Action for Biodiversity (LAB) Project - Contributing to IUCN's Countdown 2010**

Dear Mayor Harvey,

I am writing to invite Waitakere to take part in an exciting new Biodiversity project. We are able to accommodate only a very limited number of municipalities at this stage so I am asking for your urgent attention and response.

ICLEI's membership at the Council Meeting in Cape Town in March of this year, endorsed a proposal tabled by the City of Cape Town on the establishment of a Local Government Network for Biodiversity Action. The pilot project would test the value and viability of translating the Network into a formal and funded ICLEI campaign, program or project. A proposal would be submitted to the ICLEI Council at its next meeting in the year 2009.

We have been encouraged by the strong response to invitations to date from all continents. Cities that have already joined to date include Barcelona (Spain); Seattle (USA); Cape Town, Durban and Johannesburg (South Africa), Leicester (UK), Liverpool (Australia), Joondalup, Perth (Australia), Nairobi (Kenya), Querétaro (Mexico), São Paulo (Brazil), Seoul (Korea), Tilburg (Netherlands), Walvis Bay (Namibia), Zagreb (Croatia).

Meanwhile the City of Cape Town in consultation with ICLEI and various partner organizations has progressed in the preparations and professional staff have been appointed to work out of the ICLEI Africa office in Cape Town.

Local Action for Biodiversity (LAB) is an ICLEI partnership project, involving ICLEI, the World Conservation Union (IUCN), Countdown 2010, South African National Biodiversity Institute (SANBI), RomaNatura and 15 to 20 cities from around the world, and focuses on enhancing the profile planning and management for, biodiversity at local level. LAB recognises that biodiversity is key to the effective functioning of urban life and the optimal management, or mainstreaming, of biodiversity is essential to most, if not all, sectors of urban operation.

World Secretariat

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Legally represented by  
ICLEI (Management) Inc.

World Wide Web  
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While one of the primary objectives of LAB will be to explore the potential for ICLEI to expand this partnership project as a major global campaign from 2009, the initial project will undoubtedly yield significant and tangible benefits to its participants. We envisage a special international profile, which could result in real economic benefit, for the first 15 to 20 "founder participant" cities of this project.

This three year project will develop a Local Government Network for Biodiversity Action, broadly representative of ICLEI's regions and continents, which will promote a greater understanding of local government biodiversity issues leading to the implementation of appropriate measures within the participant municipalities.

It is proposed that this network would:

- provide a mechanism for sharing ideas and lessons learned,
- lobby for funding and other support from national and international agencies for biodiversity-related projects,
- raise the status of local government as a key role-player in biodiversity management, alongside its provincial and national counterparts,
- promote the expansion of biodiversity initiatives at the local level,
- promote the profile of participant cities in appropriate world forums,
- develop appropriate urban biodiversity management tools, and
- formulate a code of best practice.

In addition to this, the project will result in several clear deliverables, which will be of benefit to participant cities and which are outlined in the project framework document, which is attached to this invitation. This document, includes the project terms of reference, organigram, budget and programmatic steps, and is the product of the inaugural LAB planning meeting, held in Rome in June last year.

LAB will be hosted in and coordinated from the ICLEI Africa Secretariat in Cape Town, South Africa and will report regularly to a Project Steering Committee comprising of ICLEI, IUCN, Countdown 2010, and several nominated cities. Two international workshops in June 2007 and August 2008 will be key focal events of the project.

LAB will be funded from a range of sources, including a financial contribution from each of the participant cities. Each participant will be asked to contribute a total of \$40 000 for the three year project from 2007 to 2009. The contribution could be paid in two tranches of \$ 20 000.

Should you be interested in participating in LAB, we will forward you a draft of an Agreement between the City of Waitakere and ICLEI.

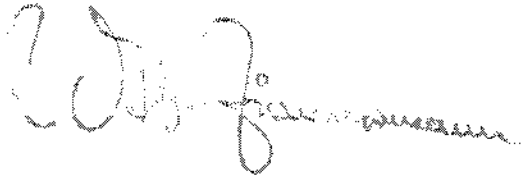
Please respond to Mr Stephen Granger in Cape Town, who is chairperson of the Steering Committee:

stephen.granger@capetown.gov.za  
with copies to:  
shona.young@capetown.gov.za  
arleen.benjamin@iclei.org

Telephone queries to + 27-21 / 487-2236 or 487-2304.

I look forward to your response.

Best regards,

A handwritten signature in black ink, appearing to read 'Konrad Otto-Zimmermann', written in a cursive style.

Konrad Otto-Zimmermann  
Secretary General

Attachments:

Local Action for Biodiversity (LAB) concept paper  
Benefits to LAB cities

**MINUTES OF A MEETING OF THE CULTURE, ARTS AND EVENTS SPECIAL COMMITTEE  
HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON WEDNESDAY, 14 MARCH 2007,  
COMMENCING AT 9.30 AM**

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**PRESENT:**

Councillors JP Lawley (Chairman)  
DE Gilmour (Deputy Chairman)  
MFP Chan, JP  
RI Clow  
LA Cooper  
AK Corban, OBE, JP  
C Harding, JP

Deputy Mayor CA Stone (ex officio) (from 9.33 am, until 10.53 am)

**ALSO PRESENT:**

Councillors PA Hulse  
WW Flaunty, QSM, JP

**IN ATTENDANCE:**

Director: Public Affairs  
Manager: Arts  
Arts Project Coordinator  
Leisure Services: Projects and Contracts Officer  
Events & Special Projects Manager: Public Affairs  
Community Assistance Administrator  
Waitakere Pacific Board Coordinator  
Democracy Support and Sister City Officer

**ALSO IN ATTENDANCE:**

G Coughlan, Chief Executive Officer, Dazzle Events  
C Hobson, Senior Accounts Director, Dazzle Events  
K Healey, Chairman, Keep Waitakere Beautiful Trust  
I Donoghue, Trustee, Keep Waitakere Beautiful Trust

**1 APOLOGIES**

458/2007

MOVED by Cr Cooper, seconded Cr Corban:

That an apology from Cr Neeson for absence, and Cr Stone for lateness be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

459/2007

MOVED by Cr Corban, seconded Cr Chan:

That the minutes of the Meeting of the Culture, Arts and Events Special Committee held on Wednesday, 13 December 2006, as circulated, be taken as read and now be confirmed.

**CARRIED**

**4 TRASH TO FASHION® AWARDS**

9.33 am Cr Stone entered the meeting.

Glenys Coughlan, Chief Executive Officer and Caroline Hobson, Senior Accounts Director of Dazzle Events made a presentation to the Culture, Arts and Events Special Committee on possible future direction for the Trash to Fashion® event.

460/2007

MOVED by Cr Cooper, seconded Cr Stone:

That the Trash to Fashion® Awards report be received.

**CARRIED**

461/2007

MOVED by Cr Cooper, seconded Cr Stone:

That a final "go or no go" report on the future of Trash to Fashion® and options for an event in the 2007 calendar year be brought to the City Development Committee meeting scheduled to be held on Thursday, 5 April 2007.

**CARRIED**

**PRECEDENCE OF BUSINESS**

462/2007

MOVED by Cr Cooper, seconded Cr Corban:

That Item 7: Review of the 2006/2007 Pasifika Games be accorded precedence at this time.

**CARRIED**

10.53 am Cr Stone left the meeting.

**7 REVIEW OF THE 2006/2007 PASIFIKA GAMES**

463/2007

MOVED by Cr Clow, seconded Cr Gilmour:

That the Review of the 2006/2007 Pasifika Games report be received.

**CARRIED**

**ADJOURNMENT**

464/2007

MOVED by Cr Corban, seconded Cr Lawley:

That the meeting stand adjourned until 11.15 am.

**CARRIED**

11.01 am The meeting adjourned.

11.19 am The meeting reconvened.

The Order of Business resumed at Item 5: Lopdell House Development Trust.

**5 LOPDELL HOUSE DEVELOPMENT TRUST**

**DECLARATION OF INTEREST**

11.20 am Cr Clow declared an interest and withdrew from the table and took no part in the debate or decision on the Lopdell House Development Trust.

465/2007

MOVED by Cr Corban, seconded Cr Gilmour:

1. That the Lopdell House Development Trust report be received.
2. That the Trust Deed for the new Lopdell House Development Trust be received.
3. That, subject to the approval of Council's legal advisors, the draft Partnering and Funding Agreement between the Lopdell House Development Trust and Council be approved.
4. That, subject to the satisfactory completion of both the Lopdell House Development Trust Deed and the proposed draft Partnering and Funding Agreement between the Lopdell House Development Trust and Council, the remaining funding of \$264,000 is released to the Lopdell House Development Trust for project development.

**CARRIED**

11.45 am Cr Clow returned to the meeting.

**6 GREAT NORTH ROAD/EDMONTON ROAD BRIDGE. ARTIST CONCEPT DESIGNS**

466/2007

MOVED by Cr Clow, seconded Cr Harding:

1. That the Great North Road/Edmonton Road Bridge Artist Concept Designs report be received.
2. That Option 3 be selected as the preferred concept in principle, and that valuation work as to cost, feasibility and detailed design be undertaken and reported back to the Culture, Arts and Events Special Committee for final approval before construction begins.

**CARRIED**

7 **REVIEW OF THE 2006/2007 PASIFIKA GAMES**

This item was considered following item 4: Trash to Fashion® Awards.

8 **EQUINOX WORLD JUNIOR BADMINTON CHAMPIONSHIPS EVENT UPDATE**

467/2007

MOVED by Cr Cooper, seconded Cr Clow:

That the Equinox World Junior Badminton Champions Event Update report be received.

**CARRIED**

9 **CREATIVE COMMUNITIES SCHEME ALLOCATION SUBCOMMITTEE CHANGE OF REPRESENTATIVES**

468/2007

MOVED by Cr Chan, seconded Cr Gilmour:

1. That the Creative Communities Scheme Allocation Subcommittee Change of Representatives report be received.
2. That the following representatives be appointed to the Creative Communities Scheme Allocation Subcommittee, effective immediately:

Sue Robertson	Titirangi Community Arts Council
Marion Sutcliffe	Waitakere Central Community Arts Council
Cheryl Talamaivao	Waitakere Pacific Board Inc. (Pending nomination from the Board).

**CARRIED**

12.18 pm

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE CULTURE,  
ARTS AND EVENTS SPECIAL COMMITTEE HELD  
ON

**DATE:**.....

**CHAIRMAN:**.....

**MINUTES OF A MEETING OF THE PROJECTS SPECIAL COMMITTEE HELD AT  
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON WEDNESDAY, 7 MARCH 2007,  
COMMENCING AT 9.30 AM**

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**PRESENT:**

Councillors AK Corban, OBE, JP (Deputy Chairman) (Presiding)  
DQ Battersby, JP  
JM Clews, QSO, JP  
LA Cooper (from 9.33 am)  
C Harding, JP

Deputy Mayor CA Stone (ex officio)

**IN ATTENDANCE:**

Director: Corporate & Civic Services  
Group Manager: Customer Services  
Special Projects Manager  
Project Engineer: J Schady  
Project Engineer: S Burris  
Committee Secretary: A Chan

**1 APOLOGIES**

293/2007

MOVED by Cr Clews, seconded Cr Harding:

That apologies from Cr Dallow and Cr Hulse for absence be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

294/2007

MOVED by Cr Clews, seconded Cr Harding:

That the minutes of the Meeting of the Projects Special Committee held on Wednesday, 31 January 2007, as circulated, be taken as read and now be confirmed.

**CARRIED**

**4 WAITAKERE CENTRAL CIVIC CENTRE - CONSTRUCTION STATUS REPORT  
OCTOBER 2006 / FEBRUARY 2007**

9.33 am Cr Cooper entered the meeting.

295/2007  
MOVED by Cr Clews, seconded Cr Cooper:

That the Waitakere Central Civic Centre - Construction Status Report October 2006 / February 2007 be received.

**CARRIED**

**5 WAITAKERE CENTRAL TRANSPORT INTERCHANGE - CONSTRUCTION STATUS REPORT JANUARY / FEBRUARY 2007**

296/2007  
MOVED by Cr Stone, seconded Cr Harding:

That the Waitakere Central Transport Interchange - Construction Status Report January / February 2007 be received.

**CARRIED**

297/2007  
MOVED by Cr Stone, seconded Cr Clews:

That the Mayor be requested to write to Ontrack to address the issue of the unsightly hoardings and the greening of the rail corridor alongside the Civic Centre.

**CARRIED**

**6 CIVIL DEFENCE EMERGENCY OPERATIONS CENTRE - CONSTRUCTION STATUS REPORT NOVEMBER 2006 / FEBRUARY 2007**

298/2007  
MOVED by Cr Cooper, seconded Cr Harding:

That the Civil Defence Emergency Operations Centre - Construction Status Report November 2006 / February 2007 report be received.

**CARRIED**

10.02 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE PROJECTS SPECIAL COMMITTEE HELD ON

**DATE:**.....

A25

**CHAIRMAN:**.....