



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

CITY DEVELOPMENT COMMITTEE

I hereby give notice that a Meeting of the City Development Committee will be held on:-

DATE: **Thursday, 3 November 2005** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

28 October 2005

Owena Schuster
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8864

MEMBERSHIP:

Councillors	PA	Hulse (Chairperson)
	LA	Cooper (Deputy Chairperson)
	DQ	Battersby, JP
	PJ	Booth, OBE
	MFP	Chan, JP
	JM	Clews, QSO, JP
	RI	Clow
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	DE	Gilmour
	JP	Lawley
	VS	Neeson, JP
	CA	Stone

Mayor RA Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE CITY DEVELOPMENT COMMITTEE TO BE HELD
IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 3 NOVEMBER 2005, COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - Thursday, 6 October 2005

RECOMMENDATION

That the minutes of the Meeting of the City Development Committee held on Thursday, 6 October 2005, as circulated including the Public Excluded Minutes as set out at page 1 in the Confidential Supplement, be taken as read and now be confirmed.

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4

PRESENTATIONS

A WESTERN RING ROUTE

Richard Hancy, Regional Transportation Manager from Transit New Zealand will make a presentation regarding the Western Ring Route. It will cover in general terms the Western Ring Route, and specifically the Upper Harbour Corridor, SH16 and plans for ramp metering, possible upgrade of interchanges, and SH 20 Avondale options.

B PERTH STUDY TOUR UPDATE & CONTACT INFORMATION

Gilbert Roushouste, Director of a company called Village Well will make a presentation regarding the current retail and town centre developments he is working on in Australia.



5 RAILSIDE AVENUE TO ALDERMAN DRIVE AND CATHERINE MALL PRECINCTS INFRASTRUCTURE RENEWAL PROJECTS UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to bring an update to the City Development Committee on the detailed design stage for the Railside Avenue to Alderman Drive and Catherine Mall Precincts.

BACKGROUND

Isthmus Group was awarded the contract in 2004/2005 to design new urban concepts for the Railside Avenue to Alderman Drive and Catherine Mall Precincts.

The scope of works includes new paving, a variety of seating at appropriate locations, community gathering places in the precincts, landscaping, and proposed places to accommodate artworks.

A project update was brought to the City Development Committee on Thursday, 8 September 2005 to seek approval of the artworks concept and that in the event that Land Transport New Zealand did not fund the amount required to complete the precinct renewal project that Council would provide sufficient funding to enable completion of the project.

The City Development Committee meeting on Thursday, 8 September 2005 resolved the following:

“That the Railside Avenue to Alderman Drive and Catherine Mall Precincts Infrastructure Renewal Projects Update report be received.”

1690/2005

“That the artworks concept design for the Railside Avenue to Alderman Drive and Catherine Mall Precincts be approved and that further investigation be undertaken on progressing the larger art work (Kauri Tree), and that the investigation be reported back through the Arts and Events Special Committee for consideration.”

1691/2005

“That in the event that Land Transport New Zealand does not fund the Auckland Regional Transport Authority for the amount required to complete the Railside Avenue to Alderman Drive and Catherine Mall Precincts that Council provides sufficient funding to enable completion of the project in order to ensure the contract works can proceed.”

1692/2005

“That in the event Land Transport New Zealand does not fund any or part of the \$440,000 contribution sought, Council officers commence work on reapplying for any shortfall in the amount originally applied for.”

1693/2005

The report also updated the City Development Committee on the following project processes:

- The artworks presentation and detailed design phase;
- Proposed project construction timeframe;
- Tendering process;
- Traffic management planning;
- Stevies Lane air-bridge proposal;
- Risk management and communication planning.

STRATEGIC CONTEXT

The objective of implementing renewed infrastructure in the Railside Avenue to Alderman Drive and Catherine Mall precincts is to make the town centre a vibrant and enjoyable place to live, work and play by creating attractive urban places that encourage growth and economic development, with minimal environmental impacts contributing to the Urban and Rural Village Strategic Platforms.

The renewal of these precincts will link people directly into the proposed new transport centre in Railside Avenue. The advantages of a workable passenger transport system in the middle of the Henderson Central Business District serving a growing population will be to reduce traffic congestion. Safe vibrant streets will make sure this growing centre is easy to get around in while stimulating the local economy contributing to both the Integrated Transport and Communication and Strong Innovative Economies Strategic Platforms.

ISSUES

Project Management

A project engineer from N-Compass Project Managers has now joined the project to assist throughout the construction phase. The engineer will provide services from the tender process through to the practical completion of the construction contracts and facilitate construction issues, value engineering exercises, contract supervision between the designers and contractors, and maintain financial and project status reporting.

Art Works

Subsequent to the last report to the City Development Committee the artist is now undertaking the detailed construction designs in preparation for the prototype and manufacturing exercise. The art works will be further reported to this City Development Committee as details are available.

Liaison Between Henderson Projects

It became evident in 2003 subsequent to a number of urban planning workshops for Henderson that with such an intense implementation period about to take place that there was a need for a 'Henderson Integrated Projects Group' to be put in place to ensure the proposed works programmes are integrated and to ensure an efficient co-ordinated management approach is undertaken to achieve Council's strategic objectives. A group was formed, members consisting of the Directors of the asset units and key project staff across the Council. A template of projects was developed indicating project detail, likely design and implementation budget years, this information would then inform work programmes, Annual Plan and the Long Term Council Community Plan processes.

The purpose of the Henderson Integrated Projects Group is to co-ordinate and align the Henderson projects with the Council's strategic direction, and to ensure the projects are integrated to maximise the funding and resources available to support implementation.

The Railside to Alderman and Catherine Mall project and all other works projects currently taking place in central Henderson are being overseen by the Henderson Integrated Projects Group process to ensure design and construction alignment. The overall Henderson Integrated Projects Group co-ordinator, the principal advisor urban development, is the link between all projects.

Template of Street Furnishings

In 2004 a template of furnishing was developed by Wraight Athfield Landscape Architects Limited for the new look Henderson. The template consists of a range of paving surfaces, kerb stones, seating types, tree grates, bollards, drinking fountains and bicycle racks. This template is being used in all Henderson Integrated Projects Group projects taking place in central Henderson and will be presented to private investors to also implement. This will ensure that the completed Henderson landscapes have a uniformity that is appropriate for a Central Business District.

Adjacent Project Related Works

There will be a number of road and footpath trenching works taking place in the Ratanui Street to Railside Avenue precinct during October 2005 to January 2006. These works will provide for future services capacity as Henderson develops to a multi storey Central Business District. The purpose is to place the ducting in the ground for telecommunications and water services before the new paving is positioned in early 2006. The Council's intention is to not allow any further trenching for such services in the precinct within the next five years.

Information Technology Ducting

This ducting will connect services between the major Council facilities; WestWave, new library and the civic centre and to provide for opportunity for future 'real time' signage in the area. The project is being delivered by a separate contractor managed by Council's Information Management unit. Works will take place from the WestWave to the library in Ratanui Street between 6 October and 9 November. The section between the library and Stevies Lane will be completed in early 2006 to connect through to Waitakere Central. Works will take place up the eastern side of the roads and trenches temporarily reinstated until the new paving is placed in early 2006. Access to buildings and the pathway areas will be maintained as and where possible during the works phases.

Water-Mains Piping Ducting

This will enlarge the water supply capacity to the area and will be installed between Ratanui Street and Railside Avenue. These works will take place in the roadway adjacent to the kerb line on the western side of the roads. The project is being delivered by a separate contractor managed by Council's EcoWater unit.

Ratanui Street works will take place between 25 October and 1 November 2005 and partial street closure will be required during one day to trench across the road in the middle of Ratanui Street. The section between Great North Road and Railside Avenue will be undertaken between 1-19 November 2005. The trenched areas will be fully reinstated as works are completed.

Telecommunication and Power Companies

The Council has notified the public services companies that any future ducting requirements that they require to cater for future development growth should be placed in the ground at their cost while the Council is undertaking street renewal projects. They have also been advised that there will be no further road opening notices approved for the next five years. Project staff have been consulting with the companies during the detailed design stage to facilitate the implementation of such ducting.

Bank of New Zealand Site Works

The Council recently completed the purchase of the parking area behind the BNZ at 1 Ratanui Street. This area will be landscaped to match the library plaza and will include a number of casual public parking spaces. A new vehicle entry is being formed from Ratanui Street into the Council site that will also enable access to the private parking area behind 369 Great North Road building and the private parking under the BNZ building. The construction works to form up the Council portion of the site will take place between 3-31 October 2005.

Adjacent Private Properties

Project staff have been working with adjacent property owners and businesses over the past twelve months to encourage them to smarten up their premises in line with the Council's major investments in Henderson. The three property owners adjacent to the new library plaza have committed to improving their storm water issues, tar-sealing their leased parking areas and attending to building repairs and painting, this work is currently taking place. These are prime future redevelopment sites that intend to build in the future to interface the library plaza area. The owner of the 357 Arcade has recently started modernising the arcade with new shop fit-outs, providing high technology and security services that will attract premium tenants into the key foot connection between Great North Road and the new library precinct.

The Telecom communications building at 6 Ratanui Street is to smarten up its interface with the Council renewal project by modifications to their boundary wall and landscaping.

Several retail shop owners are currently considering new clear verandas to smarten up their premises. This initiative will allow improved natural day lighting on the footpaths and enable new night lighting and signage to be installed.

Construction Timeframe

The timeframe reported to the committee in September has altered from works starting in November 2005 until February 2006. This delay has been caused while trying to align with adjacent project timeframes such as the library site and ducting trenching. It is prudent to now postpone the start of the works in this vicinity until after the Christmas period and official opening of the library and Unitec buildings.

RESOURCES

This project is being project managed by Council throughout the concept design, detailed construction design and including the construction implementation. Isthmus Group has been commissioned to design and manage the construction phase to completion.

The total project cost for design to implementation stages is \$1,660,000.

PROJECT COSTS	CATHERINE MALL	RAILSIDE TO ALDERMAN	TOTAL
Annual Plan 04/05	\$100,000	\$ 30,000	\$ 130,000
Annual Plan 05/06	\$322,500	\$1,207,500	\$1,530,000
Total	\$422,500	\$1,237,500	\$1,660,000
Funded by:			
WCC 04/05	\$100,000	\$ 30,000	\$ 130,000
WCC 05/06	\$220,000	\$870,000	\$1,090,000
Total	\$320,000	\$900,000	\$1,220,000
LTNZ	\$102,500	\$337,500	\$ 440,000
Total	\$422,500	\$1,237,500	\$1,660,000

The balance of \$102,500 and \$337,500 respectively which is not funded by Council is included in an external funding application that was made to Land Transport New Zealand in December 2004 to undertake development of the Henderson transport centre. This application also included an amount to improve and provide safe pedestrian friendly walking environments to promote the use of public transport and to stimulate the local economy by encouraging increased walking and less reliance on the use of the motor vehicle.

CONCLUSION

The Council is committed to developing the Central Business District for Waitakere in Henderson therefore it is essential that all cross Council initiatives planned for Henderson are integrated in a timely and resource efficient manner.

The first street upgrade project RAILSIDE Avenue to Alderman Drive and Catherine Mall has been aligned with other construction works that Council units are implementing in the same timeframe such as the IT cabling, increasing water mains capacity, the transport centre street infrastructure improvements, external services utility companies and adding visual and social benefit to the Waitakere Central Library and Unitec Campus development by extending the plaza and social amenity to the other side of Ratanui Street to attract increased foot traffic into the area.

This project will establish the first of many street scale artworks for Henderson that will become iconic, expressive identity markers to act as directional connectors between streets and places along the pedestrian routes.

RECOMMENDATION

That the RAILSIDE Avenue to Alderman Drive and Catherine Mall Precincts Infrastructure Renewal Project Update report be received.

Report prepared by: Janet Hannan, Principal Advisor: Urban Development.



NEW LYNN RAIL OPTIONS PRESENTATION

PUBLIC EXCLUDED MATTER

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following part of the proceedings of this meeting, namely New Lynn Rail Options Presentation.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none">New Lynn Rail Options Presentation	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none">enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(h) of that Act which would be prejudiced by the holding of the *relevant part* of the proceedings of the meeting in public as follows:

- Aspects of this presentation are commercially sensitive.*



7 NEW LYNN RAIL OPTIONS

PURPOSE OF THE REPORT

The purpose of this report is to provide the City Development Committee with information regarding the New Lynn Rail Options.

BACKGROUND

The Auckland Regional Transport Authority is undertaking a programme to double track the North Auckland Line from Britomart to Swanson by 2008.

A draft scoping report has been proposed by Opus Consultants for the Auckland Regional Transport Authority entitled "Stage 3 Duplication Avondale to New Lynn Concept Design". This report was made available to Council on 6 October 2005 and Council was invited to provide comments by 31 October 2005. Given this timeline, it has not been possible to refer this issue to the Committee.

STRATEGIC CONTEXT

The double tracking of the North Auckland Line is a fundamental component of Council's strategy to improve transport in the City and urban revitalisation of New Lynn under the Integrated Transport and Communications strategic platform.

ISSUES

Council has commissioned an independent report on the constructability issues that arise from the Opus report, with the objective of providing Council with quality advice on timing, costs and feasibility. The findings of this report, together with the Opus report will be presented at the City Development Committee meeting.

There are a number of related issues that will also need to be considered, including the following:

- Advocacy
- Funding
- Timing

Only timing issues will be discussed in this report.

The overall timeframe is driven by the Auckland Regional Transport Authority's objective of completing the double tracking by 2008. It could be that this timeframe is unrealistic, given the complexities that arise from the configuration of the Newmarket Rail Station as this is essential to enable effective operation of six trains per hour, as envisaged in the double tracking programme.

At this stage, the key issue is the timing for decision making by the Auckland Regional Transport Authority and Council has been advised that a decision is likely to be made in February 2006. Therefore, it is essential that Council promptly establishes its position and promotes its desired outcomes.

The New Lynn Town Centre Workshop, held 10-14 October 2005 was an "Enquiry By Design" process to consider impacts of each rail option on a wide range of aspects including traffic; bus and rail patronage; cycle and walkways; pedestrian access; safety and surveillance; noise; economic development; amenity; land values and community cohesion. The findings of the workshop will be presented to the City Development Committee meeting. Aspects of the workshop are commercially sensitive and it is recommended the presentation be confidential.

RESOURCES

Funding has been provided in the 2005/2006 Annual Plan for the necessary planning to integrate the roading network, transport and urban design for New Lynn.

CONCLUSION

Given the tight timeframe, it is essential that Council establishes its preferred options by December 2005.

A presentation will be provided at the meeting to enable the City Development Committee to consider the issues, with reporting back on 8 December 2005 to consider this matter further.

RECOMMENDATIONS

1. That the New Lynn Rail Options report be received.
2. That the City Development Committee provide feedback on its preferred options.
3. That a further report be brought back to the City Development Committee meeting of 8 December 2005.
4. That the presentation material remain confidential until further notice.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



8 METROPOLITAN URBAN LIMIT SHIFT - INFRASTRUCTURE CONSULTATION AND INFORMATION PROGRAMME

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the City Development Committee to implement a consultation and information programme with regard to proposed infrastructure necessary for the Metropolitan Urban Limit Shift.

BACKGROUND

Council is implementing a work programme to plan for network and community infrastructure to support Council's application to the Auckland Regional Council to shift the Metropolitan Urban Limit in accordance with the Local Government (Auckland) Amendment Act 2004.

The scope of this programme includes Northern Strategic Growth Area (Massey North, the Hobsonville Corridor, Hobsonville) and Massey East.

Council has submitted all the information required by the Auckland Regional Council by the due date of 31 August 2005, but further work is required to supplement the information provided. The Auckland Regional Council has requested Council to carry out consultation in accordance with the requirements of the Resource Management Act.

STRATEGIC CONTEXT

The provision of infrastructure is essential to advance Council's strategies for sustainable urban development, with an emphasis on economic growth and good urban design.

ISSUES

The key issues that need to be addressed are as follows:

- Community consultation on the scope and methods proposed in the Integrated Catchment Management Plans; and
- Land owner consultation with regard to the proposed location of roads.

Integrated Catchment Management Plans

The proposed Auckland Regional Plan: Air, Land and Water requires that territorial authorities prepare Integrated Catchment Management Plans.

The purpose of an Integrated Catchment Management Plan is to undertake a review of the resource management values and issues that apply to the catchment, and identify objectives for future stormwater management. In addition to the Air, Land and Water Plan, the objectives of the catchment study must take in to account other local and regional policies such as the Auckland Regional Policy Statement and relevant planning documents.

The Northern Strategic Growth Area Catchments (Totara, Wairohia and Hobsonville) and New Lynn East Integrated Catchment Management Plans were prepared to support Council's application to the Auckland Regional Council to shift the Metropolitan Urban Limits.

These Integrated Catchment Management Plans form the basis of a comprehensive stormwater discharge consent application, and is consistent with requirements of the Auckland Regional Council.

An overview of the issues to be addressed in these Integrated Catchment Management Plans is as follows:

- Stormwater flooding;
- Stream channel stability and erosion;
- Natural values of streams;
- Contaminant potential for receiving environments from stormwater run-off and wastewater overflows;
- Low impact development;
- Institutional capability;
- Management options.

A1-A4

A plan showing the catchment areas in Waitakere City are attached at pages A1 to A4. There are minimal properties affected by flooding in these catchments, especially in the Northern Strategic Growth Area catchments of Totara, Wairohia and Hobsonville because these catchments are primarily greenfields.

Future development in these catchment areas will involve low impact design to minimise stormwater effects on the environment, and various development options will be considered as part of the planning process. Staff are currently working with the Auckland Regional Council to define what low impact design could be for the Northern Strategic Growth Area area.

In order to enable the affected property owners, iwi, Massey and New Lynn East communities to fully understand the issues raised in the Integrated Catchment Management Plans.

Roading and Transport Infrastructure

The scope of the regional transport modelling has been agreed by Transit, Auckland Regional Council, and Waitakere City Council. The prime objective of the regional modelling has been to produce transport demands as input for the Waitakere Sub-regional Road Traffic Assignment Model used to identify requirements in the Northern Strategic Growth Area network.

The regional modelling also gives an indication of strategic transport benefits. Changes in traffic flows owing to the proposed Metropolitan Urban Limits shift and the Waitakere City Council land use scenario are presented in the table below:

Traffic component	2011 Veh/day	2021 Veh/day	2051 Veh/day	2011 %	2021 %	2051 %
Through NORSGA	-1400	-8300	-15100	-2	-9	-12
NORSGA Internal	5200	21700	38800	33	22	137
From NORSGA	5500	21100	25100	13	12	40
To NORSGA	6100	23200	67500	19	13	61

The findings demonstrate:

- Much less traffic travelling through, and not stopping in, Northern Strategic Growth Area;
- Much more traffic generated within and staying within Northern Strategic Growth Area;
- More traffic generated within and leaving Northern Strategic Growth Area, but;
- Much more traffic generated outside, and coming into, Northern Strategic Growth Area to stop, with time, eventually reversing the 40% - 60% conundrum.

These benefits support Regional Growth Strategy objectives. Further research using the Regional Model is to be reported covering:

- vehicle kilometres travelled;
- hours spent in travel;
- traffic to and from the port and airport as it impacts on Auckland City;
- Other.

Facilitation Between Parties

There has been a great deal of interaction between the Council and Transit representatives at all levels, including the Board, political, management and technical staff. Through this process many of the issues have been worked through, and agreed in principle, to the point where Waitakere City Council is confident that all the Transit New Zealand issues can be resolved. It is expected that Transit New Zealand will be able to formally advise its position before the end of October 2005.

Access Control on Arterial Routes

Waitakere City Council and Transit officials have agreed to research, develop and apply limited access controls on the existing arterial roads, to mitigate the effects of the proposed high density development. The proposed extent of such controls is illustrated above, the surface sections of State Highways 16, Hobsonville Road, Brigham Creek Road, and Trig Road are included. Methods may include the implementation of rear servicing lanes or frontage slip roads, with direct access across frontage boundaries prohibited on existing sections. Statutory support for these controls is being researched. Designating for service lanes and 100 metres segregation strips could be provided for in the District Plan. The aim is to provide performance based guidelines for developers rather than prescriptive measures.

Ramp Metering and Tolls

Ramp metering on State Highway 18, and tolls for State Highway 18, are operational matters that are being considered by the Regional Traffic Management Unit and Waitakere City Council, and are accepted by both parties as not crucial matters in regard to the Metropolitan Urban Limits shift.

The possible impact on Hobsonville Road of a toll on State Highway 18 is being assessed using the regional model, and will be reported.

State Highway 18 Construction Brought Forward

State Highway 18 is being commenced this year (2005) and will be finished before intensive development commences. The traffic volume on Hobsonville Road is forecast to be less than 10,000 vehicles per day. Thus the need for Council to provide for bus lanes along Hobsonville Road does not become a matter of urgency, as a result of the early commencement of the State Highway 18 motorway project.

State Highway 16 Construction Timing

Construction timing for State Highway 16 extension is currently proposed by Transit to be scheduled for 2011. However, earthworks as far as Northside Drive are expected to be implemented in conjunction with the SH18 project, as the earthworks programs are complementary.

If the Westgate Centre development begins significantly before 2021 the developer may be required to complete a temporary bypass on the alignment of the future State Highway 16 in conjunction with the construction of Northside Drive.

Interaction of Westgate Interchange and Hobsonville Road

Council is engaged in a comprehensive assessment of roading requirements in the vicinity of the Westgate centre, with particular emphasis on the long term performance of Hobsonville Road between Don Buck Road and Oreil Drive. Micro-simulation techniques are being employed at the request of Transit New Zealand.

A preliminary result for the pm peak condition at 2051 is available. The results are illustrated in the diagrams below of a time lapse sequence for a typical cycle of traffic signal control. It is apparent that the proposed road layout and control will function without adverse traffic interactions between Hobsonville Road and the motorway.

This result allows for:

- Deletion of the Northside Drive interchange;
- Transit's proposed six-lane over bridge for the Westgate motorway interchange;
- Council's proposed at-grade layout for the Fernhill Drive intersection.

Contingencies for the very long term are:

- Grade separation of the Fernhill Drive intersection;
- A bridge across the motorway connecting Westgate Drive with Oreil Drive just south of the water retention dam under Westgate Drive.

Council will provide for the protection of the required land for these projects. The latter project may be preferable to future widening of the Royal Road motorway over bridge.

The final report will cover all time periods for years 2011, 2021, and 2051, and land use scenarios.

Hobsonville Village

Waitakere City Council will provide sufficient infrastructure to ensure that traffic movement in the vicinity of Brigham Creek Road/Hobsonville Road intersection works efficiently. The network in the vicinity has been agreed with Transit New Zealand officials, and the proposed layout and controls are to be tested using micro-simulation modelling.

Number of Intersections

Transit has requested that the number of intersections along Hobsonville Road and the existing State Highway 16 be limited in the interest of efficient traffic movement on these state highways. The arrangement of intersections finally agreed with Transit is illustrated in the existing and proposed road network plan.

Buckley Road Ramps

Waitakere City Council and Transit are committed to the implementation of these ramps and the traffic analysis confirms that they would attract acceptable volumes of traffic.

Roading Hierarchy

Transit have requested that development of the local roading network shall be in accordance with an agreed functionally based road hierarchy.

Rapid Transit along State Highway 18

Council's February 2005 report dealt generally with five options for buses. In terms of the Regional Council's request, a single public transport concept for Northern Strategic Growth Area has been developed, including proposed service frequencies and routes for buses and ferries. This plan has been produced by D2 Communication. It includes an assessment of patronage and viability using the Auckland Passenger Transport Model, and identification of special provisions to suit e.g. bus lanes and bus priorities.

Single Transport Centre in Westgate

The request by the Auckland Regional Council for a single well designed bus interchange at Westgate has also been developed by Council. The proposed location is close to the motorway interchange, with minimal access delays, and providing quick turnaround for express buses and Bus Rapid Transit. Buses will have their own lanes and traffic light phasing to facilitate entry into the town centre and return to the motorway.

Effects of Bus Measures on Intersections between Don Buck Road and Oreil Road

Waitakere City is engaged in a comprehensive assessment of roading requirements in the vicinity of the Westgate centre, with particular emphasis on the long term performance of Hobsonville Road between Don Buck Road and Oreil Drive. Micro-simulation techniques are being employed at the request of Transit New Zealand.

The results for 2021+ referred to practically confirm that the introduction of bus priority signalling and lanes could be easily accommodated without adverse effect. This will be reported on following further modelling.

Waitakere City have also generated forecasts using the regional Transport Model for the Westgate Subregional Growth Centre at 2051 between Don Buck Road and Oreil Drive, demonstrating no interference between on-ramp traffic and motorway traffic.

Walking and Cycling

Waitakere City has completed a comprehensive city-wide strategy for walking and cycling. This is detailed in the report "Strategic Cycle Network Feasibility Study". This study takes into account the proposed Northern Strategic Growth Area growth area and integrates it with a citywide network of walking and cycle ways, currently being implemented through the 10 year Long Term Council Community Plan. URS have provided a comprehensive strategic cycle network feasibility for the whole of Waitakere City.

Community Consultation and Information Programme

The programme as set out in table 1 is proposed:

TASK	MILESTONE
Iwi consultation started	25 October 2005
Report to New Lynn Community Board	5 December 2005
Report to Massey Community Board	7 December 2005
Meeting with Herald Island & Whenuapai Residents and Ratepayers Associations	February 2006
Meeting with Guardians of the Upper Harbour	February 2006
Meeting with Forest & Bird	February 2006
Newsletter sent to all properties in the catchments, inviting general feedback and comment	February 2006
Meetings with property owners	From February 2006
Feedback closes	March 2006
Report to City Development Committee	6 April 2006
Submission to Auckland Regional Council	7 April 2006

Table 1 - Northern Strategic Growth Area and Massey East Community Consultation and Information Programme

RESOURCES

Provision has been made in the 2005/2006 Annual Plan for infrastructure planning and the preparation of Integrated Catchment Management Plans. In addition, part of the costs incurred will be reimbursed by the Auckland Regional Council through the funds they received from the former Infrastructure Auckland. The funding allocation covers the cost of various models required and specialist technical input into the assessment.

The resource implications arising from the Integrated Catchment Management Plans and the transport infrastructure will be reported to Council through the 2006/2016 Long Term Council Community Plan process. The cost of infrastructure will be partially recovered by Development Contributions.

CONCLUSION

The proposed Auckland Regional Plan: Air, Land and Water establishes an expectation that territorial authorities will prepare Integrated Catchment Management Plans for stormwater catchments. The draft Integrated Catchment Management Plan provides a series of tactical action plans and management options to address stormwater issues in the catchment.

The planning also provides for integration of good urban design and the provision of transport services, while promoting the movement of goods and freight.

By having public consultation meetings, the community has an opportunity to comment on the options for future stormwater management. It is proposed that Waitakere City Council public consultation meetings be held sometime between November 2005 and January 2006. City Development Committee Members will be advised of meeting dates when these are confirmed.

RECOMMENDATIONS

1. That the Metropolitan Urban Limit Shift - Infrastructure Consultation and Information Programme report be received.
2. That the work programme for community consultation and information as set out in table 1 of Metropolitan Urban Limit Shift - Infrastructure Consultation and Information Programme report be approved.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



9 GLEN EDEN TOWN CENTRE CONCEPT PLAN WORK PROGRAMME AND CONSULTATION PROCESS

PURPOSE OF THE REPORT

The purpose of this report is to inform the City Development Committee of the scope of works to be included in preparation of the proposed draft Concept Plan for Glen Eden, to invite Councillor Janet Clews to be a member of the working group and to seek approval for the proposed timeframe and consultation for key stages included in the 2005/2006 work programme.

BACKGROUND

In 2002, Waitakere City Council initiated a further series of projects under its Glen Eden Revitalisation programme. These projects originated from Council requesting Enterprise Waitakere to identify and consider how to address a number of concerns expressed by the Glen Eden Business Association in relation to the functioning of the town centre. Subsequently, Enterprise Waitakere contracted Karen Remetis of the Town Centre Development Group to undertake a consultation process with local businesses and community groups. Under the project name of "Glen Eden Lives", approximately 40 local residents and business people attended two evening workshops, held at the Glen Eden Community Centre, to discuss the main areas of concern about the future development of the town centre.

From the discussions and group exercises, the main issues identified were condensed into the following areas:

- Landscape and Design
- Marketing and Promotion
- Heritage and Environment
- Business Improvement
- Enabling the Future

On 11 March 2002, Council staff presented a report to the City Development Committee with a presentation by Karen Remitis and representatives of the various business and community groups involved in the consultation process. As a result of the report, \$100,000 was allocated for further town centre revitalisation projects to be determined after further consultation between Council's Project Manager and representatives of the various community groups. The following projects have been completed as a result of the consultation and implementation process:

- Small landscape/green enhancement projects in six sites around the town centre (to a value of \$ 50,000.
- Design of a new "logo" specifically for the promotion of the Glen Eden Town Centre.
- Installation of new town centre entry, direction and heritage information signage.
- Also a new public toilet has been installed in Glenmall Place as a separate Parks Project.

STRATEGIC CONTEXT

The Waitakere City Council Long Term Council Community Plan identifies Glen Eden as one of the urban development nodes in the Urban and Rural Villages Strategic Platform.

Proposed Plan Change 16 to the Waitakere City Council District Plan proposes as a high priority for 2005/2006 financial year, a review of previous plans for the revitalisation of Glen Eden and the preparation of an updated Concept Plan for future development.

Glen Eden is one of the urban growth nodes in Waitakere City which has also been identified in the Auckland Regional Growth Strategy. The Auckland Regional Growth Strategy requires that District Plan changes need to be notified in the period 2005-2010 to support urban intensification of the Glen Eden Town Centre.

In the "Waitakere's Growth Management Strategy (draft)", Glen Eden is categorized as a neighbourhood centre, to service the local catchment.

The following brief description of the area is included in "Waitakere's Growth Management Strategy (draft)":

"Glen Eden has been identified as being able to service an increase in the local residential density. There is already some medium density housing in the area and other potential development will be identified through the Concept Plan preparation process."

ISSUES

Over the last few years, Waitakere City, including the Glen Eden area, has undergone rapid growth. Urban growth brings new challenges to local government and the community and raises issues that need to be considered from social, economic, environmental and cultural perspectives. This report is focussed on those challenges and issues, particularly with respect to the critical areas identified below, which need to be considered and addressed in the preliminary development process of the new Concept Plan.

The following challenges and issues are identified as being particularly important:

Challenges and Issues	Explanation
How to maximise the role of the library in the local community development.	The new Glen Eden library opened on October 2004. In a short time, it has become a popular and important facility for the local community.
How to increase and strengthen the local community's sense of ownership of the town centre and surrounding neighbourhoods.	Glen Eden has undergone rapid change during last few years. The composition of the local community has also changed with the Town Centre's development. There is a need to rekindle and strengthen a sense of belonging and community.
How to preserve the heritage value of the town centre while at the same time developing it to successfully accommodate new growth requirements.	Glen Eden has a long history as a significant town centre area in Waitakere City. There is a need to maintain and enhance its historic values while encouraging and enabling the creation of a new sense of vitality, character and identity that reflects current visions for the future of the City.
How to balance the relationship between the development of Glen Eden Town Centre and that of other town centres and neighbourhoods in the surrounding area.	Council is currently leading the development of the Henderson and New Lynn Town Centres, which are identified as servicing regional or sub-regional catchments. There is a need to balance growth in Glen Eden with centres of regional significance.
How to integrate Town Centre development, the railway double tracking project and the proposed reconfiguration of the train station.	Currently, Council is working with Transit NZ on updating the north western corridor, which has the possibility of providing significant benefits to town centres through the improvements to movement networks.
How to enhance environmental values in the Waikumete stream and manage flood prone areas.	Council staff are currently working on implementing the Twin Stream project for the Waikumete Stream including the flood management plan and community development plan.
How to ensure good urban design principles are followed in the design and development of buildings, places and spaces of the town centre and its surrounding community.	Waitakere City Council is currently working with the Ministry of Environment on the development of the New Zealand Urban Design Protocol which provides urban design guidance. Also the Waitakere City Council District Plan and proposed changes include clear statements on the qualities expected to achieve good urban design outcomes through its objectives, policies, rules and performance standards.
Crime, safety and access issues.	Council specialist staff are currently working with the community and other agencies to assess these issues and will encourage and advise on possible actions by introducing concepts and principles such as Crime Prevention Through Environmental Design to the community.
Lack of car parking spaces in the town centre area.	Community consultation has identified car parking and access as important in maintaining economic viability. A parking analysis of the town centre was prepared as part of feasibility studies for the new library and this can be reviewed and updated as part of this project.

PROCESS

Council staff propose the following programme and timeframe for the development of the Glen Eden Town Centre Concept Plan.

Process	Date	Programme
Report 1	November 2005	Report to the Committee and seek approval for the commencement of the project.
Stage 1	January 2006	Background research, data collection and development of the draft Concept Plan.
Stage 2	March 2006	Internal consultation/consultation with the working group and completion of the draft Concept Plan.
Report 2	May 2006	Update information to the Committee and seek an approval for the commencement of public consultation.
Stage 3	May 2006	Consultation with key stakeholders, public consultation.
Stage 4	June 2006	Finalise the Concept Plan.
Report 3	July 2006	Report to the Committee and seek approval for the adoption of the final Concept Plan and the further development of the implementation programme.

CONSULTATION

When the "Glen Eden Lives" revitalisation projects were initiated in 2002, Council staff established a working group to identify specific projects, scope the outcomes desired and monitor progress as contracts for the various works were implemented. The work group included representatives from the New Lynn Community Board and various community groups, including the Glen Eden Business Association, the Glen Eden Community Protection Society, Friends of Waikumete and the Playhouse Theatre Trust. Throughout development of the Glen Eden Town Centre Concept Plan it is intended to continue the relationship with that group as a first point of contact for consultation within the community and to ensure continuity with the visions identified in previous plans and projects.

RESOURCES

Funding of \$40,000 is provided in the current financial year 2005/2006 to complete the Concept Plan design work for the Glen Eden Town Centre. The Long Term Council Community Plan will include the best estimate of the resources required for the Glen Eden Town Centre Concept Plan.

CONCLUSION

To accommodate the population growth projected for the City over the next few decades, residential and employment consolidation is planned to be located near existing services, facilities, and around town centres within the urban area. Glen Eden is one of the town centres identified as being capable of supporting the requirements of a significant peripheral neighbourhood and will be ideally serviced with public transport provided by the North Western rail corridor and the station adjacent to the town centre. It is considered important to maintain the momentum of past and existing projects through into this current concept plan which has been programmed for 2005/2006.

Council lead proposals for future development within the Glen Eden town centre and surrounding area which result from this current Glen Eden Concept Planning and design process, will assist in enabling the community, through consultation opportunities, to be involved in meeting the challenges and issues identified. The objective is to ensure that a socially vibrant and commercially successful future for the Glen Eden town centre becomes a reality.

RECOMMENDATIONS

1. That the Glen Eden Town Centre Concept Plan Work Programme and Consultation Process report be received.
2. That consultation continue with the existing working group for the development of the Glen Eden Town Centre Concept Plan and that Councillor Janet Clews be invited to be a member of the working group.
3. That the proposed programme and timeframe of the Glen Eden Town Centre Concept Plan be approved.

Report prepared by: Jean Simpson, Project Manager: Urban Development.



10 AUCKLAND SUSTAINABLE CITIES PROGRAMME UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on progress on the Auckland Sustainable Cities Programme. The report updates progress since the last report to the City Development Committee, 3 March 2005.

BACKGROUND

The Auckland Sustainable Cities Programme is a three-year partnership from 2003-2006 involving the region's seven local Councils, the Auckland Regional Council and a number of government agencies. Communities are also participating in many parts of the Auckland Sustainable Cities Programme. The Auckland Sustainable Cities Programme was initiated in 2003 by the Auckland Regional Mayoral Forum, in response to the Government's "New Zealand Sustainable Development Programme of Action."

Sustainable Cities is a key initiative within the New Zealand Sustainable Development Programme of Action, and has two stated outcomes:

- Cities as centres of innovation and economic growth;
- Liveable cities that support social well-being, quality of life and cultural identities.

The Auckland Sustainable Cities Programme focuses on a range of critical sustainability issues facing the region. As a three-year pilot, it does not set out to tackle every issue, nor all of the critical issues to create sustainable development. An important feature of the Auckland Sustainable Cities Programme is that all agencies have committed to actively learn better ways of working together and to taking a holistic approach. The Auckland Sustainable Cities Programme will be evaluated and its effectiveness documented.

STRATEGIC CONTEXT

For more than ten years, Council has committed to working with communities, business, iwi, the not-for-profit sector, and the Local Government sector, particularly in Auckland, to make Waitakere a sustainable city. The Council's approach is to sensibly and prudently implement a long-term plan.

The Auckland Sustainable Cities Programme is an opportunity to advance Waitakere City Council's strategic sustainability interests at regional and national levels. As part of the Programme, greater synergies and efficiencies between Local Government and Central Government have now been established to:

- Overcome the "silo" approach;
- Firmly establish a whole of region/whole of government joint approach;
- Align budgets and resources between all stakeholders;
- Identify and work on a number of signature projects to ensure a continuation of this joint approach and to provide the platform to share learnings for all in the region.

ISSUES

Report to the Auckland Regional Chief Executive Officers Forum

A5-A20 A progress report was submitted to the Auckland Regional Chief Executive Officers Forum meeting (7 October 2005), this is attached at pages A5 to A20.

Progress on Work Strands

A5-A20 The Auckland Sustainable Cities Programme contains six work strands, each developing signature projects that require Central and Local Government input. The work strands and signature projects are described in detail as attached at pages A5 to A20. Recent efforts of the work strands include:

Sustainable Communities

The work strand is working collaboratively with communities in two demonstration localities, Waitakere City (on Project Twin Streams) and Papakura District (on community outcomes). Regular learning forums are identifying lessons learned. The work strand will develop a locally relevant framework for how government invests in communities in a way that support development by June 2007.

Regional Child & Youth Development

- The Northcote Child & Youth Project has established its Youth Leaders Group and developed a statistical profile and literature review. The joint action plan will be agreed in November 2005.
- Four Child & Youth Development Forums have been held, providing an opportunity for over 100 practitioners to hear about best practice models of youth participation in Local Government.
- A stock take of initiatives undertaken and led by Territorial Local Authority's in the Auckland Region that actively involve children and youth has been completed.

Regional Settlement Strategy

The draft strategy is now being reviewed within Central and Local Government. It was reported to Council and endorsed on 17 August 2005 (resolution 1549/2005). The final Strategy is due to be completed before the end of 2005.

Urban Form Design & Development

- All Councils in the Auckland region are now signatories to the Urban Design Protocol. The work strand launched the report *'The Value of Urban Design'* in Auckland on 28 June 2005, in conjunction with the Property Council of New Zealand. The Open House event (organised by the Ministry for the Environment with support from local Councils) on 19 June 2005 was an opportunity for over 7,000 members of the public to visit significant buildings in the region.
- A report on the Social Implications of Intensification, commissioned by Auckland City Council, Auckland Regional Council, Housing New Zealand, and Waitakere City Council was publicly released on 6 May 2005. Findings included:
 - No clear link (positive or negative) exists between density and social implications. This is contrary to recent surveys and media coverage, which tend to focus on perceived connections between the design of intensive developments and social problems.
 - The built environment is just one factor in a wide range of economic and social forces influencing social problems.
 - The quality and diversity of development design, which has not received much attention to date, may be the biggest challenge to intensification.
- Emphasis for the remainder of the year will be on securing a regional commitment to Sustainable Public Buildings.

Note that Waitakere City Council is sponsor and co-leader of this work strand (along with the Ministry for the Environment). Council is project managing the work strand, with external funding support from Central Government (see Resources below).

Transport & Urban Form

- 57 schools have commenced their school travel planning processes, and 25 had completed and adopted their School Travel Plans as at end July 2005. In Waitakere City, 10 schools have commenced their School Travel Plans. Two have adopted their School Travel Plan and the remaining eight are expected to complete by the end of November 2005. Implementation of the School Travel Plans is required by the Council in respect of improvements to infrastructure around the schools.
- Emissions testing of the full Auckland bus fleet was completed in May 2005; 13 catalytic converters will be ready for installation by December 2005.
- The Ministry of Transport is leading a study to review the legislation governing passenger transport procurement. The study is being developed by a joint working group of Auckland and central government officials. Land Transport New Zealand is also working with the Auckland Regional Council to review its criteria for approving passenger transport contracts to focus on value for money rather than least cost.

Auckland Regional Economic Development

A project is currently being scoped around strengthening central government's interface with local councils on economic development for the region.

Programme Evaluation

The Auckland Sustainable Cities Programme has provided a structure for both arms of government to try different ways of working together and working with the community to achieve outcomes. Relevant learnings to date have been shared as part of the evaluation process. Full evaluation of the Auckland Sustainable Cities Programme as a whole is underway.

RESOURCES

The Auckland Sustainable Cities Programme is funded generally within existing local authority budgets and by Central Government. A special Central Government budgetary allocation within the 2004 Vote has provided project funding of nearly \$4 million, to be expended between 2004 and 2006. This includes funding for the Urban Form Design & Development work strand which is being managed by Waitakere City Council. A sum of \$84,400 (excl. GST) has been allocated to Urban Form Design & Development for the 2005/2006 year.

Beyond the Urban Form Design & Development project management, Waitakere City Council's involvement in the Auckland Sustainable Cities Programme is funded within existing budgets. The Council has been pursuing a work programme that is well aligned with the Sustainable Auckland programme for some years.

CONCLUSION

The Auckland Sustainable Cities Programme is well underway and delivering both practical outputs and improved cooperation and efficiency across the region and with Central Government agencies. As the Auckland Sustainable Cities Programme draws to a close in June 2006, the evaluation will ensure that the insights of the Programme will be transmitted into the continuing operations and relations between Local and Central Government.

RECOMMENDATIONS

1. That the Auckland Sustainable Cities Programme Update report be received.
2. That the progress with the Auckland Sustainable Cities Programme and signature projects be noted.

Report prepared by: Megan Howell, Senior Strategic Advisor.



11 PASIFIKA DEVELOPMENT - PACIFIC ISLANDS ADVISORY BOARD PARTNERSHIP WITH COUNCIL

PURPOSE OF THE REPORT

The purpose of this report is to inform the City Development Committee of current developments in the relationship between the Waitakere City Council and the Pacific Islands Advisory Board and to seek approval for a revised Partnership Agreement.

BACKGROUND

The partnership between the Council and the Pacific Islands Advisory Board was formalised in 1998 through a Memorandum of Understanding. This partnership has worked well in bringing the parties together, especially in encouraging Pacific peoples to contribute to Council's decision making process and to and to support Council's activities. The Council has provided administrative support for the Pacific Islands Advisory Board, as well as working on priority development needs identified by Pacific communities. Council's support is based on an agreed annual work programme negotiated with the Pacific Islands Advisory Board.

The Pacific Islands Advisory Board has continued to address building its own capacity over the years and has been successful in strengthening its links with the various Pacific ethnic communities. Pacific people in Waitakere have therefore enjoyed a strong relationship with the Council; this has certainly helped promote the awareness of Council's long term development issues and how Pacific peoples can contribute to Council's long term vision. Council and the Pacific Islands Advisory Board have continued to work together on ways to strengthen the partnership; recent work on consultation associated with the Long term Council Community Plan process is a recent example of close collaboration.

In recent years representation of Pacific people on the Pacific Islands Advisory Board has extended to include Tahitian and Kiribati communities.

Councillor Carolynne Stone is the Council's representative on the Pacific Islands Advisory Board.

STRATEGIC CONTEXT

Council's commitment to work with Pacific peoples draws its primary mandate from the Active Democracy and Strong Communities strategic platforms. These platforms recognise diversity and the significance that Pacific people's contribution may bring to the city. The Pacific Islands Advisory Board is currently aligning its goals to Council's strategic focus and finalising a strategic plan and a work programme. In addition, the Pacific Islands Advisory Board is developing the framework for a proposed Pasifika Strategy to become an integrated future strategic pathway for Council to consider. Pasifika communities participated in significant numbers in the latest Long Term Council Community Plan consultations and have contributed towards the long term vision of Council.

ISSUES

1. Partnership Pasifika

The Memorandum of Understanding has provided the basis for a very stable relationship between the Council and the Pacific peoples through the Pacific Islands Advisory Board. It has been reviewed twice since inception; each revision has assisted both Council and the Pacific Islands Advisory Board in reassessing the way forward and providing understanding of how each party can work together. Recently, the Executive together with Council officers reviewed the Memorandum of Understanding; apart from updating legislative references and other minor details, there was an understanding to maintain an agreement that reflects the Pasifika community spirit and a strong Council community development focus.

The following changes were made:

- Change of name to Community Partnership Agreement.
- Update of references to reflect recent legislative changes such as the Local Government Act 2002.
- Emphasis on a work plan negotiated with Council on an annual basis.
- Formatted to fit on one page so that it can be displayed for easy reference.

The Community Partnership Agreement was endorsed by the full Pacific Islands Advisory Board at its monthly meeting on 19 October 2005. Discussions are underway to confirm a suitable date for the formal signing of this agreement.

2. Pacific Islands Advisory Board Work Plan 2005/06

The Pacific Islands Advisory Board has been working together with Council staff to finalise a work plan for 2005/2006. The work plan, while including a number of ongoing activities such as arts and cultural development, continues to highlight economic development as a primary focus. It emphasises the importance of the link between culture, arts and economic development; hence the support that both Pacific Islands Advisory Board and Council have for Pacific arts and cultural development at Corban Estate. A separate Pacific Arts and Development Trust have been established to drive this initiative.

Part of the work plan continues to address governance and capacity building for the Pacific Islands Advisory Board and some work will be targeted at constitutional changes. It is expected that the constitutional changes will address some grey areas around roles, transparency, accountability and representation. There is also a continuing focus on strengthening the vital links between the Pacific Islands Advisory Board and the Pasifika ethnic communities that make up the Pacific Islands Advisory Board; this will help contribute towards the participation of Pacific peoples in Council's activities and decision making process.

The work plan identifies areas where Council may assist, and especially where staff may contribute towards advocacy and strategy and policy advice. The Pacific Islands Advisory Board have identified the need to develop a Pasifika Strategy in collaboration with Council. Staff will undertake an initial assessment and scoping of this work in the current financial year. A proposal to develop and implement this strategy will be developed for the Long Term Council Community Plan/Annual Plan process in 2006/2007.

3. Proposed Memorandum of Understanding between Council and Ministry of Pacific Island Affairs

Ministry of Pacific Island Affairs staff and Council officers have discussed a draft Memorandum of Understanding; this is in recognition of the leading role that Waitakere City Council has played in past years in addressing Pasifika people's development needs and to establish a framework for closer collaboration between the two parties. Ministry of Pacific Island Affairs has been keen to support local initiatives for Pacific peoples at local government level and has monitored processes around the Long Term Council Community Plan, particularly trends in economic development that impact on Pacific peoples at the community level. The Memorandum of Understanding is therefore intended to enhance collaboration with the Waitakere City Council and identify ways the Ministry can support Pasifika people's contribution at local government level. The partnership between Council and Pacific communities through the Pacific Islands Advisory Board will be incorporated in this dialogue.

A separate report will be prepared on this Memorandum of Understanding when discussions have progressed.

RESOURCES

Council has allocated \$35,000 in the 2005/2006 Annual Plan to support the work of the Pacific Islands Advisory Board. This resource will be used to support the current work programme including initial work on the Pasifika Strategy. The Pacific Islands Advisory Board will also seek external funding for other initiatives. Staffing Resources currently committed to Pasifika initiatives are: Pacific Islands Advisory Board Project Coordinator (currently seconded to Public Affairs as a Pacific Islands Arts Coordinator) and Senior Analyst: Pacific Islands Policy.

The Ministry of Pacific Island Affairs will be asked to support the Pasifika Strategy through policy and strategic advice through the partnership that they want to secure with Council.

CONCLUSION

Council officers and Pacific Islands Advisory Board members have reviewed the current Memorandum of Understanding and redeveloped it as a Community Partnership Agreement. A shared work programme has been developed to give effect to the Agreement. Council officers continue to work with the Executive Committee of the Pacific Islands Advisory Board to further shared objectives and projects.

Council's partnership with the Pacific communities through the Pacific Islands Advisory Board has continued to develop. The collaboration amongst the stakeholders such as Council, Ministry of Pacific Island Affairs and the Pacific communities of Waitakere is a result of the innovative approach that Waitakere City Council has led and will continue to broker as part of its Long Term Council Community Planning process.

RECOMMENDATIONS

1. That the Pasifika Development - Pacific Islands Advisory Board Partnership with Council report be received.
2. That the Partnership Agreement between Council and the Pacific Islands Advisory Board be approved.

Report prepared by: Koroseta To'o, Senior Analyst: Pacific Policy.



12 RUTHERFORD HIGH SCHOOL CONTRIBUTION TO PROJECT TWIN STREAMS

PURPOSE OF THE REPORT

The purpose of this report is to provide an acknowledgment of the contribution made by Rutherford High School to the implementation of Project Twin Streams.

BACKGROUND

A22 The objective of Project Twin Streams is to improve stream water quality within the catchment, by using community groups to assist remediate the stream riparian margins. The Project Twin Streams catchment is defined as including all streams that drain to the Henderson Creek and the Huruhuru Creek. The Pixie Stream drains to the Henderson Creek and flows northwards under the North Western Motorway between Rutherford High School and the Te Atatu Rugby League Club. This stream was in a poor condition with extensive weed infestations and accumulated rubbish. A map of the Pixie Stream catchment is attached at page A22.

Rutherford High School contacted Council with concerns regarding the condition of the Pixie Stream and advised that it wished to work with Council to improve the Pixie Stream riparian areas. Plants and expertise were supplied by Council whilst the planting of the stream banks was carried out by Rutherford High School pupils.

STRATEGIC CONTEXT

The community contracts support the Council strategic platforms of:

- Strong Communities - people are active, healthy and content;
- Active Democracy - people feel they can make a difference. There are high levels of community participation and respect for each others views;
- Green Network - caring for natural areas. Protection and enhancement is south on both public and private land, community involvement is encouraged, as in the projection of landscapes, native plants, wildlife and ecosystems;
- Three Waters - stream restoration and resolving stormwater management issues.

Project Twin Streams also demonstrates the integration of Council's Quadruple Bottom Line approach in programme development and implementation as required by the Local Government Act 2002.

ISSUES

Project Twin Streams is a significant environmental remediation initiative undertaken by Council. The Henderson and Huruhuru Creeks and their tributaries are to be remediated to improve the condition of the riparian areas.

This will have numerous environmental benefits including:

- minimisation of erosion of the stream banks;
- provide shading of the stream water allowing for a better habitat for freshwater ecology;
- provide some treatment of surface flow stormwater discharging into the stream itself; and
- there will be anticipated improvements in the habitat for the riparian areas allowing ecological improvement in these areas.

Community Groups are being engaged by Council to carry out the planting, and in some cases weeding, of the riparian areas.

Rutherford High School has been assisting Council to deliver the riparian planting for the Pixie Stream that discharges into the Henderson Creek beside the North Western Motorway Bridge. The length of the Pixie Stream involved is approximately 750 metres from the Motorway culvert to the Henderson Creek. The total length of riparian area planted is therefore some 1.5 kilometres in length. Rutherford High School have conducted eighteen planting days between May 2004 and September 2005, involving the planting of some 10,000 eco-sourced plants. These plantings were carried out by pupils and teachers under the co-ordination of Council staff.

The plantings to date represent the completion of the Stage 1 primary colonisation planting for this riparian area. Rutherford High school will be asked to continue with the secondary planting on an ongoing basis over the next two years.

In order to recognise the efforts of Rutherford High School it is recommended that the School be given a certificate on behalf of Council.

RESOURCES

There are no resource implications arising from this report.

CONCLUSION

Rutherford High School has made a significant contribution to Project Twin Streams and it is recommended that this be acknowledged by City Development Committee.

RECOMMENDATIONS

1. That the Rutherford High School Contribution to Project Twin Streams report be received.
2. That the support of Rutherford High School pupils and staff for their contribution to the implementation of Project Twin Streams be formally acknowledged by Council.

Report prepared by: Garry Peters, Sustainable Engineering Manager.



13 WAITEMATA HARBOUR FORESHORE RESERVES MANAGEMENT PLAN

PURPOSE OF THE REPORT

The purpose of this report is to outline to the City Development Committee the proposal to prepare a Reserve Management Plan for the Waitemata Harbour Foreshore Reserves, and to request that the City Development Committee elect a representative to a Joint Subcommittee with delegated authority to oversee the passage of the Waitemata Harbour Foreshore Reserves Management Plan.

BACKGROUND

The management of all reserves is governed by the Reserves Act 1977 (the Act). Under the Act, Council is required to prepare Reserve Management Plans for all reserves vested in its care. The process for preparing a Reserve Management Plan, including the requirement for consultation, is clearly set down in the Act. The purpose of a Reserve Management Plan is to guide the use and development of the reserves included in any Plan and, while plans may require to be amended due to changing circumstances, they are otherwise expected to have a life expectancy of ten years.

The Parks Planning section of Waitakere City Council are responsible for the preparation of Reserve Management Plans. Funding is allocated every year through the Annual Plan for the preparation of Management Plans. The Parks Planning Reserve Management Plan programme allows for two plans to be completed every financial year and two new plans are publicly notified. The Reserves Management Plan programme for 2005/2006 includes one comprehensive *Local* and one *City-wide* plan. Reserve Management Plans for City-wide reserves are governed by the City Development Committee, while Plans for Local and Neighbourhood reserves are overseen by the appropriate Community Board.

STRATEGIC CONTEXT

The Plan will promote the Green Network, which is an approach to integrate native ecosystems on private and public land by recreating a vegetated link between the Waitakere Ranges and the sea. The goals of the Green Network which will be promoted in the draft Plan are to: provide ecosystem protection, form ecological corridors, enhance the landscape, enhance public access to natural areas, mitigate hazards and protect water quality.

The Reserve Management Plan will be prepared in the context of the Parks Strategy which provides guidelines on the management of parks within the City. The objectives and policies outlined in the draft Plan will fall under the objectives of the Parks Strategy which aims to improve the quality of parks and provide parks services in a fair and equitable way for Waitakere people within financial constraints. The Parks Strategy categorises all reserves into City-wide, Neighbourhood and Local reserves according to their values, their function and user group.

The objectives and policies and any concept plans developed as part of the draft Waitemata Harbour Foreshore Reserves Management Plan will be in accord with the Waitakere City Council Leisure Strategy, draft Heritage Strategy and the Long Term Council Community Plan.

ISSUES

There are 80 local esplanade reserves along the shoreline of the Waitemata Harbour that are proposed to be included in this comprehensive Reserve Management Plan. Collectively they span the shoreline from Whenuapai in the north to New Lynn in the south east, and cross three Wards; Massey, Henderson and New Lynn.

The delegated authority to oversee and adopt Management Plans for Local reserves lies with Community Boards. The Waitemata Harbour Foreshore Reserves Management Plan includes local reserves and spans three Wards, requiring input from three Community Boards. In addition, the foreshore, taken as a whole entity is a City-wide Green Network corridor, requiring input from the City Development Committee.

All reserves (other than local purpose reserves) are required under the Act, to have a current Reserve Management Plan. The process of developing a Reserve Management Plan is set down in the Act and includes a public consultation process, including two rounds of public submissions. The second round of submissions is to a draft Plan and at this stage, submitters have the opportunity to speak at a hearing where the Community Board or Council committee then deliberates on proposed amendments to the draft Reserves Management Plan and pending amendments, adopts the Plan.

Waitemata Harbour Foreshore Reserves Management Plan Joint Subcommittee

The hearing for submissions to the Plan would involve three Community Boards. Under Section 120 (1) (c) of the Reserves Act, Council, as the administering body, is authorised to appoint a special committee to hear the submissions.

As the Waitemata Harbour Foreshore Reserves Management Plan spans the Massey, Henderson and New Lynn Wards and is a City-wide Green Network corridor, it is proposed that three Community Boards establish a Joint Subcommittee with delegated authority to oversee the passage of the Plan, including the hearing of submissions to the draft Plan and make recommendations on amendments and the subsequent adoption of the Plan.

While input to this Joint Subcommittee will be at the discretion of the Community Boards concerned, it is recommended that due to the consideration of other issues, the City Development Committee and Te Taumata Runanga are both represented by one Member on this Joint Subcommittee.

The majority of these reserves are narrow, linear esplanade strips. They are generally undeveloped but have very high potential recreational and environmental values. Their recreation values are in providing public access to the coastline and waterways, a matter of national importance under the Resource Management Act, and passive recreation opportunities. Their ecological values are in providing opportunities for the restoration of the margins of the coastline and its tributaries.

The preparation of a collective Reserve Management Plan for these reserves allows the shoreline to be seen as a whole and the management and development of the reserves to be undertaken in an integrated fashion. In particular, weed control and ecological restoration, along with the development of walkways, seating and signage, will benefit from a collective approach and ensure that similar management approaches are put forward for the reserves. By outlining a range of policies that cover all the reserves, as well including specific details for particular reserves, a management approach can be adopted to ensure consistency throughout the foreshore reserves.

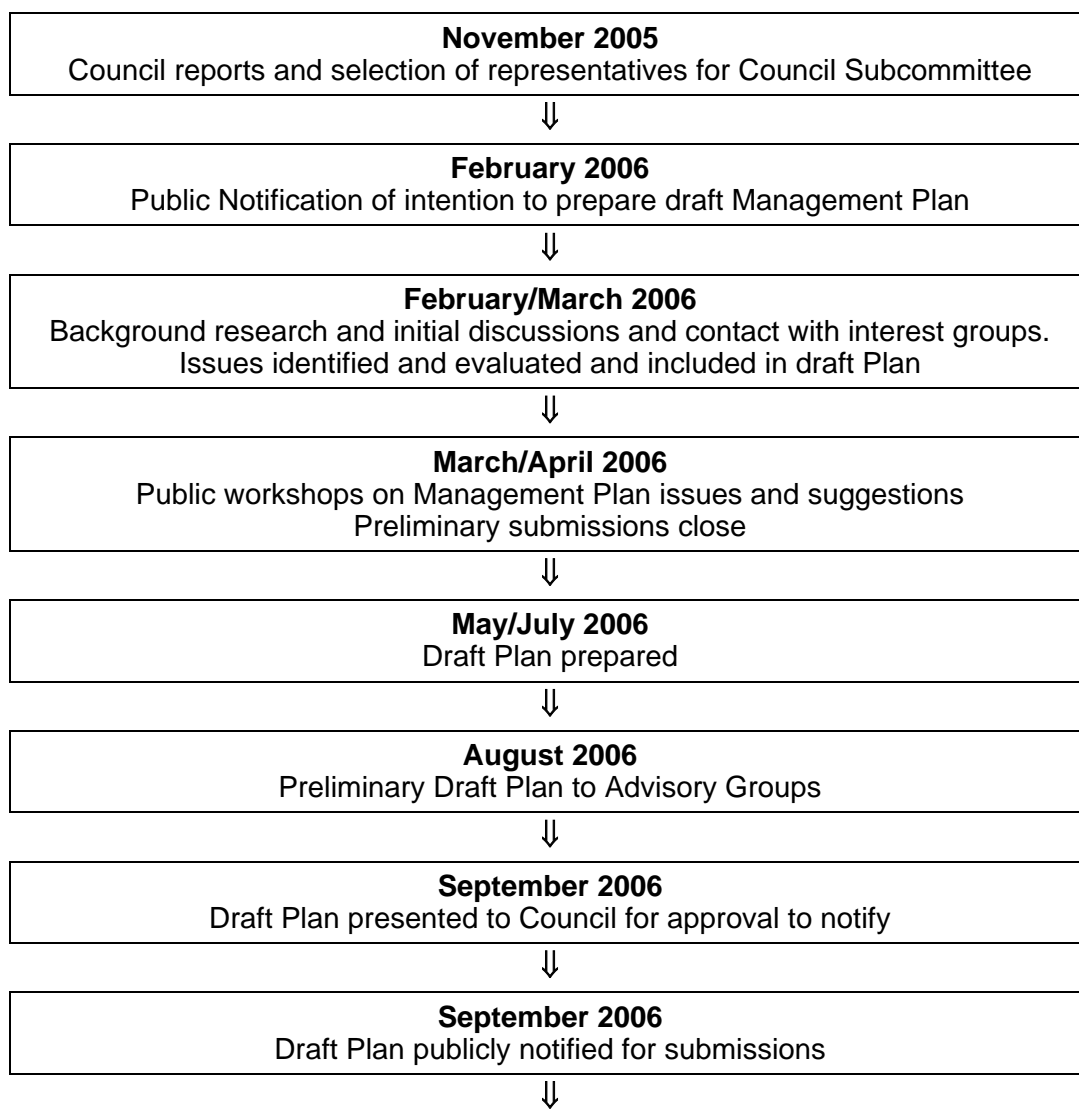
The Waitemata Harbour Foreshore Reserves Management Plan does not include the Local 'inland' reserves of the three Wards. These reserves are different from the reserves along the foreshore in both their values and functions and will be the subject of separate Management Plans, Massey Ward Local Reserves Management Plan currently being underway.

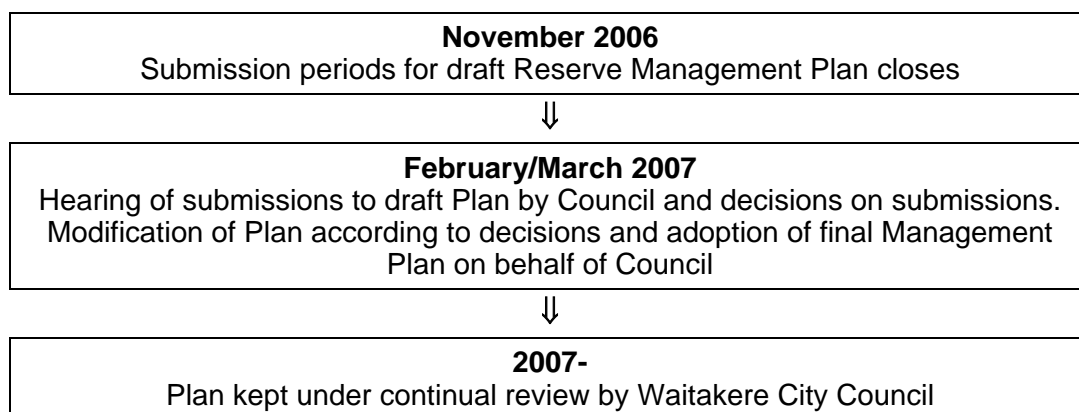
A23-A24

Attached at pages A23 to A24 is a list of all the reserves to be included in this Management Plan.

There are no operative Reserve Management Plans for any of the reserves included in these Reserve Management Plans.

The preliminary programme for the development of this Management Plan is outlined in the following chart;





RESOURCES

Work on the Waitemata Harbour Foreshore Reserves Management Plan will be undertaken by the Parks Planning Section of Waitakere City Council.

Funding has been allocated from the 2005/2006 Annual Budget to undertake this and other Management Plans. A budget of \$70,000 has been allocated from that funding to produce this Reserve Management Plan.

The process for preparing Reserve Management Plans allows for the creation of an Advisory Group to oversee the processing of a Plan. The Advisory Group will meet in order to consider the ideas and suggestions raised in a preliminary draft Plan and to guide the overall development of the Reserves Management Plan. An Advisory Group will consist of members from the Community Board (for Local reserves) and/or City Development Committee (for City-wide reserves), relevant Council officers and representatives of the community and other interested parties.

It is recommended that such an Advisory Group be established by the Subcommittee in order to guide development of the Waitemata Harbour Foreshore Reserves Management Plan and that the City Development Committee nominate a representative to be on that Subcommittee.

CONCLUSION

The Parks Reserve Management Plan Programme allows for the development of one City-wide Reserve Management Plan and one collective Local or Green Network Reserve Management Plan each financial year. It is proposed that in the 2005/2006 financial year, a Reserve Management Plans be prepared for the Waitemata Harbour Foreshore Reserves, the combined local esplanade reserves of the Waitemata Harbour spanning three Wards.

The development of a Reserve Management Plan for the Waitemata Harbour Foreshore Reserves will ensure community involvement in the development and management of these reserves. The Reserve Management Plan will enable a prioritisation of capital works projects for the reserves to be considered through the Long Term Council Community Plan 2007/2008 development process and also enable identification of any capital works projects required for the parks and facilitate their implementation through the Annual Plan process.

The passage of the Waitemata Harbour Foreshore Reserves Management Plan will require the establishment of a Council Subcommittee, under the Community Boards with delegated authority to oversee the passage of this Plan. It is recommended that, as the reserves are a collectively a City-wide Green Network asset, the City Development Committee appoint a representative to this Subcommittee.

RECOMMENDATIONS

1. That the Waitemata Harbour Foreshore Reserves Management Plan report be received.
2. That the City Development Committee appoint a representative to be on the Waitemata Harbour Foreshore Reserves Management Plan Joint Subcommittee with delegated authority to oversee the preparation of the Waitemata Harbour Foreshore Reserves Management Plan.

Report prepared by: Mandy McMullin, Reserve Management Planner.



14 THE RENAMING OF HARVEST RESERVE

PURPOSE OF THE REPORT

The purpose of this report is to recommend to the City Development Committee the renaming of Harvest Reserve, Harvest Drive, subject to local community consultation to George Ward Park.

BACKGROUND

At the Waitakere Community Board meeting held on 4 October 2005, the following resolution was carried.

“That the Waitakere Community Board recommends to the City Development Committee that Harvest Reserve be renamed to George Ward Park and that consultation takes place to the immediate local residences within 250 metres radius of the Park as requested by Council officers and the outcome of that consultation be reported back to the City Development Committee for their consideration.”

1850/2005

Harvest Reserve is a neighbourhood reserve, of 4,152 sq. metres, located between 1 and 3 Harvest Drive. It contains a variety of trees, five gardens, a circular concrete path and three wooden seats. It was named Harvest Reserve after the name of the street it fronts, and to reflect the orcharding and viticultural history of the area. Other streets nearby include Gala Place, Applebox Lane, Shiraz Place, Cognac Place, Semillon Avenue, Chardonnay Rise.

Mr George Ward, QSM, was born in Reefton, in 1915. He moved to Sturges Road in 1937 and resides at 73 Sturges Road. Mr Ward had an orchard in what is now Harvest Drive. With the orchard now gone, Mr Ward has continued vegetable gardening and is very generous in supplying fresh vegetables to family, neighbours and friends.

Mr Ward is a returned serviceman. He was vice president of the Henderson RSA for two years and the welfare officer for the Henderson RSA for over 20 years. This role earned him the gold star, the highest honour from the RSA, life membership for meritorious service and a special honours merit from the New Zealand RSA. In 1984 he received the Queens Service Medal for services to the community, which in part was to do with his welfare work and in part to his individual contribution to the community.

Mr Ward celebrated his 90th birthday in April this year. He has no idea this proposal has been put forward by local residents and the renaming of this reserve in his honour would be a fitting tribute to a man who has done, and continues to do, so much for others.

STRATEGIC CONTEXT

The renaming of the reserve to George Ward Park is in line with the strategic platform for strong communities that encourage a community to connect with, mix and understand each other. Utilising the names of prominent local persons promotes the history of the locality and assists in giving that community a sense of belonging.

The Parks Policy on the naming of neighbourhood or local reserves allows for a reserve to be named, either, after the road it fronts, or a prominent natural or historic feature, or after the locality it serves, or after a local prominent historical figure or person of the area. The latter criteria is applicable in this case.

ISSUES

A25-A26

A petition attached at pages A25 to A26, was presented to the Waitakere Community Board on 31 May 2005, signed by the occupiers of seven properties in the Harvest Drive/Sturges Road area. The naming of the reserve is an important issue and Council officers recommended to the Waitakere Community Board that it would be beneficial, through a letter drop, to undertake a wider survey of the local community regarding the name change. The findings of this consultation will be reported to the City Development Committee meeting.

RESOURCES

The renaming of the reserve will involve the manufacture and installation of a new Parks sign, at a cost of approximately \$1,500. This cost would be included in the Parks Minor Works Programme for 2006/2007.

CONCLUSION

The Waitakere Community Board has recommended that the Harvest Reserve be renamed to George Ward Park. Mr Ward is a local identity who further enhances the historical and viticultural nature of the area. The renaming of Harvest Reserve to George Ward Park is in line with Parks Policy.

RECOMMENDATIONS

1. That the Renaming of Harvest Reserve report be received.
2. That, subject to the results of wider consultation undertaken by Council officers, Harvest Reserve be renamed as George Ward Park.

Report prepared by: Warren Ogilvie, Operations Manager: Special Projects.



DRAFT LEISURE FACILITY PARTNERSHIP POLICY

PURPOSE OF THE REPORT

The purpose of this report is to seek the City Development Committee's approval for the draft Leisure Facility and Partnership Policy (the draft Policy) to be notified for stakeholder consultation.

BACKGROUND

An increasing number of Councils are contemplating partnerships with community groups and schools to facilitate the development and use of recreation and leisure assets.

Waitakere City Council is often approached by community groups and schools requesting financial support for the development of a new asset and in return offering community access to the facilities. At present Council's financial support in such circumstances is on an ad hoc basis with no formal processes or criteria for Council to assess proposals to allow consistent decisions to be made.

The Long Term Council Community Plan and Annual Plan Special Committee passed the following resolution at its meeting on 25 March 2003:

"That the development of criteria and processes for assessing community facility partnership opportunities with schools is referred for consideration to the Annual Plan process."

583/2003

This resolution was then adopted in the final 2003/2004 Annual Plan and \$15,000 was allocated towards the development of the draft Policy. Visitor Solutions Limited (the consultant) were contracted to help develop the Policy.

In February 2004 the consultant presented to the City Development Committee a high level summary of the research to date to guide the general criteria of the Policy. The following resolutions were passed:

1. *That the City Development Committee endorses the concept of working in partnership with community organisations, schools, funding trusts and potentially other Councils through a Leisure Facility Partnership Policy.*
2. *That the City Development Committee approves the development of a facility partnership policy to guide Council's funding support to partnership opportunities with leisure and recreation assets, based on the draft direction outlined in the Agenda report, as part of the draft direction for the Facility Partnership Policy and incorporating the comments from the Committee.*
3. *That the City Development Committee supports the requirement for Council to commit a set amount of capital through the Long Term Council Community Plan towards supporting projects through a Facility Partnership Policy."*

72/2004

STRATEGIC CONTEXT

Council's leisure facilities and activities contribute to the well being of the City's residents by providing recreational opportunities that promote health and social cohesion. Council's Leisure Strategy, Community Facility Plan, Parks Strategy, Youth Leisure Needs Analysis and the Funding Policy guide the provision of leisure facilities and activities to ensure that they are available to all residents, responsive to changing demands, and are provided efficiently.

Council's strategic objective for leisure is to provide a comprehensive range of leisure, recreation and sports services and facilities are provided. To improve the well being of the City's people and communities, Council provides and supports a diverse range of leisure opportunities through facility operation and development, direct funding, assistance to access other funding and support of activity initiatives.

Through the Strategic Plan Council has adopted a platform of 'Strong Communities' stating that in the next 10 years Council will develop the City as a renowned hub of social activity, arts, leisure, sports and recreation.

ISSUES

Research was undertaken to develop a draft Leisure Facility Partnership Policy throughout 2004 and early 2005. In February 2005 a report providing a high-level summary of the research was presented to the City Development Committee for its comments on the issues and options that surround the development of a Leisure Facility Partnership Policy.

A27-A39

There was concern that the original draft Policy was too complex and needed to be simplified for community organisations. This has led to the development of a "tip" box under each criteria and the simplification of the draft Policy. The consultant incorporated the comments from the Committee and a modified version of the draft Leisure Facility Partnership Policy is attached at pages A27 to A39.

The key aims of the Policy are to:

- Provide capital leveraging;
- Support the development of community facilities in a shorter time period;
- Provide solutions to fund depreciation costs on buildings, as Council does not own the asset. However, if the Council sees fit a contribution towards depreciation costs can be negotiated (and potentially delivered in the form of an operational grant);
- Empower and strengthen Council's strategic plans because community groups look to these documents for guidance on what may be supported under a facility partnership policy;
- Facility partnerships with community organisations help build stronger ongoing community linkages and networks;
- Provide a clear and transparent process for financially supporting community facility development;
- Better utilisation of existing facilities within the community;
- Promote a holistic and planned approach to community facility needs; and
- Increase the number of projects that align with Council's strategic direction.

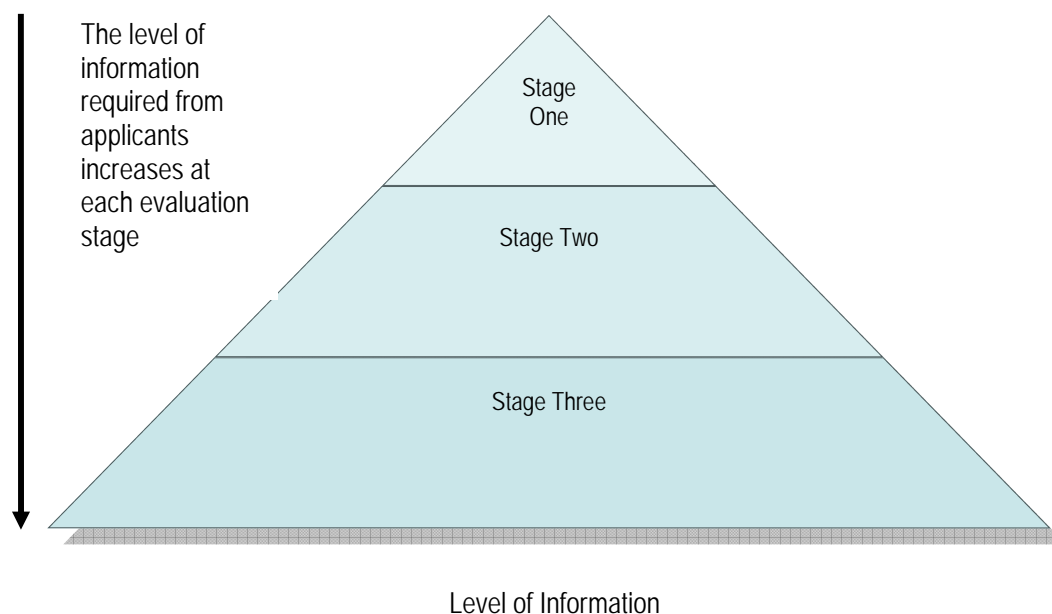
Evaluation Process

The Policy will have three distinct stages, with more detailed information being required at each stage. Each stage will then have different types of evaluation criteria to optimise the community's and Council officers' time. This is reflected below in Figure 1.

It is suggested that a working group consisting of Council officers from Parks, Leisure Services and Public Affairs evaluate the proposals at each stage against the criteria before presenting them to the City Development Committee. The Leisure Projects and Contracts Officer would be responsible for the administration of the Leisure Facility Partnership Policy.

After evaluation by a Council Committee some proposals may be excluded from proceeding to the next stage. Unsuccessful organisations will be informed and provided reasons why their proposal was not successful. Council officers will work with successful organisations to assist them to provide the information required for the next stage.

Figure 1: Level of Information Required



The criteria outlined below illustrate criteria to be used during each stage:

Stage One Criteria

- Projects must demonstrate community active or passive leisure or sports benefit. Projects for core or primary healthcare, education, welfare, or worship are excluded.
- Potential partners must be 'not for profit' organisations such as community groups, iwi, schools or educational providers.
- Potential partners must be legally constituted (incorporated society or charitable trust).
- The proposed facility must be within Waitakere City or on the periphery of Waitakere City and demonstrate a clear benefit to and usage by the ratepayers of Waitakere City.
- Proposals will be reviewed by Council officers against Council's strategic objectives as set out in documents such as the Long Term Council Community Plan, Leisure Strategy and Parks Strategy.
- The extent to which the proposed site supports the development of a quality community facility.
- Clear thought around governance and management of the organisation proposing to form a partnership with the Council must be appropriate for the level and timeframe of the Council's commitment.
- Proposals must be for capital development or redevelopment (debt servicing and operational funding are excluded).

Stage Two Criteria

If a proposal reaches stage two of the process Council would request more detailed information from the potential partner and would then need to consider and evaluate this information against criteria such as the following:

- The extent to which the proposal will facilitate increased community participation.
- The extent of community support for and involvement in the project.
- The degree to which partner organisations have shown the ability and willingness to develop and share in a common vision for a facility. For example, the willingness shown by a potential partner to enter into a true active partnership with Council.
- The appropriateness of the proposed project's scale relative to the level of capital assistance being sought. For example, is Council getting value for money given the community benefits?
- The potential of the project to resolve existing community infrastructure or capacity building problems. For example, will it centralise several existing sports club buildings into one so as to free up additional open space on reserves.
- The extent to which the organisation has demonstrate the ability to develop and then operate the proposed facility.

Stage Three Criteria

Once a proposal has satisfied Council in the stage one and stage two evaluation, more detailed information is asked from the potential partner which will then be considered and evaluated against criteria such as the following:

- The extent to which the proposed facility allows for future changes in use (ie multipurpose) or expansion.
- The level of value for money the proposed facility represents to Council.
- The likelihood of the proposal proceeding within Council's preferred timeframe.
- The track record and health of the potential partners involved in the proposal.
- The potential partners' own resources and ability to access resources.
- The level of alignment between the potential partners' vision for the facility and Council's vision.
- The degree to which the proposed facility meets the needs of key community target groups. Those who do not benefit significantly should also be identified.

At this stage organisations will also need to provide a basic feasibility study.

Consultation

It is recommended that following the inclusion of the Committee's comments that Council officers carry out stakeholder consultation. Stakeholders such as community groups and schools will be invited to provide feedback on the draft Policy.

RESOURCES

Through the Long Term Council Community Plan 2003/2013 \$500,000 has been budgeted annually for leisure facility improvements. It is proposed that the funding be utilised for the Leisure Facility Partnership Policy subject to confirmation by Council on an annual basis.

CONCLUSION

There is a need for Council to develop a Leisure Facility Partnerships Policy that will guide Council in its decisions towards financial support provided for partnership opportunities with community groups and schools regarding the development and utilisation of leisure and recreation assets. At present this financial support is provided on an ad hoc basis. A Leisure Facility Partnership Policy would enable Council to adopt a transparent process for assessing potential initiatives.

Leisure Services has undertaken research to develop a Leisure Facility Partnership Policy for Waitakere City, and this report presents draft Policy criteria. The Policy will have three distinct stages with more detailed information required at each stage. This aims to optimise the community's and council officers' time. It is suggested that proposals be evaluated against the set criteria by a working group consisting of a Council officer from the Parks department, Leisure Services and a Public Affairs before being presented to the City Development Committee for approval. Unsuccessful applications will be informed and provided reasons why their proposal was not successful. Council officers will work with successful organisations to assist them with providing the information required for the next stage.

Through the Long Term Council Community Plan 2003/2013 \$500,000 has been budgeted annually for the leisure facilities improvements. Council officers are recommending that the \$500,000 assigned to leisure facility improvements be utilised for the Facility Partnership Policy. This option will be presented to Council in February 2006 when capital budgets are decided upon. This budget will be reviewed annually. Council officers now intend to carry out stakeholder consultation.

RECOMMENDATIONS

1. That the draft Leisure Facility Partnership Policy report be received.
2. That the City Development Committee endorse the draft Leisure Facility Partnership Policy subject to stakeholder consultation.
3. That the City Development Committee recommend to Council that the \$500,000 currently allocated through the Long Term Council Community Plan for leisure facility improvements be utilised for the Leisure Facility Partnership Policy grants.

Report prepared by: Clare Dwyer, Leisure Planner.



YOUTH FACILITIES PROJECT BRIEF AND SCOPE

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the City Development Committee in accordance with the outcome of a recent Councillor workshop to conduct a feasibility study on a three youth facility model for the City, to seek endorsement for the proposed project brief and scope included in this report, and approval to utilise budget carried over from the original project.

BACKGROUND

In 2001 Council undertook a "Waitakere City Youth Leisure Needs and Wants Study". The Study conducted focus groups and surveyed youth from around the City. The Study recommended that "facilities and services that youth would like to have in Waitakere City include a centralised multi-purpose youth facility (at Henderson)". On the basis of this a further feasibility study was undertaken to develop the concept for a youth facility being developed in Henderson.

In September 2005 a Councillors workshop was held to discuss the Henderson proposal as it was understood by Council Officers that there were concerns about the proposal by Councillors. From the workshop some of the issues raised were:

- Concerns that the findings of the Youth Needs and Wants Study were no longer accurate.
- That the Henderson facility proposal may not be situated in the best location.
- That a Henderson only facility did not meet the needs of youth in other areas of the City.
- That three youth facilities was a better proposal with one each in New Lynn, Henderson and Westgate.
- More research required to justify three facilities is needed however.
- The music/arts focus is a good idea however this will influence location of Henderson facility.

Councillors agreed at this workshop that Council officers are to conduct a feasibility study for three youth facilities in the City and that the locations be New Lynn, Henderson and Westgate.

STRATEGIC CONTEXT

Council has First Call for Children as one of its five strategic priorities. In the 2003/2004 Long Term Council Community Plan it was stated that Waitakere City would be a city where children and youth would participate in the development of the city, could play and hang out safely and could develop their own cultural identity.

In 2001 the Youth Needs and Wants Study was undertaken to give youth the opportunity to participate in the development of facilities for the city relevant to them however since this study the city environment has changed considerably. Intensive development in New Lynn, several strategic projects near completion in Henderson such as Waitakere Central, transport interchange and the joint venture library with Unitech and green fields development for the North West have caused Council to review plans for youth facilities to ensure the success of such facilities.

Youth will be given opportunity to input into the process through consultation, Youth Council and Te Roopu o Puawai to ensure youth facilities of the future meet their needs.

ISSUES

At a recent Councillor workshop it was decided that Council should investigate the feasibility of providing three youth facilities for the City's youth with one facility each in New Lynn, Henderson and Westgate, superseding the 2003 feasibility study which proposed a single City-wide facility based on the site of the current Henderson Recreation Centre.

A40-A47

Attached at pages A40 to A47 is a project brief and scope for the feasibility study based on the three facility model. There are three key aspects to the feasibility study:

Youth Consultation

- Review and qualify previous survey and consultation work.
- Conduct new surveys and consultation with youth including Youth Council and Te Roopu Rangatahi, on current and future needs and wants.
- Compare against national and international data.
- Establish the likelihood of youth using youth facilities in New Lynn, Henderson and Westgate areas.
- Include youth from areas bordering Waitakere City eg. Avondale and Kumeu.

Viability and Feasibility of Three Facilities

- Based upon outcomes of youth surveys and consultation, explore the viability of a three centre youth facility model.
- Explore possibility of partnerships with Auckland City Council for the New Lynn facility and Rodney District for the Westgate facility.
- Suggest potential niche markets that each facility might adopt to ensure the success of each facility and to eliminate cannibalisation of each others market.
- Explore likely catchments for each facility and make low, medium and high estimates on future usage utilising Council's population projections.
- A report containing the evaluation of different management options that would be appropriate to manage the proposed facilities.
- A report containing the assessment of the possible revenue streams that would be created by the required spaces and associated activities that has been identified for inclusion in the youth facilities.
- A report containing the estimation of the potential operational costs that would be created by the required spaces and associated activities that have been identified for inclusion in the youth facilities.

Preliminary Location and Design

- Bulk and Location Plans for:
 - Option 1 - Retro fitting of existing facilities.
 - Option 2 - Developing new purpose built facilities on identified land.
- Quantity Survey to provide costs for:
 - Option 1 - Retro fitting of existing facilities.
 - Option 2 - Developing a new purpose built facility.
- Provide Sketch Artists Impression sufficient for public/political consultation for:
 - Option 1 - Retro fitting of existing facilities.
 - Option 2 - Developing new purpose built facilities.

This project will be tendered out and is anticipated to be completed by April 2006.

RESOURCES

The 2005/2006 Leisure Services budget has allocated \$40,000 for the set up of a trust for the Henderson Youth Facility and which was carried forward from the 2004/2005 Annual Plan budget. It is proposed that since the Henderson feasibility concept will not proceed that the above budget be utilised for the feasibility study looking at three youth facilities.

CONCLUSION

Since development of the Henderson Youth Facility Feasibility Study in 2003 the City environment has changed. With urban intensification in New Lynn, development projects in Henderson and green field developments in Westgate and Hobsonville areas it has been decided by Councillors, at a recent workshop, that it is appropriate to look at the feasibility of providing three separate youth facilities with one each in the above mentioned town centres.

The feasibility study will be contracted out utilising budget allocated for the development of a trust for the Henderson youth facility. The scope of works includes youth consultation, viability and feasibility of three facilities and bulk and location design.

RECOMMENDATIONS

1. That the Youth Facilities Project Brief and Scope report be received.
2. That the project brief and scope, as outlined in the Agenda report, be endorsed.
3. That a feasibility study be undertaken to look at three youth facilities in the Henderson, New Lynn and Westgate areas, be approved.
4. That subject to recommendation 3 the \$40,000 originally set aside for the establishment of a trust for the Henderson Youth Facility, be reallocated to fund the feasibility study for the three youth facilities, be approved.

Report prepared by: Louis Rattray, Leisure Services Manager.



17 UPDATE ON THE MCLAREN PARK COMMUNITY PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to update the City Development Committee on the progress of the McLaren Park Community Project.

BACKGROUND

The McLaren Park Community Project is aimed at strengthening community services for the Border Road/Henderson South/McLaren Park areas. The project was established after a report was presented to the City Development Committee on Monday, 13 May 2002 outlining significant unmet community needs in the McLaren Park Community Project area. The McLaren Park Community Project area is one of the most disadvantaged communities in Waitakere in terms of socio-economic status and access to services in the Border Road area and as such a project similar to the Ranui Action Project was established and which seeks to gain Government funding.

A temporary part time Coordinator has been appointed to strengthen community services in the Henderson South area. The Coordinator is based at the Bruce McLaren Intermediate School and encourages participation and interest from the community and existing service providers in the area and also partnerships between Council, schools, and communities.

McLaren Park Community Project became a legal entity in May 2004 and the McLaren Park Community Project Committee was established in June 2004. The McLaren Park Community Project Coordinator who has held the position for the last three years resigned as of August 2005. The temporary part time Coordinator will manage the transition period until a new coordinator is recruited in consultation with the McLaren Park Community Project Committee towards the end of the year. Council has also entered into a contract with the McLaren Park Community Project Committee for the employment of a part time administration person to assist the temporary Coordinator to focus more on community development initiatives and issues.

STRATEGIC CONTEXT

The McLaren Park Community Project contributes to Council's Strong Communities, Urban and Rural Villages strategic platforms by helping provide networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities.

Council's role in the McLaren Park Community Project is also in keeping with its facilitative role in relation to City Wellbeing and its support for community led initiatives in the area of social development.

ISSUES

The McLaren Park Community Project achieved all of their objectives as set by Council for 2004/2005 and continues to progress well. The McLaren Park Community Project Committee has wide community representation from youth, local business, Maori and Pacific Island community members. The McLaren Park Community Project achieved some major milestones in 2004/2005 including the completion of a three year strategic plan and annual action plan, and the development and establishment of a McLaren Park Community Project school holiday programme run from Henderson South Primary School. The programme recently received approval from Child, Youth and Family which enables eligible parents and caregivers to access Work and Income New Zealand subsidies for children attending the programme.

The McLaren Park Community Project was successful in applying for and accessing a number of additional funding sources. For the period until October 2005 McLaren Park Community Project received additional funds of \$33,725 including:

- \$11,250 from Department of Internal Affairs Community Internship Programme for an intern to develop policies and procedures;
- \$8,000 from Department of Internal Affairs Lotteries for youth activities and programmes;
- \$7,000 from Department of Internal Affairs Community Organisations Grants Scheme, for youth coordinator funding and volunteer expenses;
- \$3,375 from Work and Income New Zealand for the set up of the school holiday programme;
- \$2,000 from Leisure Services Youth Fund for youth group equipment and expenses;
- \$1,300 from the Council's Wellbeing Fund for the talent quest; and
- \$800 from Rotary Waitakere for trick or treat night.

A Youth Coordinator runs the Young Believers Club which now consists of up to 35 youth between the ages of 12 and 20 who meet weekly. During the past year the Young Believers Club held a number of successful events for local youth including a trick or treat night, end of year Christmas party, car show and talent quest. A leadership training course was also held for youth with good attendance and participation levels. In addition, the Youth Coordinator worked with the youth group on strategic planning to ensure that youth development needs were addressed along within the wider McLaren Park Community Project visions and values. The McLaren Park Community Project newsletter continues to be produced and distributed quarterly, by the youth, to approximately 1,700 homes in the area.

With guidance from Council's Strategy and Development Unit the McLaren Park Community Project has also developed relationships with other Council and community development projects, and Government agencies including Project Twin Streams, Community Action on Youth and Drugs, Department of Internal Affairs, and Ministry of Social Development. These contacts have resulted in both funding opportunities.

Objectives for the McLaren Park Community Project in 2005/2006 of which performance will be measured and subsequently reported back to the City Development Committee include:

- Progressing and actioning the McLaren Park Community Project action plan including work on governance, policies and procedures;
- Ongoing development of a strong and diverse McLaren Park Community Project committee with ongoing team building and facilitation training to ensure that the group is both well supported and up skilled where relevant;
- Stronger provision of community services in the area including an after school care programme, and homework centre;
- Ongoing youth development including growing the school holiday programme, youth training and continuing growth and support of the McLaren Park Community Project Youth Group: 'Young Believers';
- Ongoing assessment of local needs and community visioning for the future;
- Increased community wellbeing and ownership of decision making; and
- Ongoing partnerships in community initiatives between schools, residents, businesses and service providers, Council, and Central Government.

The current budget for the continuation of the McLaren Park Community Project is estimated at \$120,000 per annum for at least three years. This includes substantial youth development such as establishment of a homework centre, after school and school holiday programme, and increased youth training and development. The budget also includes overheads, workshops, events, volunteer expenses, and community training. This is consistent with other successful community development projects similar to the McLaren Park Community Project that aim to strengthen community well-being.

RESOURCES

Funding of \$40,000 is available in 2005/2006 for ongoing community development initiatives and provision of community services in the Border Road/Henderson South/McLaren Park areas. The McLaren Park Community Project Incorporated Society have also applied or intend to apply for additional funding from a range of sources for 2005/2006.

Council staff resources are provided for project and coordinator support within current work programmes.

CONCLUSION

The McLaren Park Community Project was established to strengthen community services in the Border Road/Henderson South/McLaren Park area and assess the feasibility of establishing a community development project along the lines of Ranui Action Project in the McLaren Park Community Project area. The McLaren Park Community Project has progressed well in its first three years achieving many major milestones. These include the project gaining incorporated society legal status, formation of a successful McLaren Park Community Project youth group, employment of a youth coordinator, development of a three year strategic plan, and establishment of a school holiday programme for the area. The McLaren Park Community Project has also developed relationships with other Council and community development projects, and a range of government agencies. The McLaren Park Community Project Coordinator who has held the position for the last three years resigned as of August 2005 and an temporary part time Coordinator has been appointed for the remainder of the year.

Objectives for the McLaren Park Community Project in 2005/2006 include: progressing and actioning the McLaren Park Community Project action plan including work on governance policies and procedures; ongoing development of a strong and diverse McLaren Park Community Project Committee with ongoing team building and facilitation training; stronger provision of community services in the area including an after school care programme, school holiday programme, and homework centre; ongoing youth development; ongoing assessment of local needs and community visioning for the future; increased community well-being and ownership of decision making; and ongoing partnerships in community initiatives between schools, residents, businesses, service providers, Council, and Central Government.

RECOMMENDATION

That the Update on the McLaren Park Community Project report be received.

Report prepared by: Louis Rattray, Leisure Services Manager.



18 TE PAI PARK RESERVE MANAGEMENT PLAN

PURPOSE OF THE REPORT

The purpose of this report is to outline to the City Development Committee the proposal to prepare a Reserve Management Plan for Te Pai Park, to seek approval from the Committee to proceed with public notification of the intention to prepare a draft Reserve Management Plan for Te Pai Park, to seek approval to establish an Advisory Group to oversee the preparation of Te Pai Park Reserve Management Plan and to appoint a representative from City Development to the Advisory Group.

BACKGROUND

The management of all reserves is governed by the Reserves Act 1977 (the Act). Under the Act, Council is required to prepare Reserve Management Plans for all reserves vested in its care. The process for preparing a Reserve Management Plan, including the requirement for consultation, is clearly set down in the Act. The purpose of a Reserve Management Plan is to guide the use and development of the reserves included in any Plan and, while plans may require to be amended due to changing circumstances, they are otherwise expected to have a life expectancy of ten years.

The Parks Planning section of Waitakere City Council are responsible for the preparation of Reserve Management Plans. Funding is allocated every year through the Annual Plan for the preparation of Reserve Management Plans. The Parks Planning Reserve Management Plan programme allows for two plans to be completed every financial year and two new plans are publicly notified. The Reserves Management Plan programme for 2005/2006 includes one comprehensive *Local* and one *City-wide* plan. Reserve Management Plans for City-wide reserves are governed by the City Development Committee, while Plans for Local and Neighbourhood reserves are overseen by the appropriate Community Board.

STRATEGIC CONTEXT

The Reserve Management Plan will also promote the Green Network, which is an approach to integrate native ecosystems on private and public land by recreating a vegetated link between the Waitakere Ranges and the sea. The goals of the Green Network which will be promoted in the draft Plan are to: provide ecosystem protection, form ecological corridors, enhance the landscape, enhance public access to natural areas, mitigate hazards and protect water quality.

The Te Pai Park Reserve Management Plan will be prepared in the context of the Parks Strategy which provides guidelines on the management of parks within the City. The objectives and policies outlined in the draft Plan will fall under the objectives of the Parks Strategy which aims to improve the quality of parks and provide parks services in a fair and equitable way for Waitakere people within financial constraints. The Parks Strategy categorises all reserves into City-wide, Neighbourhood and Local reserves according to their values, their function and user group.

The objectives and policies and any concept plans developed as part of the draft Te Pai Park Reserve Management Plan will be in accord with the Waitakere City Council Leisure Strategy, draft Heritage Strategy and the Long Term Council Community Plan.

ISSUES

Te Pai Park is a City-wide park. It is the principal skate park for the City and also serves a City-wide function as a regional centre for netball and tennis. The park is the home of Netball Waitakere and the Te Pai Tennis Club and provides tennis and netball courts for these codes as well as a children's playground and public toilet. It has recently undergone a major upgrade and is well-utilised by a range of user groups. Issues likely to be addressed in the Te Pai Park Reserve Management Plan are the allocation of space, car parking, lighting and the upgrading and extension of existing facilities and safety.

A48

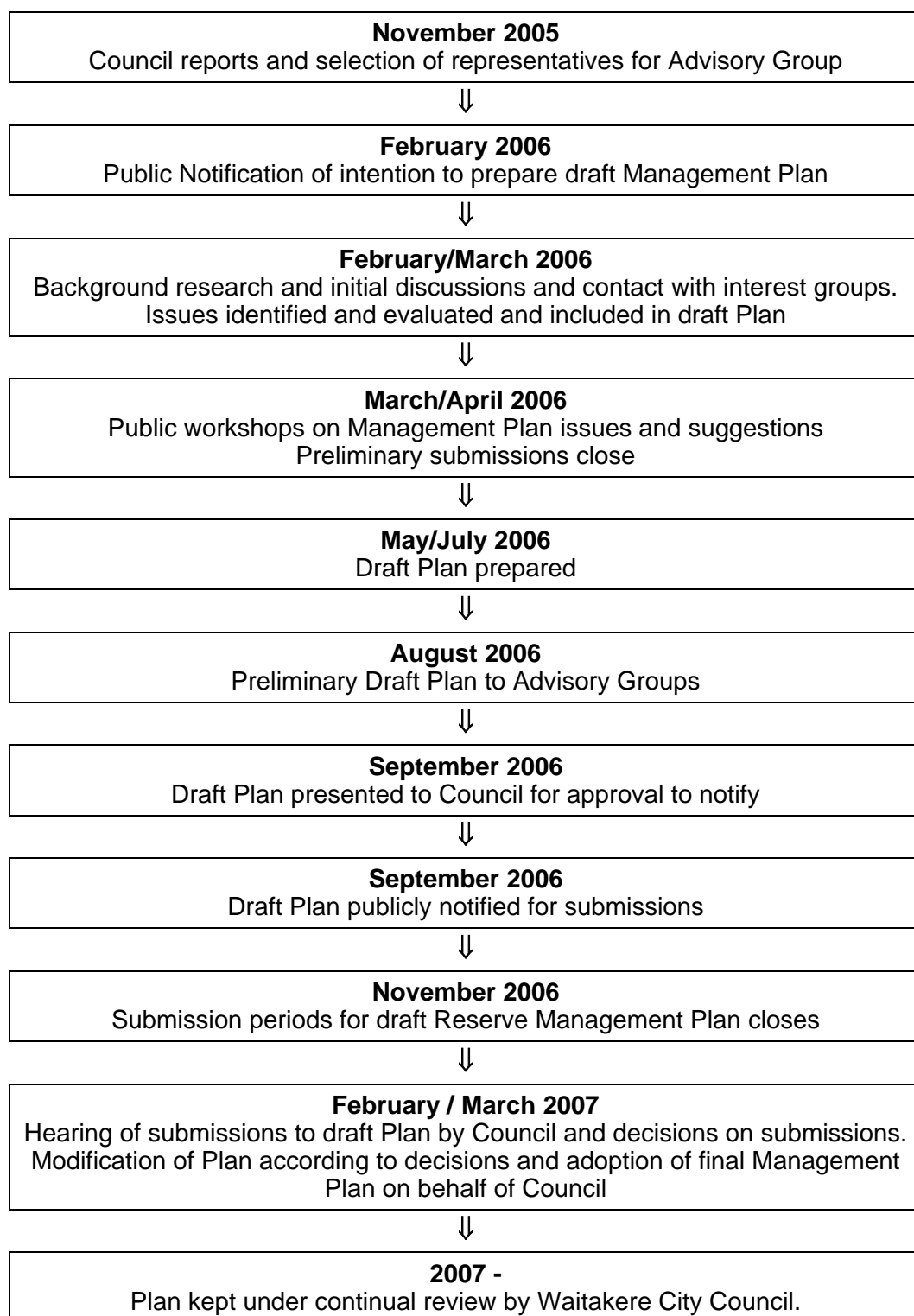
The map attached at page A48 shows the location of the park.

The process for preparing Reserve Management Plans allows for the creation of an Advisory Group to oversee the processing of a Plan. The Advisory Group will meet in order to consider the ideas and suggestions raised in a preliminary draft Plan and to guide the overall development of the Reserves Management Plan. The Advisory Group will consist of one Member from the appropriate Community Board, one Member from Te Taumata Runanga and one Member from the City Development Committee (for City-wide reserves), relevant Council officers and representatives of the community and other interested parties.

In the case of the Te Pai Park Reserves Management Plan, it is recommended that such an Advisory Group be formed. It is recommended that this Advisory Group have a Member from the City Development Committee and that the representative be nominated at this meeting.

There is no operative Reserve Management Plan for this reserve.

The preliminary programme for the development of this Reserve Management Plan is outlined in the following chart:



RESOURCES

Funding has been allocated from the 2005/2006 Annual Plan to undertake this and other Management Plans. A budget of \$30,000 has been allocated from that funding to produce this Reserve Management Plan.

CONCLUSION

The Parks Reserve Management Plan Programme allows for the development of one City-wide plan and one collective Local or Green Network plan each financial year. It is proposed that in the 2005/2006 financial year, a Reserve Management Plan be prepared for Te Pai Park, a City-wide Sports Park in the Massey Ward.

The development of a Reserve Management Plan for Te Pai Park will ensure community involvement in the development and management of these reserves. The Reserve Management Plan will enable a prioritisation of capital works projects for the reserves to be considered in the 2007/2008 Annual Plan process.

It is recommended that the City Development Committee appoint a representative to an Advisory Board to oversee the passage of the Te Pai Park Reserve Management Plan.

RECOMMENDATIONS

1. That the Te Pai Park Reserve Management Plan report be received.
2. That public notification of the intent to prepare a draft Reserve Management Plan for Te Pai Park be undertaken in February 2006.
3. That the City Development Committee approve the establishment of an Advisory Group to oversee the preparation of the Te Pai Park Reserve Management Plan.
4. That the City Development Committee appoint a representative to be on the Advisory Group to oversee the preparation of the Te Pai Park Reserve Management Plan.

Report prepared by: Mandy McMullin, Reserve Management Planner.



REPORTS FROM THE SUBCOMMITTEES

19 ARTS AND EVENTS SPECIAL COMMITTEE

THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 12 OCTOBER 2005

MATTERS CONSIDERED

A49-A51

The Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A49 to A51.

The Special Committee Recommends:

That the Meeting report of the Arts and Events Special Committee held on Wednesday, 12 October 2005 be received.

JP Lawley
CHAIRPERSON



20 **PROJECTS SPECIAL COMMITTEE**

THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING HELD ON WEDNESDAY, 5 OCTOBER 2005

MATTERS CONSIDERED

A52-A55
page 2

The Projects Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A52 to A55 and as set out at page 2 in the Confidential Supplement.

The Special Committee Recommends:

That the Meeting report of the Projects Special Committee held on Wednesday, 5 October 2005 be received.

RP Dallow, QPM, JP
CHAIRPERSON



RECOMMENDATIONS FROM OTHER MEETINGS

21 **RECOMMENDATIONS FROM WAITAKERE COMMUNITY BOARD**

RENAMING OF HARVEST RESERVE

The Waitakere Community Board recommends to the City Development Committee:

That Harvest Reserve be renamed to George Ward Park and that consultation takes place to the immediate local residences within a 250 metre radius of the Park as requested by Council officers and that the outcome of that consultation be reported back to the City Development Committee for their consideration.

