

Auckland Motorway Corridor Travel Demand Management Project Partnering Charter

The participants vision is to actively influence travel patterns and manage corridor traffic conditions, using flow monitoring and control systems together with delivery of traveller information, to optimise the operation of the motorway and its supporting arterials

To achieve this vision, the participants seek to foster an environment conducive to working together in an open and honest manner to deliver the following goals:

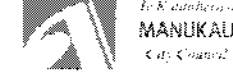
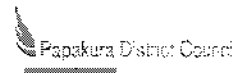
- 1. Achieve change in travel behaviour**
- 2. Improve the motorway system interface with the local arterial network**
- 3. Support the integrated traffic management objectives of the Regional Growth Strategy, Regional Land Transport Strategy and Long Term Council Community Plans**
- 4. Deliver reliable travel times within the motorway corridor**
- 5. Actively manage the corridor so as to improve overall efficiency of travel**
- 6. Improve operating safety**
- 7. Improve the travel efficiency of HOVs, public transport and freight transport**
- 8. Ensure well informed transport system users and operators**
- 9. Manage the traffic effects of incidents**
- 10. Develop a project which the public can understand**
- 11. Undertake on-going monitoring of and responses to the project impacts**
- 12. Establish and maintain commitments towards continuous improvement of project outcomes**

Signatures:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Land Transport



APPENDIX 1

Waitakere Community Law Service Strategic Action Plan

VISION	VALUES
<p>The Waitakere Community Law Service will enhance the wellbeing of people in Waitakere City whose lives are impacted on by unresolved legal issues by:</p> <ul style="list-style-type: none"> • Providing legal information, advice, assistance and representation services to priority communities of interest • Working in collaboration with the community, legal, government, and business sectors to create an active and accessible community legal services assistance and support hub • Developing and co-ordinating legal education, training and support that will build the capacity of a range of community organisations to provide legal assistance • Identifying systemic barriers to justice and working in ways to overcome these. 	<p>The Waitakere Community Law Service will:</p> <ul style="list-style-type: none"> • Give effect to the Treaty of Waitangi • Treat all people with dignity and respect • Work in ways that value the diversity of the city • Promote sustainable and empowering ways of working • Practice the "Waitakere Way" proactive, strengths based, collaborative, sustainable.

GUIDING PRINCIPLES

1. **Promote community wellbeing** - unmet legal needs will be addressed within the context of the wider socio - economic health and wellbeing of the community.
2. **Align with social policy agenda** – legal issues are also social issues and the strategic focus of the community law service shall be aligned with relevant social policy agendas.
3. **Contribute to systemic change** - individual casework will be used to highlight situations where policies and practices are not working well at the point of delivery on a local level.
4. **Increase community capacity** - the service will play a key role in increasing community capacity by developing and supporting a network of community legal advisors.

5. **Prioritise disadvantaged groups** – the service will focus on the unmet legal needs of the most disadvantaged people in the community.
6. **Prioritise poverty reduction** – provision of community legal services that contribute to improved standards of living for the most disadvantaged groups will be a priority.
 - Reduction of debt
 - Increased income – help people claim entitlements
 - Improved opportunities to get jobs and stay in work
 - Redress for those experiencing discrimination
 - Increased access to education and training
 - Improved housing conditions
 - Access to help and support from social services
 - Elimination of family violence.
7. **Address multiple support needs** - the service will foster linkages with and facilitate access to specialist social services that assist in addressing people's multiple advice and information needs.
8. **Empowering and preventative** - there will be an emphasis on preventative strategies that are empowering of people and will assist in the early resolution of people's legal issues.

STRATEGIC OUTCOMES & ACTIVITIES

Five key outcomes with accompanying strategies and actions provide focus and direction for the work programme in the first three years of operation.

- 1. People with high unmet legal needs are able to access the legal services they need in Waitakere City.**
- 2. Information and assistance is available to people to enable them to resolve their own legal issues where possible.**
- 3. Legal services assist in addressing the multiple information and advice needs of people with unmet legal needs.**
- 4. Legal services make the most of opportunities to contribute to systemic change.**
- 5. Unmet legal needs are prioritised and services targeted effectively to respond to changing needs over time.**

OUTCOME ONE:

People with high unmet legal needs are able to access the legal services they need in Waitakere City.

STRATEGIES

(a) Increase the number and range of specialist legal skills and services available to the community.

How	ACTIONS
Build the capacity of existing services	<ul style="list-style-type: none"> • Train community groups to provide increased legal information and basic assistance • Provide specialist backup support for community groups (phone line) • Widely disseminate up to date resources and information • Assist CAB's to reach target groups • Strengthen CAB's capacity to provide legal assistance • Compile database and directory of existing services • Develop robust referral systems • Identify potential providers • Provide placement and worker exchange opportunities • Establish and co-ordinate a network of legal service advisors • Encourage Unitec to provide a Community Legal Advisors training course
Increase provision from outside the city	<ul style="list-style-type: none"> • Set up legal advice clinics run by law students from Auckland University • Involve other Auckland law centre's in service provision and support • Increase access to regional and national statutory agencies
Gain support from the legal profession	<ul style="list-style-type: none"> • Inform about value of new service • Involve in the development of the community legal service • Build relationships around projects of mutual benefit
Establish new community law service	<ul style="list-style-type: none"> • Establish the new law service as the hub of training, ongoing support, resource provision and co-ordination for city wide legal services • Provide legal information, advice, assistance, representation to priority groups in targeted areas of law

(b) Ensure people know when they have a legal problem and where to go for help.

A62

How	ACTIONS
Increase knowledge of services	<ul style="list-style-type: none"> • Run publicity campaigns providing information on basic legal rights and where to go for help
Provide information to the public in ways that are innovative and culturally appropriate	<ul style="list-style-type: none"> • Disseminate information throughout the community networks • Use central and local government interfaces with the public as communication channels
Target information programmes to priority communities of interest	<ul style="list-style-type: none"> • Provide information and education sessions for staff and clients in social service organisations • Develop networks of information contact points within each of the main geographical communities in the city
Establish many points of contact in the community	<ul style="list-style-type: none"> • Provide school based information and education sessions • Lobby to have legal studies included in the curriculum in all Waitakere schools • Develop robust referral systems

(c) Provide legal services that are accessible and culturally appropriate.

How	ACTIONS
Minimise identified barriers to access	<ul style="list-style-type: none"> • Provide legal services as outreach in community organisations • Child friendly locations and hours • Telephone advice services • Delivery using existing networks and providers as “face” for different languages and cultures • Specialist teams of law students • Services are free • Flexible and regular opening hours

(d) Establish a cohesive and integrated network of community legal advisors.

HOW	ACTIONS
Build on existing networks and infrastructure	<ul style="list-style-type: none"> • Undertake mapping of existing and potential providers
Develop and co-ordinate new network of community legal advisors	<ul style="list-style-type: none"> • Provide regular training and networking opportunities • Resource sharing mechanisms established • Establish new community law service as hub and point of contact

OUTCOME TWO:

Information and assistance is available to people to enable them to resolve their own legal issues where possible.

STRATEGIES	ACTIONS
Increase the skills and capacity of community organisations to assist with legal problems	<ul style="list-style-type: none"> • Information, training and back up support • Publicity, information and education campaigns using a variety of mechanisms
Provide information to the public in ways that are innovative and culturally appropriate	<ul style="list-style-type: none"> • Integrate information on legal issues into existing community education programmes (ESOL)
Target information programmes to priority communities of interest	<ul style="list-style-type: none"> • Develop multi access points for information in the community

OUTCOME THREE:

Legal services assist in addressing the multiple information and advice needs of people with unmet legal needs.

A64

STRATEGIES	ACTIONS
Ensure legal services well linked with other social service organisations	<ul style="list-style-type: none"> • Participate in social service networks • Develop robust referral processes • Better co-ordination of providers • Database of local services • Directory of services • Some legal service provision co-located with social services

OUTCOME FOUR:

Legal services make the most of opportunities to contribute to systemic change.

STRATEGIES	ACTIONS
Strategic relationships developed with key central and local government stakeholders involved in the social agenda	<ul style="list-style-type: none"> • Utilise existing partnerships • Develop new relationships • Mechanisms developed for raising issues of practice at a policy level • General advocacy and lobbying for systemic change

OUTCOME FIVE:

Unmet legal needs are prioritised and services targeted effectively to respond to changing needs over time.

STRATEGIES	ACTIONS
Build up an evidence base for good practice	<ul style="list-style-type: none"> • Ongoing assessment of need • Robust evaluation processes and effective methods for measuring success developed • Quality controls • Community and client input

AGS

Activity	Programme	Product	Funding
1. City Image	Tourism Events Communication Strategy	Marketing / Promotion Business Awards Newsletter PR / Media Website	Council & Private sector
2. Investment	Attracting business investment into the City	Investment Manager Invest West Waitakere Property Focus	Council, Waitakere Properties Limited & Private sector
3. Business Services & Support	WestSmart Industry Development	Enterprise Training Mentoring Venture capital MBFS 4 Key Sectors Clustering and MRI's	NZTE, Council, TPK
4. Employment & Skills	Waitakere Employment & Skills Project TrainSmart	Connect Waitakere DVD & collateral skills training	Council Work & Income Private Sector TEC
5. Responsiveness & Advocacy	Advocacy	BLS MUL Hobsonville (Whenuapai)	Council

Urban Design Protocol Action Plan for Waitakere City Council Draft 22 July 2005

Purpose

Waitakere City Council is committed to creating quality urban design, and recognises its role and responsibility in achieving this. This Action Plan explains Councils' approach to urban design, and sets out a series of activities that will be undertaken as part of our ongoing advancement of improved urban design outcomes for the City.

Council's Approach

Waitakere City Council declared itself an eco city in 1993. The eco city vision guides our decisions and activities and, together with Council's acknowledgement of the Treaty of Waitangi, is at the heart of our aspirations for the City. We are working with the community and other key partners to build a future that is sustainable, dynamic and just.

Ensuring quality urban design is an integral component of the eco city approach. It applies at all scales of Council's activities, from installing street furniture and assessing the quality of individual buildings, to managing growth across the City and the region.

Transforming the City's urban form from a dormitory 'edge city' to a sustainable 'eco city' is a substantial challenge. The starting point has been a collection of suburbs dominated by a single residential land-use, with limited commercial or industrial activity, and relatively low quality public space. We are concentrating urban development to ensure the critical mass necessary for prosperous and diverse town centres, serviced by efficient transport networks. By focusing growth in the town centres, we are also able to protect the City's rich natural heritage. Yet the emphasis on urban form goes beyond physical and environmental concerns. It is also a concern for social opportunity and choice. By investing in an array of public facilities, we have achieved a rapid lift in the quality of life available to residents. Attractive and accessible public spaces, libraries, sports facilities and community centres speak directly to the needs of our children.

As one of the larger investors in the City, we recognise that we have a role to play in leading by example, encouraging change by demonstrating that high quality, sustainable urban design is possible and achievable.

Key Projects

Council has adopted a tactical approach to urban design, leading and facilitating key projects that will deliver multiple benefits to the community and will catalyse further action. We are also working to continuously improve the regular practices that impact urban design.

Over the past decade, Council has implemented a series of urban design projects. Particularly notable examples include the New Lynn charette, which launched Waitakere's town centre development programme in 1995 and the Harbourview medium density neighbourhood, developed by Council's property company to showcase the value of high quality urban design.

Current key projects include the Growth and Transport Integration Project, the continuing development of town centres, the planning of the Northern Strategic Growth Area, and the protection of the Waitakere Ranges.

Actions

Council has multiple roles and responsibilities in promoting high quality urban design. For the purposes of this Action Plan, they are grouped as:

- planning futures;
- developing strategy and policy;
- making decisions;
- integrating management;
- being a good client;
- exchanging information and research;
- building capacity; and
- championing urban design and raising awareness.

Planning Futures

Possible Actions
1. Develop plans to guide future urban development in areas of change, either of major growth or decline.
2. Develop detailed urban design site briefs and master plans to guide the development of key sites.
3. Identify significant issues in the urban environment including threats to cultural heritage, landscapes and ecological systems, and options for protecting their values.
4. Develop <i>Code of Practice for Urban Infrastructure</i> to incorporate urban design principles.

Making Decisions

Possible Actions
1. Consider ways of incorporating urban design guidance in decision making. (This should include all relevant decisions, including those relating to infrastructure, car parking, reserves, transport, accommodation, community and cultural facilities.)
2. Provide in-house advice on the urban design quality of resource consent applications.
3. Set up an external advisory group or review panel to offer urban design advice on resource consent applications, or other urban design issues.

Leading as a Client

Possible Actions
1. Deliver high quality urban design in all relevant council projects.
2. Ensure tender procedures for design construction and maintenance are judged against value for money and quality rather than just least cost.

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| 3. Make a commitment that all briefs for construction should consider: build quality, functionality, impact and contribution to the community, and cultural identity of the place. |
| 4. Develop a 'partnering' approach between client, designer and contractor as an alternative to a standard contractor relationship to ensure quality urban design at all stages of the project. |
| 5. Set a clear and realistic budget that reflects capital costs and whole life costs (including putting an economic value on the added benefits of design quality). |
| 6. Use design competitions or preferred designers as a means of achieving high standard of design. |

Integrating Management

- | Possible Actions |
|---|
| 1. Develop a multi-disciplinary team approach to managing the built environment to break down sectoral or professional boundaries. |
| 2. Use the long term council community plan to improve the quality of urban design Initiatives. |
| 3. Provide a means for groups to work across council departments (eg, matrix groups) on specific geographical areas or urban issues. |
| 4. Involve the community, sector groups, neighbouring councils and the regional council in council-led strategic planning exercises. |
| 5. Work with the community, local authorities, and other sector groups to develop a joint or regional approach to urban design management issues. |

Building Capacity

- | Possible Actions |
|---|
| 1. Make a commitment that all councillors making decisions on resource consents (and any other statutory decision-making processes relating to the built environment) will attend training on their role and the implications of decisions on quality urban design. |

A70

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| 2. Provide opportunities for all staff contributing to the management of the built environment to undertake training and education programmes to increase their understanding of urban design issues. |
| 3. Provide decision-makers and strategic planners with access to specialist urban design advice, perhaps through the employment of a specialist officer, through consultants or through the use of available regional or national resources. |
| 4. Work with universities, professional institutes and other training providers to provide effective training and education programmes on urban design at a range of levels for all disciplines involved in managing the urban environment. |

Developing Strategy and Policy

Possible Actions
1. Scope urban design issues as part of the preparation of the long term council community plan.
2. Review the district plan to include explicit urban design outcomes. Ensure that collectively the rules support these outcomes. Develop a plan change if necessary.
3. Develop and adopt urban design guidelines that promote the qualities of the seven Cs (as outlined in the Urban Design Protocol) as part of the district plan.
4. Develop a public art strategy to encourage art and artists ideas to be incorporated into new development.
5. Develop an Urban Design Charter for the City that sets out the physical design objectives for urban development.

Exchanging Information and Research

Possible Actions
1. Document and publish any urban-related research undertaken and make this information available to councils and other organisations through publication on your council website.

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| 2. Develop joint programmes of urban design research with other councils in your region, central government, universities, and research agencies. |
| 3. Research existing examples of urban design best practice before beginning a major development project or policy development process. |
| 4. Make a commitment to effective consultation with neighbouring cities/districts as part of the development of major urban design policy decisions. |
| 5. Document best practice examples and processes relating to urban design (including city planning, infrastructure planning, structure planning, long term council community plans) and make this information available on your council website and other relevant websites. |

Championing Urban Design and Raising Awareness

Possible Actions
1. Appoint a 'Design Champion' at a senior influential level to promote and champion quality design and to challenge existing approaches throughout the council.
2. Celebrate quality urban design through awards or exhibitions.
3. Develop internal or external training sessions on quality urban design for staff and councillors.
4. Develop an urban design demonstration project.

**MINUTES OF A MEETING OF THE PROJECTS SPECIAL COMMITTEE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON WEDNESDAY, 6 JULY 2005, COMMENCING AT 9.32 AM.**

PRESENT: Councillors RP Dallow, QPM, JP (Chairperson)
DQ Battersby, JP
JM Clews, QSO, JP
LA Cooper
AK Corban, OBE, JP
PA Hulse (until 9.55 am)

ALSO PRESENT: Councillor WW Flaunty, QSM, JP

IN ATTENDANCE: Director: City Services
Director: Corporate and Civic Services
Director: Quality Assurance
Group Manager Financial Operations
Special Projects Manager
Special Projects Engineer
Public Affairs Advisor - External Communications
Committee Secretary: A Chan

1 APOLOGIES

1269/2005

MOVED by Cr Clews, seconded Cr Corban:

That an apology from PJ Booth for absence be received and sustained.

CARRIED

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFIRMATION OF MINUTES

1270/2005

MOVED by Cr Corban, seconded Cr Hulse:

That the minutes of the Meeting of the Projects Special Committee held on Wednesday, 1 June 2005, including the public excluded minutes, as circulated, be taken as read and now be confirmed.

CARRIED

4 **WAITAKERE CENTRAL CIVIC CENTRE - CONSTRUCTION STATUS REPORT**

1271/2005

MOVED by Cr Cooper, seconded Cr Clews:

That the Waitakere Central Civic Centre - Construction Status Report be received.

CARRIED

5 **NEW LYNN LIBRARY AND MEMORIAL SQUARE - CONSTRUCTION STATUS REPORT**

1272/2005

MOVED by Cr Battersby, seconded Cr Clews:

That the New Lynn Library and Memorial Square - Construction Status Report be received.

CARRIED

6 **YOUTH ADVOCACY AND ADVISORY GROUP MEMBERSHIP**

1273/2005

MOVED by Cr Cooper, seconded Cr Clews:

1. That the Youth Advocacy and Advisory Group Membership report be received.
2. That Te Taumata Runanga Child and Youth Advocate be invited to participate as a member on the Youth Advocacy and Advisory Group.
3. That the membership of the Youth Advocacy and Advisory Group be amended as follows:
 - Council Representatives: Councillors who have been appointed as Advocates for Children and Youth (Chair and Deputy Chair);
 - 1 Representative from Henderson Community Board;
 - 1 Representative from Waitakere Community Board;
 - 1 Representative from Massey Community Board;
 - 1 Representative from New Lynn Community Board;
 - 2 Representatives from Waitakere Secondary Schools Youth Council;
 - 2 Representatives from Te Roopu Puawai O Waitakere;
 - 2 Student representatives from Unitec Waitakere;
 - 1 Te Taumata Runanga Child and Youth Advocate;
 - Other members with particular expertise to be co-opted as required.

CARRIED

PUBLIC EXCLUDED MATTERS

7 WAITAKERE CENTRAL LIBRARY/UNITEC - CONSTRUCTION STATUS REPORT

8 WAITAKERE CENTRAL LIBRARY - POSSIBLE INCORPORATION OF CAFÉ

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

1274/2005

MOVED by Cr Cooper, seconded Cr Clews:

That the public be excluded from the following part of the proceedings of this meeting, Waitakere Central Library/Unitec - Construction Status Report, and Waitakere Central Library - Possible Incorporation of Café.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matters to be considered.	Reason for passing this resolution in relation to the matters.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none"> • Waitakere Central Library/Unitec - Construction Status Report • Waitakere Central Library - Possible Incorporation of Café 	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none"> • protect information where the making available of the information - would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; • enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). • enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). 	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(b)(ii) and 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- *The reports contain information which if released could affect the Council's negotiations and Council's future access to commercial information from parties concerned.*

CARRIED

RESTATEMENTS

The Council resolved while the public were excluded:

1. (MOVED by Cr Cooper, seconded Cr Clews) (resolution 1275/2005 No: 2) *"That the Waitakere Central Library/Unitec -- Construction Status report and resolution 1275/2005 pertaining thereto remain confidential until further notice."*
2. (MOVED by Cr Battersby, seconded Cr Cooper) (resolution 1278/2005) *"That a public statement on the possible incorporation of a café in the Waitakere Central Library be made at an appropriate time."*

10.15 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE PROJECTS
SPECIAL COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....