



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

CITY DEVELOPMENT COMMITTEE

I hereby give notice that a Meeting of the City Development Committee will be held on:-

DATE: **Thursday, 2 December 2004** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

30 November 2004

Owena Schuster
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8864

MEMBERSHIP:

Councillors	PA	Hulse (Chairperson)
	LA	Cooper (Deputy Chairperson)
	DQ	Battersby, JP
	PJ	Booth, OBE
	MFP	Chan, JP
	JM	Clews, QSO, JP
	RI	Clow
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	DE	Gilmour
	JP	Lawley
	VS	Neeson, JP
	CA	Stone

Mayor RA Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE CITY DEVELOPMENT COMMITTEE TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 2 DECEMBER 2004, COMMENCING AT 9.30 AM.**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Extraordinary - Thursday, 11 November 2004

RECOMMENDATION

That the minutes of the Extraordinary Meeting of the City Development Committee held on Thursday, 11 November 2004, as circulated, be taken as read and now be confirmed.



4

TE ATATU PENINSULA PARK RESERVE MANAGEMENT PLAN

PURPOSE OF THE REPORT

The purpose of this report is to outline to the City Development Committee the proposal to prepare a Reserve Management Plan for the Te Atatu Peninsula Park and to seek approval from the Committee to proceed with public notification of the intention to prepare a draft Reserves Management Plan for the park.

BACKGROUND

The management of all reserves is governed by the Reserves Act 1977. Under this Act, Council is required to prepare Management Plans for all reserves vested in its care. The process for preparing a Management Plan, including the requirement for consultation, is clearly set down in the Act. The purpose of a Management Plan is to guide the use and development of the reserves included in any Plan and, while plans may require to be amended due to changing circumstances, they are otherwise expected to have a life expectancy of ten years.

The Parks Planning section of Waitakere City Council are responsible for the preparation of Reserve Management Plans. Funding is allocated every year through the Annual Plan for the preparation of Management Plans. The Parks Planning Reserve Management Plan programme allows for two plans to be completed every financial year and two new plans are publicly notified. The Reserves Management Plan programme for 2004/2005 includes one comprehensive *Local* and one *City-wide* plan. Reserve Management Plans for City-wide reserves are governed by the City Development Committee, while Plans for Local and Neighbourhood reserves are overseen by the appropriate Community Board.

The 2004/2005 Annual Budget provides for the preparation of a Management Plan for the Te Atatu Peninsula Park, a City-wide Sports Park located within the Henderson Ward. The park does not have an operative Management Plan.

STRATEGIC CONTEXT

The Te Atatu Peninsula Park Reserve Management Plan will be prepared in the context of the Parks Strategy which provides guidelines on the management of parks within the City. The objectives and policies outlined in the draft Plan will fall under the objectives of the Parks Strategy which aims to improve the quality of parks and provide parks services in a fair and equitable way for Waitakere people within financial constraints. The Parks Strategy categorises all reserves into City-wide, Neighbourhood and Local Reserves according to their values, their function and user group. City-wide parks are defined as "Large individual parks ... that provide significant areas of native ecosystems, and a variety of landscapes and recreation opportunities".

The objectives and policies and any concept plans developed as part of the draft Plan will be in accord with the Waitakere City Council Leisure Strategy, draft Heritage Strategy and the Long Term Council Community Plan.

The Plan will also promote the Green Network, which is an approach to integrate native ecosystems on private and public land by recreating a vegetated link between the Waitakere Ranges and the sea. The goals of the Green Network which will be promoted in the draft Plan are to: provide ecosystem protection, form ecological corridors, enhance the landscape, enhance public access to natural areas, mitigate hazards and protect water quality.

ISSUES

Te Atatu Peninsula Park is a City-wide park. It is the principal sports park on the Te Atatu Peninsula and serves a City-wide function as a regional centre for rugby league, football and cricket. The park provides sports fields and training grounds for these sporting codes, as well as a children's playground and parking area. Cricket and football clubrooms are also present on the reserve.

Reserve management issues will be identified during the process of preparing the Plan, and may involve such matters as the allocation of sports fields to existing and emerging sports codes, sports field upgrades, clubrooms, lighting, reserve access, parking and reserve amenity.

A1 The map attached at page A1 shows the location of the park.

The preliminary programme for the development of this Management Plan is outlined in the following chart;



RESOURCES

Work on the Te Atatu Peninsula Park Reserve Management Plan will be undertaken by Harrison Grierson Consultants Limited under the supervision of the Parks Planning Section of Waitakere City Council.

Funding has been allocated through the 2004/2005 Annual Budget to undertake this and other Management Plans.

The process for preparation of Reserve Management Plans allows for the creation of an Advisory Group to oversee the processing of a Plan. An Advisory Group will consist of representatives of the City Development Committee, Henderson Community Board, Council staff and relevant user groups such as sports clubs. It is recommended that such an Advisory Group be formed in order to consider the ideas and suggestions which have been raised for the development of the Te Atatu Peninsula Park and to guide the development of the Reserves Management Plan. It is recommended that this Advisory Group have a Member from the City Development Committee and that this representative be nominated at this meeting.

CONCLUSION

The development of a Reserve Management Plan for Te Atatu Peninsula Park will ensure community involvement in the development of a concept plan and the Objectives and Policies for the management of this City-wide park. The Management Plan will also enable identification of any capital works projects required for the park and facilitate their implementation through the Annual Budget process.

RECOMMENDATIONS

1. That the Te Atatu Peninsula Park Reserve Management Plan report be received.
2. That public notification of the intent to prepare a draft Reserve Management Plan for the Te Atatu Peninsula Park be undertaken in January 2005.
3. That the City Development Committee appoint a representative to be on an Advisory Group to oversee the preparation of the Management Plan.

Report prepared by: Mandy McMullin, Reserve Management Planner.



5 COMMITTEE APPOINTMENT OF COUNCILLORS TO EXTERNAL AND OTHER ORGANISATIONS

PURPOSE

The purpose of this report is to enable the City Development Committee to consider a number of appointments to external and other organisations.

BACKGROUND

At its first meeting on 28 October 2004 after the election, Council resolved, inter alia, that a number of appointments to external and other ad hoc organisations/ad hoc bodies be referred to the appropriate Committees for consideration.

COMMITTEE APPOINTMENTS

The City Development Committee is requested to determine the following appointments:

Organisation	Aim / Purpose / Role	Meetings Frequency	Councillors to be Appointed	Appointed by 2001-2004 Council
Henderson Business Liaison Group	<p>There are seven elected members of the public comprising landowners and business owners from the Henderson town centre.</p> <p>The purpose of the meeting is for Council officers to update them on the progress of the two Council development projects in Henderson, ie. the Waitakere Central and the Waitakere Library and Unitec development and for the public members of the group to filter this information back to the business community and bring forward to the next meeting any issues/concerns.</p>	Monthly or as Necessary	Henderson Ward Councillors	No Formal Council Appointments
Henderson Heritage Trust	<p>This is a group of Henderson business persons who oversee the Falls Hotel Trust and the Henderson Heritage Trust.</p> <p>This Trust is now having and could play a stronger role in the future development of Henderson.</p>	Monthly or as necessary	1	Cr Brady
Massey Leisure Centre Community Liaison Group	Ensuring the community, recreational and leisure needs of the Waitakere City community are met at the Massey Leisure Centre through the provision of appropriate high quality programmes, services and facilities.	Bi-monthly	1	Cr Nash
Waitakere City Council/Unitec Partnership Working Party	Liaison and inter agency consultation over implementation of Waitakere City Council / Unitec Memorandum of Understanding.	Quarterly	4	Cr Clews Cr Fenton Cr Russell Cr Stone (Alternate: Cr Brady)

Organisation	Aim / Purpose / Role	Meetings Frequency	Councillors to be Appointed	Appointed by 2001-2004 Council
West Coast Plan Liaison Group	The West Coast Plan Liaison Group produced a plan for the area through a consensus building process. A smaller care group is now providing advice to the Council on implementation of that plan.	Approximately every 3 months but more frequently if important issues or documents for discussion come up.	1	Cr Hoskin

RECOMMENDATIONS

1. That the Committee Appointment of Councillors to External and Other Organisations report be received.
2. That the City Development Committee determine appointments to external and other bodies as attached at page A1, with tenure of office being effective until the end of Council's current term or until disestablishment of the organisation or group, whichever comes earlier.

A1

Report prepared by: Audrey Chan, Committee Secretary.



6 FAMILY VIOLENCE VICTIM SERVICE SPONSORSHIP

PURPOSE OF THE REPORT

The purpose of this report is to seek the endorsement of the City Development Committee for the Council to act as sponsor for a funding proposal to the Ministry of Social Development, Family and Community Services. The proposal is to establish a Family Violence Victim Service in the Waitakere Family Violence Court.

BACKGROUND

The Family Violence Court and the Family Violence Victim Services signed a protocol in October 2004 that reintroduces and reinforces the role and functions of the family violence victim services which are provided by Victim Support, Viviana and Tika Maranga women's refuges. This protocol replaces a previous service level agreement between the Court and WAVES (Waitakere Anti Violence Essential Services) Network.

STRATEGIC CONTEXT

The proposal is in accordance with *Te Rito*, the national strategy for the reduction of family violence.

The proposed service meets the Council's strategic objectives: *Safe City* is a Priority, and *Strong Communities* is a Strategic Platform in the Long Term Council Community Plan.

ISSUES

At its meeting on Friday, 12 November, the Crime Prevention Reference Group was asked to support the proposal to re-introduce a community family violence victim service in the Waitakere Family Violence Court, as set out in the protocol agreed between the parties. The Reference Group endorsed the proposal and agreed to assist with the investigation of potential funding sources.

The Ministry of Social Development Community Initiatives Fund is targeted at providing support to community leaders to work on innovative social development initiatives that will make real or tangible difference within their communities, and in particular to contribute to the specific high level outcomes of family and whānau as set out in the Ministry of Social Development Statement of Intent. Funding of up to \$75,000 per annum is offered for a period of between one and three years. Projects must demonstrate wide community support, and must have a sponsor.

Sponsors for the Fund will be significant community based organisations, eg. Local Authorities, with legal status, the capacity and systems to manage payments to a community project on behalf of Family and Community Services and able to monitor the progress of a project.

If successful, this funding will enable the re-introduction of the community family violence victim service in the Waitakere Family Violence Court, and will recognise the roles and functions of Victim Support, Viviana and Tika Maranga women's refuges, and the umbrella role of WAVES (Waitakere Anti Violence Essential Services) Network. These organisations provide quality services to the victims of family violence, and are an integral part of the family violence 'systems' that include the Police, Courts, Corrections, and offender treatment services. It is acknowledged that the Court's Victim Advisors are limited within the boundaries of their role under the Victim Rights Act in being able to address the needs of victims of domestic violence, and this has resulted in the development of a Protocol between the Courts and the victim support service providers.

It is proposed that the Council will act as sponsor for this proposal, and that WAVES (Waitakere Anti Violence Essential Services) Network will be the Applicant. The details concerning the engagement of the support service worker(s) are currently being negotiated between the parties.

The Council has a proven track record of 'sponsoring' community initiatives that are funded by central government, for example, Ranui Action Project; Safe Waitakere Injury Prevention Project; Safe Waitakere Crime Prevention.

RESOURCES

The role of sponsor will involve: supporting the preparation of the application, and ensuring that the project complies with the funding criteria; monitoring the progress of the project, including the receiving and forwarding of progress reports; acting as payment agent to the applicant; and actively promoting the benefits of the project within the wider community.

Work to support the Council's role as Sponsor will be undertaken by the *Safe Waitakere* team within Strategy and Development. The costs of activities associated with the project will be met from within existing resources.

All service delivery costs will be met from the funding allocated by the Ministry of Social Development.

CONCLUSION

The Ministry of Social Development Community Initiatives Fund presents an immediate opportunity for the Council to substantively support the funding and delivery of an essential and effective family violence victim support service in the Waitakere Family Violence Court.

RECOMMENDATIONS

1. That the Family Violence Victim Service Sponsorship report be received.
2. That the Council agrees to act as sponsor for the application to the Ministry of Social Development Community Initiatives Fund, to enable the reintroduction of the family violence victim support service in the Waitakere Family Violence Court.

Report prepared by: Michael Mills, Crime Prevention Projects Leader, Strategy and Development.



7 WAITAKERE CITY COUNCIL - STRATEGIC OVERVIEW

PURPOSE OF THE REPORT

The purpose of this report is to provide the opportunity for a briefing of the City Development Committee on strategic issues facing Waitakere City, and the responses to these which are encapsulated as strategic directions and priorities within Council's Long Term Council Community Plan.

ISSUES

Provision had been made to brief Councillors on strategic issues as part of the induction process for the new Council. However, due to time constraints through the induction process, the briefing on strategic issues and responses had to be deferred. Given the heavy workload Council is working through at the current time, it was decided to provide the briefing within the framework of a City Development Committee Meeting, being the Committee that deals with policy and strategy issues for the Council.

Provision is made for the Director: Strategy and Development, assisted by other staff, to lead the Council through a presentation of key strategic issues facing the City and the responses to these issues that are encapsulated in the Council's Long Term Council Community Plan. This briefing will also provide a starting point for the Council as it works through the process, over the next 18 months, of reviewing its Long Term Council Community Plan and revising its responses to the strategic issues facing the City.

RECOMMENDATION

That the information be received.

Report prepared by: Owena Schuster, Committee Secretary.



8 **ARTS AND EVENTS SPECIAL COMMITTEE**

**THE SPECIAL COMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETING
HELD ON THURSDAY, 18 NOVEMBER 2004**

MATTERS CONSIDERED

A2-A4

The Special Committee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meeting is attached at pages A2 to A4.

The Special Committee Recommends:

That the Meeting report of the Arts and Events Special Committee held on Thursday, 18 November 2004 be received.

JP Lawley
CHAIRPERSON

