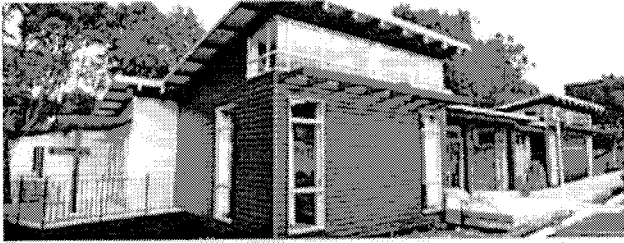


Waitakere City

Places to Meet



TITIRANGI COMMUNITY HOUSE

500 South Titirangi Rd, War Memorial Park Ph: 817 7448

Titirangi Community House is situated in the War Memorial Park. The House is open from Mon-Fri 8.30am-2.30pm and people are welcome to drop in during these hours for information on a range of activities and groups available. Term 3 courses being offered include Art Classes, Walking for Fitness, Mosaics, Pottery, Draw that Art for Children, Mah Jong, Anger Change Counselling, Antenatal Classes, and Feldenkrais for Better Posture. Titirangi Community House is also starting a School Holiday Programme from July.

TITIRANGI CO-ORDINATOR Diane Goodley



RANUI COMMUNITY HOUSE

474 Swanson Road. Ph 833 6280

The Ranui Community Centre with the adjacent Library and Plunket is the 'hub' of Ranui community providing a Playgroup, School Holiday Programmes, and a large number of community support groups. The house is open Mon-Fri 9am-3pm. Each term classes such as Yoga, English for New Settlers, quilting, Chocolate Making, Driver Learners Licence, Crochet, and Natural Healing are offered for a period of 6-8 weeks. A number of rooms are available for hire by Community groups for social, educational, cultural and recreational purposes.

RANUI CO-ORDINATOR Christine Shepherd



MASSEY COMMUNITY HOUSE

385 Don Buck Road, Triangle Park. Ph 833-9220

Massey Community House is now located in new premises (formerly the Massey Library) in Triangle Park. The House is open from Mon Fri 9am-3.30pm and people are welcome to drop in during these hours. If you would like a course that is not currently offered please talk to the Co-ordinator. Rooms are also available for casual or regular hire to community groups. Term 3 courses include Natural Therapies, Learners Licence, Flax Weaving, Crocheting, Crafts, Coffee and Chat, Yoga, Jiu Jitsu, and Energy Works.

MASSEY CO-ORDINATOR Jane Livingston

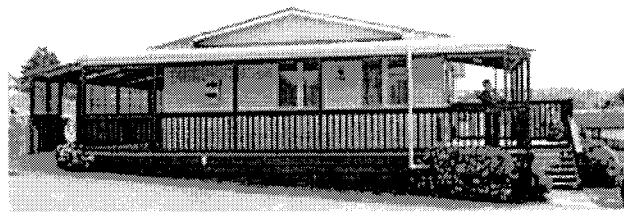


TE ATATU PENINSULA COMMUNITY HOUSE

580 Te Atatu Road. Ph 834-5827

The Te Atatu Peninsula Community House, located next to Plunket and the tennis courts offers drop in and information services. Rooms including full kitchen facilities are available for small groups to hire. The House is open from Mon-Fri 9am-2pm. Next terms course include Learner Licence Theory, First Aid Workplace, Te Reo Maori (intermediate and beginner), and Safe with Age Refresher Course for Mature Road Users (free). Pasifica Literacy is held two days per week. The House also offers a Playgroup, and Health Services including Hearing Therapist, Cervical Smears, and Diabetes Clinic.

TE ATATU CO-ORDINATORS: Jacqui Hanson & Ingrid Bryant



GLEN EDEN COMMUNITY HOUSE

13 Pisces Road, Prospect Park. Ph 818-2194

The Glen Eden Community House is open Mon-Fri 9am-3pm and offers support services and help to all through friendship and informal learning. Term 3 Programmes include Crochet, Calligraphy for Beginners, Tai Chi Ch'un, English for New Migrants, Learner Licence, Gambling Issues, Yoga, Craft Circle, Coffee & Chat, Children's Acting Workshops, Basic Budgeting for Families, and Well Women's Nursing Service. After School Care and School Holiday Programmes are also offered. Playgroups include Pisces Road Playgroup, Rudolf Steiner Playgroup and Fetu Tutagaloa Playgroup.

GLEN EDEN CO-ORDINATOR Leanne Appleby



GREEN BAY COMMUNITY HOUSE

1 Barrons Drive, Barrons Green. Ph 827-3300

The Green Bay Community House is located on Barrons Drive, Green Bay and is open Mon-Fri 8.30am-12.30pm. There are a wide range of groups and activities such as Playgroup, Walking Group, French Conversation (Intermediate & Advanced), Adult Art, Mah Jong, and Expanding Awareness Discussion and Support Group as well as a variety of community education classes each term. We may also be able to help if your group is looking for a venue or if you would like to take a class.

GREEN BAY CO-ORDINATOR: Christine Healy

WAITAKERE CITY WORKERS' EDUCATIONAL ASSOCIATION INC.

9 Henderson Valley Road, Henderson, Waitakere City.

Phone (09) 837 1471 Fax (09) 837 1475

Final Report on Funding and Service Agreement 2002/03 between the Waitakere Workers' Educational Association Inc. and the Waitakere City Council

The Waitakere WEA has completed a busy and successful 12 months and believes that all performance measures outlined in the Service Agreement have been met.

Part 1: SUPPORT FOR COMMUNITY HOUSES

1. Identify Co-ordinator and Management Committee Training needs.

The Training Plan (attached) was drawn up in February and circulated for approval to the Co-ordinator, Management Committee of the WCC Community Houses and the Council Representative. Since then the Co-ordinators have identified a number of other areas that they wish to receive training in such as time management and stress management. These workshops will be organised in the first half of the new financial year.

2) Facilitate and co-ordinate training for Management Committees and Co-ordinators

Waitakere WEA continues to organise workshops and courses that meet the training needs of the Community Houses. Usually the workshops are also open to other community organisations and individuals but some workshops are organised specifically for the Community Houses for example the Peer Supervision workshop and a workshop on Changes to the Provision of Adult and Community Education. A list of the courses and workshops provided during the year is attached.

3) Administer Training Fund

WEA has administered the Training Fund and reported regularly to the Community House Collective. The final balance sheet is attached.

4) Facilitation of strategic and annual work plans for Community Houses where required.

To date Massey Community House has organised a very successful workshop with representatives of their community to put in place a VISION? Hopefully all Community Houses will attend a one day workshop to be facilitated by Pat Rosier on Running a Voluntary Organisation.

5) Provide advice as required on funding applications, budgets, publicity and governance issues.

Community Houses seek information on an informal basis from WEA in addition as already outlined workshops such as the joint WADCOSS/WEA Funding Workshop are available free of charge courtesy of the Training Fund. Five of the current co-ordinators are very experienced and the sixth co-ordinator while new to her job came to it with considerable skills so most "advice" is provided through discussion between the WEA co-ordinator and the various Community House Co-ordinators.

6) Maintain an information and referral service for the Community Houses.

Once again this service is used informally but on a regular basis. Enquiries vary from employment issues, queries re tutors and workshops, funding requirements, letters of support etc. Information and advice has also been provided on the significant changes that are taking place within the Adult and Community Education Sector. have

Part 2

1. Raise awareness of Adult and Community Education in the wider community.

Waitakere WEA produces two A3 brochures a year containing information on the courses and workshops offered. 5,000 brochures are either posted or delivered throughout the city. The WEA places a half page advertisement in the Adult and Community Education supplement each term and provides information to WADCOSS and other community organisations for inclusion in their newsletters. WEA is also a very active participant in the activities surrounding Adult Learners Week. The WEA Coordinator has been involved in the policy changes taking place at a national level and this also raises the profile of WEA.

2. Provide Training Courses and workshops for workers in community organisations.

At least six workshops are offered each semester and usually very well attended. In addition WEA promotes the UNITEC Certificate in Community Skills modules that are offered in Henderson each term.

3. Maintain Ongoing Liaison with tertiary institutions.

The co-ordinator is Chair of the UNITEC Community Studies Advisory Committee and has established a relationship with the new Director of UNITEC Waitakere. The WEA through the Co-ordinator has provided advice on the establishment of a Diploma Course in Adult Education at the Auckland College of Education. The WEA also has good relationship with training providers in the city and Tertiary Education Commission regional advisers.

4. Seek Funding from Other Sources

The WEA has successfully sort funding from the Waitakere Licensing Trust, the Portage Licensing Trust, the Waitangi Day Commemorative Fund, the Federation of WEAs, the Land Transport Safety Authority and Work and Income New Zealand through an agreement to provide services.

5. WEA reasonably acknowledges Council's support

WEA acknowledges Council's support informally at various local and national meetings and more formally in reports including the WEA Annual Report. The Waitakere City Council Logo is used on the WEA Brochure and in newspaper advertisements.

Part 3

SUPPORT FOR MIGRANT EDUCATIONAL NEEDS

1. Provide information on English Language Tuition, information and support services for migrants and refugees in Waitakere City.

Information is contained in the WEA brochure and in all advertising.

WEA has updated the Directory of ESOL provision in the City, a rough draft is attached. This will be circulated as widely as possible to both providers and new migrants.

2. Provide ESOL classes to migrants in Waitakere City

WEA provides three ESOL courses each term at Beginner, Elementary and Intermediate Level. Trained and experienced tutors are employed and the courses are always oversubscribed. WEA also has an agreement with Work and Income to provide ESOL and Life Skills for new migrants and refugees. Three levels are offered, Beginner, Post Beginner and Pre Elementary. Classes are held for two hours per day five days a week.

3. Facilitate a network of ESOL providers to identify new course that migrants need.

WEA has close working relationships with other ESOL providers such as schools, ESOL Home Tutoring Service, UNITEC and community groups and training providers. WEA called a meeting of providers earlier in the year to which approximately 30 people attended. As a member of the Waitakere Employment and Skills Project the WEA is the lead agency working to achieve the Goal of: An integrated approach to ESOL in Waitakere City. An advisory group has been set up with representation from the main provider groups, the Tertiary Education Commission, New Out West and the Co-ordinator of the Employment and Skills Project.

Dorothy McGray
Co-ordinator