

**AGENDA FOR A MEETING OF THE CULTURE, ARTS AND EVENTS SPECIAL COMMITTEE
TO BE HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE, ON WEDNESDAY, 9 MAY 2007,
COMMENCING AT 9.30 AM**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - 11 April 2007

RECOMMENDATION

That the minutes of the Meeting of the Culture, Arts and Events Special Committee held on Wednesday, 11 April 2007, as circulated, be taken as read and now be confirmed.



4 LOPDELL HOUSE SOCIETY - HALF-YEARLY REPORT

PURPOSE OF THE REPORT

The purpose of this report is to bring before the Culture, Arts and Events Special Committee the half-yearly report of the Lopdell House Society, covering the period July 2006 to December 2006, and itemising the delivery of services as measured against agreed performance targets in the annual Funding and Service Agreement.

BACKGROUND

Lopdell House Society is the governance body responsible for the management of the Lopdell House Gallery and Arts Centre (the Gallery). The Gallery has a history stretching back to the mid-eighties and has been regarded as the regional gallery for the City since that time. It has a long history of consistently delivering high-quality exhibitions and programmes.

STRATEGIC CONTEXT

The Gallery is identified in the Arts and Cultural Strategy (2002) as a regional arts facility for the City.

The Long Term Council Community Plan also identifies its position as an arts and cultural resource and allocates an annual operating budget.

The Gallery contributes to the Council's Strong Communities strategic platform and Vibrant Arts community outcomes by providing opportunities for participation in a wide range of arts and cultural experiences, both through the Gallery exhibitions and the educational programmes. The Gallery and arts precinct also acts as a significant cultural tourism attractor.

ISSUES

A1-A11

The report attached at pages A1-A11 shows that the Gallery has met or exceeded all but one of the performance targets specified in the Funding and Service Agreement. This target, to include Maori artists in two main exhibitions, will be met in the six months January to June 2007.

In 2005, it was revealed that there were issues around the management of the operating budget and arrears of rental monies owed to Council. This resulted in a review of the:

- governance structure, (completed with the assistance of Council);
- management protocols around financial reporting; and
- the repayment of the rent arrears.

This has created a sound structure for management of the Gallery complex, and the current situation is one of stability under both governance and management teams. The staff structure, with a manager, curator, education coordinator and other ancillary staff, is working well and is reflected in the high standard of all aspects of the cultural and arts services delivered to the city.

Along with this improved regime, the management and curatorial staff have produced over the last year a consistently high-quality portfolio of exhibitions and public programmes. There have been high-profile shows such as the exhibition 'Colin McCahon: the Titirangi Years' and the annual 'Portage Ceramic Awards', but these are simply high points in a rich and diverse programme.

The McCahon House Residency programme is now established with its base at Lopdell House. A part-time position, funded by the McCahon House Trust, works within the staff team to deliver that specific education programme and to oversee the artist-in-residence programme. This is supported by the Gallery staff.

RESOURCES

The Gallery is funded primarily through an annual operating grant, identified in the Long Term Council Community Plan 2006–2016 and approved through the Annual Plan process. It is currently set at \$405,000, of which \$82,000 is returned to Council by way of rent.

CONCLUSION

The Gallery is in a very stable position, with high-quality, professional staff who are delivering a diverse and enriching arts and cultural service to the City. The Gallery has met or exceeded all but one of the performance targets specified in the Funding and Service Agreement with Council.

RECOMMENDATION

That the Lopdell House Society - Half-Yearly Report be received.

Report prepared by: Naomi McCleary - Manager: Arts.



5 WAITAKERE PACIFIC ARTS AND CULTURAL TRUST UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to update the Culture, Arts and Events Special Committee on the current status of governance and management of the Waitakere Pacific Arts and Cultural Trust (the Trust) at the Pacific Arts and Cultural Centre (the Centre) on the Corban Estate.

BACKGROUND

At the meeting of the Culture, Arts and Events Special Committee held on 13 December 2006, the following resolutions were passed:

- “1. That the Waitakere Pacific Arts and Cultural Trust Annual report (2005/2006) and Funding and Service Agreement (2006/2007) report be received.
2. That the 2006/2007 Funding and Service Agreement for the Waitakere Pacific Arts and Cultural trust be approved.
3. That a progress report against the funding and service agreement be brought back to the Culture, Arts and Events Special Committee in March 2007.”

2464/2006

A12-A28

This report, as requested and attached at pages A12-A28, is now presented and includes an overview of the issues facing the Trust, an updated Action Plan and a current financial report.

The Trust is now in its second year of existence. Because its brief was to implement a governance and management structure around an existing informal cultural centre that had grown organically over years, its task has been challenging. The operating budget approved by Council made it possible that a transition could be made from a largely volunteer-based, informal community centre, to a more professional organisation with paid staff and increased security in programming and delivering a Pacific cultural service. This transition process is still underway, but significant progress has been, and is being, made. The Trust has been sensitive to the situation of the ‘Pacific Mamas’ for whom this period of transition is particularly challenging.

The position of director, which was operative from May to December 2006, has been terminated pending further structural planning.

The Trust has recently undertaken extensive governance training and this is currently being implemented.

STRATEGIC CONTEXT

The existence of the Centre at the Corban Estate is documented in the Council's Arts and Cultural Strategy (2002) and it is clear that, for many years, this informal community has been contributing significantly to the cultural wellbeing of the City's Pacific peoples and the wider community. The current and potential economic and cultural tourism benefits contribute to a vital and inclusive community.

Council's Strong Communities strategic platform is served by the Centre's provision of a place for Pacific peoples to express their culture and to teach and preserve cultural heritage for a new generation of both Pacific young people and the wider community.

ISSUES

The major issue facing the Trust is the management of the Centre through the transition process from an informal, volunteer, community cluster to a well-managed, professional, but still inclusive, cultural centre. The Trust is undertaking this with a high degree of commitment but ongoing care is needed.

The relationship between the Trust and the Pacific Mamas is of key importance. The Pacific Mamas are currently the main delivery group for the core services at the Centre. This includes the cultural immersion programme for schools, the retail outlet, monthly markets and participation in a wide range of events, both local and regional. The establishment of a separate legal entity for this group will allow them to continue to deliver those services under an agreement with the Trust, and this is underway.

The Trust is also looking to the future and identifying the longer-term aspirations for the cultural centre, in order to define space needs for a purpose-built centre as part of the wider development of the Corban Estate.

A short-term management consultant will be contracted by the Trust over the next few months, to establish a clear and well-planned operating structure for the Centre before other permanent appointments are made.

RESOURCES

The 2006/2007 Annual Plan contributed \$100,000 to staffing and general administration, \$30,000 to studio development and a further \$45,000 to the Pacific Living Arts Festival. A further \$16,000 is budgeted for rental costs of the temporary building facilities. These same budget lines are currently in the 2007/2008 draft Annual Plan.

CONCLUSION

The Trust is engaged in transitioning the Centre from an informal and voluntary community organisation to a more structured and financially-viable cultural facility, without losing the very rich tapestry of culture and service that has been built up over the years. This has provided some challenges, but these are being worked through in a responsible and sensitive way.

RECOMMENDATION

That the Waitakere Pacific Arts and Cultural Trust Update report be received.

Report prepared by: Naomi McCleary - Manager: Arts.



6 CORBAN ESTATE ARTS CENTRE - HALF YEARLY REPORT

PURPOSE OF THE REPORT

The purpose of this report is to bring before the Culture, Arts and Events Special Committee the half-yearly report of the Corban Estate Arts Centre, covering the period July 2006 to December 2006 and itemising the delivery of services against agreed performance targets in the annual Funding and Service Agreement.

BACKGROUND

The Corban Estate Arts Centre (CEAC) operates under the management of the Waitakere Arts and Cultural Development Trust (WACDT).

CEAC is now in its sixth year of existence and has developed steadily over that time into a comprehensive community arts and cultural hub with galleries, a retail shop, a studio complex for emergent and established artists, a small theatre, and teaching and activity spaces which are used by a wide range of community cultural groups.

The Trust Chairman of WACDT and the director of CEAC are currently participants in a Project Development Group, along with Council and Unitec, to expand the estate into a major arts quarter, which will include facilities for two of the main arts faculties from the Unitec Campus. These are the School of Design and the School of Screen and Performing Arts. This signals a time of significant and positive change for the Arts Centre and one that is supported by the Trust and staff.

CEAC has a strong focus on presenting the work of local arts groups and artists and on the preservation and presentation of cultural heritage. The historic nature of the buildings that house the arts centre is pivotal to that.

STRATEGIC CONTEXT

The Corban Estate Arts Centre is identified in the Arts and Cultural Strategy (2002) as a community arts hub for the City.

The Long Term Council Community Plan also identifies the Corban Estate Arts Centre's position as an arts and cultural resource for the City and identifies an annual operating budget.

The proposed integration of an arts-based tertiary facility on the estate is strengthened by the existing community arts focus.

Council's Strong Communities strategic platform and Vibrant Arts community outcomes are served by the wide range of arts and cultural opportunities and educational experiences offered by CEAC across all age demographics.

ISSUES

A29-A52

The report attached at pages A29-A52 demonstrates that CEAC has met or exceeded all but one of its performance targets specified in the Funding and Service Agreement. This target, to hold three Waitakere Arts Network meetings at CEAC, will be reviewed under the next Funding and Service Agreement.

CEAC has continued to deliver a high-quality cultural service to the City, despite the currently undeveloped nature of much of the land and, particularly, the entrance to the estate. This will be impacted positively if the proposed development involving Council, Unitec and CEAC is implemented. Interim landscaping, which is about to commence, will also improve the perception and safety of the site.

CEAC has operated over the five years of its existence with a director/curator position in place. It has been clear for some time that these two roles should be separated to relieve a work overload. This transition has been completed and a new curator was appointed at the beginning of this year. The founding director, Tanya Wilkinson, has now resigned to take up a new career opportunity and Martin Sutcliffe will take over the director role in May 2007. The contribution made by Tanya Wilkinson in steering the centre from inception to its present high standing has been exceptional.

RESOURCES

CEAC is funded primarily through an annual operating grant, identified in the Long Term Council Community Plan, and approved through the Annual Plan process. It is currently set at \$290,000.

CONCLUSION

The Corban Estate Arts Centre is delivering a diverse and rich arts and cultural service to the City and has meet or exceeded all the performance targets specified in the Funding and Service Agreement. A special mention is made of the contribution made by the outgoing director, Tanya Wilkinson, for her outstanding work in developing CEAC over the past five years.

RECOMMENDATIONS

1. That the Corban Estate Arts Centre - Half Yearly Report be received.
2. That a vote of thanks and acknowledgement is made to the outgoing director, Tanya Wilkinson, for her outstanding contribution to the Corban Estate Arts Centre.

Report prepared by: Naomi McCleary - Manager: Arts



7 **CREATIVE COMMUNITIES SCHEME ALLOCATION SUBCOMMITTEE**

THE SUBCOMMITTEE SUBMITS THE FOLLOWING REPORT OF ITS MEETINGS HELD ON TUESDAY, 17 APRIL 2007 AND TUESDAY, 24 APRIL 2007.

MATTERS CONSIDERED

A53-A59

The Subcommittee dealt with a number of items for which it has delegated powers to act and a copy of the minutes of the meetings are attached at pages A53 to A59.

The Subcommittee Recommends:

That the Meeting reports of the Creative Communities Scheme Allocation Subcommittee held on Tuesday, 17 April 2007 and Tuesday, 24 April 2007 be received.

JP Lawley
CHAIRMAN

