



**AGENDA FOR A MEETING OF THE ARTS, EVENTS AND CULTURE SPECIAL COMMITTEE  
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON WEDNESDAY, 12 APRIL 2006,  
COMMENCING AT 9.30 AM.**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFIRMATION OF MINUTES**

Meeting Minutes - Wednesday, 8 March 2006

**RECOMMENDATION**

That the minutes of the Meeting of the Arts and Events Special Committee held on Wednesday, 8 March 2006, as circulated, be taken as read and now be confirmed.



4 **LOPDELL HOUSE GALLERY AND CORBAN ESTATE ARTS CENTRE - SIX-MONTHLY REPORTS**

**PURPOSE OF THE REPORT**

This report puts before the Committee reports from the Lopdell House Gallery and Corban Estate Arts Centre through which they measure their performance over six months against the agreed targets set up through their funding agreements.

A1-A24 The reports are attached at pages A1 to A24.

**BACKGROUND**

Lopdell House Gallery and the Corban Estate Arts Centre provide two arts and cultural hubs within the city. Each has a distinct character and serves a range of communities, both geographic and cultural, in particular and appropriate ways. Both centres are also operating in a climate of change, with major development plans being worked on for both sites. This is creating challenges for each institution in maintaining the delivery of arts and cultural programmes in environments which are less than optimal.

In particular, the Corban Estate Arts Centre, with a lease on four heritage buildings, is operating on a site which has an unappealing entrance with the residue of the demolition of the fire damaged warehouses still visible. This, along with unresolved issues around the use of the site for outdoor events, is creating some difficulties for the director and staff. Despite these difficulties, which are being worked through by Council, Corban Estate Arts Centre manages to produce a set of arts and cultural services which consistently achieve a very high level of excellence. They have achieved or exceeded all performance measures.

Lopdell House Gallery has been through a period of instability throughout the last 18 months, with a series of staff changes and some financial management issues which have been investigated and resolved with Council's assistance. As part of that assistance Council has undertaken a governance review, and the recommendations resulting from that have been accepted by the Lopdell House Society and are in the process of being implemented.

The gallery is also operating in a climate of change, with a major expansion and refurbishment proposal under development by a separate trust – the Lopdell House Arts Development Trust. This proposal will be put before Council via the Annual Plan process.

Despite these challenges, Lopdell House Gallery has continued to present a highly professional programme of exhibitions and educational programmes. They have achieved or exceeded almost all performance targets.

**STRATEGIC CONTEXT**

The development of these two 'arts precincts' is signalled in Council's arts and Cultural Strategy.

They each contribute to Council's 'strong communities' platform and add to the richness and vibrancy of the city in general and the local town centres they serve.

The Local Government Act's requirement that Council's provide for the 'cultural wellbeing' of their communities is also contributed to by these centres.

## ISSUES

Both the Corban Estate Arts Centre and Lopdell House Gallery continue to meet or exceed the performance indicators as set out in their contracts. Key issues for each that are highlighted through the individual performance reports are:

- The Corban Estate Arts Centre has commented that it has a stable staff regime at present, but is facing increasing workloads and the need to increase staff numbers or cut back significantly on programme delivery.
- Site management issues at the Corban Estate are unclear - particularly as they relate to events and open space. Corban Estate Arts Centre is perceived by the public to be the 'site manager' and events unrelated to their programme have an impact on their workloads and the perception of the brand.
- Lopdell House Gallery has been operating with interim staff for some time. This is now being rectified and an appointment process for a new Manager is underway.
- Both centres are challenged to maintain services within operating budgets, particularly in the area of salaries and staffing numbers. There has been a move by each governance body to increase salary rates in line with comparable institutions nationally.

## RESOURCES

Lopdell House Gallery receives \$320,000 annually through the Annual Plan process. In 2005 they received a further \$80,000 to address a budget deficit. Rent arrears of approximately \$62,000 were identified and a plan for repayment put in place.

The Corban Estate Arts Centre receives \$210,000 annually through the Annual Plan process.

Both institutions have had secured Annual Plan funding for the past three years. This will come up for review this year through the Long Term Council Community Plan.

## CONCLUSION

The six-month reports for the Lopdell House Gallery and the Corban Estate Arts Centre indicate that both institutions have delivered on the targets set out in their respective funding agreements. Although facing challenges in relation to site and funding issues and uncertainty around the direction of future development plans, they continue to provide the City with a diverse and rich cultural resource.

## RECOMMENDATIONS

1. That the information be received.
2. That the Arts, Events and Cultural Special Committee receive the six-month reports as provided by the Corban Estate Arts Centre and the Lopdell House Gallery.

Report prepared by: Naomi McCleary, Manager: Arts.



5 **RECREATION DELEGATIONS FOR THE ARTS, EVENTS AND CULTURE SPECIAL COMMITTEE**

**PURPOSE OF THE REPORT**

The purpose of this report is to enable the Arts, Events and Culture Special Committee to review its delegated authority with respect to recreation, with a view to recommending any appropriate change to Council.

**BACKGROUND**

At the Council meeting held on Wednesday, 26 October 2005 the following resolution was passed:

- “2. *That Council further considers delegations relating to the areas of leisure, sport and recreation and that an officer report be brought back to Council on these issues.*”

2039/2005

As such, research was undertaken in respect of delegations to other, similar committees in other local authorities of comparable size and responsibilities to identify possible further delegations in the field of leisure, for the Arts, Events and Culture Special Committee.

A25-A35

Three city councils in New Zealand have committees similar to the Arts, Events and Culture Special Committee - Auckland City Council, Hamilton City Council and Christchurch City Council. Auckland City Council has an Arts, Culture and Recreation Committee, Hamilton City Council has a Community and Leisure Committee and Christchurch City Council has a Community and Leisure Committee also. The delegations to these three Committees were examined for the purposes of this report, as attached at pages A25 to A35.

**STRATEGIC CONTEXT**

One of the nine platforms in the Long Term Council Community Plan is Strong Communities. This encourages people to feel active, healthy and content. Many of the facets to this platform involve the provision of recreation facilities for the community.

Ensuring that delegations relating to recreation are delegated to the appropriate Committee is essential to ensure the best possible provision of recreation facilities in satisfaction of this platform. Thus research in respect of delegations to other, similar committees in other local authorities of comparable size and responsibilities is essential to ensure that this is being achieved in Waitakere City.

**ISSUES**

The specific delegations relating to recreation included in the other three City Councils Committees all relate to areas that had been delegated to other Committees or Community Boards at Waitakere City. More specifically these areas include delegations related to parks and reserves, as well as recreation facilities such as pool facilities.

In order for the Arts Events and Culture Special Committee to be delegated these functions a review of council's policy's relating to the control of recreation facilities, like West Wave for example, would need to be undertaken, given that structures already exist to manage these facilities.

In relation to parks and reserves, the City Development Committee and the Community Boards have several delegations that relate to their governance and control. If it is considered necessary to pursue this further it might be appropriate to consider this in the context of a workshop where a review of all Council committee structures and delegations are considered.

## CONCLUSION

For the Arts, Events and Culture Special Committee to pursue recreation delegations a review would be required of delegations to Community Boards and the City Development Committee which would be more appropriately carried out in the context of a workshop where a review of all Council committee structures and delegations are considered.

## RECOMMENDATIONS

1. That the Recreation Delegations for the Arts, Events and Culture Special Committee report be received.
2. That a workshop of Councillors be scheduled for May/June 2007 to review Council committee structure and delegations.

Report prepared by: Stephen McDaid, Committee Secretary (Intern).



## 6 WAITAKERE SOUNDS MUSIC CONCERTS

### PURPOSE OF THE REPORT

The purpose of this report is to update the Arts, Events & Culture Special Committee on the inaugural Waitakere Sounds summer concerts held throughout Waitakere City during February and March of 2006.

### BACKGROUND

In recent years Council had expressed a desire to see more events in the City. At the last Annual Plan hearings several groups made presentations to Councillors on the possibility of holding a series of musical concerts in parks during the summer months.

Council allocated funding for this purpose and a contract was entered into with Ripple Productions for the staging of five high quality music concerts that would match the characteristics of the target audience of the community in which they were to be hosted.

The Waitakere Sounds was also seen to be a good way in which to showcase Waitakere City as a vibrant and attractive destination for residents and visitors alike, and provided free quality entertainment as a way of bringing together communities from all socio-economic backgrounds.

### STRATEGIC CONTEXT

The programme is aligned to the Council's Long Term Council Community Plan priorities for 2006-2016:

- Creating vibrant (and economically viable) town centres;
- Developing strong communities;
- Promoting Waitakere as a "Fun City";
- Raising City profile and awareness;
- Fostering civic/community pride; and
- Providing a 'friendly face' Council.

In addition, the concerts more fully utilise local parks which is a goal of the Parks and Leisure Strategy.

## **ISSUES**

It was determined that there should be a spread of events to appeal to different demographic, cultural, and other community interests. The events calendar for the City is planned against these criteria and the Waitakere Sounds concert series has been one of the key delivery mechanisms.

In developing events the objective is always to use Council contributions as core funding to leverage added-value from sponsors, donors and in-kind contributions, etc. To this end, the Radio Network were confirmed as a radio partner/sponsor and provided free air advertising time to a value of approximately \$50,000 and on the ground support at concerts via live feeds, free giveaways and general microphone control duties.

Active marketing of the Waitakere Sounds series commenced in November 2005 with the distribution of over 30,000 brochures to libraries, community houses, community centres, and through brochure placements, in malls and cafés throughout the Auckland Region.

In addition to these brochures, on air advertising of the Waitakere Sounds series occurred, as well as articles in the Waitakere City News and in the various gig guides distributed to the public through newspapers such as the Weekend Herald and the Sunday Star Times. The local publication, the Western Leader, featured two articles on the series.

Information was also posted to Council's website, with a link to the North Shore City website, and a link from their website to ours, as they also produced the Shore Sounds series, which complimented our own. Publicity of our series was also announced at each of the North Shore Sounds concerts (17 concerts from January through April 2006).

Because the Waitakere Sounds Concert series was a new event for the City, following discussions with the concert promoter, Ripple Productions, Council set attendance figures at 4,500 people for the entire series, with the intention of building that number in years going forward as people became aware of the series and the high quality of the music that it provided.

The series commenced on Saturday, 11 February 2006 at Harbourview/Oringhina Park on Te Atatu Peninsula with a late afternoon/early evening concert featuring Graham Brazier, Riki Morris, Debbie Harwood, Jordan Luck and the Believers. A crowd of approximately 2,500 people rocked away the evening to the sounds of some of New Zealand's finest talent. The only issue arising from this concert was the late delivery of toilets. The Events staff were commended for reacting quickly to rectify this matter.

The second concert was an afternoon of Jazz on Sunday, 19 February 2006 at Cranwell Park. This concert had originally been scheduled for Falls Reserve, but because of numbers attending the first concert, the venue was changed to accommodate larger numbers. It was estimated that approximately 500 people enjoyed an afternoon of the big band sounds of Powerplay, and distinctive sounds of Caitlin Smith and the ever popular Nairobi Trio.

Saturday, 4 March 2006 saw the Waitakere Sounds take a different tack and head to Shadbolt Park for the hop hop sounds of 4<sup>th</sup> Element and DRS and the punk rock of local boys Stylus. Chart toppers Goodnight Nurse closed out a very successful afternoon for the youth of the city. It was estimated that approximately 600 young people supported this event.

Sunday, 19 March 2006 saw the Waitakere Sounds move to the Huia Reserve for an afternoon of funk, jazz and dub featuring Tangent, Dunc the Funk, One Million Dollars and Odessa. A crowd of 700 was reported to have enjoyed the afternoon. This concert was a little late commencing due to one of the bands getting lost enroute, but this did not appear to dampen the enthusiasm of the crowd.

The final concert of the series was held at Triangle Park in Massey on the evening of Saturday, 25 March 2006 and featured The Kingites, BDS, Adeaze and Nat Rose. The concert was attended by around 500 people who enjoyed the music into the cool autumn evening.

There were no problems concerning public order and nuisance. Two of the five concerts had an alcohol ban in place with no problems being reported at either concert. Events staff were pleased with crowd behaviour and acceptance of the alcohol bans. At the Shadbolt Park concert a total liquor ban was imposed across the entire area, and at the Triangle Park concert in Massey, a partial alcohol ban was in place which meant that

Overall, the series of concerts were very successful, with more people than expected attending these free events and feedback which has been received via Council's Call Centre has been that residents would like to see these concerts continue into the future.

## **RESOURCES**

There were minimal resourcing requirements placed upon Council staff to manage these events as a contract had been entered into with Ripple Productions. Council allocated \$75,000 through the 2005/2006 Annual Plan to produce the series.

The draft budget for 2006/2007 has a line item of \$50,000 included for another summer series in the summer of 2007. Discussions will shortly commence with Ripple Productions on the theming of this series.

## **CONCLUSION**

The Waitakere Sounds series promised and delivered to the city and its residents a mixed and varied programme of music which was very popular, based on the favourable comments and feedback that has been received, and demonstrated in a 'hands on way' the possibilities of using our parks and recreational spaces for events other than sporting fixtures.

## **RECOMMENDATIONS**

1. That the Waitakere Sounds Music Concerts report be received.
2. That Radio Network be thanked for their support and sponsorship of the Waitakere Sounds Music Concerts.
3. That Ayliss Ripley and her production company Ripple Productions be thanked for their support and management of the inaugural Waitakere Sounds Music Concerts.

Report prepared by: Barbara Cade, Events and Special Projects Manager.



7 **CREATIVE COMMUNITIES SCHEME ALLOCATION SUBCOMMITTEE CHANGE OF REPRESENTATIVE**

**PURPOSE OF THE REPORT**

The purpose of this report is to seek approval of a change of representative for the Lopdell House Society Inc., on the Creative Communities Scheme Allocation Subcommittee.

**BACKGROUND**

The current membership for the Creative Communities Scheme Allocation Subcommittee calls for a professional artist nominated by Lopdell House Society Inc, among others.

The current member of the Creative Communities Allocation Subcommittee, nominated by Lopdell House Society Inc., has submitted her resignation, as she is unable to attend future meetings.

This report is to advise of the change of representative from the Lopdell House Society Inc.

**STRATEGIC CONTEXT**

The Creative Communities Scheme Allocation Subcommittee allocates funding from Creative New Zealand. Through its strategic documents and adoption of the strategic platform Strong Communities, Council outlines its commitment to undertaking initiatives that will contribute to making Waitakere City a safe, healthy place to live and to improving local leisure and recreation opportunities and choices.

Through adoption of First Call for Children, Council has also stated its commitment to proactively supporting children, young people and their families in Waitakere City. Direct financial assistance to providers of arts and cultural projects and activities assists Council's commitment to this policy.

**ISSUES**

Information has been received from Lopdell House Society Inc. of a proposed change of representative on the Creative Communities Scheme Allocation Subcommittee.

The current representative of the Lopdell House Society Inc. is Iona Matheson. Iona Matheson is standing down and the proposed replacement will be Chris Hout. This nomination needs to be confirmed by Arts, Events and Culture Special Committee before the membership can be changed and the new representative can commence their duties in their full capacity.

**RESOURCES**

There are no additional financial or staffing resources required.

**CONCLUSION**

A change of nomination from Lopdell House Society Inc. on the Creative Communities Scheme Allocation Subcommittee has been received. Chris Hout has been nominated as the Society's new representative, subject to the confirmation of the Arts, Events & Culture Special Committee. If confirmed, the membership can be changed and the new representative can commence their duties in their full capacity.

**RECOMMENDATIONS**

1. That the Creative Communities Scheme Allocation Subcommittee Change of Representative report be received.
2. That the following representative be appointed to the Creative Communities Scheme Allocation Subcommittee effective immediately:

Chris Hoult - Lopdell House Society Inc.

Report prepared by: Jan Brown, Community Assistance Facilitator.

