



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

ARTS, EVENTS AND CULTURE SPECIAL COMMITTEE

I hereby give notice that a Meeting of the Arts, Events Culture and Special Committee will be held on:-

DATE: **Wednesday, 14 December 2005** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

8 December 2005

Sharon Simiona
**DEMOCRACY SUPPORT AND
SISTER CITY OFFICER**

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors	JP	Lawley (Chairperson)
	DE	Gilmour (Deputy Chairperson)
	MFP	Chan, JP
	RI	Clow
	LA	Cooper
	AK	Corban, OBE, JP
	VS	Neeson, JP

Mayor RA Harvey, QSO, JP (ex officio)
Deputy Mayor CA Stone (ex officio)

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE ARTS, EVENTS AND CULTURE SPECIAL COMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 14 DECEMBER 2005,
COMMENCING AT 9.30 AM.**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFIRMATION OF MINUTES	1
4	PRESENTATION - TOURISM NEW ZEALAND	1
5	LOPDELL HOUSE SOCIETY AND WAITAKERE ARTS AND CULTURAL DEVELOPMENT TRUST: CONTRACTS FOR SERVICE DELIVERY	2
	<u>PUBLIC EXCLUDED MATTER</u>	4
6	NEW ZEALAND CERAMICS HERITAGE TRUST LEASE OF AMBRICO STUDIO	4
	PROCEDURAL MOTION TO EXCLUDE THE PUBLIC	4

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 9 November 2005

RECOMMENDATION

That the minutes of the Meeting of the Arts and Events Special Committee held on Wednesday, 9 November 2005, as circulated, be taken as read and now be confirmed.



4 PRESENTATION - TOURISM NEW ZEALAND

The Chairperson has consented to David Burt, Events Manager, Tourism New Zealand to present to the Committee the concept for New Zealand's entry at the 2006 Chelsea Flower Show. The concept will be based on Waitakere and our rainforest/coastline.



5 **LOPDELL HOUSE SOCIETY AND WAITAKERE ARTS AND CULTURAL DEVELOPMENT TRUST: CONTRACTS FOR SERVICE DELIVERY**

PURPOSE OF THE REPORT

The purpose of this report is to present the Contracts for Service Delivery for 2005/2006 with the Lopdell House Society and the Waitakere Arts and Cultural Development Trust.

BACKGROUND

The Lopdell House Society and the Waitakere Arts and Cultural Development Trust are responsible for delivering arts and cultural services to the city through their management of major arts precincts at Lopdell House, Titirangi and the Corban Estate.

Council provides tenure in heritage buildings and annual operating grants for these centres to facilitate the delivery of these services. Both organisations are in the final year of secured three-year funding. It is expected that this secured funding will be continued.

The Waitakere Arts and Cultural Development Trust will receive \$210,000 in the 2005/2006 financial year; an increase of \$30,000 on previous operational funding. Currently no rent is deducted from this grant.

The Lopdell House Society currently receives \$325,000 per annum. From this, \$82,000 is deducted in rent payments. A further one-off grant of \$80,000 was approved by the Finance and Operational Performance Committee on 10 October 2005 in order to meet a forecast operational deficit for the 2005/2006 financial year. The Lopdell House Society is required to submit monthly financial reports to Council staff and three-monthly financial reports to Council. A governance review is also required. This has been completed and will be presented to the Financial and Operational Performance Committee at the December meeting.

Both organisations establish Performance Measures with Council staff at the beginning of each financial year and these are monitored through a six-monthly report and an annual report to Council. The Lopdell House Society will report three-monthly in this financial year.

A1-A18

These agreements have been negotiated with the respective organisations in order to facilitate payment of their quarterly grants, as attached at pages A1 to A18.

STRATEGIC CONTEXT

The delivery of arts and cultural services to the city by the Lopdell House Society and the Waitakere arts and Cultural Development Trust is identified in the Arts and Cultural Strategy (2002).

Both arts precincts contribute to strong and vibrant town centres and to a rich cultural environment for the residents of the city. They provide economic benefits through creative sector employment and are tourism attractors to the city. Both centres enjoy a regional and national profile.

The Local Government Act now requires local authorities to promote the 'cultural wellbeing of their communities'. Both precincts contribute to that requirement.

ISSUES

The performance targets for both arts centres are based on existing delivery measures and moderated by current capacity. Where measures have been easily achieved or exceeded they are increased, by agreement, to set new targets. Where difficulties are perceived, they may be decreased to more realistic targets, with the approval of Council. The contract also requires that sound governance and fiscal management are maintained and that Council's role as the primary funder is acknowledged in all communications.

The Lopdell House Society is currently being monitored and supported by Council staff in order to address the operational deficit and rent arrears issue that has arisen over the past two years.

RESOURCES

The Lopdell House Society receives an operational grant of \$325,000 through the Annual Plan process. \$82,000 is deducted in rent.

A one-off grant of \$80,000 has been approved by Council for the 2005/2006 financial year.

The Waitakere Arts and Cultural Development Trust receives an operational grant of \$210,000.

CONCLUSION

The contracts for service delivery for the Lopdell House Society and the Waitakere Arts and Cultural Development Trust have been completed in order to facilitate payment of operating grants.

RECOMMENDATION

That the information be received.

Report prepared by: Naomi McCleary, Manager: Arts.



PUBLIC EXCLUDED MATTER

6 NEW ZEALAND CERAMICS HERITAGE TRUST LEASE OF AMBRICO STUDIO

This item will be considered in the Confidential Supplement of the agenda, and has been circulated to members separately with this agenda.

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following part of the proceedings of this meeting, namely New Zealand Ceramics Heritage Trust Lease of Ambrico Studio.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none">New Zealand Ceramics Heritage Trust Lease of Ambrico Studio	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none">enable the local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(i) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- The report contains information which if released could affect the Council's negotiations.*

