



Waitakere City Council  
Te Taiao o Waitakere

## NOTICE OF MEETING

# LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE

I hereby give notice that a meeting of the Long Term Council Community Plan and Annual Plan Committee will be held on:-

**DATE:** Tuesday, 15 December 2009 **TIME:** 9.30 am

**MEETING ROOM:** Council Chamber

**VENUE:** Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.

10 December 2009

Judith Moore  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8887

### MEMBERSHIP:

Councillors	JM	Clews, QSO, JP (Chairman)
	RI	Clow (Deputy Chairman)
	DQ	Battersby, QSM, JP
	BA	Brady, JP
	MFP	Chan, JP
	LA	Cooper, JP
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	PA	Hulse
	MM	Jolley
	JP	Lawley, JP
	PG	Mitchell
	VS	Neeson, JP

Mayor RA Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND  
ANNUAL PLAN COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT  
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON TUESDAY, 15 DECEMBER 2009  
COMMENCING AT 9.30 AM**

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**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 15 DECEMBER 2009 COMMENCING AT 9.30 AM**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to check that no such conflicts arise in relation to any items on this agenda.



**4 CONFIRMATION OF MINUTES**

Meeting Minutes -	Monday,	18 May 2009
Reconvened	Tuesday,	19 May 2009
Reconvened	Thursday,	21 May 2009
Reconvened	Friday,	22 May 2009
Reconvened	Monday,	25 May 2009
Reconvened	Friday,	5 June 2009
Reconvened	Thursday,	11 June 2009
Reconvened	Friday,	12 June 2009
Reconvened	Tuesday,	16 June 2009

## **RECOMMENDATION**

It is recommended that the Long Term Council Community Plan and Annual Plan Committee resolve to:

**Receive** the minutes of the meeting of the Long Term Council Community Plan and Annual Plan Committee held on Monday, 18 May 2009 and reconvened on Tuesday, 19 May 2009, Thursday, 21 May 2009, Friday, 22 May 2009, Monday, 25 May 2009, Friday, 5 June 2009, Thursday, 11 June 2009, Friday, 12 June 2009 and Tuesday, 16 June 2009, as circulated, and that they be taken as read and now be confirmed.



## **5 DRAFT ANNUAL PLAN 2010/2011 DEVELOPMENT**

### **GLOSSARY**

Long Term Council Community Plan 2009-2019 (LTCCP 2009-2019)

### **EXECUTIVE SUMMARY**

The purpose of the meeting is to workshop the current state of the draft Annual Plan 2010/2011 and to ensure that all considerations have been identified and discussed. Options for communication and consultation will be discussed in light of current legislation.

Overall issues will be raised for further report back at the next Long Term Council Community Plan Long Term Council Community Plan and Annual Plan Committee meeting to be held in February 2010.

### **RECOMMENDATIONS**

It is recommended that the Long Term Council Community Plan and Annual Plan Committee resolve to:

1. **Receive** the Draft Annual Plan 2010/2011 Development report.
2. **Agree** to adjourn into a workshop to set out the strategic issues to be addressed in the preparation of the Annual Plan 2010/2011.
3. **Agree** that the Chief Executive Officer be authorised to bring back further analysis and option evaluation on issues raised to the next Long Term Council Community Plan and Annual Plan Committee meeting to be held in February 2010.

### **BACKGROUND**

1. The development of the Annual Plan 2010/2011 is a requirement of the Local Government Act 2002. It is an opportunity to consider a ten year programme of work toward a long term vision and contributing to achieve the community outcomes. It is reviewed every three years and can be amended annually through the Annual Plan process.

### **DECISION MAKING**

2. The workshop will be to review the current state of the draft Annual Plan 2010/2011; in particular where there are budget revisions and reasons why these are required.

3. The workshop will also consider any requests from Councillors for modifications to year two of the Long Term Council Community Plan 2009-2019 (LTCCP 2009-2019), subject to the constraints applied by legislation and any Auckland Transition Agency approvals.

### STRATEGIC CONTEXT

4. The LTCCP 2009-2019 describes Council's response to the community outcomes and provides a long term focus for the decisions and activities of the Council. The LTCCP 2009-2019 gives expression to the strategic direction of the Council and provides a basis for accountability to the community. The LTCCP 2009-2019 also details the proposed work plan of the Council and how it will manage its revenues, expenses, assets, liabilities, investments and general financial dealings prudently and in a manner that promotes the current and future interests of the community.

### CONSULTATION

5. Legislation provides an option to adopt the Annual Plan 2010/2011 without the requirement for special consultation. Consultation options will be discussed at the workshop.

### RESOURCES

6. There are no resources required other than staff time. Budget is available for the production of the Annual Plan.

### IMPLEMENTATION ISSUES

7. Implementation issues for this workshop is to set the scene to enable Council officers to maintain the larger collective vision across the Council.

### AUCKLAND COUNCIL TRANSITION ISSUES

8. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

**Report prepared by:** Stephen Drumm, Associate Director: Finance.

