



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE

I hereby give notice that a meeting of the Long Term Council Community Plan and Annual Plan Committee will be held on:-

DATE: Tuesday, 16 December 2008 **TIME:** 9.30 am

MEETING ROOM: Council Chamber

VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.

10 December 2008

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors	JM	Clews, QSO, JP (Chairman)
	RI	Clow (Deputy Chairman)
	DQ	Battersby, JP
	BA	Brady, JP
	MFP	Chan, JP
	LA	Cooper, JP
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	PA	Hulse
	MM	Jolley
	JP	Lawley, JP
	PG	Mitchell
	VS	Neeson, JP

Mayor RA Harvey, QSO, JP (ex officio)

(Quorum 5 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND
ANNUAL PLAN COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,
WAITAKERE, ON TUESDAY, 16 DECEMBER 2008,
COMMENCING AT 9.30 AM**

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AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 16 DECEMBER 2008, COMMENCING AT 9.30 AM

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



4 CONFIRMATION OF MINUTES

Meeting Minutes - Tuesday, 18 November 2008

RECOMMENDATION

It is recommended that the Long Term Council Community Plan and Annual Plan Committee resolve to:

Receive the minutes of the meeting of the Long Term Council Community Plan and Annual Plan Committee held on Tuesday, 18 November 2008 as circulated, and that they be taken as read and now be confirmed.



5 OVERVIEW OF THE DRAFT LONG TERM COUNCIL COMMUNITY PLAN 2009-2019

GLOSSARY

Long Term Council Community Plan and Annual Plan Committee (the Committee)
Long Term Council Community Plan 2009-2019 (LTCCP)

EXECUTIVE SUMMARY

The purpose of this report is to introduce the first consideration of the draft budget for the Long Term Council Community Plan 2009-2019 (LTCCP). This report also seeks the adoption of an updated statement for the eco city vision and re-confirmation of the goals, principles and priorities. It seeks direction for a range of options to be brought back for consideration at the February 2009 meeting of the Long Term Council Community Plan and Annual Plan Committee (the Committee). This will include confirmation of the final set of options will be the strategic and important issues for consultation in the LTCCP.

RECOMMENDATIONS

It is recommended that the Long Term Council Community Plan 2009-2019 Committee resolve to:

1. **Receive** the Overview Of The Draft Long Term Council Community Plan 2009-2019 report.
2. **Agree** that the Long Term Council Community Plan and Annual Plan Committee adopt the following as Waitakere's eco city vision statement:

"A network of resilient, productive and prosperous communities, living in compact towns and neighbourhoods, nourishing the environment, and celebrating our diverse and creative lifestyles."

3. **Agree** that the Long Term Council Community Plan and Annual Plan Committee confirm the goals of being "sustainable, dynamic and just" and the principles of "open honest communication, responsiveness, accountability, partnership, innovation, excellence and integrity".
4. **Agree** that the Long Term Council Community Plan and Annual Plan Committee confirm the five strategic priorities as:
 - (a) The Treaty of Waitangi (Te Tiriti o Waitangi);
 - (b) Sustainable Development;
 - (c) First Call for Children;
 - (d) Safe City; and
 - (e) Lifelong Learning.
5. **Agree** to report to the February 2009 Long Term Council Community Plan and Annual Plan Committee meeting a range of options that set out the potential strategic and important issues for consultation in the Long Term Council Community Plan 2009-2019.

BACKGROUND

1. The LTCCP process has four phases:
 - Phase 1: Alignment on the strategic intent and key issues for the City, by November 2008;
 - Phase 2: Development of the options and our proposal for the LTCCP, from November 2008 to February 2009;
 - Phase 3: Consultation with the community on the LTCCP, from March to May 2009; and
 - Phase 4: Adoption of the LTCCP, June 2009.
2. The Committee has reaffirmed the Council's vision of being an eco city, and identified the following as key areas for the development of the right debate issues and options:
 - Local green zones which differentiate our town centres, including land banking and developing specific sites and partnerships;
 - Business development and attraction through immigrant enterprise, skill building, tourism, and becoming a more business friendly City;
 - Improving our social wellbeing through economic planning integration, investing in our people and our community, the cultural strategy and community facilities;
 - Long term alternatives to maintaining current infrastructure, especially for the three-waters, creating affordable services, and alternative strategies and options; and
 - Being creative and keeping a long term focus.
3. At its November 2008 meeting, the Committee considered a number of budget scenarios and resolved to consider scenarios and options with rates increases of up to 8%.

DECISION MAKING

4. The December 2008 Committee meeting, will receive presentations from the Chief Executive Officer and Directors setting the context of the draft budget that will be brought back in detail to the Committee in February 2009. The presentations will address:
 - a summary of the process so far;
 - how this draft LTCCP's options contribute to the long term vision and how these options illustrate the strategic issues facing the City;
 - confirmation of the Council long term direction through its eco city vision statement, the organisations goals and principles and the five priorities;
 - the financial pressures and cost drivers and options to address future funding decisions;
 - the proposed levels of service, and
 - what is included and what has not been included in the draft LTCCP.

Eco City Vision Statement

5. The eco city vision is a short statement of the Council's long term direction. In the past it has been expressed as:

"A place where, developing the economy, caring for the environment, celebrating cultural diversity and building strong communities go hand in hand".

6. This statement is used to summarise the strategic direction at the highest level giving guidance to Council Officers and communicating the direction to the community of Waitakere.

7. Since adopting the eco city direction in 1993 Waitakere has come to better understand the key components that enable the City to be a more sustainable, resilient and liveable City. Recently the region and this Council endorsed the adoption of the Auckland Sustainability Framework as a basis for the long term direction. The strategic direction of Council is further expressed in the seven strategies. The following statement is in accordance with the strategies and the Auckland Sustainability Framework, and is proposed to be adopted as the Waitakere eco city vision statement:

"A network of resilient, productive and prosperous communities, living in compact towns and neighbourhoods, nourishing the environment, and celebrating our diverse and creative lifestyles."

8. The Council has an adopted set of goals and principles. These summarise the approach expected of Council officers in their duties and are affirmed in a number of places including the LTCCP. The goals are to be sustainable, dynamic and just. It is proposed that these be reconfirmed for this LTCCP. The principles are:

- open honest communication;
- responsiveness;
- accountability;
- partnership;
- innovation;
- excellence; and
- integrity.

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9. For the Long Term Council Community Plan 2006-2016 the Council endorsed five strategic priorities. They were to be taken into account when planning and implementing the strategic direction of the City. The current vision and summary statement for each priority is attached at page A1. They are:

- The Treaty of Waitangi (Te Tiriti o Waitangi);
- Sustainable Development;
- First Call for Children;
- Safe City; and
- Lifelong Learning.

10. The direction for this LTCCP has been one of continuing with the current strategic direction. The current platforms have been grouped into the 7 strategies and are being progressively updated through the Policy and Strategy Committee. It is envisaged that the goals, principles and priorities would be reviewed for the Long Term Council Community Plan 2012-2022.

11. The following was resolved at the 18 November 2008 meeting of the Long Term Council Community Plan and Annual Plan Committee:

“The Long Term Council Community Plan and Annual Plan Committee resolved to:

1. **Receive** *The Strategic Intent And Issues For The Draft Long Term Council Community Plan 2009-2019 report.*
2. **Agree** *to identify the strategic and important issues, to set direction for the development of scenarios and options required for preparation of the draft Long Term Council Community Plan 2009 - 2019 Statement of Proposal as follows:*
 - *Local green zones which differentiate our town centres, including land banking and developing specific sites and partnerships;*
 - *Business development and attraction through immigrant enterprise, skill building, tourism, and becoming a more business friendly city;*
 - *Improving our social wellbeing through economic planning integration, investing in our people and our community, the cultural strategy and community facilities;*
 - *Long term alternatives to maintaining current infrastructure, especially for the three-waters, creating affordable services, and alternative strategies and options; and*
 - *Being creative and keeping a long-term focus.*
3. **Agree** *that the scenario for the draft Long Term Council Community Plan 2009 - 2019 be based upon a Council controlled rate increase of up to 8% for future consideration.*
4. **Agree** *that the preparation for the draft Long Term Council Community Plan 2009 - 2019 also include scenarios, options and costs for decision making over the ten year horizon.*

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12. In line with resolution 3 the draft budget considerations to date are seeking to achieve a Council controlled increase of less than the indicated 8%. The scenarios, options and costs for decision making over the 10 year horizon will be reported to the Committee at the February 2009 meeting.

STRATEGIC CONTEXT

13. The LTCCP describes Council's response to the Community Outcomes and provides a long term focus for the decisions and activities of the Council. The LTCCP gives expression to the strategic direction of the Council, the Auckland Sustainability Framework and provides a basis for accountability to the community. The LTCCP also details the proposed work plan of the Council and how it will manage its revenues, expenses, assets, liabilities, investments and general financial dealings prudently and in a manner that promotes the current and future interests of the community.

CONSULTATION

14. The development of an LTCCP is informed by consultation on the strategies and activities and ongoing service monitoring. The LTCCP will be issued as a proposal for consultation in March 2009.

RESOURCES

15. Resources for the development of the LTCCP are identified across Council work plans. No additional resources are sought in this report.

IMPLEMENTATION ISSUES

16. The Council Budget Review Group and Council officers will continue to assess the options available to the Council and present a draft budget to the Committee for its consideration in February 2009.

Report prepared by: Lesley Jenkins, Deputy Director: Strategic Planning and Mark Allen, Team Leader: Long Term Planning.



6 LONG TERM COUNCIL COMMUNITY PLAN 2009-2019 - DRAFT CONTENT AND UPDATE

GLOSSARY

Long Term Council Community Plan (LTCCP)

EXECUTIVE SUMMARY

The purpose of this report is to update the Long Term Council Community Plan and Annual Plan Committee on the development of the content for the Long Term Council Community Plan (LTCCP) 2009-2019. This will be further considered as part of the deliberations of the Long Term Council Community Plan and Annual Plan Committee on the draft LTCCP in February 2009.

RECOMMENDATION

It is recommended that the Long Term Council Community Plan and Annual Plan Committee resolve to:

Receive the Long Term Council Community Plan 2009-2019 - Draft Content And Update report.

BACKGROUND

1. The Local Government Act 2002 requires the Council to prepare a LTCCP every three years which sets out the Council's work programme for three years and in lesser detail for the next seven years thereafter.
2. Progress towards the development of the LTCCP 2009-2019 includes:
 - a. refinement of the Council's strategic direction including development of a range of scenarios and options (refer report *Overview Of The Draft Long Term Council Community Plan 2009-2019 – LTCCP and Annual Plan Committee 16 December 2008*);
 - b. development of draft Activity Plans; and
 - c. development of the draft budgets for 2009-2019.

These are brought together in the draft LTCCP and Summary.

3. The content of the draft LTCCP is currently being developed. Document structure and content development is being overseen by an Editorial Group which includes the Chairman of the LTCCP and Annual Plan Committee and key Council staff (Director Community Wellbeing; Deputy Director: Finance; Deputy Director: Strategic Planning; and Group Manager: Service Management). The document look and feel will be similar to that of the Annual Report 2007/2008 and Annual Plan 2008/2009.

DECISION MAKING

Issues

Document development

4. Formal Councillor consideration of the draft LTCCP 2009-2019 will be through the deliberations scheduled between 17 and 24 February 2009. The draft LTCCP 2009-2019 will then be adopted by the Council on 20 March 2009, for consultation between 30 March and 1 May 2009.
5. To enable broader Councillor input to the document development prior to deliberations the following process will be used:
 - Three folders of draft information will be placed in the Councillors Lounge; and
 - These folders will be updated with additional sections of draft information as they are developed. An email will be sent to all Councillors updating them as additional information is added to the folders.
6. Councillor feedback on the draft LTCCP 2009-2019 can be made prior to the February 2009 deliberations through:
 - the Chairman of the LTCCP and Annual Plan Committee, or to members of the LTCCP Editorial Group.
 - feedback direct to the Annual Plan and LTCCP Coordinator (Wendy Kjestrup), either in hard copy or by email.

STRATEGIC CONTEXT

7. The LTCCP describes the Council's response to the Community Outcomes and provides a long term focus for the decisions and activities of the Council. The LTCCP gives expression to the strategic direction of the Council, the Auckland Sustainability Framework and provides a basis for accountability to the community. The LTCCP also details the proposed work plan of the Council and how it will manage its revenues, expenses, assets, liabilities, investments and general financial dealings prudently and in a manner that promotes the current and future interests of the community.

CONSULTATION

8. The development of an LTCCP is informed by consultation on the strategies and activities and ongoing service monitoring. The LTCCP will be issued as a proposal for consultation in March 2009.

RESOURCES

9. Resources for the development of the LTCCP are identified across Council work plans. No additional resources are sought in this report.

IMPLEMENTATION ISSUES

10. There are no implementation issues associated with this report.

Report prepared by: Glenda Lock, Project Manager: LTCCP and Wendy Kjestrup, Annual Plan and LTCCP Coordinator.

