



Waitakere City Council  
Te Taiao o Waitakere

## NOTICE OF MEETING

# LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE

I hereby give notice that a Meeting of the Long Term Council Community Plan and Annual Plan Special Committee will be held on:-

<b><u>DATE:</u></b>	<b>Tuesday,</b>	<b>23 May 2006</b>	<b><u>TIME:</u></b>	<b>3.00 pm</b>
	<b>Thursday,</b>	<b>25 May 2006</b>		<b>3.00 pm</b>
	<b>Friday,</b>	<b>26 May 2006</b>		<b>9.30 am</b>
	<b>Monday,</b>	<b>29 May 2006</b>		<b>9.30 am</b>
	<b>Tuesday,</b>	<b>30 May 2006</b>		<b>9.30 am</b>
	<b>Friday,</b>	<b>2 June 2006</b>		<b>9.30 am</b>

**VENUE:** Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City

to consider the business as set out herein and to take any necessary action connected therewith.

17 May 2006

Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### MEMBERSHIP:

Councillor	JM	Clews, QSO, JP (Chairperson)
Mayor	RA	Harvey, QSO, JP (Deputy Chairperson)
Deputy Mayor	CA	Stone (Deputy Chairperson)
Councillors	DQ	Battersby, JP
	MFP	Chan, JP
	RI	Clow
	LA	Cooper
	AK	Corban, OBE, JP
	RP	Dallow, QPM, JP
	WW	Flaunty, QSM, JP
	DE	Gilmour
	C	Harding, JP
	PA	Hulse
	JP	Lawley
	VS	Neeson, JP

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND  
ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE,  
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON TUESDAY,  
23 MAY 2006, COMMENCING AT 3.00 PM.**

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**AGENDA FOR A MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON TUESDAY, 23 MAY 2006, COMMENCING AT 3.00 PM.**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFIRMATION OF MINUTES**

Meeting Minutes	- Friday, 24 February 2006
Reconvened	- Monday, 27 February 2006
Reconvened	- Tuesday, 28 February 2006
Reconvened	- Thursday, 2 March 2006
Reconvened	- Friday, 3 March 2006
Reconvened	- Wednesday, 8 March 2006
Reconvened	- Thursday, 9 March 2006

**RECOMMENDATION**

That the minutes of the Meeting of the Long Term Council Community Plan and Annual Plan Special Committee held on, Friday, 24 February 2006 and reconvened on Monday, 27 February 2006, Tuesday, 28 February 2006, Thursday, 2 March 2006, Friday, 3 March 2006, Wednesday, 8 March 2006 and Thursday, 9 March 2006 as circulated, be taken as read and now be confirmed.



4 **DRAFT LONG TERM COUNCIL COMMUNITY PLAN 2006-2016 AND STATEMENTS OF PROPOSAL TO AMEND THE SIGNIFICANCE POLICY, THE SETTING OF REGULATORY PROPOSED FEES AND CHARGES FOR 2006/2007 AND THE DRAFT TRANSPORT STRATEGY HEARINGS AND DECISIONS**

**PURPOSE OF THE REPORT**

The purpose of this report is to advise the Long Term Council Community Plan and Annual Plan Special Committee of the hearings and decisions process for adopting the Long Term Council Community Plan 2006-2016 and adoption of the separate Statements of Proposal concerning the Significance Policy, the setting of Regulatory Proposed Fees and Charges for 2006/2007 and the draft Transport Strategy.

**BACKGROUND**

The submission period to the draft Long Term Council Community Plan for 2006-2016 and Statements of Proposal to amend the Significance Policy, the setting of Regulatory Proposed Fees and Charges for 2006/2007 and the draft Transport Strategy were open from 20 April 2006 until 19 May 2006.

At the date of distribution of this report the submission period has not closed and submissions are still being processed. A report giving an overview of submissions will be distributed under separate cover during the hearings.

**STRATEGIC CONTEXT**

The consultation process gives the community an opportunity to submit on the proposals and projects detailed in the document and to raise and discuss any additional matters of interest. As long term planning processes become more embedded in both Council and community processes, it is expected that the Long Term Council Community Plan will become the main focus of consultation.

**PROCESS FOR HEARING AND DECISIONS**

It is proposed to follow the procedures used successfully in previous years for the hearings and decisions process. Members of the Committee will receive a full copy of submissions and where possible a précis of all submission issues.

However, due to the submissions period closing three days before the first meeting date, a précis of all submission issues will not be available for the first day of hearings. The précis of all submission issues will be distributed at a later date.

**Hearings**

*A1-A10*

Hearings provide submitters with the opportunity to speak to their submission. Most speakers have been allocated 10 minutes each. Committee Members, Te Taumata Runanga and Community Board Chairpersons (or their representatives), may ask questions of the submitter on any issues that require clarification. A draft schedule of speakers is attached at pages A1 to A10.

An updated schedule of speakers will be circulated during the hearings as confirmation of speaking times and final submissions are still being processed. Submissions on the separate Statements of Proposal concerning the Significance Policy, the setting of Regulatory Proposed Fees and Charges for 2006/2007 and the draft Transport Strategy will be published in separate booklets, where applicable.

## Decisions

The material to be considered as part of the decision process includes Council Unit commentaries and recommendations on the submission issues (grey books). This material will be circulated under separate cover prior to the decisions meetings commencing Friday, 16 June 2006.

The Long Term Council Community Plan and Annual Plan Special Committee can request further information during its deliberation process. This information will then be provided to assist the Committee with its deliberations. In addition, any proposed changes to the draft Long Term Council Community Plan 2006-2016 from staff will be provided to the Committee through the Chief Executive Officer under separate cover.

## TIMETABLE

The meeting schedule for the adoption of the Long Term Council Community Plan 2006-2016 is as follows:

DAY	DATE	MEETING	TIME
Tuesday	23 May 2006	Hearings	3.00 pm
Thursday	25 May 2006	Hearings	3.00 pm
Friday	26 May 2006	Hearings	9.30 am
Monday	29 May 2006	Hearings	9.30 am
Tuesday	30 May 2006	Hearings	9.30 am
Friday	2 June 2006	Hearings	9.30 am
Friday	16 June 2006	Decisions	9.30 am
Monday	19 June 2006	Decisions	9.30 am
Tuesday	20 June 2006	Decisions	9.30 am
Wednesday	21 June 2006	Decisions	9.30 am
Friday	23 June 2006	Decisions	9.30 am
Friday	30 June 2006	Council - Adoption of the Long Term Council Community Plan 2006-2016	12 noon

Submissions on the separate Statements of Proposal concerning the Significance Policy, the setting of Regulatory Proposed Fees and Charges for 2006/2007 and the draft Transport Strategy will be held during and throughout the hearing dates listed above, as convenient to submitters.

## CONCLUSION

The advertised periods for submissions on the draft Long Term Council Community Plan 2006-2016 and various Statements of Proposal closed on 19 May 2006.

The Long Term Council Community Plan and Annual Plan Special Committee now hear submissions and considers all consultation material prior to making its final recommendations to Council.

In order to comply with the Local Government Act 2002 the Long Term Council Community Plan for 2006-2016 must be adopted by Council by 30 June 2006.

The separate Statements of Proposal concerning the Significance Policy, the setting of Regulatory Proposed Fees and Charges for 2006/2007 and the draft Transport Strategy can also be adopted at this time.

### **RECOMMENDATION**

That the draft Long Term Council Community Plan 2006-2016 and Statements of Proposal to amend the Significance Policy, the setting of Regulatory Proposed Fees and Charges 2006/2007 and the draft Transport Strategy Hearings and Decisions report be received.

Report prepared by: Andrew Pollock, Director: Finance and Sue Bidrose, Director: Strategic Performance.



### **RECOMMENDATIONS FROM OTHER MEETINGS**

#### **5 CITY DEVELOPMENT COMMITTEE**

The City Development Committee recommends to the Long Term Council Community Plan and Annual Place Special Committee:

1. **HOUSING FOR OLDER ADULTS: OPERATIONS, LEVELS OF SERVICE AND GOVERNANCE**

That the Long Term Council Community Plan and Annual Plan Special Committee include the financial adjustments for Scenario 2 in relation to the Housing for Older Adults portfolio, amounting to a net \$11,915 per annum.

2. **PACIFIC ISLANDS ADVISORY BOARD INC. - THREE YEAR FUNDING ARRANGEMENT**

That the Pacific Islands Advisory Board Inc. be approved for a three year funding arrangement subject to the negotiation of a service agreement and an agreed work programme.

3. **WAITAKERE ETHNIC BOARD - THREE YEAR FUNDING ARRANGEMENT**

That the Waitakere Ethnic Board be approved for a three year funding arrangement subject to the negotiation of a service agreement and an agreed work programme.

