

NOTICE OF MEETING

LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE

I hereby give notice that an Ordinary Meeting of the Long Term Council Community Plan and Annual Plan Special Committee will be held on:-

DATE: **Wednesday, 11 February 2004** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

Sharan Simiona

5 February 2004

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Ngareta Delamere
COMMITTEE SECRETARY
Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Councillor	JM	Clews, QSO, JP (Chairperson)
Mayor	Bob	Harvey, QSO, JP (Deputy Chairperson)
Deputy Mayor	CA	Stone
Councillors	DQ	Battersby, JP
	BA	Brady, JP
	RP	Dallow, QPM, JP
	AC	Fenton
	OE	Hoskin, MNZM, JP
	PA	Hulse
	JP	Lawley
	GE	Nash, QSM, JP
	VS	Neeson, JP
	GB	Presland
	GW	Russell, JP
	DA	Yates, JP

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE LONG TERM COUNCIL COMMUNITY
PLAN AND ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC
CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON
WEDNESDAY, 11 FEBRUARY 2004, COMMENCING AT 9.30 AM.**

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AGENDA FOR AN ORDINARY MEETING OF THE LONG TERM COUNCIL COMMUNITY PLAN AND ANNUAL PLAN SPECIAL COMMITTEE TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON WEDNESDAY, 11 FEBRUARY 2004, COMMENCING AT 9.30 AM.

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 PREPARATION OF THE 2004/2005 ANNUAL PLAN

PURPOSE OF THE REPORT

The purpose of this report is to follow up a request from the Long Term Council Community Plan and Annual Plan Special Committee, at the meeting held on 21 November 2003, for a further meeting/workshop to assist in the preparation of the draft Annual Plan 2004/2005.

BACKGROUND

Workshops were held on 20 October 2003 and 21 November 2003 by the Long Term Council Community Plan and Annual Plan Special Committee as preparation for the deliberations on the draft 2004/2005 Annual Plan, which commences at the end of February 2004.

STRATEGIC CONTEXT

Each year Council produces a work programme (the Annual Plan) for the City over the coming financial year. The Annual Plan sets out the services and activities Council will deliver, what it will cost, and how it will be paid for and how it supports the Council's strategic vision. This requirement continues under the new Local Government Act 2002.

WORKSHOP CONTENT

It is planned that the meeting will break into a workshop to consider the following:

- Further Asset Management issues;
- The Communications Plan for the 2004/2005 Annual Plan;
- Other issues raised by the Committee.

Further information, including the Communications Plan, will be circulated separately.

RECOMMENDATIONS

1. That the information be received.
2. That the Communications Plan for the 2004/2005 Annual Plan be adopted.

Report prepared by: Dick Guy, Corporate Planner.

