

NOTICE OF MEETING

WAITAKERE COMMUNITY BOARD

(Bethells/Te Henga, Waitakere Village, Swanson, Piha, Karekare, Oratia, Laingholm and Titirangi South including Titirangi Village)

I hereby give notice that a meeting of the Waitakere Community Board will be held on:-

DATE: Tuesday, 5 October 2010 **TIME: 7.00 pm**

MEETING ROOM: Council Chamber

VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.



28 September 2010

Judith Moore
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8950

MEMBERSHIP:

Mr	KJP	Witten-Hannah, JP (Chairman)
Ms	LE	Davies (Deputy Chairman)
Mrs	EG	Francke
Cr	PA	Hulse
Cr	PG	Mitchell
Mr	EN	Taylor

(Quorum 4 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 5 OCTOBER 2010,
COMMENCING AT 7.00 PM**

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COMMENCING AT 7.00 PM**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes – Tuesday, 31 August 2010.

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the minutes of the meeting of the Waitakere Community Board held on Tuesday, 31 August 2010, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to check that no such conflicts arise in relation to any items on this agenda.



5 PRESENTATIONS

A NEW ZEALAND POLICE

Provision has been made on this agenda for a representative from the New Zealand Police to update the Waitakere Community Board on matters in the Waitakere Ward.

B MAYOR BOB HARVEY

Mayor Bob Harvey will give a final address to the Waitakere Community Board about his aspirations for the future as his term as Mayor for Waitakere City ends and the Auckland Council term begins.



6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum:

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting;
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time; and
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



7 CHAIRMAN'S REPORT

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the Chairman's Report for 5 October 2010.

REPORT

1. Well here we are at our final meeting. The Waitakere Community Board comes to an end after 21 years. I'm going to start as if this was just another month. In a way it has been. There has been the usual round of meetings. This month my first meeting was the Henderson Valley Residents and Ratepayers, held on Wednesday, 1 September 2010. The main topics were the Local Area Plan, the coming barn dance, and the bus shelter. The thought of school children sheltering from the rain and then dashing across the road as the bus approaches fills me with dread. I really hope that we can resolve this in the coming month.

2. Piha Residents and Ratepayers Association met on Friday 3 September 2010. We discussed the draft events policy, which the Events Coordinator: Public Affairs will have presented to them by now and I will give you a verbal update at the meeting. The Piha Residents and Ratepayers Association is somewhat nonplussed at their rejection for charitable status on the grounds of political activity. Other Residents and Ratepayer groups and community groups advocate for their communities without sacrificing charitable status. The main item on their agenda was the library. I did not stay for the discussion. But, before leaving, I made it clear that we have no problem with the lease of the library building being transferred to a library trust, so long as it is democratic. The library was built by community effort and the whole community has a stake in it. A library trust must be elected and answerable to the community.
3. There was one more meeting of the Piha walkway group. Last issues were ironed out. There was still a question about parking. If there is a problem with parking after the new pathways are formed, this should not be difficult to resolve. Thank you to Councillor Hulse for chairing this working group and bringing it to a successful conclusion.
4. Karekare Residents and Ratepayers met on Thursday, 9 September 2010. Members were very concerned by a Council decision not to unblock the stream, where it has been substantially blocked by a slip of the road. I have asked for an explanation for this decision. But, to date I have not received one. A sudden release in a storm could cause damage downstream, so the residents are keen for some reassurance. There was some disappointment that an application for minor parks funding to fund a notice board, seemed to have gone astray and was not considered. However, it seems an alternative source of funding for this project has been found.
5. On Tuesday, 14 September 2010, the Oratia Residents and Ratepayers meeting fell victim to ill health, so that was one early night.
6. On Wednesday, 15 September 2010, I came into Council to meet with officers for the Waitakere Strategic Tourism Plan evening. I would have liked to have been coming in to attend the Council workshop on Tourism. Given that the Waitakere Ward is the jewel in the crown of the City, it would have been good for the Waitakere Board Chairman to have had an invite to the Council workshop on Tourism. I am also concerned by the use of the word "tourism". Several years ago I helped to write a draft Visitor Strategy on behalf of the West Coast Plan Liaison Group. I wonder if that draft or the West Coast Plan itself formed part of the workshop.
- AI 7. What's in a name? I prefer the use of the word "visitor", because most of the visitors are not tourists, they come from other parts of Auckland. On Wednesday, 1 September 2010, I attended the launch of the new edition of the local tourist brochure, (details attached at page A1) "What's Out West". It's a terrific promotion of some of the many little businesses in the Waitakere area. It would be sad to see big business coming in, whether through Plan Change 35 and its provision for an Oratia shopping centre, or through some of the more extreme proposals in Plan Change 36. I would much rather see a hundred people letting out a spare bedroom, than a big company building a hundred bed hotel. The Hillary Trail provides great opportunities for our bed and breakfast, stores and cafes. The Mayor wants concessions for using the Hillary Trail to be let. A concessionaire will want to limit the number of freedom walkers, as is done on the Milford Track. A concessionaire would also want to provide their own facilities, taking opportunities away from the small businesses that provide an income for locals.

8. On Sunday, 19 September 2010, the last meeting I attended prior to writing this report, was the Piha "Meet the Candidates" afternoon. Unfortunately, this came after a power cut lasting more than 36 hours, which caused many Piha people to flee to city comforts and the candidates outnumbered locals two to one. Most of the candidates made the trek out to Piha and showed an awareness of local issues.
- A2-A5 9. Referring back to our last meeting Tuesday, 31 August 2010 and the parks projects, I am pleased by the response of locals and the Titirangi Returned Services Association, to our funding of signage for the Titirangi Soldiers Memorial Park. I have attached at page A2, a copy of an article about this in "The Aucklander". Also attached at pages A3 to A5, are copies of letters received from Fane Kearney in relation to her great grandfather Henry Atkinson and the land he donated as a site for a soldiers memorial.
- A6 10. Also in "The Aucklander", is an article (attached at page A6), about the marae that will be created in Te Henga for Te Kawerau a Maki. It will be a wonderful homecoming for the iwi. This is where they have longed to be and I commend Council for making this possible. It will be a fitting legacy to the strength of the relationship between Waitakere and Te Kawerau a Maki. I am sorry that apparently some Te Henga locals are concerned about the development. I think the iwi will allay their fears and will make a significant contribution to the community.
- A7 11. Piha and the Piha Returned Services Association have lost a local identity. Bruce Waygood has passed away in San Francisco. The Waygood family has left a lasting legacy in Piha. A copy of the death notice is attached at page A7.
- A8-A10 12. I have received a reply to my letter to Mr Ford of the Auckland Transition Agency on behalf of Board members (attached at pages A8 to A10). I am thrilled that proposals to destroy this Council Chamber have been abandoned. However, the plan to house the Waitakere Board in Glen Eden stands, despite the fact that shared Council officers will be housed at Waitakere Central. This is a disappointing response. The Waiatarua Residents and Ratepayers letter on this issue has been referred to the Minister.
- A11-A12 13. This is my final report, so I wish to pay tribute to those who have served on the Board. Thank you to you all on this final Board for the support you have given me and to those who have served on earlier Boards. The list of members names are attached at pages A11 to A12 and as I am writing this, I am hoping that some on the list will have been able to join us and we can share a drink and a story or two. I like the fact that whatever the politics, people have managed to work together. There have been some robust discussions and disagreements, but also acceptance that everyone wants what is best for the Ward. Thank you. Thank you also to those Councillors not part of our Board, who have supported the Board and our Councillors and thank you Mayor Bob Harvey. You have always been approachable and respected the role of the Boards.
14. We have also worked well with our large number of Residents and Ratepayers. I have always been proud of the willingness of people in our ward to get involved in issues. These associations, the many other local groups and our eight local papers, have been a real strength of our ward. I want to thank you all.

15. I want to thank all the officers who have supported us over the years. I can't name you all. In picking out some names I don't mean to diminish the high regard that I have for so many more of you. Some people have a real gift for working with local communities and in this Acting Director: City Services, Tony Miguel, has been an outstanding example, as have the Service Manager: Parks and Open Spaces, Grant Jennings and the parks team. They have helped us stretch dollars further than we believed they could go. The Team Leader: Transport Road Safety, Kitch Cuthbert, has always inspired and supported our efforts to promote road safety, whether it's footpaths, or lower speed limits. Waitakere Ward has been the artistic centre of our City and the Manager: Arts, Naomi McCleary has been wonderful at bringing creative projects to fruition. These are just some of the many officers who have supported the work of the Board.
16. Of course I cannot talk about officers without referring to those who support us most closely. As a Board Chairman I have really depended on the Democracy Services team. The current Committee Secretary, Judith Moore, has been a great support to me and has made sure that I got things done. The Democracy and Governance Manager, Owena Schuster, has been there all along the journey I have had with the Board, starting out as our Committee Secretary. I greatly value your good humour and friendship, as well as the skill you have developed and the guidance you have given me.
17. Then there are the two people who epitomise to me a major part of what is behind the success of the Community Boards in Waitakere. They are, Executive Support/Members Liaison Officer, Jean Andrew, and Executive Liaison Manager, Jack Burton. You are both so professional and efficient and I could not have done my job over these last three years without you. Jack, you should know that when Waitakere Board members meet with our counterparts from other areas, one of the foremost boasts we have is that "We have Jack and his pink slips".
- A13 18. At this time, we particularly remember those Board members who have passed away. I have included a tribute to Betty Hanson (attached at page A13) with this report. Betty made a huge contribution to this Board and the Waitakere Ward.
19. Finally I wish to extend my very best wishes to those who will make up the new Waitakere Ranges Local Board. Listen to your community and advocate strongly for our area, make sure the integrity of the Heritage Area Act is maintained and you will have the support you need to do your job. Best of luck.

KJP Witten-Hannah, JP
CHAIRMAN



8 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Linda Davies
City Safety Action Group	Evan Taylor Linda Davies (alternate)
Huia/Cornwallis Local Water Agenda Steering Group	Linda Davies
Keep Waitakere Beautiful	Elizabeth Francke
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah
Waitakere Citizens Advice Bureau	Gayle Marshall Linda Davies
West Coast Plan Liaison Group	Elizabeth Francke
Waitakere Ward Local Reserve Management Plan Advisory Group	Kubi Witten-Hannah Elizabeth Francke Linda Davies (alternate)
COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Linda Davies Kubi Witten-Hannah (alternate)
Kay Road Balefill Site Management Committee	Penny Hulse
Long Term Council Community Plan and Annual Plan Committee	Kubi Witten-Hannah Elizabeth Francke (alternate)
Street Events Subcommittee	Evan Taylor



9 COMMITTEE SECRETARY'S REPORT

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the Committee Secretary's Report for the Waitakere Community Board dated 5 October 2010.

	Issue	Comments	Reporting Council Officer
1.	Footpath/Kerb Maintenance in the Waitakere Ward Public Forum 2 December 2008 Resolution No. 286/2009 3 March 2009 Waitakere Community Board	Service requests tentatively planned for September 2010: <ul style="list-style-type: none"> Henderson Valley Road, Henderson Valley (near primary) - maintenance work to be carried out during upcoming School Holidays; and 1 McEntee Road, Waitakere - Realignment of footpath and vehicle crossing. Programmed service requests for	Steve Cavanagh ☎ 836 8000 Ext: 8731

	Issue	Comments	Reporting Council Officer
		<p>December 2010:</p> <ul style="list-style-type: none"> • 367 to 421 Titirangi Road, Titirangi; and • Okewa Road, Otitori Bay - Review length of street for maintenance repairs. 	
2.	<p>Laingholm Reserve, Laingholm Playground Design Officer's Report</p>	<p>As part of Council's ongoing playground renewal programme the playground design for Laingholm Reserve is currently being finalised. Construction is programmed for the summer of the 2010/2011 financial year.</p>	<p>Tracey Hodder ☎ 836 8000 Ext: 8969</p>
3.	<p>Piha Domain Campground, Piha Wastewater System Upgrade Resolution No. 370/2010 7 April 2010 Infrastructure and Works Committee</p>	<p>As part of Council's ongoing services renewal programme the wastewater systems at Piha Campground and Piha Beach toilet will undergo a major upgrade in the 2010/2011 financial year. Works will involve decommissioning the system at Piha Beach toilet and connecting into the upgraded system at Piha Campground. The upgraded system will also receive wastewater flows from the Piha Bowling Club and Piha Returned Services Association. The renewed Auckland Regional Council consent for wastewater discharge has been granted for the works. Building and land use consent applications will be lodged shortly with Council. Physical works are programmed to commence by November 2010, and will be completed by December 2010.</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>
4.	<p>Repositioning of the obelisk in front of the Titirangi War Memorial Hall, Titirangi and to upgrade the Memorial walk from Titirangi Road, Titirangi through to Atkinson Road, Titirangi. Resolution No. 901/2010 Public Forum 6 July 2010</p>	<p>Titirangi War Memorial Hall Obelisk - Parks Assets have lodged a building consent to relocate the obelisk and this is currently being processed. Relocation of the obelisk will be completed in the 2010/2011 financial year once building consent is granted.</p> <p>Memorial Walk from Titirangi Road, Titirangi through to Atkinson Road, Titirangi - Parks Assets will undertake maintenance works on the walk and resting area and will install a park name sign at each end of the walkway. This work will be completed by the end of October</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>

	Issue	Comments	Reporting Council Officer
		2010.	
5.	Henderson Valley Road – request to relocate school bus stop Resolution No. 1212/2010 Public Forum 31 August 2010	<p>A request was received from Mr Michael Alofa to relocate the school bus stop on Henderson Valley Road, Henderson Valley, to outside number 1 Opanuku Road, Henderson Valley for safety reasons.</p> <p>This issue has previously been investigated and after consultation with the residents the relocation did not proceed.</p> <p>Mr Alofa and Council officers met on site on 10 September 2010 and it was agreed that there would be further consultation with the affected residents. The customer was reminded that any request to install a bus shelter must comply with Council's policy and consents procedure. The process is continuing.</p>	Sue Liddell ☎ 836 8000 Ext: 8736

Report prepared by: Judith Moore, Committee Secretary.



10 COMMUNITY WELLBEING LOCAL FUND ALLOCATION 2010/2011

GLOSSARY

Waitakere Community Board	(the Board)
Community Wellbeing Local Fund	(CWLF)
Community Assistance Fund Policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Waitakere Community Board (the Board) with information on the Waitakere ward applications to the Community Wellbeing Local Fund (CWLF) to allow the Board to make allocation decisions.

15 Waitakere ward applications were received for the CWLF 2010/2011, with all deemed eligible when assessed against the Community Assistance Fund Policy and Guidelines (Policy and Guidelines).

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Community Wellbeing Local Fund Allocation 2010/2011 report.
2. **Agree** to consider the Waitakere ward applications to the Community Wellbeing Local Fund Allocation 2010/2011 and allocate funding as per the Community Assistance Fund Policy and Guidelines.

BACKGROUND

1. The CWLF provides small sums of monetary assistance, in the way of grants, to a wide range of groups in the community providing local services and activities on a voluntary or 'not-for-profit' basis.
2. The Council allocates an amount of \$113,000, of which \$56,500 is allocated to citywide projects by the Finance and Operational Performance Committee. The balance is allocated to each Community Board on a ward population basis for distribution.
3. The CWLF is open throughout the year and if applications are received two weeks prior to the Community Board report being due they are processed and reported to the respective Community Boards.
4. In April 2008, the Finance and Operational Performance Committee agreed to the criteria for the Community Wellbeing grants as part of the Community Assistance Funds restructure and policy development:

“The Finance and Operational Performance Committee resolved to:

2. **Approve** the recommended option for the Community Assistance Funds restructure and policy development.”

580/2008

5. In May 2008, a final workshop was held with representatives of the four Community Boards to outline the policies and procedures. At the workshop the Community Boards agreed:
 - The criteria be expanded to include applications from individuals;
 - That every eligible applicant be given the opportunity to present their application to the respective Community Board;
 - To enable organisations to apply for cultural activities;
 - That catering costs may only be accepted as part of a larger programme or activity to a maximum sum of \$250; and
 - In general, support will not be provided to organisations that request assistance for activities that promote religious and or political beliefs unless they are proven to have community benefit.

DECISION MAKING

Issues

6. The Board has 15 eligible applications to be considered for financial assistance with the total amount requested being \$21,152.60.
7. Council officers have assessed the applications against the Policy and Guidelines and deem all the applications to be eligible for consideration by the Board. Below is a summary of the applications and the amounts requested:

Applicant	Funds Requested	Amount Recommended
PIHA RESIDENTS AND RATEPAYERS ASSOCIATION	\$937.37	\$316.58
ORATIA KINDERGARTEN	\$709.33	\$239.57
GRACE STARK BROWN MEMORIAL PICNIC COMMITTEE	\$1,160.00	\$391.77
LAINGHOLM BAPTIST CHURCH	\$1,459.00	\$492.76
KAREKARE RATEPAYERS AND RESIDENTS TRUST	\$1,500.00	\$506.60
PROTECT PIHA HERITAGE	\$1,500.00	\$506.60
MULTIPLE SCLEROSIS SOCIETY OF AUCKLAND	\$1,500.00	\$506.60
TITIRANGI COMMUNITY HOUSE COMMITTEE	\$1,440.00	\$486.34
ST MARKS ANGLICAN CHURCH	\$1,500.00	\$506.60
ORATIA RESIDENT AND RATEPAYERS ASSOCIATION	\$1,500.00	\$506.60
ORATIA AIR SCOUTS	\$1,500.00	\$506.60
HUIA PLAYGROUP	\$1,180.00	\$398.53
WOODLANDS PARK COMMUNITY KINDERGARTEN	\$3,516.90	\$1,187.78
TITIRANGI RETURNED SERVICES ASSOCIATION INCORPORATED	\$1,500.00	\$506.60
RKA PRODUCTIONS AND PRESENTATIONS	\$250.00	\$84.43
TOTALS:	\$21,152.60	\$7,144.00

9. The funding requested exceeded the amount available to allocate in the Annual Plan 2010/2011, an equitable equation for distribution of funds has been used.

$$\frac{\text{Total budget } (\$7,144)}{\text{Total funds requested}} \times \text{Individual funds requested}$$

10. The total amount available for the 2010/2011 financial year is \$7,144.
11. The assessment of the applications has been based on the information provided in the applications and alignment to the eligibility criteria outlined in the Policy and Guidelines.
- A14-A29 12. Once the decision on funding has been reached at the Board meeting, confirmation of payment to the applicant is forwarded to Council officers to distribute to the successful applicants. All other conditions are set out by the individual Community Boards. The summary of applications is attached at pages A14 to A29.

STRATEGIC CONTEXT

13. The Policy and Guidelines state that the funds must go to projects and activities that provide assistance in line with Council's strategic priorities and the Community Outcomes. The Council recognises that the activities undertaken by community groups, not-for-profit organisations and individuals make a valuable contribution to the community outcomes and the strategic outcomes pursued by the Council.

14. The Community Outcomes that CWLF contribute to are: Mauri Ora, Strong Communities, Toiora, Urban and Rural Villages, Vibrant Arts and Culture and Working Together.
15. Council has recently adopted a new strategic framework of six core strategies. The CWLF delivers on the majority of the strategies and in particular the Social and Cultural Wellbeing strategies, “building strong resilient communities” and “informed, resourceful and skilled people” outcome areas. The grants also contribute to achieving the strategic priorities of the Treaty of Waitangi, Sustainability, First Call for Children, Safe City and Lifelong learning.

CONSULTATION

16. The allocation of the CWLF is assessed against the Policy and Guidelines and as such no specific consultation is required.
17. A workshop will be held with the Board members and Chairman to discuss the applications in detail before the Board meeting.

RESOURCES

18. \$113,000 is allocated in the Annual Plan 2010/2011 to support community organisations through the Community Wellbeing Fund. Of that \$56,500 is set aside to be allocated as part of the Citywide Wellbeing Fund.
19. The remainder \$56,500 is split between the four local Community Boards on a ward population basis; the Board has \$7,144 to allocate.

IMPLEMENTATION ISSUES

20. There are no implementation issues.

AUCKLAND COUNCIL TRANSITION ISSUES

21. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kim Hammond, Community Grants and Support Officer.

