

SUPPLEMENT

Waitakere Community Board

**Tuesday, 1 September 2009
Commencing at 7.00 pm**

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**Item 13: Leave Of Absence – Ms CA
Shepherd**

Item 14: Notice of Motion

Additional item to agenda

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THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 1 SEPTEMBER 2009,
COMMENCING AT 7.00 PM**

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**SUPPLEMENT FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD
IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 1 SEPTEMBER 2009,
COMMENCING AT 7.00 PM**

13 LEAVE OF ABSENCE – MS CA SHEPHERD

EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval for a request by Ms CA Shepherd under Standing Order 24.1 for a leave of absence without pay from the Waitakere Community Board from the 1 October 2009 to 31 December 2009.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Leave of Absence – Ms CA Shepherd report.
2. **Agree** that Ms CA Shepherd be granted leave of absence without pay for the period 1 October 2009 to 31 December 2009 for all ordinary meetings of the Waitakere Community Board and any others meetings she would have been required to attend as a member of the Waitakere Community Board.

BACKGROUND

SI-S2

1. An email has been received from Ms CA Shepherd dated 27 August 2009 requesting that leave without pay be granted for the period 1 October 2009 to 31 December 2009 for personal reasons. A copy of that letter is attached at pages S1 to S2.

DECISION MAKING

Issues

2. Standing Order 24.1 states that a Local Authority (for this purpose this refers to the Waitakere Community Board) may grant a leave of absence upon application by a member, from both ordinary and any other meetings the member may have been required to attend. Ms CA Shepherd has requested a leave of absence without pay for the period 1 October 2009 to 31 December 2009. This would extend to a leave of absence without pay for both ordinary meeting of the Waitakere Community Board as well as any other meetings she may have been required to attend in her capacity as a Community Board Member.
3. The Community Board is requested to approve the leave of absence from Ms CA Shepherd for the period 1 October 2009 to 31 December 2009.

STRATEGIC CONTEXT

4. Active Democracy is one of the Council's nine strategic platforms identified in its Long Term Council Community Plan. This platform supports the involvement of citizens in the Council's decision-making process through education, removing barriers, developing partnerships, improving information flows and supporting the communities' own ways of interacting with the Council.

CONSULTATION

5. No consultation was necessary.

RESOURCES

6. There are no additional resources required to implement the decision of the Community Board.

IMPLEMENTATION ISSUES

7. There are no implementation issues arising from this report.

AUCKLAND COUNCIL TRANSITION ISSUES

8. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Candice Brown, Acting Democracy & Governance Manager.



14 NOTICES OF MOTION



Judith Moore

From: Darryl Griffin
Sent: Thursday, 27 August 2009 3:20 p.m.
To: Judith Moore
Cc: Candice Brown
Subject: FW: Request for extension of Leave

Regards
Darryl

Darryl Griffin
Group Manager Democracy and Support Services
836 8000 ext 8712 or 021 361 807

 Please consider the environment before printing this e-mail

From: Darryl Griffin
Sent: Thursday, 27 August 2009 2:15 p.m.
To: CBM Christine Shepherd
Cc: Owena Schuster; Vijaya Vaidyanath
Subject: RE: Request for extension of Leave

Hi Christine

Leave of absence needs to be approved by the Board. I will put your request to their meeting next week and will advise the outcome.

Regards
Darryl

Darryl Griffin
Group Manager Democracy and Support Services
836 8000 ext 8712 or 021 361 807

 Please consider the environment before printing this e-mail

From: Christine Shepherd [mailto:c.shepherd@xtra.co.nz]
Sent: Thursday, 27 August 2009 2:00 p.m.
To: Vijaya Vaidyanath
Cc: Darryl Griffin; Owena Schuster
Subject: Request for extension of Leave
Importance: High

Dear Vijaya
I am writing to you to request an extension of my leave of absence (without pay) from the Waitakere Community Board.

My current leave is to the end of September, I wish to request a further extension to the end of December.

SI

27/08/2009

I have communicated with Darryl Griffin and he assures me it is in order for me to request the extension.

This is for personal reasons while I am on leave in Australia.

Regards
Christine

Christine Shepherd
Mob in Oz: 0061410735699
Email: c.shepherd@xtra.co.nz

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