

NOTICE OF MEETING

WAITAKERE COMMUNITY BOARD

(Bethells/Te Henga, Waitakere Village, Swanson, Piha, Karekare, Oratia, Laingholm and Titirangi South including Titirangi Village)

I hereby give notice that a meeting of the Waitakere Community Board will be held on:-

DATE: Tuesday, 31 March 2009 **TIME: 7.00 pm**

MEETING ROOM: Council Chamber

VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.



12 March 2009

Judith Moore
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8950

MEMBERSHIP:

Mr	KJP	Witten-Hannah, JP (Chairman)
Mrs	CA	Shepherd, JP (Deputy Chairman)
Ms	LE	Davies
Mrs	EG	Francke
Cr	PA	Hulse
Cr	PG	Mitchell
Mr	EN	Taylor

(Quorum 4 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 31 MARCH 2009,
COMMENCING AT 7.00 PM**

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**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD
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ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 31 MARCH 2009,
COMMENCING AT 7.00 PM**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes – Tuesday 3 March 2009.

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the minutes of the meeting of the Waitakere Community Board held on Tuesday, 3 March 2009, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



5 PRESENTATIONS

A NEW ZEALAND POLICE

Provision has been made on this Agenda for a representation from the New Zealand Police to update the Community Board on matters in the Waitakere Ward.

B WAITEMATA DISTRICT HEALTH NEEDS ASSESSMENT

District Health Boards are responsible for funding and providing health services for the population living in their district. The Health Needs Assessment (HNA) forms an initial step in the planning to fulfil this responsibility. The HNA involves assessing the health status of the population and the need for services.

It is recognised that health is largely determined by our environment and behaviours rather than health services. Many of Council's activities have a significant influence on the determinants of health in the City.

Duncan Innes, Group Planning Manager, Vanessa Selak and Tom Robinson, Public Health Medicine Specialists from the Waitemata District Health Board will present on the findings from the HNA as they relate to Waitakere and brief the Committee on the Board's Strategic Planning process currently underway.



6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



7 CHAIRMAN'S REPORT

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the Chairman's Report for March 2009.

Report

1. On Tuesday, 10 March 2009 I attended a partnering workshop at Council. The main point I made was that the relationship between Elected Members and staff is critical to the relationship between Council and Community. Often a quick conversation can make it easier for Community Board Members to represent Council's position to the public. It was a helpful meeting and it was great to have staff and elected members talking frankly.
2. The same evening I attended a meeting of the Oratia Residents and Ratepayers. It was good to meet the new treasurer. The concerns about the Hall dominated the meeting. Cr Mitchell and I have undertaken to lobby on their behalf for a more generous interpretation of the lease. This is not about a commercial relationship. It is about providing a worthwhile facility to the community. More film nights are in the offing at the small hall. Concern was expressed about the timing of the week of consultation about the Local Area Plan coinciding with the week in which many active in the community are busy preparing for the School Fair.
3. Wednesday, 11 March 2009 was Waiatarua Residents and Ratepayers' night. They have a lot of good activities to reach out to their community including "Meet the Neighbour" barbeques and a quiz night and debate coming up. The Waiatarua Residents and Ratepayers Committee echoed the feelings expressed at the Local Area Plan meeting that Waiatarua and Oratia should have separate Local Area Plans. I will attach a letter to that effect sent from the Waiatarua Residents and Ratepayers.
4. On Tuesday, 17 March 2009 I chaired a meeting of the Piha Karekare Local Water Agenda Group. The Council officers Tony Miguel, Martin Glover, Graham Leonard and Mark Essex are doing great work on the group and with the community and although we still have some problems overall, pollution levels are dropping. Unfortunately, I was unable to attend the Dune Restoration Workshop on Tuesday, 17 March 2009.
5. Wednesday, 18 March 2009 was the beginning of series of workshops and presentations about the Oratia and Waiatarua Local Area Plans. Unfortunately members of the community were almost outnumbered by council staff. This was disappointing for staff who had given up their time for this project, but the report back on the November 2008 meeting was interesting. Group Manager: Consents, Michael Campbell acknowledged the strong feelings in both Oratia and Waiatarua that they need to be seen as separate areas. He also presented the target of a draft Local Area Plan going to Council in June 2009. I expressed the hope that the communities have the chance to see the draft first. Manager: Sustainable Management, Matt Heale gave a presentation on the boundary issue and there was a surprising amount of agreement. However, it should be noted that the neighbouring communities of Henderson Valley and Titirangi have yet to be consulted. I decided not to stay for the workshop part of the evening to partly redress the balance of numbers. I plan to call in to some of the other sessions and I hope more local people may be able to attend.

6. Saving the best to last I want to comment on the long awaited response from the New Zealand Transport Agency (NZTA) to our speed limit review. I want to thank the Council staff who worked on this, but I must express considerable disgust and amazement at NZTA. Either these people have some discretion, in which case they should be able to make intelligent decisions or, if they have no discretion, then they could be replaced by a rule book and we could lobby government to make more sensible rules. The absolute height of their stupidity would have to be their insistence that Waikarekare Lane remain a 100kph zone. My first thought was to invite some rally drivers to see if any could reach the speed on this tiny, narrow country lane. It is probably unnecessary. I know that a speed limit is not a target but stupid speed limits do nothing to protect our community. Waikarekare Lane has no footpath and vegetation close to the road means that even if someone could control a car at something approaching the speed limit they could still be lethal to pedestrians. Somehow the NZTA must be made to understand that the rural roads in the peri-urban area of Waitakere need to be treated differently from, for example, a road in the backblocks of the King Country. A big thank you for the report on this and for the sensible way forward our staff plan to take, but it simply should not be necessary to waste resources fighting a government department in order to be allowed to improve safety on our roads.

KJP Witten-Hannah, JP

CHAIRMAN



8 **BOARD MEMBERS' REPORTS**

A1-A2

Provision has been made on this agenda for Board Members should they so wish to submit a report (attached at pages A1 to A2 is a report from LE Davies) on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd
City Safety Action Group	Evan Taylor Linda Davies (alternate)
Huia/Cornwallis Local Water Agenda Steering Group	Linda Davies
Keep Waitakere Beautiful	Christine Shepherd Elizabeth Francke (alternate)
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah
Waitakere Citizens Advice Bureau	Gayle Marshall Linda Davies
West Coast Plan Liaison Group	Elizabeth Francke

COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Linda Davies Kubi Witten-Hannah (alternate)
Kay Road Balefill Site Management Committee	Christine Shepherd
Long Term Council Community Plan and Annual Plan Committee	Kubi Witten-Hannah Elizabeth Francke (alternate)
Street Events Subcommittee	Evan Taylor

9 **COMMITTEE SECRETARY'S REPORT**

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the Committee Secretary's Report for the Waitakere Community Board dated 31 March 2009.

	Issue	Comments	Reporting Council Officer
1.	Swanson Cemetery Projects Officer's Report	Swanson Gateway – Physical works were completed in March 2009. Driveway upgrade – Physical works were completed in March 2009.	Helen Biffin ☎ 836 8000 Ext: 8758
2.	Titirangi War Memorial Car Park Upgrade Officer's Report	Physical works for Titirangi War Memorial car park were completed in March 2009.	Andreas Lilley ☎ 836 8000 Ext: 8553
3.	Parking Stakeholder Consultation Officer's Report Resolution No. 319/2009 5 March 2009 Policy and Strategy	At the Policy and Strategy Committee meeting held on Thursday, 5 March 2009, the consultation drafts of the Waitakere City Parking Plan, and the New Lynn, Henderson and Massey North-Westgate Town Centre Parking Management Plans were approved for formal public consultation immediately following consultation on the Long Term Council Community Plan. The formal consultation period is 27 April 2009 to 29 May 2009.	Charlie Inggs ☎ 836 8000 Ext: 8854
4.	Review of Speed Limits in Waitakere Ward	The Speed Limits Review report was presented to Council at their meeting on Wednesday,	Adam Moller ☎ 836 8000 Ext: 8750

	Issue	Comments	Reporting Council Officer																
	Member's Request	18 March 2009. The Council resolved to adopt option 3 in the report which is: approve the speed limits changes in schedules A & C of the report, and start the consultation process for schedules B and D of the report. For more detail of schedules A, B, C & D refer to the Council Agenda attachment Wednesday, 18 March 2009 on econet.																	
5.	Parking Study update for Titirangi Member's Request	Due to extensive budget cuts, there is insufficient funding available for this parking study at this time and it has not been possible to include this item in the draft Long Term Council Community Plan 2009 – 2019.	Jane Harris ☎ 836 000 Ext: 8287																
6.	Footpath Maintenance Waitakere Public Forum 2 December 2008 Resolution No. 286/2009 3 March 2009 Waitakere Community Board	<p>As per the update at the 3 March 2009 meeting of the Waitakere Community Board, the Citywide footpath condition survey has identified that 0.92% (8,219 metres) of the existing footpath, need to be repaired. Considering the budget availability, approximately 5,000 metres of footpath will be repaired in the 2009/2010, and the remaining will be programmed for the following 2010/2011 financial year.</p> <p>Based on the condition survey, 1,733 metres of footpaths within Waitakere Ward are rated with the condition 4 and 5, which need to be repaired. The list below shows the footpaths identified for maintenance in 2009/2010 financial year, which equates to 0.5% of the existing footpath assets within Waitakere Ward.</p> <table border="0"> <thead> <tr> <th><u>Road Name</u></th> <th><u>Length</u></th> </tr> </thead> <tbody> <tr> <td>Boylan Road</td> <td>38</td> </tr> <tr> <td>Hollywood Avenue</td> <td>12</td> </tr> <tr> <td>Huia Road</td> <td>167</td> </tr> <tr> <td>Swanson Road</td> <td>48</td> </tr> <tr> <td>Waitakere Road</td> <td>43</td> </tr> <tr> <td>West Coast Road</td> <td>73</td> </tr> <tr> <td>Wood Bay Road</td> <td>34</td> </tr> </tbody> </table>	<u>Road Name</u>	<u>Length</u>	Boylan Road	38	Hollywood Avenue	12	Huia Road	167	Swanson Road	48	Waitakere Road	43	West Coast Road	73	Wood Bay Road	34	Canute Chandrakumaran ☎ 836 000 Ext:8716
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West Coast Road	73																		
Wood Bay Road	34																		

	Issue	Comments	Reporting Council Officer
		Total 415	
7.	Broadband Issues Public Forum 30 September 2008	Recent communications with the only service provider in the area, indicate that the community is supporting and promoting the service and that, despite the high installation costs, the operator is continuing to provide and expand services to the community. The Council currently has no plans to further assist the operator. It is however noted that the government is soon to announce plans to expand broadband infrastructure throughout the country, and enhancements to services in areas like Laingholm may be part of this plan, or may influence Council strategies in this regard.	Dean Drake ☎ 836 8000 Ext:7859
8.	Foster Avenue Bridge Repairs Public Forum 3 March 2009	A member of the public spoke of the bridge repairs required in order for him to have vehicle access to his property in Foster Avenue, Huia and asked the Waitakere Community Board to assist in resolving the problem of access by repairing the bridge. Council officers have been in contact with the resident and are awaiting a response to their letter.	Max Wild ☎ 836 8000 Ext: 8561
9.	Community Board Minor Parks Projects Officer's Report	Estimated completion dates for the projects approved for the 2008/2009 financial year are as follows: Community Noticeboard on road reserve in Parau – 1 May 2009. Picnic table at Duck Bay – 20 May 2009. Community Noticeboard on Huia Store – 1 May 2009. Picnic tables (x2) at Armour Bay – 20 May 2009.	Sarah Natac ☎ 836 8000 Ext: 8561
10.	South Piha Recycling Bins Officer's Report	Four recycling units were installed at South Piha in early March 2009. The recycling units consist of two bins, one for recyclables and the other for general waste.	Tracey Hamilton ☎ 836 8000 Ext: 8969

	Issue	Comments	Reporting Council Officer
		The recycling units are being monitored to ensure that contamination does not occur.	
11.	Removal of Litter Bins in Local Parks Trials Resolution No. 2008/2008 4 December 2008 Waitakere Community Board	The trial of the removal of litter bins from selected local parks as approved 4 December 2008 has been taking place over the last 12 weeks. The data and feedback collected during the trial period is currently being reviewed and a report will be brought to the Board 5 May 2009.	Sarah Natac ☎ 836 8000 Ext: 8561

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
Draft Auckland Transport Plan	Policy and Strategy	Report and attachments will be made available in the Community Board lounge
Housing Retrofit Project - Update	Policy and Strategy	Report and attachments will be made available in the Community Board lounge
Update Report On The Partnering Relationship Between EcoMatters Environment Trust And Waitakere City Council	Policy and Strategy	Report and attachments will be made available in the Community Board lounge
Public Attitudes To Ecocity Approach	Policy and Strategy	Report and attachments will be made available in the Community Board lounge
Beacon Pathway Limited Progress 2007-2009	Policy and Strategy	Report and attachments will be made available in the Community Board lounge
Dog Control Act 1996, Section 37, Dog Control Fees 2009/2010	Planning and Regulatory	Report and attachments will be made available in the Community Board lounge
Parks Project Update	Infrastructure and Works	Report and attachments will be made available in the Community Board lounge
Future Of Waikumete Cemetary	Infrastructure and Works	Report and attachments will be made available in the Community Board lounge

Amendments To The Transport Annual 2008/2009 Budgets	Infrastructure and Works	Report and attachments will be made available in the Community Board lounge
Waitakere Rail Issues	Infrastructure and Works	Report and attachments will be will be available in the Community Board lounge

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Piha / Karekare and Huia / Cornwallis Local Water Plans	Resolution No. 1725/2004 7 September 2004 Environmental Management Committee	Further updates will be provided to the Board on the basis of requirement.	Tony Miguel ☎ 836 8000 Ext: 8294
Project Twin Streams Four Monthly Report	Resolution No. 1468/2005 3 August 2005 Last updated 13 February 2007	2 June 2009	Tony Miguel ☎ 836 8000 Ext: 8294

Report prepared by: Judith Moore, Committee Secretary.



10 COMMUNITY WELLBEING LOCAL FUND ALLOCATION - APRIL 2009

GLOSSARY

Waitakere Community Board	(WCB)
Community Wellbeing Local Fund	(CWLF)
Community Assistance Fund Policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Waitakere Community Board (WCB) with information related to the Waitakere Ward applications to the Community Wellbeing Local Fund (CWLF).

One Waitakere Ward application was received for the April 2009 round of the CWLF and is deemed eligible by Council's Community Grants Officer.

RECOMMENDATIONS

It is recommended that Waitakere Community Board resolve to:

1. **Receive** the Community Wellbeing Local Fund Allocation - April 2009 report.
2. **Agree** to consider the Waitakere Ward application to the Community Wellbeing Local Fund Allocation - April 2009 and allocate funding as per the Community Assistance Fund Policy and Guidelines.

BACKGROUND

1. The CWLF provides small sums of monetary assistance in the way of grants to a wide range of groups in the community, who provide local services and activities on a voluntary or 'not-for-profit' basis.
2. The Council allocates an amount of \$113,000, of which \$56,500 is allocated to Citywide projects by the Finance and Operational Performance Committee. The balance is allocated to each Community Board on a ward population basis.
3. The CWLF is open throughout the year. If applications are received two weeks prior to the report being due, they are processed and reported to the respective Community Boards. Applications received after this date are processed and reported the following month.
4. In April 2008, the Finance and Operational Performance Committee agreed to the criteria of the Community Wellbeing Grants as part of the Community Assistance Funds restructure and policy development:

"The Finance and Operational Performance Committee resolved to:

- 2 ***Approve** the recommended option for the Community Assistance Funds restructure and policy development."*
580/2008

5. In May 2008 a final workshop was held with all four Community Boards. At the workshop the Community Boards agreed:
 - The criteria be expanded to include applications from individuals;
 - That every eligible applicant be given the opportunity to present their application to the respective Community Board;
 - To enable organisations to apply for cultural activities;
 - That catering costs may only be accepted as part of a larger programme or activity to a maximum sum of \$250; and
 - NOTE: In general, support will not be provided to organisations that request assistance for activities that promote religious and or political beliefs unless they are proven to have community benefit.

DECISION MAKING

Issues

Promotion

6. The following methods were used to advertise and promote the CWLF:

- Two advertisements in the Western Leader on 26 June and 10 July 2008;
 - Community Assistance Newsletter - posted to 1,000 community groups January, April and November 2008;
 - CWLF workshop, 15 July 2008;
 - Waitakere City Council website; and
 - Information and application forms were provided to, all libraries, Community Centres and Citizens Advice Bureau.
7. Although significant advertising of the CWLF was undertaken, it is of concern that there were a low number of applications submitted. Therefore, it is proposed that regular reviews take place to identify ongoing improvements in the promotion of the CWLF.

Assessment of Options

8. The WCB has one eligible application to consider for financial assistance with the total amount requested being \$1,500. The maximum amount each applicant may apply for is \$1,500.
9. The Community Grants Officer has assessed the application against the Community Assistance Funds Policy and Guidelines (Policy and Guidelines) and deems the application to be eligible for consideration by the WCB. Below is a summary of the eligible application and the amount requested.

Organisation	Amount Applied for
Waiatarua Residents & Ratepayers Association	\$1,500.00
TOTAL	\$1,500.00

10. The total amount available for the 2008/2009 financial year is \$7,144 of which \$2,195 has been allocated leaving \$4,949 available for the remainder of the year.
11. The assessment on the application has been based on the information provided in the application and alignment to the eligibility criteria outlined in the Policy and Guidelines.
- A3 12. Once the decision has been reached at the Community Board meeting, confirmation of payment to the applicant is forwarded to the Community Grants Officer to distribute to the successful applicants. All other conditions are set out by the individual Community Boards. The summary of the application is attached at page A3.

STRATEGIC CONTEXT

13. The Local Government Act 2002 states that as part of the preparation of the Long Term Council Community Plan a set of community outcomes must be identified for the City. The Council takes these into account in the formulation of its strategic direction and budgeting and provides a mandated set of strategic outcomes to assess grants.

14. A number of the Council's Community Outcomes and the Council's Strategic Platforms and Priorities have a strong connection to social wellbeing. The Community Outcomes and Strategic Platforms and Priorities are key areas for which the Community Wellbeing Fund are assessed against. The key Community Outcomes include; Strong Communities, Toiora, Urban and Rural Villages and Working Together. The Council Platforms are Strong Communities and Urban and Rural Villages.

CONSULTATION

15. Consultation on the CWLF was between the Leisure Section and Community Boards.

RESOURCES

16. The WCB has a total of \$7,144 to allocate during the 2008/2009 financial year. There is \$7,144 remaining for this financial year.

IMPLEMENTATION ISSUES

17. There are no implementation issues associated with this report.

Report prepared by: Kim Hammond, Community Grants Officer.



11 TEMPORARY RELOCATION OF THE PIHA POST OFFICE BUILDING TO PIHA DOMAIN

GLOSSARY

Piha Residents and Ratepayers Association (the Association)

EXECUTIVE SUMMARY

The purpose of this report is to inform the Waitakere Community Board on the proposal to temporarily relocate the Piha Post Office building from private land onto Piha Domain. This issue will be also considered at the Infrastructure and Works Committee meeting of 1 April 2009.

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the Temporary Location of the Piha Post Office Building to Piha Domain report.

BACKGROUND

1. The Piha Residents and Ratepayers Association (the Association) operates the postal service within the current Piha Post Office building. The postal service is run by the Association as a not for profit community service and is one of only a few community-run postal services left in New Zealand.

2. The postal service is currently operated out of a building located on privately owned land. The Association is unable to continue to operate the postal service out of the Piha Post Office at its current location as this site has been sold and the new land owners have requested that the building now be removed by 1 April 2009 to enable the land to be developed. The Association is seeking to temporarily relocate the Piha Post Office building with the postal service to the Piha Domain until a permanent solution can be found by the Association.
3. On 1 July 2008, the Waitakere Community Board made the following resolution:

“The Waitakere Community Board resolved to:

2. *Agree that the Waitakere Community Board recommend to the Infrastructure and Works Committee that approval be granted for the temporary relocation of the Piha Post Office to a re-locatable cabin on Piha Domain within the leased area of the Piha Domain Camping Ground, for a period of one year, with a right of review at the end of that period.*
3. *Agree that within a period of one year a full investigation and consultation be undertaken to find a permanent site for the Piha Post Office.”*

(1127/2008)

4. On 2 July 2008, the Infrastructure and Works Committee made the following resolution:

“The Infrastructure and Works Committee resolved to:

2. *Approve the temporary relocation of the Piha Post Office to a relocatable cabin on Piha Domain within the leased area of the Piha Domain Camping Ground, for a period of one year, with a right of review at the end of the period.*
3. *Agree that within a period of one year a full investigation and consultation be undertaken to find a permanent site for the Piha Post Office.”*

(1136/2008)

DECISION MAKING

Issues

Proposal

5. The Association proposes to temporarily relocate the Piha Post Office building to an area within the Piha Domain. The postal service will continue to run from this new location; six hours a week from 10:00am to 12:00pm on Tuesdays, Thursday and Saturdays. The post office boxes will also continue to operate from the relocated building.
6. This is a deviation from the original proposal in July 2008 of only placing the post boxes on Piha Domain. The reason for the change is that the Association would like to retain the use of the Piha Post Office building for future use.

7. The owner of the land where the Piha Post Office building currently resides had given permission for the Piha Post Office building to remain in its current location until consent matters had been resolved for the development of the land. These matters have been resolved and the building now needs to be moved.
8. The existing Piha Post Office building is approximately 28 metres squared (7metres x 4metres) and will be located on timber piles on the Piha Domain. Resource and building consents will be required to be obtained by the Association.
- A4 9. It is proposed to locate the building within the open grassed area north of the Piha Bowling Club car park and south of the playground. This will provide easy access for the public and minimise the disruption to the campground operations. A plan showing the preferred site is attached at page A4.

Campground

10. Discussions have been held with the Campground Manager and they support the above proposal.

Lease Term

11. It is proposed that a lease for a term of one year be granted to the Association to locate the Piha Post Office building on the Piha Domain for the purposes of operating the postal service, with right of review at the end of the period.

Piha Reserves Management Plan

12. The Piha Reserves Management Plan recognises that Piha Domain is seen as a key focus area for community facilities for the residents of Piha therefore the temporary relocation of the postal service building into the campground would not contravene the plan.

STRATEGIC CONTEXT

13. Council has adopted the platforms of 'Strong Communities' which addresses how the Council supports community identification and increased resourcing and support of community efforts.
14. The platform of 'Urban and Rural Villages' also provides context to this report through its support of provision of resources for community led initiatives and infrastructure to reduce travel.

CONSULTATION

15. This proposal has the approval of Council officers, the Association and the tenant.

RESOURCES

16. The only Council resources required would be staff time. The Association will pay for any consents and moving expenses. It is proposed to undertake the move of the Piha Post Office building in early April once all consents have been obtained.

IMPLEMENTATION ISSUES

17. There are no implementation issues relating to the recommendations.

Report prepared by: Grant Jennings - Parks and Open Space Asset Manager.



12 PROPOSED LOCAL AREA PLANS – UPDATES

Provision is made in the agenda for a 30-minute update from Council officers on the Proposed Local Area Plans – Updates.

