

NOTICE OF MEETING

WAITAKERE COMMUNITY BOARD

(Bethells/Te Henga, Waitakere Village, Swanson, Piha, Karekare, Oratia, Laingholm and Titirangi South including Titirangi Village)

I hereby give notice that a meeting of the Waitakere Community Board will be held on:-

DATE: Tuesday, 3 March 2009 **TIME: 7.00 pm**

MEETING ROOM: Council Chamber

VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.



25 June 2009

Judith Moore
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8950

MEMBERSHIP:

Mr	KJP	Witten-Hannah, JP (Chairman)
Mrs	CA	Shepherd, JP (Deputy Chairman)
Ms	LE	Davies
Mrs	EG	Francke
Cr	PA	Hulse
Cr	PG	Mitchell
Mr	EN	Taylor

(Quorum 4 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 3 MARCH 2009,
COMMENCING AT 7.00 PM**

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ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 3 MARCH 2009,
COMMENCING AT 7.00 PM**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes – Tuesday 3 February 2009.

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the minutes of the meeting of the Waitakere Community Board held on Tuesday, 3 February 2009, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



5 PRESENTATION - NEW ZEALAND POLICE

Provision has been made on this Agenda for a representation from the New Zealand Police to update the Community Board on matters in the Waitakere Ward.



6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



7 CHAIRMAN'S REPORT

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the Chairman's Report for February 2009.

Report

1. These are difficult times. It is to be commended that Council is working hard to hold the rate increase to under 3%. The priorities that have been set are maintenance to protect existing infrastructure investments, economic development, and safety programmes. There are many issues of safety in our ward including roading, footpaths and the Huia seawall. It is also important to maintain the infrastructure in the outer area including our community halls.
2. It is important that the current straightened times do not lead us to be too conservative in looking out to the later years of the Long Term Council Community Plan. If essential road sealing and footpaths are not in the Long Term Council Community Plan then they are pushed out another 10 years. The Ministry of Education expects children to walk to school if the distance is less than 3 kilometres and it should be a priority to ensure that all children are able to walk to school on a footpath.

3. During a meeting with Community Board Chairs, the Deputy Director: City Services pointed out that there will be an ongoing review of what is proposed. Councillor Battersby pointed out that we can not keep increasing debt to maintain spending. It is very important therefore, that priorities are clearly established.
4. I have said that communication will be a focus for me this year. When projects are being cut back the community want to know that the spending that is taking place is appropriate and effective. I hope to update you at our meeting on issues relating to the resealing of Piha Road.
5. I met with the Chief Executive Officer and emphasised the value we place on the work the Executive Liaison Manager does for us. It is important that we are kept in the communication loop so we remain well informed. The Chief Executive Officer has suggested some ways in which communication can be improved, including reinstating updates about significant projects in the wards. The Chief Executive Officer has assured me that open communication is a priority and she will make further comments on this issue in a future edition of her 'Monday Musings newsletter'.
6. Communication around Local Area Plans process has improved. Council staff came to the Oratia Residents and Ratepayers meeting to give an update on the Local Area Plans and the meetings planned for late March 2009. I believe that the strong involvement of Residents and Ratepayers is critical to the integrity of the Local Area Plans process.
- A1 7. The Parks update to Community Board Members was useful. It gave us a good breakdown of policies and procedures. The presentation provided to us, attached at page A1, will be a good reference.
8. The Piha/Karekare Local Water Agenda Group met on Tuesday, 10 February 2009. If you look at the pollution figures on the council website you will see that improvements are being made with the cooperation of the Returned Services Association, Piha Bowling Club and the Piha campground manager. The group will also be asking Council to help fund an experimental waste system on a Karekare property. If we can meet before our next Board meeting I am happy to brief you further, because I would like the Community Board's support for this. It would be good to find a "no tech" alternative to the current hi-tech systems people are having to install. The proposed system is being tried at the Huia Hall, but we would like to see a residential trial as well. As the next wastewater technology day will be in Huia on Sunday, 12 April 2009 we will have a good opportunity to see what is happening there.
- A2-A40 9. On Tuesday, 17 February 2009, along with Councillors Hulse and Mitchell and Elizabeth Francke I attended a meeting at the school hall in Waitakere. The meeting was held to allow Council to respond to residents' concerns about a developer's plans to undertake extensive development in the Waitakere Township area. Thank you Christine for your part in arranging this meeting. It was very well attended and around 200 people were relieved to hear that Council has no plans for large development in the Waitakere area. The Auckland Regional Growth Strategy (ARGS) Growth Concept – Waitakere Village is attached at pages A2 to A40.
10. I also attended a Community Safety Action Group meeting. While the issues were predominantly urban, they do affect people in our Ward and I did have the opportunity to raise concerns I have been receiving about burglaries and suspicious activity in parts of our Ward.

11. Elizabeth Francke has been attending the Long Term Council Community Plan meetings and has been keeping me up to date with relevant issues. We will need to prepare a submission soon to make our priorities clear, although it is already clear that the budget is very tight for the coming fiscal year. Please ask the Residents and Ratepayers groups you attend for their wish-lists, while pointing out that any substantial expenditure is likely to be a few years away at best.
12. Returning to the issue of safety, I want to comment on the tragic death of Ms Susan Kirby. On your behalf, I have extended our sympathy to her family and to Henderson High School. Susan had taught at several schools in the area and was a senior staff member at Henderson High School as well as an inspirational mathematics teacher. Susan died as a result of a serious accident on Candia Road on Wednesday, 11 February 2009. There have been many accidents on this road and the issue was recently brought to our attention in Public Forum. It is one of a number in our Ward that have changed from being quiet rural roads, to major thoroughfares. Council is investigating options around lowering speed limits on rural roads and we are also awaiting the decision from the New Zealand Transport Agency, which will allow Council to set lower speed limits on rural roads.
13. Finally I would like to express my warmest wishes to Jean Andrew who is away for an extended period with illness. Jean has provided us with wonderful service as well as many smiles and much warmth. I hope we will see her back before too long and in the meantime I thank Irene for holding the fort.

KJP Witten-Hannah, JP
CHAIRMAN



8 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd
City Safety Action Group	Evan Taylor Linda Davies (alternate)
Huia/Cornwallis Local Water Agenda Steering Group	Linda Davies
Keep Waitakere Beautiful	Christine Shepherd Elizabeth Francke (alternate)
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah
Waitakere Citizens Advice Bureau	Gayle Marshall Linda Davies
West Coast Plan Liaison Group	Elizabeth Francke

COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Linda Davies Kubi Witten-Hannah (alternate)
Kay Road Balefill Site Management Committee	Christine Shepherd
Long Term Council Community Plan and Annual Plan Committee	Kubi Witten-Hannah Elizabeth Francke (alternate)
Street Events Subcommittee	Evan Taylor

9 **COMMITTEE SECRETARY'S REPORT**



RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Committee Secretary's Report for the Waitakere Community Board dated 3 March 2009.
2. **Agree** that the Waitakere Community Board appoint a representative(s) to attend the Returned Services Association Anzac Day Parades in the Waitakere Ward on Saturday, 25 April 2009 as follows:
 - Swanson - 9.00 am
 - Laingholm - 10.30 am
 - Titirangi - 10.30 am
 - Waitakere - 11.00 am
 - Piha - 2.00 pm
3. **Agree** that Kubi Witten-Hannah, Chairman, be confirmed to speak on behalf of the Waitakere Community Board at the Keep Waitakere Beautiful Trust 2009 'Trees for Babies Planting' event to be held on Saturday, 16 May 2009 at Huia Domain.

	Issue	Comments	Reporting Council Officer
1.	Swanson Cemetery Projects Officer's Report	Swanson Gateway – contract works commenced on the construction of the new gateway in February 2009. Works are scheduled to be completed in March 2009. Driveway upgrade – contract works commenced on construction of the driveway upgrade in February 2009. Works are scheduled to be completed in March 2009.	Helen Biffin ☎ 836 8000 Ext: 8758
2.	Titirangi War Memorial Car Park Upgrade Officer's Report	The northern part of the car park at the Titirangi War Memorial Reserve adjacent to the kindergarten is being upgraded in 2008/2009 as part of Council's ongoing car park renewal programme.	Andreas Lilley ☎ 836 8000 Ext: 8553






	Issue	Comments	Reporting Council Officer
		<p>The car park will be resealed, along with minor kerb and channel repairs and line marking.</p> <p>The project was publicly tendered as one contract with other reserve car park renewal projects in October 2008. Physical works for Titirangi War Memorial Reserve commenced in January 2009 and will be completed by March 2009.</p>	
3.	<p>Parking Stakeholder Consultation</p> <p>Officer's Report</p>	<p>A full report on the feedback received during parking stakeholder consultation during November and December 2008 was taken to the Policy and Strategy Committee at its meeting held on Thursday, 5 February 2009 and also to the Town Centres Subcommittee on Monday, 16 February 2009. Copies of the feedback received have been placed in the Community Board Members Lounge.</p> <p>A further report will be taken to the Policy and Strategy Committee, meeting scheduled to be held on Thursday, 5 March 2009, recommending the adoption of the consultation drafts of the Waitakere City Parking Plan, together with the consultation drafts of the New Lynn, Henderson and Massey North-Westgate Town Centre Parking Management Plans (PMPs).</p>	<p>Charlie Inggs ☎ 836 8000 Ext: 8854</p>
4.	<p>Review of Speed Limits in Waitakere Ward</p> <p>Members Request</p>	<p>A report on the proposed speed limit changes will go to the meeting of the Planning and Regulatory Committee on Tuesday, 10 March 2009, seeking approval to proceed to public consultation on the draft changes.</p>	<p>Adam Moller ☎ 836 8000 Ext: 8750</p>
5.	<p>Anzac Day Parade on Saturday, 25 April 2009</p> <p>Officer's Report</p>	<p>The Waitakere Community Board is requested to appoint a Community Board representative(s) to attend the Returned Services Association (RSA) Anzac Day Parades in the Waitakere Ward.</p> <p>In addition to the City's Dawn Parade at the Waikumete Cenotaph, each of the City's RSA's will host its own parade.</p> <p>The Council and the Community Boards are invited to nominate official representatives to attend these parades. Councillors will be appointed to attend the various parades in the City at the Council meeting on</p>	<p>Tracy Haggo ☎ 836 8000 Ext: 8810</p>

	Issue	Comments	Reporting Council Officer
		<p>Wednesday, 25 February 2009.</p> <p>Appointments of Community Board Members to attend the community Anzac Day Parades is now referred to the Community Board for its consideration. The venues and times are as follows:</p> <p>Swanson - 9.00 am Laingholm - 10.30 am Titirangi - 10.30 am Waitakere - 11.00 am Piha - 2.00 pm</p>	
6.	<p>Keep Waitakere Beautiful Trust 2009 'Trees for Babies' Planting Event – Huia Domain, Saturday 16 May 2009</p>	<p>The Waitakere Community Board is requested to appoint a Community Board representative to attend the Keep Waitakere Beautiful Trust 2009 'Trees for Babies' Planting Event on Saturday 16 May 2009 at Huia Domain. Kubi Witten-Hannah (Chairman), has volunteered to represent and speak on behalf of the Waitakere Community Board at this event, and confirmation of his nomination is sought.</p>	<p>Danielle Hancock  836 8000 Ext: 8707</p>
7.	<p>Wastewater System North Piha Lifeguard Service Public Forum 2 December 2008</p>	<p>The North Piha Lifeguard Service required Council's approval of the proposed waste disposal system before they undertook further expensive investigations.</p> <p>The engineer for the group Gareth Williams, advised that they have completed their investigations. Storm water is to be disposed of on site (ie on North Piha Lifeguard Service's land) and wastewater on Les Waygood Park.</p> <p>He anticipates the application for resource consent will be made next week and they will be applying to Auckland Regional Authority for a non-notifying consent.</p> <p>The architect Logan Reilly advised that they have already begun the process of informing the locals. This process is entirely voluntary on their part. They have applied to council for a land use consent. They have advised the immediate neighbours, and the ratepayers association, the Piha Community Centre and other local community groups have in fact been consulted, with positive feedback. The club is planning an open day.</p>	<p>Stephanie Willcox  836 000 Ext: 8305</p>
7.	<p>Footpath Maintenance</p>	<p>City wide foot path condition survey has identified that 0.92% (8,219 m) of</p>	<p>Canute Chandrakumaran</p>

	Issue	Comments	Reporting Council Officer																		
	Waitakere Public Forum 2 December 2008	<p>the existing foot path, need to be repaired. Considering the budget availability, approximately 5,000 m of footpath will be repaired in the financial year of 09/10, and the remaining will be programmed for the following year.</p> <p>Based on the condition survey, 1,733 m of footpaths within Waitakere Ward are rated with the condition 4 and 5, that need to be repaired. The list below shows the foot footpaths identified for maintenance in 2009/2010 financial year, which equates to 0.5% of the existing footpath assets within Waitakere Ward.</p> <table border="1"> <thead> <tr> <th><u>Road Name</u></th> <th><u>Length</u></th> </tr> </thead> <tbody> <tr> <td>Boylan Road</td> <td>38</td> </tr> <tr> <td>Hollywood Avenue</td> <td>12</td> </tr> <tr> <td>Huia Road</td> <td>167</td> </tr> <tr> <td>Swanson Road</td> <td>48</td> </tr> <tr> <td>Waitakere Road</td> <td>43</td> </tr> <tr> <td>West Coast Road</td> <td>73</td> </tr> <tr> <td>Wood Bay Road</td> <td>34</td> </tr> <tr> <td>Total</td> <td>415</td> </tr> </tbody> </table>	<u>Road Name</u>	<u>Length</u>	Boylan Road	38	Hollywood Avenue	12	Huia Road	167	Swanson Road	48	Waitakere Road	43	West Coast Road	73	Wood Bay Road	34	Total	415	<p>☎ 836 000 Ext: 8716</p>
<u>Road Name</u>	<u>Length</u>																				
Boylan Road	38																				
Hollywood Avenue	12																				
Huia Road	167																				
Swanson Road	48																				
Waitakere Road	43																				
West Coast Road	73																				
Wood Bay Road	34																				
Total	415																				
8.	Repairs required to Oratia Settlers Hall Public Forum 4 November 2008	There are ongoing discussions with Property Services. Tenants have been advised that under the terms of lease all repairs are the responsibility of tenants.	<p>Tina Hemsworth ☎ 836 8000 Ext: 8130</p>																		

COUNCIL REPORTS FOR INFORMATION ONLY			
Report Name	Committee	Attachment Pages	
Draft Parking Plans	Policy and Strategy	<p>Report will be circulated under separate cover as a Supplement.</p> <p>The attachments to this report were not available at the time of printing and will be circulated at the meeting.</p>	
Health (Drinking Water) Amendment Act 2007 Project Update	Infrastructure and Works	Report and attachments will be circulated under separate cover as a Supplement.	
Destination Signage Strategy	Infrastructure and Works	Report and attachments will be circulated under separate cover as a Supplement.	

Regional Transport Discussion Document	Public Plan	Policy and Strategy	Report and attachments will be circulated under separate cover as a Supplement.
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REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Piha / Karekare and Huia / Cornwallis Local Water Plans	Resolution No. 1725/2004 7 September 2004 Environmental Management Committee	Further updates will be provided to the Board on the basis of requirement.	Tony Miguel  836 8000 Ext: 8294
Project Twin Streams Four Monthly Report	Resolution No. 1468/2005 3 August 2005 Last updated 13 February 2007 Waitakere Community Board	2 June 2009.	Tony Miguel  836 8000 Ext: 8294
Removal of Litter Bins in Local Parks Trials	Resolution No. 2008/2008 4 December 2008	31 March 2009.	Sarah Natac  836 8000 Ext: 8561
Broadband Issues	Public Forum 30 September 2008	31 March 2009.	Dean Drake  836 8000 Ext: 7859
Road Sign terminology – Piha	Public Forum 2 December 2008	31 March 2009.	Jane Harris  836 8000 Ext: 8287

Report prepared by: Judith Moore, Committee Secretary.

10 PROPOSED LOCAL AREA PLANS - UPDATES

Strategic Advisor - Waitakere Ranges will update the Community Board on the Proposed Local Area Plans – Updates, specifically the upcoming Community Enquiry Workshop to be held at their March 2009 meeting.

11 **CORNWALLIS ROAD, CORNWALLIS – NO STOPPING AT ALL TIMES PARKING RESTRICTION**

EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval to install a No Stopping at All Times parking restriction on Cornwallis Road, Cornwallis.

Two options have been identified: to install the No Stopping At All Times parking restriction, or to have the area unrestricted.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Cornwallis Road, Cornwallis – No Stopping At All Times Parking Restriction report.
2. **Approve** that in relation to **CORNWALLIS ROAD, CORNWALLIS:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
 - (i) on the east kerb line of **CORNWALLIS ROAD**, opposite number 129 Cornwallis Road, for a distance of approximately 27 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

BACKGROUND

1. A request has been received regarding the difficulty a resident is having exiting their property when vehicles and boat trailers park opposite their driveway.

DECISION MAKING

Issues

2. This area has high usage, particularly in the summer months. Currently vehicles and boat trailers park opposite 129 Cornwallis Road. This causes difficulty for vehicles exiting this address when they are taking their own boat in or out of their vehicle entrance.
3. Cornwallis Road at this section is only about 4.6 metres wide and just south of 129 Cornwallis Road has a sharp bend, this means that when vehicles exit from the vehicle entrances at numbers 129 and 133 Cornwallis Road their turning manoeuvre needs to be timely. Currently several manoeuvres are required due to the turning radius when vehicles are parked opposite this address.

A41

4. The location of the No Stopping At All Times parking restriction is indicated on the diagram attached at page A41.

Options Identified

5. Two options have been identified: to install the No Stopping At All Times parking restriction, or to have the area unrestricted.

Consideration of Community Views

6. The No Stopping At All Times parking restriction is recommended to allow safe access to and from the residential properties in this location.

Preferred Option

7. The preferred option is to install the No Stopping At All Times parking restriction for traffic safety.

STRATEGIC CONTEXT

8. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
9. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

CONSULTATION

10. Consultation was carried out on site with the affected resident and park rangers who had no objection to the proposal.

RESOURCES

11. The new No Stopping At All Times parking restriction can be implemented under the Annual Plan 2008/2009 maintenance budgets.

IMPLEMENTATION ISSUES

12. There are no implementation issues.

Report prepared by: Jane Harris, Transport Technician.



12 KOHU ROAD / KOPIKO ROAD INTERSECTION, TITIRANGI – NEW STOP CONTROL

EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval for a new stop control at the Kohu Road/Kopiko Road intersection which will improve traffic safety at this location.

Council officers have taken into consideration the best option for serving the local community, residents and other road users. No consultation is required for this proposal.

Two options were considered: to install a stop control, or not install a stop control.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Kohu Road/Kopiko Road Intersection, Titirangi – New Stop Control report.
2. **Approve** that in relation to **KOHU ROAD, TITIRANGI:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following control be now resolved to be specified and imposed, namely,
 - (i) that a new **STOP** control be put in place on **KOHU ROAD** where it intersects with **KOPIKO ROAD**.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said control.

BACKGROUND

1. Following concerns raised by residents about traffic safety in the vicinity of the Kohu Road/Kopiko Road intersection, the Council has investigated options for improvements.
2. An unusual road layout with restricted sight lines in some directions means that a priority control is appropriate at this junction.

DECISION MAKING

Issues

3. Kopiko Road, and Kohu Road east of its junction with Kopiko Road, are collector roads and carry traffic volumes of approximately 1,000 vehicles per day.
4. A search of the New Zealand Transport Agency database shows that for the past ten years there have been no reported accidents in the vicinity of the Kohu Road/Kopiko Road intersection. The database does not contain a complete list of all accidents. It is possible one or more unreported accidents have occurred at this intersection.
5. The location of the new stop control is indicated on the diagram attached at page A42.

A42

Options Identified

6. Two options were considered: to install a stop control, or not install a stop control. As the main traffic movements occur between Kohu Road (east) and Kopiko Road, it was decided to install the stop control on the Kohu Road (west) approach as it will clarify priority of way to traffic.

Consideration of Community Views

7. Community consultation is not necessary for this proposal.

Preferred Option

8. The preferred option is to install a stop control on the Kohu Road (west approach) at the Kohu Road/Kopiko Road intersection because it will clarify priority of way to drivers and improve traffic safety.

STRATEGIC CONTEXT

9. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
10. Stop controls can be applied to ensure efficient, safe movement on roads.

CONSULTATION

11. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

12. The new stop control can be funded from the Annual Plan 2008/2009 maintenance budget.

IMPLEMENTATION ISSUES

13. There are no implementation issues.

Report prepared by: Jane Harris, Transport Technician



13 LEAVE OF ABSENCE – MS CA SHEPHERD

EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval for a request by Ms CA Shepherd under Standing Order 24.1 for a leave of absence without pay from the Waitakere Community Board from 31 March 2009 to 30 September 2009.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Leave Of Absence – Ms CA Shepherd report.
2. **Agree** that Ms CA Shepherd be granted leave of absence without pay for the period 31 March 2009 to 30 September 2009 for all ordinary meetings of the Waitakere Community Board and any other meetings she would have been required to attend as a member of the Waitakere Community Board.

BACKGROUND

- A43 1. A letter has been received from Ms CA Shepherd, dated 22 February 2009, requesting that leave without pay be granted for the period 31 March 2009 to the 30 September 2009 for personal reasons. A copy of that letter is attached at page A43.

DECISION MAKING

Issues

2. Standing Order 24.1 states that a Local Authority (for this purpose this refers to the Waitakere Community Board) may grant a leave of absence upon application by a member, from both ordinary and any other meetings the member may have been required to attend. Ms CA Shepherd has requested a leave of absence without pay for the period 31 March 2009 to 30 September 2009. This would extend to a leave of absence without pay for both ordinary meetings of the Waitakere Community Board as well as any other meetings she may have been required to attend in her capacity as a Community Board Member.
3. The Community Board is requested to approve the leave of absence from Ms CA Shepherd for the period 31 March 2009 to 30 September 2009.

STRATEGIC CONTEXT

4. Active Democracy is one of the Council's nine strategic platforms identified in its Long Term Council Community Plan. This platform supports the involvement of citizens in the Council's decision making process through education, removing barriers, developing partnerships, improving information flows and supporting the communities' own ways of interacting with the Council.

CONSULTATION

5. No consultation was necessary.

RESOURCES

6. There are no additional resources required to implement the decision of the Community Board.

IMPLEMENTATION ISSUES

7. There are no implementation issues arising from this report.

Report prepared by: Owena Schuster, Democracy and Governance Manager.

