

## NOTICE OF MEETING

# WAITAKERE COMMUNITY BOARD

(Bethells/Te Henga, Waitakere Village, Swanson, Piha, Karekare, Oratia, Laingholm and Titirangi South of and including Titirangi Village)

I hereby give notice that a meeting of the Waitakere Community Board will be held on:-

**DATE: Tuesday, 2 December 2008** **TIME: 7.00 pm**

**MEETING ROOM: Council Chamber**

**VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere**

to consider the business as set out herein and to take any necessary action connected therewith.



25 November 2008

Judith Moore  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8950

### MEMBERSHIP:

Mr	KJP	Witten-Hannah, JP (Chairman)
Mrs	CA	Shepherd, JP (Deputy Chairman)
Ms	LE	Davies
Mrs	EG	Francke
Cr	PA	Hulse
Cr	PG	Mitchell
Mr	EN	Taylor

(Quorum 4 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN  
THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY  
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 2 DECEMBER 2008,  
COMMENCING AT 7.00 PM**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Meeting Minutes - 4 November 2008

**RECOMMENDATION**

It is recommended that the Waitakere Community Board resolve to:

**Receive** the minutes of the meeting of the Waitakere Community Board held on Tuesday, 4 November 2008, as circulated, and that they be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**4 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



## 5 PRESENTATION – LIBRARY DEVELOPMENT PLAN

Library & Information Services Manager will make a presentation to the New Lynn Community Board on the Library Development Plan, which will be Council's guide for the development of library facilities and services. The main focus of the Library Development Plan is to address the challenges facing all libraries particularly around the extent to which libraries keep up with technology, opportunities to link with other library services in the region, and outreach services such as 'virtual libraries'.



## 6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



## 7 CHAIRMAN'S REPORT

### RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

**Receive** the Chairman's Report for November 2008.

### REPORT

1. The main meeting of this month for me has been the first community meeting in the process of developing a Local Area Plan (LAP) for Oratia. It was a very interesting meeting and I was really pleased that apart from Councillor Hulse who was unable to make it, we were all there. It was a very well organised meeting including a very interesting historical perspective on Oratia from David Harre and fascinating photos shared by the Endt family. There were a number of people from other parts of the Heritage Area which was good to see. It is my hope that Residents and Ratepayers in other parts of the Ward will not wait and will make a start on planning for their LAP now. Collecting historical material; identifying iconic sites and landscapes, as well as ways in which the future of their area may be shaped are all aspects that do not need to wait for the spotlight of Council attention. I would also recommend that people read the Waitakere Ranges Heritage Area Act 2008 itself carefully – it can be downloaded. LAP's will operate within the framework of the Waitakere Ranges Heritage Area Act 2008 a fact that was, perhaps, not sufficiently emphasised at the Oratia Residents and Ratepayers meeting.

2. It was interesting that when people were looking ahead to the future of Oratia the most frequently mentioned improvements were around connectivity – footpaths particularly to make it easier to walk around the area. There are opportunities for these to connect as well as follow roads and there is also a strong feeling that concrete and curb and channelling are not appropriate in all instances.
- AI-A55 3. Morgan Williams made an interesting contribution to the meeting although he appeared to misunderstand what people meant when they talked about a village. It seemed to me that what people meant was a more “walkable “ shopping and community area rather than the kind of English village that has increased density of residential development. In fact, in what was a very well attended meeting, I only heard a handful of people who still yearn for subdivision. A copy of the presentation is attached at pages A1 to A55.
4. There was quite a variation in the opinions over just where the boundaries of Oratia are. There is further confusion, I think, because some people would see themselves as living in both Oratia and Waitatarua, for example. I have suggested that if the maps could be overlaid we might come up with a fuzzy boundary area the citizens of which could be polled as to just which suburb they identify with and then some kind of decision made based on that.
5. There will be more opportunities for local people to have an input into the plan and it is vital that as many people as possible make an informed contribution to its development.
6. I would like to express my thanks to Lynne Pillay for her service to this electorate as its MP for the past six years. She worked very hard for us in shepherding the Waitakere Ranges Heritage Area Bill and her championing of the Waitakeres’ is greatly appreciated. I am sure we will continue to benefit from her energy as a list Member of Parliament. Congratulations to Paula Bennett on winning the seat and on her elevation to Cabinet. I know she is going to be extremely busy but she has looked forward to being an electorate Member of Parliament and I look forward to working with her in that role. Paula has championed the protection of the public land in the Waitakere Ranges and I hope we will have the opportunity to convince her of the value of protecting the private land as well.
7. Also in relation to Oratia I facilitated a meeting between the Shaw Road Community group and Trish Grant representing the head office of IHC. I believe that progress has been made and, although we are not yet seeing eye to eye each side has a better understanding of the other’s perspective.
8. The Piha Karekare Local Water Agenda Group met on 18 November 2008 and it was very pleasing to see the good progress that has been made. It has been a real team effort and I want to thank the Piha RSA and Piha Bowling Club for their efforts and for the future planning they are undertaking. A significant improvement in water quality has already resulted. While it is a team effort by Council staff and local residents I do want to make special mention of the leadership of Tony Miguel and the immense contribution of local Piha Resident and Ratepayer representative, Simon Brown. There is still much to be done in both Piha and Karekare and with continued goodwill we will get there.

9. I would like to address a comment to the President of the Oratia Residents and Ratepayers, Neil Allport, in relation to his comments in the latest edition of the Oratia Apple. Neil was very critical of the non-attendance of Councillors and Community Board members at a function held by the Auckland Regional Council to celebrate the passage of the Waitakere Ranges Heritage Area Act 2008. Personally I would have liked to attend but circumstances made it impossible for me to do so. Like most of the Waitakere Community Board I attended a function held by our Council for the same purpose and I do not see how our non-attendance at the Auckland Regional Council function could be construed as not supporting the Waitakere Ranges Heritage Area Act 2008. With the large area we cover we are a very busy Board and, although I enjoy a good celebration, I prioritise meetings that will do things rather than celebrate them.
10. Finally I would like to wish you all a very happy festive season. I hope you all get plenty of time with your families and return refreshed in the New Year. Merry Christmas!

KJP Witten-Hannah, JP

**CHAIRMAN**



## 8 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

### **WAITAKERE COMMUNITY BOARD APPOINTMENTS**

<b>OUTSIDE ORGANISATIONS</b>	<b>APPOINTMENT</b>
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd
City Safety Action Group	Evan Taylor Linda Davies (alternate)
Huia/Cornwallis Local Water Agenda Steering Group	Linda Davies
Keep Waitakere Beautiful	Christine Shepherd Elizabeth Francke (alternate)
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah
Waitakere Citizen Advice Bureau	Gayle Marshall Linda Davies
West Coast Plan Liaison Group	Elizabeth Francke
<b>COUNCIL COMMITTEES</b>	
Community Sport Fund Allocation Subcommittee	Christine Shepherd Evan Taylor (alternate)
Creative Communities Scheme Allocation Subcommittee	Linda Davies Kubi Witten-Hannah (alternate)

Kay Road Balefill Site Management Committee	Christine Shepherd
Long Term Council Community Plan and Annual Plan Committee	Kubi Witten-Hannah Elizabeth Francke (alternate)
Street Events Subcommittee	Evan Taylor



## 9 COMMITTEE SECRETARY'S REPORT

### RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

**Receive** the Committee Secretary's Report for the Waitakere Community Board dated 2 December 2008.

	Issue	Comments	Reporting Council Officer
1.	Karekare Beach Toilet Development Officer's Report	This project was successfully completed in October 2008.	Andreas Lilley ☎ 836 8000 Ext: 8553
2.	Swanson Cemetery Projects Officer's Report	Design is under way of a new entrance gateway in Swanson Cemetery with stone pillars and iron gates, and a memorial wall which will allow the internment of ashes and memorial plaques. An upgrade of the driveway and street will occur during 2008/2009.	Helen Biffin ☎ 836 8000 Ext: 8758
3.	Titirangi War Memorial Car Park Upgrade Officer's Report	The northern part of the car park at the Titirangi War Memorial Reserve adjacent to the kindergarten is being upgraded in 2008/2009 as part of Council's ongoing car park renewal programme.  The car park will be resealed, along with minor kerb and channel repairs and line marking.  The project was publicly tendered as one contract with other reserve car park renewal projects in October 2008. Physical works for this contract are scheduled to commence from December 2008 and be completed by February 2009.	Andreas Lilley ☎ 836 8000 Ext: 8553
4.	Parking Stakeholder Consultation Officer's Report	Parking stakeholders consultation meetings with developers, businesses and town centre residents will continue into the first week of December 2008. Stakeholders are being asked for feedback to consider	Charlie Inggs ☎ 836 8000 Ext: 8854

	Issue	Comments	Reporting Council Officer
		<p>the following three options for a regulatory approach:</p> <ol style="list-style-type: none"> <li>1. Minimum parking requirements with flexibility (similar to the current situation).</li> <li>2. Maximum parking requirements with flexibility (Council's preferred option).</li> <li>3. Strict Maximum parking requirements (the Auckland Regional Council's current preferred option).</li> </ol> <p>The Draft Town Centre Parking Management Plans for Henderson, New Lynn and Massey North/Westgate are consultants' reports (not official Council documents), based on Option 2. These are examples of what a parking management plan will look like, but are not being consulted on at this stage.</p> <p>Elected Members are invited to all workshops in their wards. Details of times, dates and venues have been circulated.</p> <p>Feedback should be received by 5.00 pm on Wednesday, 10 December 2008.</p>	
5.	Parks Brochure – Waitakere Ward Officer's Report	<p>A new suite of Parks brochures has been designed; one for each ward. Each brochure has a map of the ward, park names, historical information, list of playgrounds, feature panels on destination parks, beautiful photos of your ward and more. Brochures will be distributed at the Board meeting.</p>	<p>Sarah Natac ☎ 836 8000 Ext: 8561</p>

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
Scope of the Cultural Wellbeing Strategy	Policy and Strategy Committee	Report and attachments will be circulated under separate cover as a Supplement.
Artificial Turf Field Development	Infrastructure and Works Committee	Report and attachments will be circulated under separate cover as a Supplement.
United North Piha Lifeguard Service	Infrastructure and Works Committee	Report and attachments will be

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
(Incorporated) Easement		circulated under separate cover as a Supplement.
Proposed Environment Strategy	Policy and Strategy Committee	Report and attachments will be circulated under separate cover as a Supplement.
Proposed Plan Change 29: Coastal Amenity Strip	Planning and Regulatory Committee	Report and attachments will be circulated under separate cover as a Supplement.
Housing for Older Adults – Revitalisation Project Update	Infrastructure and Works Committee	Report and attachments will be circulated under separate cover as a Supplement.

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams	Resolution No. 1468/2005	3 February 2009	Tony Miguel ☎ 836 8000 Ext: 8294
Four Monthly Report	3 August 2005  Last updated 13 February 2007  Waitakere Community Board		
Piha / Karekare and Huia / Cornwallis Local Water Plans	Resolution No. 1725/2004  7 September 2004  Environmental Management Committee	Further updates will be provided to the Board on the basis of requirement.	Tony Miguel ☎ 836 8000 Ext: 8294

Report prepared by: Judith Moore, Committee Secretary.



10 **ELECTED MEMBERS REMUNERATION – REMUNERATION AUTHORITY DETERMINATION 2009/2010**

**EXECUTIVE SUMMARY**

The purpose of this report is to advise the Community Board that the Council will determine at its meeting on 17 December 2008 that the distribution of the new pool available for the remuneration of Waitakere City Council Elected Members for the period 1 July 2009 to 30 June 2010 remain the same as for the current year and that any increase approved be apportioned on the same basis amongst Elected Members.

**RECOMMENDATIONS**

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Elected Members Remuneration – Remuneration Authority Determination 2009/2010 report.
2. **Either**
  - (a) **Agree** with the Council decision to retain the same method of apportionment of the indicative pool for the Determination by the Remuneration Authority 2009/2010; or
  - (b) **Decline** to agree with the Council decision to retain the same method of apportionment of the indicative pool for the Determination by the Remuneration Authority 2009/2010 and make a submission to the Remuneration Authority in this regard.

**BACKGROUND**

1. The Remuneration Authority are currently gathering statistical information that will determine what the indicative pool for remuneration will be for Waitakere City Council for the year 1 July 2009 to 30 June 2010. This is an annual process and the next new determination will be made available in the New Year 2009 for the year commencing 1 July 2009.
2. The Council in previous workshops and meetings held in 2005, 2006 and 2008, confirmed the basis for allocating the remuneration. This is required to be confirmed by a formal resolution and submitted to the Remuneration Authority for re-approval.
3. The Remuneration Authority is established and derives its delegations and functions from the Remuneration Authority Act 1977 and makes Determinations on local authority remuneration pursuant to Schedule 7, clause 6 of the Local Government Act 2002.
4. Until the enactment of the Local Government (Elected Member Remuneration and Trading Enterprises) Amendment Act 2001 (the Act), Elected Members salaries and meeting allowances were set by a determination of the Minister of Local Government. That determination set maximum salaries and meetings allowances for Local Authority Elected Members. For each determination the remuneration was linked to the population of each Local Authority. Waitakeres' determination was in the over 150,000 population category. Each incoming Council needed to resolve Elected Members salaries and meeting allowances up to the maximum permitted. Over the course of a triennium the Minister would revise the remuneration and the Council would need to consider the issue in light of any new determination.

5. The responsibility for setting Elected Member's remuneration now is with the Remuneration Authority. The Remuneration Authority is required to determine remuneration, allowances, and expenses payable to all Elected Members, whilst having regard to:
  - the need to minimise the potential for remuneration to distort the behaviour of Elected Members;
  - the need to achieve and maintain fair relativity with the levels of remuneration received elsewhere;
  - the need to be fair to both the person whose remuneration is being determined and rate payers; and
  - the need to recruit and retain competent persons.
6. The Remuneration Authority established remuneration for all Elected Members and all Local Authorities in 2002 following consultation on a discussion paper and the release of the first indicative pool. They have since released new pools on an annual basis and the Council has the opportunity to change the way it allocates remuneration each time a new pool is determined.
7. Waitakere City Council has established the apportionment of that pool and this has been approved by the Remuneration Authority each year. The Community Boards also considered the Council's decision and made any representations to the Remuneration Authority. After due consideration, the Remuneration Authority has approved the Council's apportionment of remuneration.
8. The Community Boards (and the Council) are being requested to determine the policy for apportionment ahead of knowing what the Indicative Pool is to be. The process has always been quite rushed to fit the timetable set by the Remuneration Authority.

### **DECISION MAKING**

9. The Community Board is required to consider the Council's proposal and advise whether it agrees with the proposal. If it disagrees it may make representation to the Remuneration Authority.

### **Issues**

#### **Remuneration Pool and Salaries**

10. The total remuneration pool is set by the Remuneration Authority and cannot be adjusted.
11. The Mayor's salary is set by the Remuneration Authority and cannot be adjusted. The Mayor's salary (including the value of any deduction for a motor vehicle) is included in the indicative pool although separately specified. A deduction of 20% of the cost of the vehicle is made for full private use of the vehicle. This deduction is set by the Remuneration Authority.
12. Half of the total sum payable to Community Board Members is deducted from the total remuneration pool and the other half is paid outside of the pool. The half outside the pool can be thought of as a "top up". Any further adjustment to the Community Board Chairs and Members salaries will necessitate an adjustment to the salaries payable to Councillors other than the Mayor.
13. All Community Boards are treated equally as a matter of principle.

14. Since 2006 the Council has determined that all Elected Members should share any increase by an equal percentage (except the Mayor which is established as a fixed sum by the remuneration Authority). A percentage increase is applied across the range of salaries.
15. Payments to appointed Community and iwi / Maori representatives on Committees are outside the indicative pool. These payments are matters that lie with the Council and are not within the Remuneration Authority's brief. Waitakere City Council has set a salary for the Chair of Te Taumata Runanga and meeting fees as appropriate for appointed Members to Te Taumata and any other Committees of the Council. Any alteration to the determination made by the Council on this remuneration will not affect the indicative pool established by the Remuneration Authority for Waitakere. The percentage movement applied to the salary for the Chair of Te Taumata Runanga is the same as the movement in the salaries for Elected Members.
16. No changes are proposed to the way in which payments are claimed or made.
17. Any payments to Elected Members for Resource Consent Hearings are outside the pool.
18. Expenses, including mileage allowances, are outside the pool, although the actual amounts / rates that can be claimed are set by the Remuneration Authority.
19. The Council may, if it wishes, request the Remuneration Authority to reduce the remuneration pool. This requires a unanimous vote of the Council.

### **Expenses**

20. The Council will consider a review of the expenses currently approved by the Remuneration Authority in the New Year 2009.

### **Taxation**

21. Elected Members need to be aware of their responsibility for all taxation issues. Each will need to keep evidence of expenditure incurred for which the appropriately selected reimbursement allowances are claimed in case Inland Revenue seeks justification of the claim.

### **Conflict of Interest**

22. The Remuneration Authority have jurisdiction to make the determination and have requested representations from the Council. Consequently Elected Members have no pecuniary interests in voting on salaries and personal allowances. Elected Members will be advised when the determination has been made. Each Elected Member will have a choice whether to claim payment of allowances, part claim or not to make any claim at all. With respect to salaries, Elected Members are required to take the amount that is determined by the Remuneration Authority.

### **Meeting Allowance Rates**

23. No meeting allowance rates will be payable except for appointed Members to Council Committees and Subcommittees and in respect of Members acting as Hearing Commissioners.
24. The meeting allowance rate for non-elected appointed Members of Committees and Subcommittees will be adjusted by the equivalent movement to remuneration levels.

## STRATEGIC CONTEXT

25. The Council is committed to increasing community participation and democratic processes through its Active Democracy Platform. The way Elected Members are remunerated and the quantum of that remuneration will have considerable bearing on who can and who cannot stand for election. It has long been recognised that the role of an Elected Member can require a substantial investment of time and commitment and that this commitment can make it difficult to hold down either full or part time employment. The interests of a diverse and young community such as Waitakere are unlikely to be best served should the only candidates putting themselves forward for election be those who have private income available to subsidise the Council duties.

## CONSULTATION

26. Consultation must take place with Community Boards who have the opportunity to advise the Remuneration Authority whether they agree or disagree with the Council's determination. The Community Boards have also previously discussed the basis for allocating remuneration for Elected Members at Waitakere City Council and have generally agreed with the Council's decision.
27. The Remuneration Authority will make the final determination.

## RESOURCES

28. There were no resources required for the preparation of this report other than staff time.

## IMPLEMENTATION ISSUES

29. There are no implementation issues arising from this report.

**Report prepared by:** Darryl Griffin, Group Manager Democracy and Support Services.



## 11 REMOVAL OF LITTER BINS IN LOCAL PARKS TRIALS

### EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Waitakere Community Board to undertake the removal of litter bins in four local parks within the Waitakere Ward for a trial period as detailed in the report.

A56-A59

The report will also introduce the draft Litter Management on Parks policy, from which the purpose of the trial is aligned. The draft policy is attached at A56 to A59 and is a working document to be amended based on the upcoming trials should they be recommended.

The proposed removal of litter bins in local parks is another step in the ongoing commitment to investigate and introduce sustainable initiatives into parks across Waitakere.

## **RECOMMENDATIONS**

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Removal of Litter Bins in Local Parks Trials report.
2. **Approve** the removal of litter bins in Tangiwai Reserve, Kensington Gardens, Laingholm Reserve and Waima Reserve for an eight week trial period starting in early December 2008 with a report being brought back to the Waitakere Community Board in March 2009.

## **BACKGROUND**

1. Scheduled litter collection from parks, excluding sports parks, currently costs Waitakere City Council (Council) approximately \$438,000 per year. This cost includes the emptying of litter bins and loose litter collection on parks. This amount does not include the cost of illegal dumping on parks and any unscheduled works related to litter. Approximately \$200,000 of this amount is for scheduled litter collection from local parks.
2. Local parks cater for the immediate community and are frequented by residents who generally live within walking distance of the park. They provide areas for casual recreation, walking opportunities, landscaped areas and/or native ecosystems. Residents do not generally stay at local parks for extended periods of time and therefore the provision of litter bins at many of these parks may not be required.
3. The provision of litter bins on parks has been outlined in the draft Litter Management on Parks policy. The policy has been aligned with the new classification of all parks which will be presented to Council in 2009. It is proposed to undertake trials to investigate the feasibility of the removal of bins in many local parks as proposed in the policy.

## **DECISION MAKING**

### **Issues**

4. There is a significant cost to Council to undertake litter collection from local parks. The costs and resources may not offset the value of the asset to the community as many litter bins on local parks are underutilised. Issues which have prompted the proposed trial are as follows:
  - The cost of a new litter bin to, including installation, is \$900 for the galvanised steel style and \$1200 for the stainless steel style.
  - The cost of litter collection per park is \$197.60 to \$1185.60 annually depending on the frequency. The majority of local parks with litter bins are visited on a weekly or twice-weekly basis. The frequency of visits to parks with bins cannot be decreased due to hygiene and smell issues with leaving litter in bins for long periods of time, particularly during the summer months.
  - The removal of litter bins in selected local parks will mean residents will have to take their rubbish home with them and will encourage recycling of recyclable products which is not provided for on parks.
  - Litter bins provide another surface for graffiti however the number of tags on rubbish bins is not currently being recorded.
  - Bins can encourage illegal dumping as people pile up bags of household litter around litter bins.

### Proposed Trial

5. It is proposed to remove litter bins from the following parks in early December 2008 as part of the trial:

Park	Location	No. of bins	Frequency (collections per annum)	Reason for selection
<b>Tangiwai Reserve</b>	Huia Road, Titirangi	2	52	A medium neighbourhood park within a rural setting
<b>Kensington Gardens</b>	South Kensington Way, Henderson	2	52	An urban park in a new residential subdivision
<b>Laingholm Reserve</b>	Western Road, Laingholm	1	104	A small neighbourhood park in a semi rural village
<b>Waima Reserve</b>	Boylan Road, Waima	1	104	Proposed as a herbicide reduction park*
Total annual cost of collections			\$2371.20	

\* A report will be presented to the Waitakere Community Board in early 2009 outlining the proposed parks in which to introduce herbicide reduction methods.

Herbicide reduction in parks is another sustainable initiative being introduced in selected local parks across Waitakere. Monitoring of sustainable initiatives and litter at the selected parks can take place simultaneously.

6. The trial will investigate:
- The amount of loose litter found on the parks;
  - Public feeling surrounding the trials as per the monitoring plan under paragraph 7; and
  - The frequency loose litter collection may need to take place if litter bins are removed and the cost analysis of this against continuing to provide litter bins on parks.

### Monitoring

7. The four parks will be monitored on a weekly basis for eight weeks by Parks Quality Assurance Officers. Service requests will also be monitored for any litter related requests from residents for the four parks.
8. A report will be brought back to the Waitakere Community Board in March 2009 outlining the findings of the trial and making recommendations about the future of litter control on local parks.

### Parks With No Litter Bins

9. Many local parks without litter bins are also visited on a regular basis for the purposes of loose litter collection. The frequency these parks are visited is also being investigated by Parks officers and findings from the trial will be useful to guide these decisions.
10. There are currently no issues with loose litter on parks that have no litter bins due to the scheduled loose litter collections.

### Consideration of Community Views

11. The decision to remove bins from the majority of local parks may affect the residents who regularly use those parks. As part of the trial, it is planned to undertake the following consultation:
  - Media release to the Western Leader by Public Affairs;
  - Mail drop to all residents within 800 metres of each park being used in the trial; and
  - Survey with users of the park by Parks Quality Assurance Officers during their weekly audit of the park.

### STRATEGIC CONTEXT

12. The Council's has adopted the platform of 'Zero Waste' which addresses how the Council will continue to work on combating litter and illegal dumping as well as providing for and supporting recycling by residents.
13. The draft Parks and Open Space Strategy also identifies that litter bins should only be supplied at parks where people are likely to stay for long periods of time. These are generally parks classified as citywide, which are large and spacious and have qualities that attract people from many destinations.
14. The draft Parks and Open Space Strategy provides guidance to Parks officers when drafting operational policies and procedures.

### CONSULTATION

15. Consultation has taken place with the Parks Planning and Public Affairs departments within Council.

### RESOURCES

16. The cost to remove a bin and concrete pad, reinstate the area with topsoil and grass and take the bin to storage at Tui Glen Reserve is \$350 per bin or \$300 per bin at parks where there is more than one bin. The total cost of the trial is \$1900.00 for the Waitakere Ward. This cost can be covered within current Parks budgets.
17. Additional resources required will be staff time to monitor the trial.

### IMPLEMENTATION ISSUES

18. There are no implementation issues relating to the proposed trial period except to ensure regular monitoring of the four parks to prevent build up of loose litter during the trial should that be an outcome.

**Report prepared by:** Sarah Natac, Customer Liaison Officer.



12 **OPANUKU ROAD, HENDERSON VALLEY – RELOCATION OF BUS STOP PARKING RESTRICTION**

**EXECUTIVE SUMMARY**

The purpose of this report is to seek the Waitakere Community Board's approval for the relocation of the bus stop restriction from outside 421 Henderson Valley Road, Henderson Valley to outside 1 Opanuku Road, Henderson Valley.

Council officers consulted with the resident and bus operators and have taken into account the safest option for the users of the buses and other road users.

Two options have been identified; to relocate the existing bus stop from outside 421 Henderson Valley Road, Henderson Valley to outside 1 Opanuku Road, Henderson Valley, or have the bus stop remain in its current location.

**RECOMMENDATIONS**

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Opanuku Road, Henderson Valley – Relocation of Bus Stop Parking Restriction report.
2. **Approve** that in relation to **OPANUKU ROAD, HENDERSON VALLEY:**
  - (a) that all existing parking restrictions or limitations currently applicable to outside **421 HENDERSON VALLEY ROAD** or imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner, and
  - (b) in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
    - (i) on the west kerb line of **OPANUKU ROAD** outside number 1 the **BUS STOP** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said bus stop restriction.

## BACKGROUND

1. Currently there is a bus stop outside 421 Henderson Valley Road, Henderson Valley. The bus stop has been in place for some years and recently it was brought to Council's attention that this is not an appropriate or safe location for the bus stop or safe for children using the bus that have to cross Henderson Valley Road. The bus stop is not a scheduled bus stop, it is used to pick up and drop off school children in the mornings and afternoons. The bus stop is near a bend in the road where Henderson Valley Road meets Mountain Road. The buses travel west along Henderson Valley Road, turn left into Opanuku Road, turn around at Grassmere Road then travel back down Opanuku Road onto Henderson Valley Road where they stop to collect the school children.

## DECISION MAKING

### Issues

2. The request received from the customer was to relocate the bus stop on Opanuku Road near Grassmere Road. This would require the creation of a gravelled area for the buses to pull onto when collecting the children and also possibly the trimming of trees.
3. This report requests that the bus stop be relocated from outside 421 Henderson Valley Road, Henderson Valley to outside 1 Opanuku Road, Henderson Valley, which is a safer location for the school children, bus drivers and other road users.
4. The location of the proposed change is indicated on the attached at page A60.

A60

### Options Identified

5. Two options have been identified; to relocate the existing bus stop to outside 1 Opanuku Road or to have the bus stop remain in its current location outside 421 Henderson Valley Road, Henderson Valley.

### Consideration of Community Views

6. The relocation of the bus stop will benefit community safety overall and make it safer for the children using the bus and more convenient for the bus to pull off to the side of the road.

### Preferred Option

7. The preferred option is to relocate the bus stop which is only approximately a one minute walk and about 30 metres from the existing bus stop on Henderson Valley Road. This in turn would provide a safe location for children to be dropped off and picked up after school.

## STRATEGIC CONTEXT

8. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
9. Correctly marked and sign posted bus stops are desirable to both notify public transport users of the pick up and drop off locations for bus services and to keep these locations clear of other vehicles.

## CONSULTATION

10. Consultation was carried out with the affected resident of Opanuku Road. A response has been received opposing the relocation of the bus stop for the following reasons.
- Moving the bus stop does not solve the dangers of crossing the road at the end of Opanuku Road.
  - This crossing point is used by other people, parents, people going for runs, walking dogs etc.
  - The safety issues around this area are primarily that there is no clear vision for pedestrians and drivers along this section of road.
  - This situation could be remedied by cutting back the large trees on the bus stop side of Henderson Valley Road at the corner of Mountain Road.
  - The speed of traffic could be reduced from 70 kilometres per hour to 50 kilometres per hour.
  - There are no signs to indicate that vehicles or school buses stop here or that children cross the road.
  - Activities that take place currently in the shelter are frightening and there could be increased risk of vandalism or theft.
11. The issues above have been noted and the customer has been advised that they do not change the recommendation of this report. The customer has indicated that their concerns were more about the bus shelter being outside their property. They have been advised there are no plans in the immediate future to have a shelter at this new site.

## RESOURCES

12. The bus stop can be relocated under the Annual Plan 2008/2009 road marking/removal budget.

## IMPLEMENTATION ISSUES

13. There are no implementation issues.

**Report prepared by:** Jane Harris, Transport Technician.



## 13 HOLDENS ROAD / PARRS CROSS ROAD, HENDERSON VALLEY – NEW STOP CONTROL

### EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval for a new stop control at the Holdens Road / Parrs Cross Road intersection to address traffic safety concerns.

No consultation is required for a new stop control.

Two options were considered; to install the stop control or to not install the stop control. The preferred option is to install a stop control.

## **RECOMMENDATIONS**

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Holdens Road / Parrs Cross Road, Henderson Valley – New Stop Control report.
2. **Approve** that in relation to **HOLDENS ROAD, HENDERSON VALLEY:**
  - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following control be now resolved to be specified and imposed, namely,
    - (i) that a new **STOP** control be put in place on **HOLDENS ROAD** where it intersects with **PARRS CROSS ROAD**.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said control.

## **BACKGROUND**

1. Following traffic safety concerns raised by a local resident at the Holdens Road / Parrs Cross Road intersection, the Council has investigated options for improvements.

## **DECISION MAKING**

### **Issues**

2. Parrs Cross Road is a district arterial road and carries traffic volumes of approximately 30,000 vehicles per day. Holdens Road is a local road and carries around 500 vehicles per day.
3. A search of the New Zealand Transport Agency database shows that for the past five years there has been one reported accident at the Holdens Road / Parrs Cross Road intersection.
4. There is currently no control at this intersection, and a stop control is justified.

### **Options Identified**

5. The two options identified were installing the new stop control, or to not install the stop control. In addition, a hedge on the south-eastern corner will be trimmed back to improve driver sightlines.
6. The installation of a new stop control at the Holdens Road / Parrs Cross Road intersection will improve traffic safety for all road users.

### **Consideration of Community Views**

7. Community consultation is not necessary for this proposal.

### **Preferred Option**

8. The preferred option is to install a new stop control at the Holdens Road / Parrs Cross Road intersection, as attached at page A61.

## STRATEGIC CONTEXT

9. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
10. Stop controls can be applied to ensure efficient, safe movement on roads.

## CONSULTATION

- 11 No consultation is required for the new stop control.

## RESOURCES

12. The proposed works can be funded from the Annual Plan 2008/2009 maintenance budget.

## IMPLEMENTATION ISSUES

13. There are no implementation issues arising from this report.

**Report prepared by:** Kong Jin Png, Senior Transport Engineer.



## 14 KNOX ROAD, SWANSON – NEW NO STOPPING AT ALL TIMES PARKING RESTRICTION

### EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval for a new No Stopping At All Times parking restriction on Knox Road, Swanson.

Council officers have consulted with the residents directly affected and have taken into consideration the safest option for the local community, residents and other road users.

Two options have been identified; to put in No Stopping At All Times parking restrictions, or have the area remain unrestricted.

### RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Knox Road, Swanson – New No Stopping At All Times Parking Restriction report.
2. **Approve** that in relation to **KNOX ROAD, SWANSON:**
  - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,

- (i) on the east side of **KNOX ROAD** starting from a point approximately 5 metres north of the southern boundary of number 19A Knox Road, and extending north west for a distance of approximately 30 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

## BACKGROUND

1. A resident has requested that Council consider installing a No Stopping At All Times parking restriction outside their property, as vehicles parking there can block access to the property.

## DECISION MAKING

### Issues

2. Knox Road is a local road approximately 5 metres wide and runs off Swanson Road. It does not have a cul-de-sac area at its northern end, and when vehicles park here they can make access to some properties difficult.
3. The location of the new No Stopping At All Times parking restriction is indicated on the photograph attached at page A62.

A62

### Options Identified

4. Two options have been identified; to put in a No Stopping At All Times parking restriction, or have the area remain unrestricted.

### Consideration of Community Views

5. The proposed location of the No Stopping At All Times parking restriction is outside number 26 and 19A Knox Road. Council officers have consulted with the residents directly affected and no adverse feedback was received. Council has taken into consideration the safest option for the local community, residents and other road users.

### Preferred Option

6. The preferred option is to put in the No Stopping At All Times restriction for safety reasons.

## STRATEGIC CONTEXT

7. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential safety needs of all.
8. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

## CONSULTATION

9. Consultation with internal staff, external agencies and Maori, was not required for this report.

## RESOURCES

10. The new No Stopping At All Times parking restriction can be implemented under the Annual Plan 2008/2009 maintenance budgets.

## IMPLEMENTATION ISSUES

11. There are no implementation issues arising from this report.

**Report prepared by:** Kong Jin Png, Senior Transport Engineer.



## 15 PROPOSED LOCAL AREA PLANS - UPDATES

Provision is made in the agenda for a 30-minute update from Council officers on the Proposed Local Area Plans - Updates.

