

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 4 NOVEMBER 2008,
COMMENCING AT 7.00 PM**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - 30 September 2008

RECOMMENDATION

It is recommended that the Waitakere Community Board resolve to:

Receive the minutes of the meeting of the Waitakere Community Board held on Tuesday, 30 September 2008, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 CHAIRMAN'S REPORT

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to.

Receive the Chairman's Report for October 2008.

Report

1. There was a West Coast Plan Liaison Group meeting on Thursday, 9 October 2008. The issue of the Thundercats Racing Event 2009 event was discussed. It was pointed out that the final responsibility for permitting the event, or not, rests with Parks, and that the rationale for their decision must be recorded.
2. The EcoWise Community Awards nominations close on Friday, 24 October 2008 and we can look forward to the presentation of the awards later this month.
3. Some concern was expressed about the Waitakere Ranges Neighbourhood Restoration Initiative. People support the concept, but believe the consultation process needs to be a bit more thorough. I would agree that the Board and local Residents and Ratepayers groups should be informed about future projects and encouraged to have some input. These projects can have an effect beyond immediate neighbours and if we want the wider community to buy into them, then more information needs to be provided in time for plans to be able to reflect wider local input.

A1-A2

4. On Monday, 13 October 2008, together with the Mayor, Councillor Hulse and other council representatives, I attended the funeral of Ross Bethell at Te Henga. It was a measure of the regard in which Ross was held that there were hundreds at the service. It was held on a beautiful afternoon at the Bethell's Cottages above Te Henga Beach. While the focus of the service was Ross's life and accomplishments, disputes the Bethell family had had with Council rated a mention. Ross took his responsibility as a landowner in the beautiful environment of Bethells / Te Henga very seriously. It is tragic that he died so young, not just for his family, but for the wider community of which he was part. As well as caring for his beautiful land, Ross was a key member of both the Rural Fire Force and Bethells Surf Club. Sadly for the surf club, Ross's tragic death has come at the time of their 50th Anniversary celebrations. A copy of the order of service is attached at pages A1 to A2.
5. On a personal note, I also want to mention the passing of Mrs Dorothy Fernandez, who served as Henderson High School's librarian for 47 years and who also held office in the West Auckland Widows' and Widowers' Association for a number of years. She was a great lady who made a positive impact on many people.
6. On Tuesday, 14 October 2008 I attended the City Safety Action Group meeting where issues around crime and crime prevention were discussed. While most attention is on crime in the urban communities, I was able to raise concerns pertinent to our Ward. With summer approaching, (as people head for the parks and beaches,) it is likely that thefts from vehicles will be a concern again and that motoring offences, , will be on the increase. It is good to be able to liaise with the police and to know that they are paying attention to these problems.
7. I also attended a meeting of the community group raising concerns about the Timata Hou facility in Shaw Road. There have now been three occasions on which clients have left the facility without permission or supervision, and have engaged in anti-social behaviour. Each of these episodes has lasted for several hours, which is clearly unacceptable. I am supporting this group in their negotiations with the Intellectually Handicapped Children's organisation (IHC) and I hope it is possible to achieve a satisfactory resolution.
8. There was an Oratia Residents and Ratepayers meeting that evening – fortunately in the same street. I am still concerned that Council is not taking responsibility for the mould in the small hall at Oratia. While the Oratia Residents and Ratepayers are responsible for cleaning it is my opinion that removal of mould is a bigger issue. The Oratia Residents and Ratepayers nominated Kerry Gould to the Onsite Wastewater Group and they are also looking ahead to the Local Area Plan process.
9. On Wednesday, 15 October 2008, the inaugural Peace Song Competition results were announced at a function at Council. This could be the beginning of another successful Waitakere event. It was an entertaining and interesting occasion. The only disappointment was that it wasn't won by a local entrant! I was thrilled to meet Mike Chunn, a leading figure in the New Zealand music industry, who was responsible for organising the competition.
10. On Tuesday, 21 October 2008 another meeting of the Onsite Wastewater Group was held and the 'Plan of Action' was reviewed. From our Ward, Huia / Cornwallis, Piha, Karekare and Oratia were represented. The next meeting will be held on Tuesday, 3 March 2009 at 5.00 pm and it would be great if representatives of other Residents and Ratepayers groups would attend.

11. At our last meeting, we nominated two representatives to attend the Community Board Conference in Christchurch next year. This followed discussions I had had with other Community Board Chairmen. We believed that we could manage the \$10,000's budgeted by Council to enable eight people to attend. I am disappointed that Councillors have decided that we should not have that opportunity, and that only one Community Board member from each Community Board may attend at the Council's cost. It is particularly disappointing, because this is the only conference in this Community Board's term.
12. After the writing of this report on Thursday, 23 October 2008, there will be a General Meeting of the West Coast Plan Liaison Group at which Morgan Williams will be the guest speaker and the new information pack will be launched.
- A3-A6 13. I have attached ay pages A3 to A6 the proposal for The Waitakere Ranges Regional Park – Long Trail as discussed at the last meeting of 30 September 2008.
- A7-A21 14. Also attached at pages A7 to A21 is a copy of the submissions to the Council from the Waitakere Community Board.

KJP Witten-Hannah, JP

CHAIRMAN



7 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd
City Safety Action Group	Evan Taylor Linda Davies (alternate)
Huia/Cornwallis Local Water Agenda Steering Group	Linda Davies
Keep Waitakere Beautiful	Christine Shepherd Elizabeth Francke (alternate)
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah
Waitakere Citizens Advice Bureau	Gayle Marshall Linda Davies
West Coast Plan Liaison Group	Elizabeth Francke
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Christine Shepherd Evan Taylor (alternate)

Creative Communities Scheme Allocation Subcommittee	Linda Davies Kubi Witten-Hannah (alternate)
Kay Road Balefill Site Management Committee	Christine Shepherd
Long Term Council Community Plan and Annual Plan Committee	Kubi Witten-Hannah Elizabeth Francke (alternate)
Street Events Subcommittee	Evan Taylor

8 COMMITTEE SECRETARY'S REPORT

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

Receive the Committee Secretary's Report for the Waitakere Community Board dated 4 November 2008.

	Issue	Comments	Reporting Council Officer
1.	Karekare Beach Toilet Development Officer's Report	The Karekare Beach toilet and wastewater system construction is complete. The toilet will be opened in early November 2008 once the Code of Compliance Certificate is obtained. The existing toilet will remain open until the transition to the new toilet, and will then be decommissioned.	Andreas Lilley ☎ 836 8000 Ext: 8553
2.	Swanson Cemetery Projects Officer's Report	Design is under way for a new entrance gateway in Swanson Cemetery with stone pillars and iron gates, and a memorial wall which will allow the internment of ashes and memorial plaques. An upgrade of the driveway and street will occur during 2008/2009.	Helen Biffin ☎ 836 8000 Ext: 8758
3.	Titirangi War Memorial Car Park Upgrade Officer's Report	The northern part of the car park at the Titirangi War Memorial Reserve adjacent to the kindergarten is being upgraded in 2008/2009 as part of Council's ongoing car park renewal programme. The car park will be resealed, along with minor kerb and channel repairs and line marking. The project was publicly tendered as one contract with other reserve car park renewal projects in October 2008. Physical works for this contract are scheduled to commence from November 2008 and be completed by February 2009.	Andreas Lilley ☎ 836 8000 Ext: 8553

	Issue	Comments	Reporting Council Officer
	<p>4. Request for an Armco Barrier – Corner of Sturges and Candia Roads</p> <p>Resolution No. 1456/2008</p> <p>2 September 2008</p> <p>Waitakere Community Board</p>	<p>Council officers met the customer on site and agreed to install some road markings and raised reflective pavement markers to help vehicles negotiate the corner of Sturges and Candia Roads. This work has been completed.</p>	<p>Sue Liddell</p> <p>☎ 836 8000</p> <p>Ext: 8736</p>
A22	<p>5. Footpath Priority Maintenance List</p> <p>Resolution No. 3726/2007</p> <p>6 November 2007</p> <p>Waitakere Community Board</p>	<p>The total footpath asset length within Waitakere City Council is about 800 kilometres. Both footpath maintenance and renewals are carried out in one budget – Footpath Renewals. The budget for the current year is \$950,000.</p> <p>Site selection footpath maintenance and renewals work (funded from same budget) is based on the following criteria:</p> <ol style="list-style-type: none"> 1. Road Assessment and Maintenance Management database condition rating - inspection of footpath network to identify the extent and location of damages. 2. Requests for Service - defects identified by the residents (users). 3. Special projects - these works are beyond the scope of routine maintenance and need to be considered as special projects. <p>The current contract arrangement has created a back log of 13 kilometres, which requires an additional budget of \$2.6 million. In order to reduce the back log to a manageable size, it is considered that footpath damage must reach a level 4 or 5 rating before repair work will be carried out, as shown in photographs attached at page A22.</p> <p>A footpath contractor is scheduled to be carrying out some maintenance works in December 2008 at 30 locations in the Waitakere Ward.</p>	<p>Canute Chandrakumaran</p> <p>☎ 836 8000</p> <p>Ext: 8716</p>

	Issue	Comments	Reporting Council Officer
		<p>The following streets are programmed for maintenance:</p> <ol style="list-style-type: none"> 1. Metcalf Road (21 Locations) 2. O'Neills Road (2 Locations) 3. Sunnyvale Road (2 Locations) 4. Victory Road (4 Locations) 5. Park Road (1 Location) 	
6.	<p>Disabled Parking at Railway Stations Officer's Report</p>	<p>Requests for mobility parking at railway stations will be dealt with and assessed for installation on request. Parking is limited at the park and ride facilities and needs assessments will be carried out as required.</p> <p>Any specific location requiring attention can be phoned through to the Council's Call Centre for the area and made safe, ie. a designated mobility parking space, footpath ramp for ease of access etc.</p>	<p>Sue Liddell ☎ 836 8000 Ext: 8736</p>
7.	<p>Parking Stakeholder Consultation Officer's Report</p>	<p>During the month of November 2008, stakeholders workshops will be held with developers, businesses and town centre residents to consider the three options for a regulatory approach to parking:</p> <ol style="list-style-type: none"> 1. Minimum parking requirements with flexibility (similar to the current situation). 2. Maximum parking requirements with flexibility (Council's preferred option). 3. Strict maximum parking requirements (the Auckland Regional Council's current preferred option). <p>The Draft Town Centre Parking Management Plans for Henderson, New Lynn and Massey North/Westgate are consultants' reports (not official Council documents), based on Option 2. These are examples of what a parking management plan will look like, but are not being consulted on at this stage.</p> <p>Elected Members are invited to all workshops in their wards. Details of times, dates and venues will be circulated as soon as arrangements have been finalised.</p>	<p>Charlie Ingg ☎ 836 8000 Ext: 8854</p>

	Issue	Comments	Reporting Council Officer
8.	<p>Titirangi Township Parking Study</p> <p>Resolution No. 894/2008</p> <p>3 June 2008</p> <p>Waitakere Community Board</p>	<p>The parking study of Titirangi Township has been delayed. This is due to the Henderson and New Lynn parking studies taking longer than anticipated. However, a Council officer did meet with the Chairman of the Titirangi Business Association who has advised that the parking restriction currently in place works well and he would not be in favour of any changes. He believes off street parking needs to be investigated, i.e. parking buildings.</p> <p>Any specific location requiring attention can be phoned through to the Council's Call Centre for the area to be looked at and adjacent businesses consulted with.</p>	<p>Jane Harris</p> <p>☎ 836 8000</p> <p>Ext: 8287</p>

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
Wirihana Road, Titirangi – No Stopping At All Times Parking Restrictions	New Lynn Community Board	Report and attachments will be circulated under separate cover as a Supplement.
Enforcement and Prosecution Processes	Planning and Regulatory Committee	Report and attachments will be circulated under separate cover as a Supplement.
Building Sustainable Urban Communities: A Discussion Document Exploring Place-Based Approaches to Urban Development in New Zealand	Policy and Strategy Committee	Report and attachments will be circulated under separate cover as a Supplement.
Draft Park And Ride Strategy	Policy and Strategy Committee	Report and attachments will be circulated under separate cover as a Supplement.
Auckland Regional Policy Statement Review	Planning and Regulatory Committee	Report and attachments will be circulated under separate cover as a Supplement.
No Exceptions Region Declaration	Culture and Community Committee	Report and attachments will be circulated under separate cover as a Supplement.

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Report	Resolution No. 1468/2005 3 August 2005 Last updated 13 February 2007 Waitakere Community Board	2 December 2008	Tony Miguel ☎ 836 8000 Ext: 8294
Piha / Karekare and Huia / Cornwallis Local Water Plans	Resolution No. 1725/2004 7 September 2004 Environmental Management Committee	Further updates will be provided to the Board on the basis of requirement.	Tony Miguel ☎ 836 8000 Ext: 8294

Report prepared by: Judith Moore, Committee Secretary.



9 HUIA ROAD, PARAU – NEW NO OVERTAKING RESTRICTION LINES

EXECUTIVE SUMMARY

The purpose of this report is to seek the Waitakere Community Board's approval to install new No Overtaking restriction lines in both directions on Huia Road between numbers 700 and 708.

No consultation is required to install no overtaking restriction lines.

Two options were considered; to install the no overtaking restriction lines or leave the location as it is.

RECOMMENDATIONS

It is recommended that the Waitakere Community Board resolve to:

1. **Receive** the Huia Road, Parau - New No Overtaking Restriction Lines report.
2. **Approve** that in relation to **HUIA ROAD, PARAU**:
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following restrictions be now resolved to be specified and imposed, namely,

- (i) on the east bound traffic lane of **HUIA ROAD**, starting from a point approximately at the eastern boundary of 704 Huia Road and extending west to a point approximately 110 metres a new **NO OVERTAKING** restriction line be put in place.
 - (ii) on the west bound traffic lane of **HUIA ROAD**, starting from a point approximately at the eastern boundary of 704 Huia Road and extending east to a point approximately 110 metres a new **NO OVERTAKING** restriction line be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said restrictions.

BACKGROUND

1. A vertical crest outside number 702 Huia Road restricts visibility of oncoming vehicles for traffic in both directions. A resident contacted Council regarding some undesirable overtaking manoeuvres occurring there. A new no overtaking restriction line is expected to improve traffic safety at this location.

DECISION MAKING

Issues

2. A search of the New Zealand Transport Agency database showed that for the past five years, there have been no reported overtaking related accidents on this section of road. This database does not contain a complete list of all accidents, especially minor or non-injury accidents that have occurred. It is possible that unreported accidents have occurred at this location.
3. It is proposed to install a no overtaking restriction line in both directions, which is expected to discourage drivers from attempting to overtake other vehicles on this section of Huia Road.
4. The location of the proposed changes is attached at page A23.

A23

Options Identified

5. Two options were considered; to install the no overtaking restriction lines or leave the location as it is.
6. The installation of new no overtaking restriction lines in both directions on Huia Road between numbers 700 and 708 will improve road safety for all road users.

Consideration of Community Views

7. Community consultation is not required for this proposal.

Preferred Option

8. The preferred option is to install the new no overtaking restriction lines in both directions on Huia Road between numbers 700 and 708.

STRATEGIC CONTEXT

9. The Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
10. No overtaking restriction lines would increase safety by discouraging overtaking manoeuvres at locations with limited sight distance.

CONSULTATION

11. No consultation is required to install no overtaking restriction lines.

RESOURCES

12. The proposed works can be funded from the Annual Plan 2008/2009 maintenance budget.

IMPLEMENTATION ISSUES

13. There are no implementation issues.

Report prepared by: Kong Jin Png, Senior Transport Engineer.



10 PROPOSED LOCAL AREA PLANS - UPDATES

Provision is made in the agenda for a 30-minute update from Council officers on the Proposed Local Area Plans - Updates.

