

The Waitakere Community Board welcomes the opportunity to make a submission and wishes to speak to it.

The Waitakere Community Board requests to speak to its submission at a time that could be allocated to all four Waitakere Community Boards so they can speak on areas of common interest and support each other. The Boards would prefer a date and time that will follow the Waitakere City Council's submission.

ISSUE 1:

What kind of Local Government arrangements will help Auckland become a successful world-class city?

There should be three tiers of local government:

- Community Boards
- Territorial Authorities – City Councils
- Regional Council

The Auckland region would be best served by a strengthened regional government handling region wide issues. It should deal with central government on funding issues.

Current local council boundaries should not be altered without the consent of the affected residents to any changes.

Community boards should be strengthened to make local decisions within their areas by increased delegations

Community Boards should represent a community of interest.

ISSUE 2:

What decisions should be made and implemented at a regional level? By what body or bodies or processes should these decisions be made?

We support a regional entity being established with 50% elected from local council areas and 50% made up from Representatives from each Council. This would mean a reduced number of directly elected councillors.

We support the representation of Maori on the regional entity.

The directly elected regional councillors should be made more accessible by being funded to have an electorate office in the manner of parliamentary electorates.

The Chair of the Regional Council should be elected from the directly elected councillors by all the members of the council.

The Regional Council should be responsible for issues such as:

- Water/Wastewater
- Transport & Infrastructure*
- Economic Development
- Environmental Standards
- Regional Parks and Facilities
- Regional Planning and Growth Strategies
- Promotion of Tourism and International Events

Which functions are carried out at Regional level should be determined by evidence based analysis.

This entity would build stronger relationships with Central Government and engage with business leaders.

Decisions made would be binding on Territorial Authorities.

- ARTA to be retained as the administrative authority for regional transport

ISSUE 3:

What decisions should be made and implemented at a local level? By what body or bodies or processes should these decisions be made?

We support the retention of the current territorial authorities with clearly defined areas of responsibility. Radical change to the current territorial authorities would make the establishment of the enhanced regional authority more difficult.

Care must be taken to avoid increasing costs to ratepayers by territorial authorities duplicating regional services.

Community Board members are always available and can initiate action and solve problems which cause frustration for residents in their everyday life.

Community Board members are often asked by their communities to facilitate public meetings and mediate between residents and service providers.

Community Boards should have increased delegations so that they can effectively represent their communities in local decision making.

Community Boards need to have clearly delegated areas of responsibility mandated by legislation or Central Government; delegations that cannot change every election depending on the Councillors' views and goodwill. They should include all local and day to day issues, including local roads, local parks and funding to deliver local initiatives.

Community Boards often work with very little support from officers and although our Democracy officers support the Waitakere Boards with general administration and protocol advice we need more administrative support as we are elected members working for our communities. e.g. support around submissions to various agencies including Council Annual Plan, and also this submission.

ISSUE 4:

To what extent should individual councils follow consistent practices? How do we ensure that decisions made at national, regional, and local government levels are consistent with each other, and that they lead in the same direction?

While our residents believe local identity is paramount they accept that consistent standards need to be set across both the region and the City. District Plans are an example of this where the definitions need to be standard across the region; heritage planning controls are another example.

The regional council should establish a common set of zone designation names that each territorial authority could then apply in its area.

Issue 5:

How do we ensure that whatever form local government is adopted remains properly accountable to the people of Auckland?

The most important way to ensure accountability is to maintain the triennial elections thereby ensuring local decision making continues to be made by the people, for the people they impact on. The best way to achieve this is to consult, involve and listen to the people at all levels of the community. This is where Community Boards are most important as it is their role to inform the next tier of decision makers of the wishes of the community. This ensures that all information is provided to assist the Councillors in reaching best practice solutions while the community understands that they have been listened to.

Do you have any other comments on Auckland's decision-making structures?

Nothing that is done in the reorganisation of local government in the Auckland Region should undermine the effect or intention of the Heritage Area Act.

Central government responsibilities that are devolved to regional or local government should be funded by central government

Please write a brief summary of the key points in your submission

We support a strengthened regional entity to enhance regional decision making.

We support the retention of existing Territorial Authorities.

We support Community Boards being constituted in all territorial authorities in the region. Those boards should have common delegations clearly defined as part of any of the restructuring of Auckland local government.

The Chair of the Zone One Community Board Executive be appointed to the Regional Council to ensure that the Regional Council remains aware of the needs of grassroots democracy.

Waitakere Community Board

The Waitakere Community Board area covers over half of Waitakere City and is largely contiguous with the Heritage Area defined in the Heritage Area Act.

The implementation of the Act is an important task currently facing the Council and the Waitakere Community Board. We would be concerned that any radical reorganisation of the Region could interfere with the timely implementation of the Act, in particular the development of Local Area Plans and their incorporation into the District Plan.

The coastal areas of the ward are covered by the West Coast Plan and the Community Board is represented on the West Coast Plan Liaison Group which is a Council funded group created to ensure the plan is taken into consideration in decisions affecting the coastal region.

Much of the land within the Ward is made up of the Centennial Park administered by the Auckland Regional Council.

The Waitakere Ward has 14 active Ratepayer and Resident organisations and the community Board liaises closely with these organisations.

The Waitakere Community has extensive volunteer networks which include surf lifesaving clubs, rural and volunteer fire brigades, Landcare groups and other conservation groups such as Friends of Arataki, Ark in the Park and the Waitakere Ranges Protection Society.

The members of the Waitakere Community Board are all involved in local volunteer groups and maintain close links with the volunteer network.

Parking

Park 'n Ride

- i) The excellent Park 'n Ride facility at Sunnyvale should be a model for additional facilities close to other stations
- ii) The Kiss 'n Ride (quick drop off) approach will have limited suitability for our Waitakere Ward rural and semi-rural residents but should be part of the mix
- iii) Event planning criteria for large events in the outer area should incorporate a strategy for reverse use of Park 'n Ride with bus transport, particularly to coastal events, should be used to take pressure off parking in those locations

Parking Charges

- i) Parking should be a cost neutral activity for council
- ii) All day/long term parking in Henderson and New Lynn needs to be reasonably priced to provide for inner city workers not served by public transport and shoppers from the outer area who tend to make fewer journeys and spend longer when they do come into town centres
- iii) Short term parking in the Henderson main street should remain free

Public transport to relieve parking pressure

Improved public transport should be used to relieve parking pressure e.g. in Titirangi Lopdell House would be better served by improved public transport than being required to provide large amounts of parking on site.

Parking Restrictions

- i) "No Parking" zones should be used on narrow rural roads to avoid restricting the carriageway and ensure access in high use areas.
- ii) There should be negotiation with local residents and businesses about the provision of short term parking outside retail premises in the small rural centres.

Schools

- i) Parking provisions around our semi-rural schools should be improved to recognize:
 - a) Their large zones
 - b) The fact that many are served by narrow roads with open road speed limits and no footpaths

- c) There are very few pedestrian crossings in our ward
 - d) Buses and cars are accessing the schools simultaneously
 - e) "Drop off" zones are not suitable for parents of younger children
- ii) Improvements should include the closing of open drains; improved road width to make better provision for buses; more marked parking.

Future Proofing

At some time New Lynn will need a parking building and land banking for that should be happening now.

All Stations

A wake-up call

The fire down in Hamilton on the weekend which resulted in the death and injury of our brother fire-fighters has sent a shockwave throughout the country. People are talking about why and how it could have happened and what could have been done to have prevented it.

Over the next few months this will be debated, investigated, new orders promulgated, with the whole incident minutely dissected into a whole pile of different arguments, complete with fingers being pointed in all directions, and with no really satisfactory result.

Every now and then we attend an incident which is a potential killer. Thankfully they are few and far between, but they all seem to have a habit of appearing quite harmless and routine on arrival; then they bite and someone gets hurt.

It is an unfortunate fact of life that fire cannot differentiate between professional and volunteer fire-fighters, and will treat both in exactly the same manner. It is also a fact that professionals undergo a lot more training and respond to a lot more calls than volunteers, which provides them with a lot more experience to base their judgement calls on.

S.S.O. Lovell was a very skilled and experienced officer; I've worked with Derek in the past and would accept his calls without question. If it can happen to him it can happen to anyone.

You are fire-fighters; fortunately almost all of the incidents you respond to are either minor or the hazards are obvious; so, thanks to your training and experience precautions can and are taken in order to keep you and your crewmates safe.

As fire-fighters you are always responsible for the safety of yourselves, your crewmates and the public you serve. You must never treat any incident as "routine"; never take for granted your first impression at a call; never fail to check out the surrounding exposures; and never make entry without first considering hazards which may be present.

The fire and tragedy in Hamilton should be viewed as a lesson for all of us. Regardless of the final outcome of all the reports and recommendations which officialdom will no doubt pile on us, we must accept that the potential for such an occurrence is always present at any incident we attend.

Study the facts and circumstances of this call as they come to hand, use them to ensure that we minimise the chance of the same type of thing happening here, because it can.

Let's hope that the lads in hospital come right; our thoughts are with them and their families during this time of grief for fire-fighters everywhere.

Keep safe

Pete

COMMUNITY ASSISTANCE FUNDS RESTRUCTURE AND POLICY DEVELOPMENT

Finance and Operational Performance Committee 07 April 2008

GLOSSARY

Community Assistance Funds	(CAF)
Finance and Operational Performance Committee	(FOP)
Community Wellbeing Fund	(CWF)
Accommodation Assistance Fund	(AAF)
Out of School Care Fund	(OSCF)
Youth Programme Fund	(YPF)
Fee Waivers Fund	(FWF)
Community Halls Fund and Capital Work Fund	(CHF&CWF)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Finance and Operational Performance Committee (FOP) with information regarding the Community Assistance Funds (CAF) restructure and policy developments.

The CAF restructure could consist of the following funds; Community Wellbeing Fund (CWF); Out of School Care Fund (OSCF); Youth Programme Fund (YPF); Accommodation Assistance Fund (AAF) and Fee Waivers Fund (FWF). The restructure proposes that;

1. An applicant may seek assistance from any of the above listed funds via one application, assessment and allocation process.
2. That the CWF Community Boards Funds are more responsive to local community needs.
3. That the policy development for the CWF involve changes to the following criteria; leisure, religion, individuals, cultural activities and other sources of funding.

Following consultation, a number of options for the restructure of the CAF were investigated. One feasible option has been recommended for further consideration in this report.

RECOMMENDATIONS:

It is recommended that the Finance and Operational Performance Committee resolves as follows:

1. **Receive** the Community Assistance Funds Restructure and Policy Development report.
2. **Agree** that the recommended option for the Community Assistance Funds restructure and policy development be approved.
3. **Agree** that the Community Sports Fund Allocation Subcommittee be disbanded and the meeting cost funds transferred to the Community Assistance Fund Subcommittee.

BACKGROUND

1. In 1998 Council adopted the Community Assistance Policy. Since then a number of changes and developments have been identified by Council officers for the Community Assistance Funds. The 2007 CWF review report to FOP in May identified that the citywide component of the fund had a significantly high number of applications, the fund did not currently align with the Council's strategic platforms and community outcomes, and that there were only a handful of applicants that identified their services/ activities as specifically supporting ethnic organisations. At the FOP meeting of 7 May 2007 the Committee resolved as follows;

- "1. That the Community Wellbeing Fund 2006/2007 report be received.*
- 2. That future applications to the Community Wellbeing Fund be prioritised against the Community Outcomes and Council's strategic platforms be approved.*
- 3. That a review of the Community Assistance Policy be undertaken and reported back to the Finance and Operational Performance Committee for approval."*
(839/2007)

2. The new scoring criteria for the CWF was utilised in the 2006/ 2007 allocations which prioritised organisations for funding assistance. In this allocation there was a significantly low number of applicants to some of the Community Board funds and a continued high demand on the citywide funds. The Community Boards requested that a review be undertaken regarding the low number of applications to the CWF and that the remainder of the funds remain with the boards to allocate in another funding round or to specific ward based projects. At the four Community Board meetings in September 2007, the Community Boards resolved:

"That a review is undertaken regarding the low number of applications to the Community Wellbeing Fund Allocation 2007/2008 and that this review include a representative from each Community Board."

(Henderson Community Board 3329/2007; Waitakere Community Board 3402/2007; Massey Community Board 3378/2007; New Lynn Community Board 3343/2007)

3. In December 2007 a report on the Community Wellbeing Grants Restructure was presented to FOP by the Leisure Services Manager which recommended a consolidation of the YPF OSCF, AAF, CWF and FWF. This consolidation would reduce the number of times an applicant needed to apply to Council within the same financial year. At the FOP meeting 10 December 2007, the Committee resolved:

"1. That the Community Wellbeing Grants Restructure report be received.

2. That the Youth Programmes Assistance, Out of School Care, Accommodation Assistance and Fee Waivers funds be amalgamated into the Community Wellbeing Fund.

3. That a workshop be held with Councillors and a representative from each Community Board in February 2008 to set the policy and guidelines for the consolidated Community Wellbeing Fund."

(3937/2007)

4. In December 2007 a report on the Community Sport Fund Review was presented to FOP by the Leisure Services Manager. The change was recommended as there was concern that the grants provided to clubs were not proving as effective as they could be, as the grants were principally used for strategies with little subsequent support or follow up. There was also concern that this fund was duplicating work that was conducted by Sport Waitakere via their sport development officer and the Club Mark Programme. At the FOP meeting 10 December 2007, the Committee resolved:

"1. That the Community Sport Fund Review report be received.

2. That the Sports Loan Fund and the Community Sport Fund are no longer available for sports clubs to apply to.

3. That the interest from the Sports Loan Fund be used as a direct grant to Sport Waitakere to fund a Sport Development officer to develop the Club Mark Programme capped at \$50,000."

(3938/2007)

5. A CWF restructure and CAF policy development workshop was held in February 2008 by the Council grants officer for Councillors and Community Board representatives. The following recommendations were made:

CWF policy recommendations:

- That an overriding policy/ guidelines is created to cover all funds and called the Community Assistance Fund Policy and Guidelines (see Appendix XXX)
- Community Boards: To design separate criteria for the CWF Community Boards. To base these criteria on the same principles as the CAF. To enable the funds to be open throughout the year. The criteria to be expanded to include applications from individuals. For every applicant to present to the Community Board on their application.
- Catering and cultural activities: To enable organisations to apply for cultural activities. For catering costs to only be accepted as part of a larger programme/ project/ activity (a maximum of \$250 to be available per project for catering).
- Physical leisure activities: Include physical activity applications to the citywide CWF and include Push Play budget (\$15,000).

CAF policy recommendations:

- Religious promotion: In general support will not be provided to organisations that request assistance for activities that promote religious/ political thought, unless they are proven to have community benefit.
- Significant other sources of funding: To decline applicants that receive significant other sources of funding for the same project. To make this decision applicants will need to provide the following information: net operating surplus, assets, bank accounts, for what purpose is the surplus intended and whether the organisation can cover the cost of the project themselves.

CAF application and management procedures:

- Application procedure:
 - The CAF consists of the following funds; Community Wellbeing Fund (CWF) citywide fund; Out of School Care Fund (OSCF); Youth Programme Fund (YPF); Accommodation Assistance Fund (AAF); Community Halls Fund and Capital Work Fund (CHF&CWF) and Fee Waivers Fund (FWF).
 - Two rounds of funding to occur per financial year, closing at the end of August and February.
 - That an organisation may only apply twice per financial year, and once per financial year to each fund.
- Ongoing assistance: Organisations may only apply once every two years for funding assistance to reduce the demand on the funds and enable new organisations the opportunity to apply for assistance.
- Incomplete applications: To decline applicants that fail to include more than two relevant documents without sufficient explanation. To chase up two documents with one letter/ email/ phone call, if no response then the applicant may be declined. Organisations that are new, have not applied for assistance before, will receive more assistance with their application.
- Simplify the application process: That the application process, form, guidelines and relevant policies are simplified.
- Accountability: To request a project report form from organisations that receive funding from Council and for the grants officer to report to the Committee on the success and failure of projects, with measurable outcomes and how these align to the policy and Council's strategic direction.
- Financial reviews and qualitative standards: Adopt the NZ Chartered Institute of Accountants quality assurance standards for varying sized organisations and funding assistance.
- Subcommittee:
 - That the Community Sports Club Fund Allocation Subcommittee meeting costs be utilised to establish a CAF subcommittee that meets twice a year (depending on the number of rounds of funds) and reviews the fund structure, policy, applications and allocations. (Chairs from Te Taumata Runanga, Waitakere Pacific Board and Waitakere Ethnic Board, Social Cultural

- Manager, Community Waitakere manager, FOP Councillors, two lead social service agency representatives elected on a rotating basis).
- To establish an official protocol for committee members with regards to conflict of interest.

DECISION MAKING

Issues

6. The criteria for the CWF does not currently support innovative local initiatives as most community groups/organisations are funded year after year.
7. The application assessment and allocation process of the CWF has been identified by Council and the community as complex and time consuming as it has taken up to three months before an applicant is informed whether they are successful or not with their funding.
8. Community groups/ organisations have made complaints that they must provide the same financial and organisation details several times during the same financial year if applying to more than one fund and that the application form and guidelines are too complex for the small amount of funds that are allocated.
9. There has been a significant increase in demand on the CWF citywide beyond the amount of funds that are available. A number of community groups/ organisations that are applying for assistance have received several years of funding consecutively, which has meant as new organisations apply to the funds the demand increases as applicants apply for assistance in consecutive years.
10. Currently there are no methods of evaluation which measure how the funds are supporting Council's current Strategic Priorities, Platforms and Community Outcomes.

Options Identified

11. One option has been identified to provide Council with a reasonable CAF restructure with the least resource implications.
12. Status quo.

Assessment of Options

13. The restructure of the CWF was a result of following reports, workshop and Council officer consultation: 2007 CWF review report, 2007 CWF allocations report, 2007 CAF restructure report, CWF/ CAF restructure workshop and further consultation with Council Officers from a number of teams (detailed in the consultation section of this report) resulted in the following recommendations (please see appendix XXX for the relevant documents):

CWF policy recommendations:

- CWF policy criteria to include the following;
 - Catering and cultural activities: To enable organisations to apply for cultural activities and for catering costs to only be accepted as part of a larger programme/ project/ activity (a maximum of \$250 to be available per project for catering).
 - Physical leisure activities: include physical activity applications to the citywide CWF and include Push Play budget (\$15,000).
- CWF Community Board policy to;
 - Utilise the CWF policy
 - Analysis and allocate the ward based local initiatives
 - Expand the criteria to include individuals.
 - Keep the funds open throughout the financial year.

CAF policy recommendations:

- That an overriding policy/ guidelines is created to cover all funds and called the Community Assistance Fund Policy and Guidelines (see Appendix XXX)
- Religious promotion: That the criteria that excludes activities that promote religious activities in the CWF, CAAF and YPF policy/ guidelines that have proven community benefit is taken out and replaced with;
 "Activities that can be supported by the Community Assistance Funds, are those that have community benefit"
- Current Strategic Priorities: That the YPF, OSCF, FWF, AAF and CWF are assessed with regards to the current Councils Strategic Priorities, Strategic Platforms and Community Outcomes.
- Significant other sources of funding: Applicants with sufficient funding to cover the costs of the project will not be accepted. To include a section in the application form that requests detailed information about the organisations financial situation.

CAF application and management procedure:

- Application procedure:
 - The CAF consist of the following funds; Community Wellbeing Fund (CWF) citywide fund; Out of School Care Fund (OSCF); Youth Programme Fund (YPF); Accommodation Assistance Fund (AAF) and Fee Waivers Fund (FWF).
 - Two rounds of funding occur per financial year, closing at the end of August and February.
 - That an organisation may only apply once per round per financial year, and once per financial year to each fund.
- Ongoing assistance: That innovative projects or initiatives that support Waitakere residents are provided a higher priority. This could encourage a double up of services to the community, therefore it is recommended that the criteria from the Wellbeing Fund stating that applicants that are recognised at providing similar services will be encouraged to collaborate.
- Incomplete applications: Applicants that fail to include two or more requested documents along with their application are declined, and those that fail to include one or two required documents in their application will be followed up and provided with one opportunity to submit the necessary documents.
- Simplify the application process: That the application process, form, guidelines and relevant policies are simplified.
- Accountability:
 - That all applicants must complete project report forms including certificates of expenditure.
 - That the Council grants officer evaluates the project report forms and reports back to the Committee once a year on the success/ failure of the funded projects/ services.
- Financial reviews and qualitative standards: Adopt the NZ Chartered Institute of Accountants quality assurance standards once a protocol is established for smaller grants by the National Forum for Council Grants Officers.
- CAF Subcommittee: A FOP subcommittee is created that is representative of the community and has delegated authority to allocate funds, monitor the policy and application, feedback into Councils policy process and enhance Councils funding policies.
 - The subcommittee is to be called the Community Assistance Funds Subcommittee.
 - The subcommittee is to meet three times a year for each of the two funding rounds and for one policy review per financial year.
 - That this committee consists of; one invited representative from each of the following committees; Te Taumata Runanga, Waitakere Pacific Board and Waitakere Ethnic Board. One invited representative from; Community Waitakere and Sport Waitakere. Two invited Councillors and two Community Board members which are representative of all the wards.
 - That a Conflict of Interest protocol is implemented by the Community Boards and CAF Subcommittee.

- That the Community Sports Club Fund Allocation Subcommittee meeting costs be utilised for the CAF Subcommittee.

14. The following table highlights the benefits, costs, risks and social/ cultural/ economic and environmental implications:

Major policy/ procedure developments:	Benefits	Costs	Risks	Implications
CWF Community Board more responsive to local community needs	Increase in: <ul style="list-style-type: none"> • Ability to respond more quickly to community needs. • Local community benefit. • Number of applications • Innovative projects/ initiatives 	No associated costs.	As the number of applications increase so does the demand on Community Board and Council resources. The funds should be monitored and increased appropriately.	The local community benefits from improved services.
CAF application form and assessment processes simplified	Increase in: <ul style="list-style-type: none"> • Community groups/ organisation benefit from a combined reduction in application processes. • Council benefit by a reduction in processing and analysing applications. 	Decrease in costs for the community and Council resources for administration, processing, allocation of funds.	No risks	The community and Council benefit from simplified application processes for CAF.
Increased evaluation measures	Increase in alignment with Council's and the community's strategic direction for improved services to Waitakere residents.	Increase in Council and community resources.	No risks.	Higher level of alignment with supporting innovative, strategic community services.
Creation of a CAF Subcommittee	Increase in community groups/ organisation benefit as applications are provided with a more strategic assessment committee.	Increase in Council resource for the paid meeting times of Committee members. However, the Sports Club Subcommittee has recently been closed and the money for this subcommittee can be utilised for the CAF Subcommittee.	Risk of conflict of interest with committee members that could be involved applicants projects. Therefore a conflict of interest policy and protocol has been proposed.	Representative committee that are specialised in the community service sector and provide strategic advise.

Consideration of Community Views

15. All of the CAF restructure and policy developments are in response to suggestions made by the general community, past successful and unsuccessful applicants, Council officers, Community Board members and Councillors.

Communications Plan

16. Information will be mailed/ emailed out to the community via the community fund database and Council officers' networks. The internet/ intranet will be updated with all relevant information including policies/ guidelines and application forms. Leaflets will go out with the next rates letters and advertisements in the Western Leader and community newsletters.

Strategic Context

17. The Local Government Act 2002 states that as part of the preparation of the Long Term Council Community Plan a set of community outcomes must be identified for the City. Council takes these into account in the formulation of its strategic direction and budgeting and provides a mandated set of strategic outcomes to assess grants against. A number of Council's Community Outcomes and Council's Strategic Platforms priorities have a strong connection to social wellbeing. The Community Outcomes and Strategic Platforms priorities are proposed to be the key areas for which the CWF would be assessed against. The key Community Outcomes include; Strong Communities, Toiora, Urban and Rural Villages and Working Together. The Council Platforms are Strong Communities and Urban and Rural Villages. As part of the prioritisation process, applications to the CAF will be assessed against the contribution for achieving the social wellbeing oriented Community Outcomes and Council's Strategic Platforms priorities.

Preferred Option

18. Implement the Community Wellbeing Fund and Community Assistance Funds restructure and policy developments as outlined in the assessment for the reasons that:
 - o Community Assistance Funds can meet Council's and the community's current strategic direction.
 - o Increased evaluative measures will enable more efficient and sustainable use of Council and community services resources.
 - o Efficient use of community and council time and resource.
19. For these reasons the resource implications are justified by increased quality assessments by Council that are strategic, sustainable and innovative.

CONSULTATION

20. Consultation has been undertaken with Community Boards, Councillors and with Council Officers from the following teams: Strategy, Maori Relationships, Leisure, Rates, Quality Assurance and Legal.

RESOURCES

21. Administration resources and meeting costs associated with the Community Sports Club Allocation Subcommittee to be transferred over to the Community Assistance Funds Subcommittee.

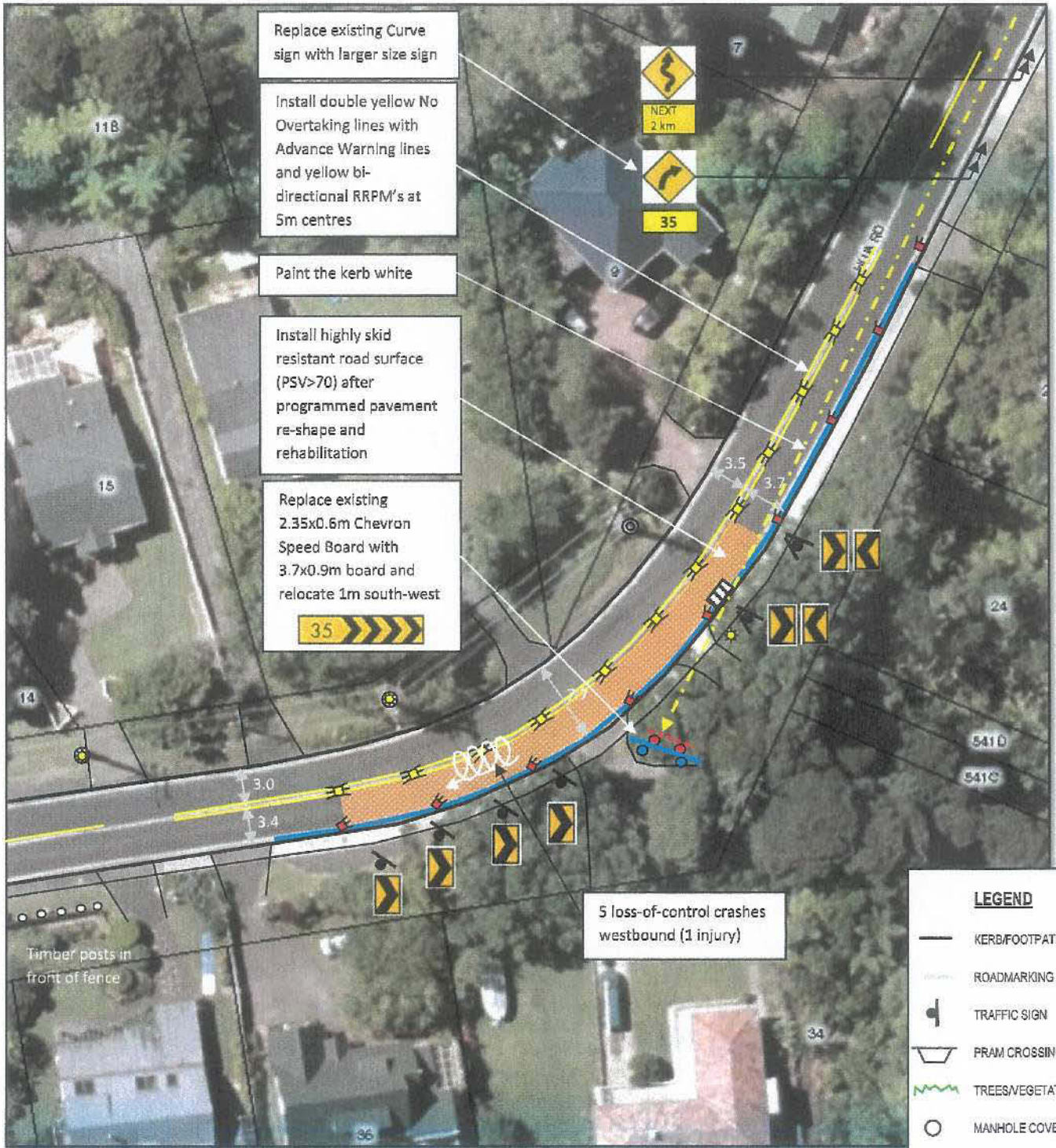
IMPLEMENTATION ISSUES

A part-time administrator has recently been assigned to the Council grants officer, however, their hours may need to be increased during closing dates of the two rounds of funding. The administrator's hours will be monitored over the following year and adjusted appropriately. A team of Council officers have been selected to assist with the analysis of related projects/ services. The Council grants officer will analyse all organisational information and the administrator will provide the project information to each relevant Council officer to review. The Council grants officer will present all officers recommendations to the CAF committee.

Report prepared by: Greta Buchanan, Council Grants Officer.



Appendix A1



Replace existing Curve sign with larger size sign

Install double yellow No Overtaking lines with Advance Warning lines and yellow bi-directional RRPM's at 5m centres

Paint the kerb white

Install highly skid resistant road surface (PSV>70) after programmed pavement re-shape and rehabilitation

Replace existing 2.35x0.6m Chevron Speed Board with 3.7x0.9m board and relocate 1m south-west

5 loss-of-control crashes westbound (1 injury)

LEGEND

- KERB/FOOTPATH
- ROADMARKING
- TRAFFIC SIGN
- PRAM CROSSING
- TREES/VEGETATION
- MANHOLE COVER
- STREET LIGHT
- POWER POLE
- STREET LIGHT & POWER POLE
- CATCHPIT
- RRPM

Scale at A4 - 1:500

Drawn	B.Royce	Checked	B.Royce
Approved	I.Jurisch	Date	21/02/08



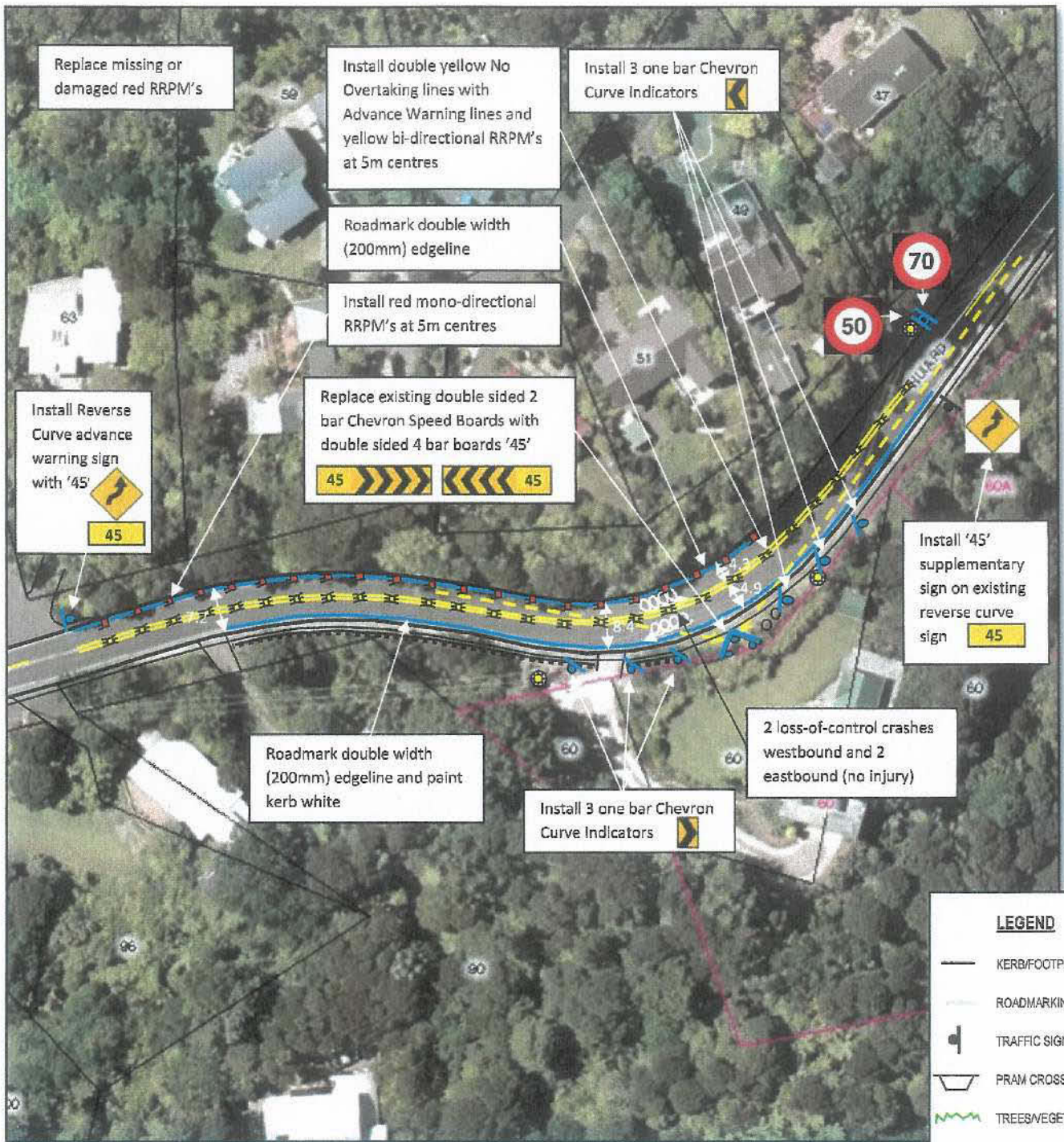
Traffic Engineering Solutions Limited
PO Box 7237, Wellesley Street, Auckland 1036
P: 0800 837 553, E: info@tes.net.nz



Huia Road - Bend 1 (No. 34)
Scheme Plan
Drawing No: T07019-24-11 Rev: A



Appendix A2



LEGEND

- KERB/FOOTPATH
- ROADMARKING
- TRAFFIC SIGN
- PRAM CROSSING
- TREES/VEGETATION
- MANHOLE COVER
- STREET LIGHT
- POWER POLE
- STREET LIGHT & POWER POLE
- GUARDRAIL
- RRPM

Scale at A4 - 1:1000

Drawn	B.Royce	Checked	B.Royce
Approved	I.Jurisch	Date	21/02/08

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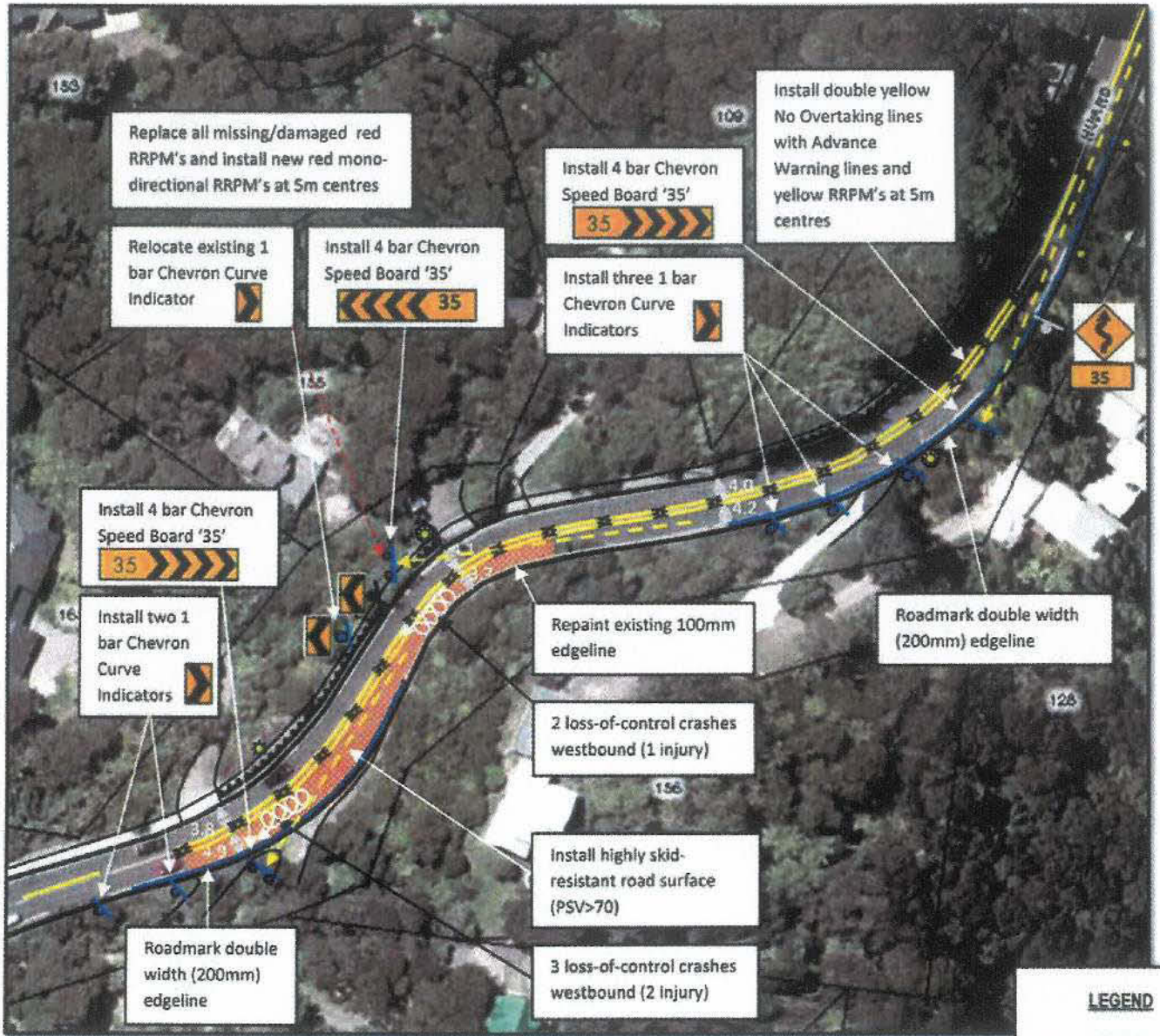


Huia Road - Bend 2 (No. 60)
 Scheme Plan
 Drawing No: T07019-24-21 Rev: A

A17



Appendix A3



LEGEND

- KERB/FOOTPATH
- ROADMARKING
- TRAFFIC SIGN
- PRAM CROSSING
- TREES/VEGETATION
- MANHOLE COVER
- STREET LIGHT
- POWER POLE
- STREET LIGHT & POWER POLE
- GUARDRAIL
- RRPM

Scale at A4 - 1:1000

Drawn	B.Royce	Checked	B.Royce
Approved	I.Jurisch	Date	21/02/08



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Huia Road - Bend 3 (No. 155)
 Scheme Plan
 Drawing No: T07019-24-31 Rev: A

A13