

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD AT
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE,
ON TUESDAY, 4 SEPTEMBER 2007, COMMENCING AT 7.00 PM**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - 31 July 2007

RECOMMENDATION

That the minutes of the Meeting of the Waitakere Community Board held on Tuesday, 31 July 2007, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATION - "DRIVE TO THE CONDITIONS"

As part of New Zealand Safety Week, the Road Safety Co-ordinator and David Peirce, Injury Prevention Consultant for Road Safety, Accident Compensation Corporation will present a to the Waitakere Community Board 15 minute power point presentation on "Drive to the Conditions".



5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 CHAIRMAN'S REPORT

This will be the last Chairman's report for the triennium.

There is no October Community Board meeting. Why, you may ask?

Any business dealt with at the Community Board meeting must be received at the next Council meeting. As the elections fall on Saturday, 13 October 2007 there is no opportunity for the Community Board business to appear before a full Council prior to the election - therefore no business can be conducted.

Thank You

As this will be the last Chairman's report and the opportunity will be taken to say thank you to a few people on behalf of the Community Board. These people have been supporting the Chairman and provided tremendous assistance to the Community Board in general over the past 6 years.

- **Owena Schuster, Committee Secretary**
Owena has been outstanding in her role, always there 'advising' the right processes, protocols and attending to the meetings. Owena has been the Committee Secretary for the past 6 years except when she took leave twice to add to her delightful family of 3.
- **Grant Gillard, Group Manager: Regulatory**
Grant has been invaluable throughout with his knowledge of the organisation and has often been able to offer informed responses during meetings if compliance issues are raised.
- **Jack Burton, Executive Liaison Manager and Jean Andrew, Executive Support / Members Liaison Officer**
A simple thank you may not be big enough for what Jack does for the Community Board and Council Members. Nothing is ever too much trouble for Jean or Jack they always guarantee an answer, even if its not always the one wanted!

- **Tony Miguel, Group Manager: Asset Management; Grant Jennings, Service Manager: Parks & Open Spaces and Louis Rattray, Leisure Services Manager**
It continually astounds me when these men take the time to help resolve an issue themselves when they are so busy, and attend community meetings and often meet personally with ratepayers when the situation requires it.

A special thank you to Harry O'Rourke, Chief Executive Officer. Harry's contract will be complete early next year and the Board wish him well in his future endeavours - a big holiday first I should think! Harry has always had an open door policy it is always reassuring to know the opportunity is there to meet with him when necessary.

The Community Board has always appreciated the continued high levels of professionalism with which the staff conduct themselves at Community Board meetings, often having to be out late at night and for giving up precious weekend time to assist Board Members during periods of consultation and community meetings.

Farewell to Carolynne Stone

It will be sad to lose Carolynne as a Councillor, however the Board wish her well in her choice of future activities. Carolynne and fellow Councillor Penny Hulse have been Councillors for the last 15 years and the Waitakere Ward has often been envied for their closeness and ability to stand together, strong and true in the face of adversity. The recent threat to the existence of a Waitakere Ward was inconceivable and the fight led by these Ward Councillors to not only retain 4 wards for Waitakere City but an effective level of Councillor representation for the Ward was fought hard and fierce - and won! Along with some very strong support from the community it was the strength of knowledge, experience and guidance from these two women that kept supporters staunch in their endeavours.

Our Communities

It is said the Waitakere Ward is unique in Waitakere City - and yes they are right.

There are 13 Resident & Ratepayer Groups active in the Waitakere Ward, representing small 'pocket' communities but all with some common issues expressed in individual ways. Their strength is the people from those local communities who make up the groups, continually working with and through the Board, taking advantage of its ability to advocate on their behalf with Council.

There have been many relationships forged between Community Board Members and the local people. May this long continue with the incoming Board.

More Thanks You's

Last but by no means least a special thank you to the Community Board Members of the past 3 years. It has been a very busy three years and though not always with the outcomes we all wanted, the team has worked together well and recommended many great outcomes for the Waitakere community.

I have enjoyed the support of Diane Goodley who, as the Deputy Chair, stood in for me on occasions when I was on leave. Each Board member has continued to represent the Community Board at Resident and Ratepayer Group meetings and a variety of other designated community and service groups, taking the time to report back on issues and success stories at monthly meetings.

Good Luck to all of you who are standing in the upcoming elections and farewell to Carolynne, you will certainly be missed by many.

RECOMMENDATIONS



1. That an official thank you be forwarded on behalf of the Waitakere Community Board to Mayor Bob Harvey, all Councillors, all other Community Board Members and Council Officers and staff for their dedication and support over the past 3 years.
2. That the Board officially acknowledge the 15 years of service by Carolynne Stone to the Waitakere Ward, Waitakere Community Board, Council and the wider Waitakere City as Deputy Mayor.
3. That the Chairman's Report be received.

Christine Shepherd, JP

CHAIRMAN



7 COMMITTEE SECRETARY'S REPORT

	Issue	Comments	Reporting Council Officer
1.	Claude Abel Pond Reserve, Piha Officer's Report	Funding is currently provided in the 2007/2008 Annual Plan to carry out the physical works. The Auckland Regional Council resource consent was granted in August 2007, however, the Waitakere City Council resource consent is still being processed. A physical works tender was advertised in August 2007, closing early September 2007, in order to secure a specialist contractor ahead of time to carry out the works. It is planned for physical works to be undertaken in early 2008.	Tracey Hamilton  836 8000 Ext: 8969
2.	Waitakere River Realignment Officer's Report	A peer review of the proposed sandbagging design has been carried out and it was recommended that sandbagging is not a suitable option. Alternative designs are currently being considered and a full report will be presented to the Waitakere Community Board in due course. The removal of sand will continue, in order to prevent further erosion, until a permanent measure is in place.	Grant Sargent  836 8000 Ext: 8303

	Issue	Comments	Reporting Council Officer
3.	Community Board Minor Parks Projects 2006/2007 Officer's Report	Te Henga Reserve Furniture - funding had been provided to the Bethells Community Group in March/April 2007 to undertake this project. Works are yet to be carried out by the community.	Katharine Slack ☎ 836 8000 Ext: 8779
4.	Community Board Minor Parks Projects 2007/2008 Officer's Report	Requests for project proposals were sent to community groups and Community Board Members in June 2007 with applications closing on 20 July 2007. A presentation on the projects will be given to the Waitakere Community Board on 4 September 2007 at 6.15 pm, prior to the Board meeting.	Katharine Slack ☎ 836 8000 Ext: 8779
5.	Bethells Beach Wastewater System Replacement/Surf Club Connection Officer's Report	This project was completed in August 2007.	Tracey Hamilton ☎ 836 8000 Ext: 8969
6.	Waitakere Township Public Toilet Officer's Report	The Auckland Regional Council and Waitakere City Council resource consents were granted in August 2007. However, the building consent is still being processed. The toilets are programmed to be built in late 2007.	Grant Sargent ☎ 836 8000 Ext: 8303
7.	Karekare Toilets and Wastewater System Upgrade Officer's Report	The detailed design has been completed on the toilet block. Building and resource consents were lodged in late June 2007. A Landowner Licence is currently being sought from the Auckland Regional Council. Construction is programmed to commence in late 2007.	Andreas Lilley ☎ 836 8000 Ext: 8553
8.	Laingholm Scenic Reserve, Warner Walk and Western Park - Weed Control Planting Officer's Report	Weed control and native re-vegetation planting will occur in these Reserves between 16 July and 31 October 2007.	Helen Biffin ☎ 836 8000 Ext: 8758

	Issue	Comments	Reporting Council Officer
9.	Little Huia Boat Ramp Facility Current Condition and Potential to be Upgraded to be an All-Tide, All Weather Boat Ramp Facility Member's Request	The Auckland Regional Council is the current owner of the Little Huia Boat Ramp. The upgrade of the Boat Ramp will be considered as part of a wider plan for the area. A concept plan will be developed by a joint Auckland Regional Council, Waitakere City Council and the Huia Cornwallis Residents and Ratepayers Association working party which will be convened soon.	Grant Jennings ☎ 836 8000 Ext: 8537
10.	Huia Domain Upgrade 13 February 2007 Resolution No. 134/2007	Council officers met with the Huia Cornwallis Residents and Ratepayers Association at Huia Domain in July 2007 to discuss the upgrade of the existing park facilities. The upgrade will include new/replacement park furniture, planting, fencing (rocks) and other minor works. It is planned that the upgrade works will take place in October/November 2007. The playground is also being upgraded in 2007/2008 as part of Council's ongoing playground renewal programme. The design is currently being developed and the Waitakere Community Board will be kept updated on this project.	Tracey Hamilton ☎ 836 8000 Ext: 8969
11.	Warning Signs on Rural Roads in the Waitakere Ward Member's Request	At a special meeting with several Community Board Members and Council officers, it was agreed that all the tree foliage obstructing any signs will be trimmed and any future sign replacement will be with low grade engineering standard (less reflective) signs. Council officers will audit the speed shown on all the current signs and will check the angle of the chevron signs to reduce the glare on driver's eyes at night. Another update will be available after the audit is completed.	Sue Liddell ☎ 836 8000 Ext: 8736
12.	Piha Domain Footbridge Officer's Report	The "Story of the Eel" bridge design was approved by the City Development Committee in July 2007. Resource consents are currently being processed and building consent is being lodged in September 2007. Construction is planned to start in February 2008.	Grant Sargent ☎ 836 8000 Ext: 8303

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Community Hall Review	12 September 2005 Resolution No. 1737/2005	Further updates will be provided to the Board on the basis of requirement	Kimberly Rees ☎ 836 8000 Ext: 8559
Piha / Karekare and Huia / Cornwallis Local Water Plans	September 2004 Environmental Management Committee	Further updates will be provided to the Board on the basis of requirement	Tony Miguel ☎ 836 8000 Ext: 8294
Trial of Water-filled Barriers at Paremuka Reserve	5 December 2006 Resolution No. 2319/2006	Further updates will be provided to the Board on the basis of requirement	Sue Liddell ☎ 836 8000 Ext: 8736



8 COMMUNITY WELLBEING FUND ALLOCATION 2007/2008

GLOSSARY

Community Wellbeing Fund (CWF)
The Trust Community Fund (TTCF)

PURPOSE OF THE REPORT

The purpose of this report is for the Waitakere Community Board to review the new scoring criteria and to assess applications and allocate funding for the Community Wellbeing Fund (CWF).

BACKGROUND

The CWF provides small sums of money to a wide range of groups in the community, who provide local services and activities on a voluntary or 'not for profit' basis.

Recently the Council increased the amount of money allocated to the CWF to align with the current cost price index. The total amount allocated to the CWF is now \$110,000. Of this total amount, \$55,000 is tagged to city-wide projects which the Finance and Operational Performance Committee reviews. The balance is allocated to each community board on a ward population basis.

STRATEGIC CONTEXT

The Local Government Act 2002 states that as part of the preparation of the Long Term Council Community Plan a set of community outcomes must be identified for the City. Council takes these into account in the formulation of its strategic direction and budgeting and provides a mandated set of strategic outcomes to assess grants against.

A number of Council's Community Outcomes and Council's Strategic Platforms priorities have a strong connection to social wellbeing. The Community Outcomes and Strategic Platforms priorities were proposed to be the key areas for which the CWF would be assessed against. The key Community Outcomes include; Strong Communities, Toiora, Urban and Rural Villages and Working Together. The Council Platforms are Strong Communities and Urban and Rural Villages.

As part of the prioritisation process, applications to the CWF will be assessed against the contribution for achieving the social wellbeing oriented Community Outcomes and Council's Strategic Platforms priorities.

ISSUES

In the recent 2007/2008 funding round, eight applications were received as applicable to the Waitakere Community Board. Four of these applications were eligible and requested a total of \$4,036. The maximum amount that can be applied for by each applicant is \$1,500. The total amount of funding that is available to distribute to the Waitakere Community is \$8,947.

The advertising for this funding round consisted of:

- Two advertisements in the Western Leader "Open now" and "Closing soon"
- Community Assistance Newsletter – posted to 1,000 community groups
- CWF workshops (Maori, Pacific Island and general)
- Community capacity building workshop (96 participants)
- Intranet/ Internet information
- Information and application forms were provided to:
 - Waitakere City Council libraries
 - Waitakere City Council Community Centres
 - Citizen's Advice Bureau
 - Community Waitakere
- Information sent out via email and post to the following Council owned databases:
 - Maori Issues
 - Community funding
 - Pacific Island Advisory Board
 - Wellbeing Collaboration group

In September 2006, Council's Finance and Operational Performance Committee recognised the oversubscription problems with the CWF and made the following directive that:

"A working party consisting of one Councillor from each ward together with Council officers work through the issue of setting criteria and priorities for the Community Wellbeing Fund so as to align it with Council's strategic direction in an attempt to rationalise the number of applications."

1830/2006

Review of the CWF

In response to the above resolution, Council undertook a review process of the CWF focusing on:

- **Working party established:**

A working party of Council officers was established to address the issues with setting criteria and priorities for the fund, and in addition, to consider alignment with Council's strategic direction in order to better rationalise the number of applications for the citywide fund.

- **Alignment with external funding sources:**

A needs based survey was conducted of community groups and funding agencies in order to assess alignment of the CWF with other external funding sources. The survey identified that for a large percentage of community groups, funding was difficult to obtain for their administration and ongoing operation costs. It was therefore recommended that these areas were given a high priority in future assessment of CWF applications.

- **Type of activity funded:**

An analysis of past CWF allocations took place by Council officers which identified a bias towards funding projects for equipment costs while the number of applications for education, training, and strategic planning projects had been steadily declining.

- **Community Outcomes and Council's strategic direction:**

Council officers have conducted a review of the strategic direction and criteria analysis of the CWF and propose that the assessment of CWF applications take into account the level of social wellbeing orientated outcomes, and Council's Strategic Platforms priorities.

- **Maori and Pacific Island applications:**

The low number of Maori and Pacific Island applications to the CWF had been analysed by a working party of Council officers including the Maori Issues team and Pacific Island Advisory Board Coordinator. It was determined that in order to improve the number of applications to the CWF from these groups, ongoing consultation with increased information and education sessions on the application process would be beneficial.

At the May 2007 meeting of the Finance and Operational Performance Committee, the review of the CWF was received and the following recommendations were approved:

1. *That the Community Wellbeing Fund 2006/2007 report be received.*
2. *That future applications to the Community Wellbeing Fund be prioritised against the Community Outcomes and Council's strategic platforms be approved.*
3. *That a review of the Community Assistance Policy be undertaken and reported back to the Finance and Operational Performance Committee for approval."*

839/2007

Action points from the CWF review

The issues that the CWF review identified were considered in the 2007/2008 round of allocations:

Maori and Pacific Island applications:

Consultation workshops were held for Maori and Pacific Island applicants to provide advice and support on how to complete a successful application to the CWF. During workshops Maori and Pacific Island applicants were provided with the opportunity to discuss what projects they would like to be funded by the CWF.

- Maori applicants identified the following: Language, training and support; environment and cultural activities (Maori perspective on the environment); women's wanaga (workshops on health and wellbeing topics); Marae kawa (protocol); and creating tukutuku panels in Maraes (creating carved tukutuku panels provides youth with skills, understanding the materials where they come from, inter-relating with elders, and gain knowledge from elders and family).
- Pacific Island applicants identified the following: cultural adjustment programmes; elderly needs; single parents workshops; homework centres; youth and driving license educational programmes (it was noted that a number of Pacific Island youth did not have their drivers license); gardening - growing community vegetable gardens; workshops on how to access funding and provide appropriate accountability; and workshops about local government processes.

It was noted that the fact that the CWF criteria states that arts and cultural projects will not be funded, was a significant barrier to Maori and Pacific Island applicants. Culture and Art was considered an intrinsic component of all their activities and projects. It is recommended that a review of these criteria is completed and adapted for the next round of funding.

Alignment with external funding sources and the type of activity that is funded:

- Equipment receives no points because external funding agencies provide support for these types of projects.
- Strategic planning and training received a high number of points because there were significant long-term benefits from organisations carrying out these activities.
- Volunteer expenses and events were provided with a medium score as it was identified that external funding agencies provide support to organisations that request volunteer expenses.
- A medium score is allocated to community events which could be supported by external funding agencies and the Council's Public Affairs events fund.

Purpose of the organisation linking with CWF policy priorities:

The priority purposes of an organisation were identified in the CWF and Community Assistance policies as: social service, support, advice, health and disability; services targeted to Maori, Pacific Island, minority ethnic groups, children, women or older people and community based education.

- The applications score higher if they were able to provide support to more than one of these priorities.

Organisation and project's contribution to the Community Outcomes:

- Applications were assessed against a number of relevant Community Outcomes including; Strong Communities, Working Together, Toiora – Healthy Lifestyles, and Urban and Rural Villages.
- Each organisation's project is assessed against the Community Outcomes priorities and as to whether it provides a measurable outcome.

Level of benefit to the community:

- The level of which the project benefits the community is assessed to ascertain the amount of benefit the community will receive and whether it would be a long-term or of short-term benefit.

Number of residents from Waitakere City that will benefit from the project/ activity:

- The number of people that benefit from the project results in a higher score.

In consultation with Community Outcomes Strategic Advisor and a Business Analyst the following issues were identified as also necessary for the assessment:

Organisation's financial position:

- If an organisation is relatively self-sufficient (i.e. an organisation had a high Net Operating Surplus and significant assets) then it receives a low score. However, if the organisation is in need of financial assistance (i.e. the organisation had a Net Operating loss and no assets) then it receives more points.
Please note: This criteria had a small weighted percentage because it is still under construction and needs a more robust system of review.

Size of funds requested:

- Consideration of the amount of funds requested by an organisation is taken into account so those that request less money will have more weight than those that request more money.

New criteria and scoring system

From the work undertaken a new criteria and scoring system was established in collaboration with Council's Strategic Advisor: Community Outcomes and Financial Business Analyst.

Each organisation was scored out of ten (ten being the highest score and zero the lowest) on the following items which were then multiplied by their weighted percentages:

- Type of activity (30%)
- Purpose of the organisation (15%):
- Contribution to the Community Outcomes (15%)
- The level of benefit to the community (10%)
- Number of residents within Waitakere benefited (10%)
- Organisation's financial position (5%)
- Size of funds requested (15%)

Each application is scored on weighted criteria identified above. These scores are then added together and then a total grade (i.e., percentage) is assigned to each application. Each application is then prioritised based on their grades. Applications will be declined for the community board areas if they are graded less than 40%.

Once the criteria above had been defined, a consultation/analysis group was established that included the following: representatives from the ASB Community Trust and The Trust Community Fund (TTCF), as well as Council officers: Strategic Advisor of Community Outcomes, Senior Community Liaison Officer, Wellbeing Collaboration Project Manager, Events & Special Projects Manager, and Social Infrastructure Planner. The group conducted an assessment of the criteria using a random sample of CWF applications which resulted in refining the criteria measures to those that were approved and used in this round of CWF.

Application Information

Although significant advertising was conducted of the CWF it is of concern that there were a low number of applications submitted to Community Boards. Therefore, it is recommended that a review takes place to identify improvements to the Community Board funding.

AI-A7 The original applications are available for inspection from the Council Grants Officer prior to and at the meeting. Attached is a summary at pages A1 to A7. All applications have been sorted from highest to lowest in terms of their grade. This assessment has been based on the information provided in the application.

It is suggested that the Community Board work through the applications in order, making a preliminary allocation on each application. The Community Board may then wish to go back and revisit any allocation before coming to a final decision.

FUNDING AVAILABLE

AI-A7 Waitakere Community Board has a total of \$8,947 to allocate via this scheme. The community board has four eligible applications to consider for financial assistance with the total amount requested being \$4,036 (Please see pages A1 to A7 for scores).

Group Name	Grade	Funds Eligible	Funds Recommended
Sturges West Community House	100%	\$1,500	\$1,500
Te Henga Community Day Group	100%	\$608	\$608
Waiatarua Playcentre	49%	\$428	\$428
Oratia School & Community Development Group Inc	48%	\$1,500	\$1,500
Guides New Zealand - Swanson District	Ineligible		
Laingholm Baptist Church	Ineligible		
Piha Community Centre Soc Inc	Ineligible		
		\$4,036	\$4,036

CONCLUSION

There were four eligible applications for financial assistance totalling \$4,036 with a total budget of \$8,947 to allocate. It is suggested that the Waitakere Community Board work through the applications in order, making a preliminary allocation on each application. The Board may then wish to go back and revisit any allocation before coming to a final decision.

Due to the low number of applications to the community board funding, it is recommended that a review takes place to identify improvements.

The criteria of the CWF that states arts and cultural projects will not be funded should be reviewed in consideration of the intrinsic value these components have to all Maori and Pacific Island projects.

That the CWF priorities and criteria now align with the Community Outcomes and Council's strategic direction and that the new scoring system be received by the Committee.

RECOMMENDATIONS

1. That the Community Wellbeing Fund Allocation 2007/2008 report be received.
2. That the Waitakere Community Board agrees to provide any unallocated funding to the citywide fund.
3. That a review is undertaken regarding the low number of applications to the Waitakere Community Board.
4. That the Waitakere Community Board considers applications to the Community Wellbeing Fund and allocates funding as per the process outlined in the report and the following recommended amounts:

Group Name	Grade	Funds Eligible	Funds Recommended
Sturges West Community House	100%	\$1,500	\$1,500
Te Henga Community Day Group	100%	\$608	\$608
Waiaatarua Playcentre	49%	\$428	\$428
Oratia School & Community Development Group Inc	48%	\$1,500	\$1,500
Guides New Zealand - Swanson District	Ineligible		
Laingholm Baptist Church	Ineligible		
Piha Community Centre Soc Inc	Ineligible		
		\$4,036	\$4,036

Report prepared by: Greta Buchanan, Council Grants Officer.



9 HILLWELL DRIVE, HENDERSON - WATER FILLED BARRIER TRIAL

PURPOSE OF THE REPORT

The purpose of this report is to revoke resolution number 2319/2006.

BACKGROUND

In December 2006, a request was presented to the Waitakere Community Board at the Public Forum by the residents of Hillwell Drive, Henderson.

The residents were concerned with the anti-social behaviour that was occurring in their street and in particular the two parking bays opposite number 62 Hillwell Drive, Henderson. The Waitakere Community Board approved the trial of installing water filled barriers to block access to the two parking bays, with a review to take place six months later.

At the meeting 5 December 2006 the Waitakere Community Board resolved:

“That a report be brought back to the Waitakere Community Board at its meeting in March 2007 on the trial of water-filled barriers or any other suitable barrier as initiated and agreed by Council officers.”

2319/2006

ISSUES

This section of Hillwell Drive comes under the Massey Ward. It is therefore necessary to revoke the previous decision made by the Waitakere Community Board before sending the issue to the Massey Community Board.

CONCLUSION

Because the original report on Hillwell Drive, Henderson - Trial Water Filled Barriers went to the wrong Community Board it is now necessary to revoke resolution number 2319/2006 before taking the issue to the correct Community Board.

RECOMMENDATIONS

1. That the Hillwell Drive, Henderson - Water Filled Barrier Trial report be received.
2. That pursuant to Standing Order 27.18 resolution number 2319/2006:

“That a report be brought back to the Waitakere Community Board at its meeting in March 2007 on the trial of water-filled barriers or any other suitable barrier as initiated and agreed by Council officers.”

be revoked.

Report prepared by: Jane Harris, Transport Technician.



10 SUMMERLAND DRIVE, WESTERN HEIGHTS - REMOVAL OF P2 PARKING RESTRICTION

PURPOSE OF THE REPORT

The purpose of this report is to request the Waitakere Community Board to remove part of a recently installed P2 parking restriction adjacent to Summerland Primary School.

BACKGROUND

At the Waitakere Community Board meeting on 3 July 2007 a report was submitted to approve the installation of a new P2 parking restriction 8.30 am to 9.00 am and 3.00 pm to 3.15 pm school days only outside Summerland Primary School.

A request has now been received from Summerland Primary School to remove part of the existing P2 parking restriction that has recently been installed. The request is to maintain the P2 parking restriction that applies in the morning peak period on school days and remove the P2 parking restriction that applies in the afternoon peak period on school days.

STRATEGIC CONTEXT

The Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

ISSUES

Summerland Drive is a district arterial with a carriageway width of approximately 13 metres.

A working party comprising community and the Council representatives was established to address community concerns regarding speed and traffic safety. The working party was chaired by the Chairman of the Waitakere Community Board and has addressed a number of issues. One of the issues was raised by Summerland Primary School with regard to the P2 parking restriction outside the school.

It is proposed to remove the P2 parking restriction that currently operates on school days between 3.00 pm - 3.15 pm.

A8-A9 The location of the proposed changes is indicated on pages A8 to A9.

Summerland Primary School agrees to this proposal.

Decision Making

This proposal is presented with due consideration of relevant criteria, as required by Section 77 of the Local Government Act 2002. The principal community outcome to be derived is an improvement in the level of traffic management resulting in an increase in safety and convenience for residents of the City.

RESOURCES

The proposed works can be funded from the Annual Plan 2007/2008 Maintenance budget.

CONCLUSION

That the P2 parking restriction that currently applies between 8.30 am - 9.00 am be approved.

RECOMMENDATIONS

1. That the Summerland Drive, Western Heights - Removal of P2 Parking Restriction report be received.
2. That in relation to **SUMMERLAND DRIVE, WESTERN HEIGHTS:**
 - (a) That all existing parking restrictions or limitations currently applicable to **SUMMERLAND DRIVE, OUTSIDE SUMMERLAND PRIMARY SCHOOL** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner;
 - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 - Traffic, the following restriction be now resolved to be specified and imposed, namely;

- (i) on the western kerb line of **SUMMERLAND DRIVE** starting from a point 39 metres south of the extended kerb line of **HARVEST DRIVE** and extending south to a point a further 12 metres a **P2 PARKING RESTRICTION, 8.30 am to 9.00 am, SCHOOL DAYS ONLY** be put in place;
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitations and restriction.

Report prepared by: Jane Harris, Transport Technician.



11 BRUCE MCLAREN ROAD, HENDERSON - NEW GIVE WAY AND STOP CONTROLS

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval to install a new Give Way control at the following intersections: Applewood Drive, Posa Avenue, Parma Place, Silver Stone Place, Heremai Street, and a Stop control at Starforth Place, Henderson.

BACKGROUND

In the Accident Investigation Study carried out in 2006, the introduction of Give Way and Stop controls on some of the side roads off Bruce McLaren Road was recommended to manage the turning accidents occurring here.

STRATEGIC CONTEXT

The Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Give Way and Stop controls can be applied to ensure efficient, safe movement of vehicles at these road intersections.

ISSUES

A search of the Land Transport New Zealand database shows that for the past five years, there have been 7 reported accidents by vehicles turning into Bruce McLaren Road. The database does not contain a complete list of all accidents, especially minor or non-injury accidents and it is possible that unreported accidents have occurred.

At present, there are no controls at some of the minor roads entering Bruce McLaren Road and it is proposed that new Give Way controls and Stop controls be introduced.

The roads recommended for a Give Way control with Bruce McLaren Road are as follows:

- Applewood Drive;
- Posa Avenue;
- Parma Place;
- Silver Stone Place; and
- Heremai Street.

A Stop control is recommended at the intersection of Bruce McLaren Road and Starforth Place.

A10-A15 The location of the proposed changes is indicated on pages A10 to A15.

Decision Making

This proposal is presented with due consideration of relevant criteria, as required by Section 77 of the Local Government Act 2002. The principal community outcome to be derived is an improvement in the level of traffic management resulting in an increase in safety and convenience for residents of the City.

RESOURCES

The new traffic controls can be implemented under the 2007/2008 Annual Plan Minor Safety Works budget.

CONCLUSION

New Give Way and Stop controls are expected to improve traffic safety at the intersections along Bruce McLaren Road.

RECOMMENDATIONS

1. That the Bruce McLaren Road, Henderson - New Give Way and Stop Controls report be received.
2. That in relation to the following side roads off **BRUCE MCLAREN ROAD, HENDERSON:**
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991- Traffic, the following controls now be resolved to be specified and imposed, namely,
 - i) that a new **GIVE WAY** control be put in place on **APPLEWOOD DRIVE** where it intersects with **BRUCE MCLAREN ROAD**.
 - ii) that a new **GIVE WAY** control be put in place on **POSA AVENUE** where it intersects with **BRUCE MCLAREN ROAD**.
 - iii) that a new **GIVE WAY** control be put in place on **PARMA PLACE** where it intersects with **BRUCE MCLAREN ROAD**.
 - iv) that a new **GIVE WAY** control be put in place on **SILVERSTONE PLACE** where it intersects with **BRUCE MCLAREN ROAD**.
 - v) that a new **GIVE WAY** control be put in place on **HEREMAI STREET** where it intersects with **BRUCE MCLAREN ROAD**.

- vi) that a new **STOP** control be put in place on **STARFORTH PLACE** where it intersects with **BRUCE MCLAREN ROAD**.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic control Devices 2004 - Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said intersection priority controls.

Report prepared by: Kong Jin Png, Senior Transport Engineer.



12 2007/2008 WAITAKERE WARD NEW FOOTPATH PRIORITY LIST

PURPOSE OF THE REPORT

The purpose of this report is to enable the Waitakere Community Board to recommend priorities for footpath construction to the Finance and Operational Committee.

BACKGROUND

The Transport Strategy Programme within the Long Term Council Community Plan 2006-2016 provides funding for construction of new footpaths projects.

A number of site meetings were held with representatives of the Waitakere Community Board to establish priorities. Based on these priorities Council officers carried out a feasibility study for footpaths at various sites in the Waitakere Ward.

STRATEGIC CONTEXT

Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Footpath construction projects are annually carried out to provide a safe walking environment for pedestrians.

ISSUES

The work programme for the Waitakere Ward based on the investigation carried out by Council officers is as set out in the table below.

Year	Location	Length	Cost
2007/2008	West Coast Road - Oratia District School to No. 581 RHS	160m	\$60,000
	Swanson Road - Birdwood Road to North Candia Road	400m	\$75,000
	Huia Road - Huia Dam Road to Farm Entrance (part only)	80m	\$100,000
	2008/2009	West Coast Road (SW of Kauri Loop) - No. 795 to Bendells Lane RHS	80m
	Scenic Drive North - Puketaha Road to Range Road	350m	\$120,000

Year	Location	Length	Cost
2009/2010	Cornwallis Rd - 2 nd Stage of the Walkway from bus stop to top car park	250m	\$80,000
2010/2011	Laingholm Drive - Dierdre Place to Fawcett Road	130m	\$62,000
2011/2012	West Coast Road - Glengarry Road to No. 543 RHS	580m	\$130,000
2012/2013	Scenic Drive North - Range Road to Kitewaho Road	590m	\$170,000
2013/2014	Fawcett Road- Entire Road	200m	\$45,000
2014/2015	Brownie Road - Entire Road	170m	\$90,000

Table 1 - Proposed Waitakere footpath construction programme.

Any works that cannot be completed due to funding constraints would be prioritised for subsequent Annual Plans.

As the Waitakere Ward boundaries will change after the Local Authority Elections, it is recommended that only the 2007/2008 work programme be approved. The rest of the programme can be considered by the new Waitakere Community Board and elected members are requested to identify any other priority footpaths for consideration in 2008/2009 and beyond.

Decision Making

This proposal is presented with due consideration of relevant criteria, as required by Section 77 of the Local Government Act 2002. The principal community outcome to be derived is an improvement in the level of traffic management resulting in an increase in safety and convenience for residents of the City.

RESOURCES

Funding of \$513,000 has been provided in the Annual Plan 2007/2008 for footpath construction, with \$120,000 being allocated to the Waitakere Ward.

The funding for this category is also provided in the Long Term Council Community Plan 2006-2016 for the next nine years programme.

CONCLUSION

The consultative process with the Community Board has determined a prioritised list of footpath construction projects for 2007/2008.

RECOMMENDATIONS

1. That the 2007/2008 Waitakere Ward New Footpath Priority List report be received.
2. That the footpath construction programme in 2007/2008 for the Waitakere Ward be approved.

Report prepared by: Sreekanth Vidhyadharan, Transport Engineer.



13 **PROPOSED RESERVE NAME AT 45 LAKE PANORAMA DRIVE, WESTERN HEIGHTS**

PURPOSE OF THE REPORT

The purpose of this report is to request the Waitakere Community Board to nominate an appropriate name for the recently completed reserve around an existing lake within the Lake Panorama subdivision at 45 Lake Panorama Drive, Western Heights.

BACKGROUND

The greenfields subdivision that is occurring alongside the Paremuka stream in Western Heights, has been in progress over the last ten years or more. At the time that Waitakere City Council parks officers first visited the site to decide on the existing farm lake being part of the Waitakere reserve network, the lake and surrounding area was used as the set for the filming of Xena Warrior Princess, with the associated castle and village sets dotted around the lake. This was a long-standing filming location.

A landscape development and management plan was prepared in May 1998 to outline the proposed reserve concepts for the entire greenfields area as a guide for future reserve acquisition and development that would be worked on through subdivision with respective developers that might buy and develop particular pieces of land in the area.

In that original planning document the lake was referred to as Xena Lake, due to the associations outlined above.

As the lake has been referred to as Xena Lake, when the new sign was required to be installed in July 2007, by the developer, upon completion of the reserve development around the lake, Council officers confirmed that previously identified name and placed a sign at the entry to the reserve of Lake Xena Reserve.

Since the sign was installed, there has been concern raised by the local community, that the name is not the most appropriate for the area.

STRATEGIC CONTEXT

The Council adopted a parks naming policy in 1999. This policy outlines the requirements and considerations for naming of all parks, and in this instance new, neighbourhood/local parks.

The parks naming policy, provides the following guideline for naming of neighbourhood/local reserves;

Neighbourhood and Local Reserves

- Name after the road it fronts to, provided that:
 - the road name complies with Council's 'guidelines for acceptable road names'; and:
 - the road provides a past association with the area (for example, Harvest Reserve fronting Harvest Drive on an old apple orchards site); or
 - the road name is reflective of the locality in some way (for example Kaumatua Reserve adjacent to Kaumatua housing); or
 - where the road is named after a person, the name is not that of the developer or an associate of the developer, but is a prominent figure or person of the area (for example, Bruce McLaren);

- Name after a prominent natural or historic feature of the area;
- Name after the locality that it serves (for example, Te Atatu South Park);
- Name after a local prominent historical figure or person of the area.

ISSUES

The newly created reserve surrounding the lake within the Neil's development subdivision of Lake Panorama is now complete. As part of the development works for the reserve and lake, a standard Waitakere City Council park sign has been placed at the entry to the reserve. The name which was placed on the sign, Lake Xena Reserve, was not considered appropriate by the local community, in particular, as it does not reference the Lake Panorama name, which has been associated with the subdivision for a number of years.

There are a number of options that can be considered as a name for the reserve/lake. All these options relate in some way to the history of the site, so all are considered consistent with the Parks Naming Policy adopted by Council in 1999.

Information has been provided to Council by the developers of the subdivision that indicates the name Panorama has been derived from the original name of the farm that Neils acquired for their subsequent development. The farm was named Panoramic Farms Limited. The lake was constructed by the owners of the farm in approximately 1980 to provide irrigation for a large orchard on the property.

Given the above information, it is considered that the name Panorama, has appropriate historical linkages and can be considered as an appropriate name for the lake/reserve.

In addition to the above, the name Lake Panorama has been used informally by the local residents and links with some existing street names (Lake Panorama Drive), so there is now, after a few years of people living in the neighbourhood some strong linkages with the name Lake Panorama.

It is also apparent that it would be better to just provide the name of the lake on the sign as that provides enough description of the area and does not need to have reference to it being a reserve. This would avoid any confusion over having a different name for the lake and reserve adjoining the lake.

Given the above historical, physical and local associations, it is considered that the most appropriate option for the park sign would be Lake Panorama.

RESOURCES

Any resources required can be accommodated within the current parks budgets.

CONCLUSION

The name for the lake and its associated reserve at 45 Lake Panorama Drive, Western Heights should represent some historical linkage for the area. It is considered that the name of Xena Lake, originally ear-marked for the site is no longer as relevant or appropriate given the local names and associations that have developed over the intervening years.

As such it is recommended that the Waitakere Community Board confirm a name for the lake as Lake Panorama, and that the lake and reserve surrounding the lake be known collectively as Lake Panorama and that the current Waitakere City Council standard park sign be updated accordingly.

RECOMMENDATIONS

1. That the Proposed Reserve Name at 45 Lake Panorama Drive, Western Heights report be received.
2. That the Waitakere Community Board confirm the name of the lake and reserve at 45 Lake Panorama Drive, Western Heights as Lake Panorama.

Report prepared by: Renee Davies, Service Manager Parks Planning.



14 **PROJECT TWIN STREAMS UPDATE**

GLOSSARY

Auckland Regional Council ARC

PURPOSE OF THE REPORT

The purpose of this report is to provide the Waitakere Community Board with an update of the Project Twin Streams outcomes to August 2007.

BACKGROUND

In 1997/1998 Council initiated studies to address stormwater effects in the Oratia and Opanuku Streams. This work led to the creation of Project Twin Streams with a successful application made to Infrastructure Auckland for funding to implement solutions, over a 10 year period, to avoid, remedy and mitigate these effects in ways that also achieve social, cultural and economic outcomes.

The purpose or kaupapa for Project Twin Streams is:

Working together for healthy streams and strong communities: creating a sustainable future.

Project Twin Streams is an exciting and innovative multi-faceted project which is gaining national and international recognition. It focuses on achieving long-term sustainable integrated management of the Henderson Creek and Huruheru Creek catchments. This project weaves together the issues of integrated storm water management and the restoration of stream banks along the Oratia, Waikumete, Opanuku, Pixie and Swanson Streams, with a sustainable community development approach. The Project Twin Streams catchment has a population of 100,000 people and covers 10,000 hectares.

Central to the long term success of the project is finding ways of raising people's awareness of the causes of the degradation of streams and behaviour changes to address these. This requires working across all aspects of wellbeing (environmental, social, economic and cultural) and actions that promote strong, healthy, engaged local communities who understand the challenges facing their catchment and take responsibility for them.

STRATEGIC CONTEXT

Project Twin Streams has been identified as one of Council's major projects and is contributing to the implementation of the vision of Waitakere as an Eco City through all Council's strategic objectives and platforms and its contribution to Community Outcomes - Green Network, Strong Communities, Sustainable Environment, Strong Economies, Waiora (Environmental Protection, Whaiora (Participation in society). The Community Outcome priorities strongly identify Project Twin Streams as a project for enabling the achievement of a number of community outcome priorities.

In particular Project Twin Streams supports the Council strategic platforms of:

- **Strong Communities** - people are active, healthy and content;
- **Active Democracy** - people feel they can make a difference. There are high levels of community participation and respect for each others' views;
- **Green Network** - caring for natural areas. Protection and enhancement is on both public and private land; community involvement is encouraged, as is the protection of landscapes, native plants, wildlife and ecosystems;
- **Three Waters** - stream restoration and resolving stormwater management issues.

Project Twin Streams also demonstrates the integration of Council's Quadruple Bottom Line approach in programme development and implementation as required by the Local Government Act 2002.

OUTCOMES

Planting & Maintenance Programme

The Project Twin Streams - Swanson, Waimoko, Momutu, Opanuku, Oratia, Waikumete and Bishop Streams and Henderson Creek are showing evidence of extensive planting of eco sourced native plants forming a riparian margin of around 15 metres. There are now significant sections of the stream banks that form continuous new planting.

Of the 79,088 plants planted this planting season 72% (57,280) have been planted by the local communities of Waitakere.

Highlights for the 2007 Planting Season:

- The Project Twin Streams Community Contract Organisations have engaged 3,721 volunteers in planting, site preparation and maintenance activities.
- Nine successful community planting days have occurred in Ranui, Opanuku, Oratia, Glen Eden and Henderson with events being well-attended by local residents.
- There are 29 groups now adopting sections of the stream banks. These groups range from schools, mental health and disability groups, youth and youth at risk groups, church groups, alternative education groups and whānau groups.
- Fifteen local schools are actively engaged in Project Twin Streams - both in site preparation and planting and related educational and arts activities to raise awareness of the issues facing the streams.
- **Community Contracts & Community Engagement**

A key goal of Project Twin Streams is to build community ownership of the Project in ways that are inclusive and meaningful for local neighbourhood communities and communities of interest. This is being achieved through contracts with community-based organisations to deliver Project Twin Streams in their communities. This means that local organisations with local knowledge are the driving force of the project.

With five fully operative community contract organisations now on board increased community engagement is being facilitated across the six communities within the Project Twin Streams catchment. This is reflected in the statistics which show a significant rise in stream restoration activities being undertaken by communities. The following is a brief update of some of the achievements from each area.

- **Ranui-Massey**

Covering Swanson, Waimoko and Momutu Streams from Birdwood Road to Huruhuru Creek. *Te Ūkaipō Mercy Initiatives for Rangatahi* was the first community contract organisation to be engaged to deliver Project Twin Streams in their locality. This project is being delivered in association with the Ranui Action Project. From January 2005 to July 2007 41,745 plants have been planted by the local community and 100 percent of public areas along the stream banks have been adopted by 10 local groups including three schools – this includes taking responsibility for site preparation, planting and maintenance. These groups represent a diverse range of cultures and abilities including youth at risk groups, church groups, sporting groups, the Massey Pony Club and the Agape Trust. They continue to draw high numbers of residents at community planting days, usually around 100 adults and children, which always include live music, a bbq, art activities and activities for children and a significant amount of planting achieved.

- **Henderson - Community Waitakere**

(Formerly West Auckland District Council of Social Services) are actively engaging residents and groups in the Henderson area to restore Henderson Creek. Henderson Pak'n'Save is committed to restoring the stream bank adjacent to the store and they are establishing an annual Pak'n'Save Planting Day. New Settlers Out West Chinese Group participated in a guided walk, with the help of a translator, along Henderson Creek and ended with planting and a celebration lunch. Two very successful planting days were held in July with the Waitakere Gardens Retirement Village and their families and also along Epping Esplanade.

- **Henderson Valley - Corban Estate Arts Centre**

Is delivering this contract in association with Waitakere Pacific Arts & Cultural Trust and Workers Education Association to restore the Opanuku Stream to Border Road. A great start to the planting season was made with the Corban Estate Art Centre annual Children's Art Exhibition where Project Twin Streams now has a prominent focus. An impressive amount of work has been undertaken by local groups, schools and Community Corrections to restore Corban Estate. The stream, as it runs through Corban Estate, has been transformed and is a great show case for what communities can achieve. There are now 12 groups with adopted areas alongside the Opanuku streamside.

A very successful, although small in numbers, planting day was organised for staff at Council. It is hoped there will be on-going involvement in the adoption of the section of the stream adjacent to the Opanuku Reserve opposite the Civic Centre by Council.

- **Glen Eden**

Covering Waikumete and Bishop Streams. This community contract is being delivered by **EcoMatters Environment Trust** in partnership with Glen Eden Primary School. Although this is only the first year of their contract there has been active engagement with all the five schools in the area with teachers attending a combined school planning day and working to integrate Project Twin Streams into the curriculum. Teachers have conveyed that students have produced fantastic written work in class and at home after participating in Project Twin Streams activities. Over the month of June 2007, 2,500 trees were planted in four different sites in the Waikumete catchment with an estimated 500 community members involved.

- **McLaren Park**

Covering the Oratia Stream is being delivered in a community contract with **McLaren Park Henderson South Community Initiatives**. This is the newest contract organisation. Although their community co-ordinator has only been in place since March 2007, two public planting days have taken place with a great turnout of between 100-150 people at each event. As well as getting plants in the ground, Oratia Stream events are all about 'Westy Style Creative Fun' with the involvement of local musicians and artists.

- **Swanson**

There is no community contract but a local resident is contracted to continue to engage Swanson residents in the restoration of Swanson Stream. Enthusiastic locals have planted all the public areas and the challenge is now to restore the stream banks running alongside the Redwood Park Golf Club. A good relationship has been established with the green keeper and the Golf Club and Swanson School have done one planting and another weeding event is being planned for November 2007.

This community development model is proving extremely successful in facilitating diverse and significant community engagement in Project Twin Streams. The Project has reached a 'tipping point' where local communities are now actively committed and engaged in stream restoration activities and claiming the streams as the heart of their neighbourhoods.

Creative Processes

Using creative methods to engage people's hearts and minds in reconnecting with their natural environment is proving to be an essential tool in the success of the stream restoration programme of Project Twin Streams. It also provides a tangible and fun way for people, particularly children to engage in activities to strengthen their connection to sense of place and the special significance of the Waitakere waterways as they flow from the Ranges to the Sea.

A small sample of current creative engagement projects include:

- Pupils at Henderson South School are working on a mural, which shows the positive impact of their work on their adopted areas. The finished mural will be hung on an outside wall of the school hall for all passers-by to see.
- Liston College and Henderson High School are working on a concrete sculpture, which will be placed close to the cycle and walkway at Corban Estate Arts Centre
- Six tiled posts, made by pupils from Henderson High School have been placed alongside the Opanuku Stream to mark the school's adopted area of the stream. Each student painted their own tile to identify the area and to mark their relationship to the stream.
- In Glen Eden a Project Twin Streams Celebration Arts Performance is taking place at Glen Eden Intermediate School on 13 September 2007. This performance will feature a number of local schools and groups who are part of Project Twin Streams.

Walk and Cycleways

In 2004 an application was approved by Infrastructure Auckland (now Auckland Regional Holdings) for \$5.2 million to construct walk and cycleways along the Opanuku, Oratia and Waikumete Streams. An additional subsidy of \$3.1 million from Land Transport New Zealand has also been approved.

Construction is now well underway on a number of the planned walk and cycleways.

- The Oratia segment from Parrs Cross Road to Millbrook Road is almost complete, with the links to the Sunnyvale Railway Bridge and underpass being finalised.
- The Lower Opanuku segment extending from Alderman Drive over the Great North Road intersection and through Corban Estate up to Border Road is 95 percent completed.
- The Lower Waikumete segment from Seymour Road, through a purpose-built wetland to intersect with the Oratia section is due to be completed by the end of September 2007.

The Upper Opanuku segment from Border Road onto Henderson Valley Road and the Upper Waikumete segment from Ceramco Park to Savoy Road are both under final design review. The Millbrook Road segment is currently being designed.

Construction of only one of these segments will occur during the period October 2007 - February 2008. The remaining two segments will be constructed in the 2008/2009 financial year as there was insufficient provision in the 2007/2008 Annual Plan to construct them all during this period.

Walk and Cycleways as Education for Sustainability

In 2006 a successful funding application was made to the Ministry for Environment's Sustainable Management Fund to provide additional funding for:

- Research into permeable pavers as a more sustainable alternative to impervious surfaces for the walk and cycleways.
- Educational signage that promotes the sustainability, environmental and health benefits of the walk and cycleways.
- A community festival to launch the walk and cycleways that focuses on educating the community on the benefits of sustainable technologies used in the walk and cycleways coupled with its wider benefits in terms of sustainable transport, health and the broader Project Twin Streams vision.

On 21 April 2007 a celebration launch for the Project Twin Streams walk and cycleways was held at Corban Estate. It was opened by the Mayor and included creative educational displays, walking and cycling events, storytelling and lots of fun. It was a great success with approximately 1800 members of the public in attendance.

A set of 9 educational signs are in the process of being completed and will shortly be erected along key points of the walk and cycleways.

Walk and Cycleways as an Opportunity for Arts Initiatives

Finding creative opportunities to connect people to their natural environment and the streams is key to Project Twin Streams. Including art in the walk and cycleways also is an opportunity to celebrate the diversity of Waitakere and provide a sense of community ownership and an incentive for people to use them. Many of the art initiatives involve collaborations with key stakeholders in Project Streams including Te Kawarau a Maki, Ngati Whatua and the local schools and communities.

The art initiatives include:

- Emblems of the Project Twin Streams logo embedded in concrete at the entranceways to the walk and cycleways.
- Tile artworks depicting flora and fauna, iwi stories and cultural histories have been inserted into the concrete paths.

- A 'community site' is being developed on each pathway. The 'shape' and amenity of these sites is currently being defined through local community consultation processes.
- There are two pou whenua being developed with Te Kawerau a Maki, although yet to be finalised. They will stand as firm foundations close to the streams.
- Modest art interventions are being planned for the 10 bridge and boardwalk structures along the walk and cycleways. Text/literature will be the starting point for creative inspiration. Bodies of text will be gathered in collaboration with the Project Twin Streams Community Contract Organisations holding workshops in local schools that have adopted stream areas and text passages will be aesthetically fitted into the bridge and boardwalk structures.

Property Buy Outs

Following approvals from the Finance and Operational Performance Committee, Project Twin Streams commenced buying properties in the Serwayne Place, Millbrook Road area (2003), in Henderson Valley (2004) and Glen Eden (2005) for stormwater management and riparian margin development. To date settlement has been reached on 75 out of 90 properties, 14 more are under negotiation. Part purchases and easements are also progressing well for the Cycle and Walkways and resolutions are expected on all properties.

This property purchase process has been highly successful. This has meant that it has not been necessary for Council to resort to using the Public Works Act to acquire properties and be engaged in negative publicity.

Relationship with Manawhenua & Iwi

There continues to be strong support from both Te Kawerau a Maki and Ngati Whatua for Project Twin Streams. Both iwi are involved in designing art works signifying their connection to the land.

A Pa Harakeke site along the Opanuku Stream is currently being designed. The initial funding for this project was from Sustainable Communities and is being lead by Project Twin Streams Opanuku in consultation with Te Kawerau a Maki, UNITEC, Manaaki Whenua and local weavers.

An Innovative Approach to Integrated Catchment Management Planning for Project Twin Streams

Project Twin Streams is working with the Ecowater Integrated Catchment Management Team, Auckland Regional Council (ARC) and Landcare Research to develop a quadruple bottom line integrated catchment management plan for the Project Twin Streams catchment. Auckland Regional Council have agreed in principle to this proposal and its innovative potential to build on the community engagement strategies of Project Twin Streams to engage communities to take ownership of the water issues in their own catchment. The greatest impact on managing stormwater is through individual and collective behaviour change.

Achieving Project Twin Stream Goals through Collaborative Partnerships

Project Twin Streams has been one of two demonstration sites for Sustainable Communities, one of the work strands of Sustainable Auckland, which is a government demonstration project. This brought additional resources of \$65,000 - \$85,000 a year for the past three years. The partners were ARC, Department of Internal Affairs and Project Twin Streams. This demonstration project came to an end in June 2007. The final project has been the production of a very moving 12 minute DVD bringing the community voices of residents and groups involved with Project Twin Streams.

A key outcome of Sustainable Communities has been to continue the relationship between Council and the ARC with a Memorandum of Understanding which will progress a Project Twin Streams Sustainable Catchment Model. The purpose of this memorandum is to develop a shared understanding of what a sustainable catchment is and identify opportunities to enable this to be pursued. This will include a quadruple bottom line Integrated Catchment Management Plan and planning for long-term community governance and funding.

Progressing Project Twin Streams Economic Goals

There are a number of exciting opportunities arising from Project Twin Streams for local community economic development and skills training. However, there is little on the ground support to assist these opportunities to be realised. This is a problem not just for Waitakere but is also a gap nationally in economic development strategies.

A Green Technology Steering Group led by Sustainable Business Network and comprising Council, Beacon Pathways and EcoMatters Trust, was established in 2006 with the goal of making sustainable goods and services mainstream in the Project Twin Streams Catchment. A database has been compiled of local suppliers of sustainable goods and services and an action plan produced providing recommendations for future actions. This work will be developed through alignment of work programmes of council's economic development programme and other external partners such as Beacon and Sustainable Business Network.

Evaluating the Effectiveness of a Quadruple Bottom Line Approach

The Project Twin Streams Integrated Evaluation Framework was published in February 2007. Implementation of the first phase of evaluation from 2003 to June 2007 is beginning and is being led by the research unit within Strategy. This formative phase of evaluation will be completed by February 2008.

Regional and International Recognition

The Project Twin Streams Community Contract Organisations were Highly Commended in the Sustainable Urban Communities category at the ARC's Sustainable Environment Awards held on Thursday, 9 August 2007. These bi-annual awards recognise and celebrate outstanding environmental achievement in the Auckland region.

Project Twin Streams is also a finalist in the prestigious Australian based 2007 International Thiess Riverprize competition. The winners of this \$300,000 AUD competition will be announced at a special ceremony on Tuesday, 4 September 2007 in Brisbane and will be attended by the Chief Executive Officer and the Group Manager Asset Management.

FUTURE DIRECTIONS FOR THE PROJECT

Governance and Strategic Management of Project Twin Streams

Over the last 6 months there has been a focus on achieving Cross-Council support and ownership for Project Twin Streams. This has been very successful. A governance and management structure has been agreed to which includes a joint governance role with ARC and strategic management of the Project being lead by Strategy through a Cross-Council Strategic Steering Group including representation from the key parts of Council. This provides exciting opportunities for collaborations and alignment of work programmes to progress Project Twin Streams as a quadruple bottom line project.

Sustainable Catchment-Sustainable Living Programme

It is proposed to build on the demonstrated success of Project Twin Streams restoration programme, in particular the extensive community engagement through the community contracts, to engage diverse local communities in a sustainable living programme. This programme will assist Council to meet its goals for climate change, water, waste, carbon emission reduction, energy and transport.

It is proposed to engage local community organisations to assist groups of local residents to vision what is required to make their own households and neighbourhoods sustainable and to take actions to achieve their individual and collective actions. This will include working with households to assist them to understand the wider sustainability issues related to their day to day lives and making changes in the way they live through water, energy and waste reduction and alternative to use of private cars. The programme will also include water and energy retrofitting of houses. A community development grass roots approach will be used, working through local networks to engage and build the capacity of residents and communities to understand the issues and implement actions towards more sustainable living. A demonstration project for this financial year is being planned as an initial step to implementing this programme.

RESOURCES

The resources available are as follows:

- Funding of \$38.2 million has been allocated from Infrastructure Auckland (now administered by Auckland Regional Holdings) for stormwater management, repair and restoration of 56 km of stream banks and to provide social and economic benefits as outlined in the contract. \$19.5 million has been claimed for the value of the property purchases and planting achieved to date.
- Funding of \$5.2 million has been allocated from Infrastructure Auckland for the construction of walk and cycleways along the Oratia, Opanuku and Waikumete streams. \$1.1 million has been claimed for the value of the design and construction achieved to date, with another claim of in excess of \$1 million in progress.
- Funding subsidy of \$3.1 million has been secured through Land Transport New Zealand to top up the funding required for the Project Twin Streams walk and cycleways. Steps need to be taken to ensure this funding is still available in the 2008/2009 financial year.
- Direct funding of approximately \$240,000 from Sustainable Communities over three years was secured to progress agreed social, cultural and economic goals of the programme. This funding has now ceased as of June 2007.
- Funding of \$250,000 from Ministry for Environment Sustainable Management Fund 2006 for education on sustainable technologies and for a community festival and launch of the walk and cycleway project.
- Additional funding has been received from financial contributions.

In the long term additional funding will be required to sustain the project beyond 2012.

CONCLUSION

Project Twin Streams now has systems and processes in place to ensure the project is well placed to successfully achieve its contractual obligations with Infrastructure Auckland by 2012. The ways of delivering this project through a community development model using creative processes to engage local communities is proving overwhelmingly successful with local communities now planting 72% of plants and significant areas of the streams being adopted by local groups.

The project has also acted as a catalyst for engaging communities in wider issues of how to create a sustainable catchment through learning how to live more sustainably and integrated catchment management planning. With the partnership with the ARC being confirmed through a Memorandum of Understanding and a Strategic Cross Council Steering Group in place, Project Twin Streams has a wider support base to fulfil its potential.

RECOMMENDATION

That the Project Twin Streams Update report be received.

Report prepared by: Jenny Chilcott, Programme Leader, Social, Project Twin Streams.



15 **AUCKLAND REGIONAL GOVERNANCE**

PURPOSE OF THE REPORT

The purpose of this report is to update the Waitakere Community Board on decisions relating to the Auckland Regional Governance project and related matters.

BACKGROUND

The Community Boards have previously provided advice to Council on proposals developed by local and central government to strengthen Auckland's regional governance. Council incorporated this advice into its decisions and feedback on the proposals.

A16-A48 A copy of the final proposal document and the Council's resolutions in relation to it are attached at pages A16 to A48. Cabinet has now considered the paper and information relating to its decisions is discussed below.

STRATEGIC CONTEXT

The strengthening Auckland's regional governance project has been an attempt to improve the performance of the region as a whole, and in particular to provide for more effective regional-level engagement with central government. It addresses weaknesses in governance, funding, and strategic planning. It affects how councils of the region and central government work together.

Community Boards have a role in advising Council on issues that affect their communities which contributes to local governance and local authority decision-making. The Council's Active Democracy platform and the provisions of the Local Government Act 2002 enable Community Boards to be established and provide the context for this role.

ISSUES

The proposal developed jointly between central and local government has now been considered by Cabinet. It has decided to adopt the package of proposals, which can be pursued, at least in the short to medium term, without legislative change.

Cabinet has also announced that there is to be a Royal Commission of Inquiry into Local Government in Auckland. This initiative was not discussed during the work on regional governance. The terms of reference and membership for the Royal Commission are yet to be established, and further information on these matters will be provided to Community Board members as it comes to hand.

The Council has resolved to have two public meetings on the proposal for strengthening Auckland's regional governance. This will enable the public to gain a greater level of understanding about the proposals. Community Board members will be advised of the dates and times for these meetings.

RESOURCES

As discussed in earlier reports, the proposals are likely to have a number of financial and resource implications as they are implemented. These include:

- development of a One Plan that, agreed by all parties (including central government), should provide for more certain funding allocation to strategic regional priorities;
- a key part of the governance proposal is to address current funding shortfalls at the regional level, through identifying new funding sources such as a regional fuel tax, development levies and departure tax; and
- there will be costs associated with implementing some reforms, such as a new name for the regional entity (if there is to be one), establishing and servicing the new Regional Sustainable Development Forum, the One Plan, and the collection of new revenue sources and investigating new shared-services arrangements.

CONCLUSION

The proposal developed jointly between central and local government on strengthening Auckland's regional governance has now been considered by Cabinet. Cabinet has announced the adoption of the package of proposals, as well as a Royal Commission of Inquiry into Local Government in Auckland. The terms of reference and membership for the Royal Commission are yet to be established.

RECOMMENDATION

That the Auckland Regional Governance report be received.

Report prepared by: Ngareta Delamere, Committee Secretary.



16 HERBICIDE REDUCTION TRIALS

PURPOSE OF THE REPORT

The purpose of this report is to bring back to the Waitakere Community Board, the outcome of the Zita Maria Park Herbicide Reduction Trial and provide an update on mulching trials and research being carried out during 2007/2008 to find methods to reduce herbicide use.

BACKGROUND

As part of implementing Council's herbicide reduction policy, a trial was set up between August 2004 and October 2005 to compare the costs and effects of maintaining a multi-use park, Zita Maria Park, without the use of herbicide. Starling Park was used as a control park in which weeds were being controlled by the use of herbicide for the purpose of the trial. This trial was carried out by Techscape Limited and the final report on the results delivered to Council in February 2006.

A change of roles in Parks staff and the prioritisation of work load during staff shortages has determined the lapse of time taken to report back the Zita Maria Park Herbicide Reduction Trial.

A copy of the final report is circulated separately.

STRATEGIC CONTEXT

The Waitakere City Council 'Strong Communities' and 'Green Network' platforms provide the strategic context for this report. The 'Strong Communities' vision is for people to be active, informed, healthy and content. They feel safe and there is a strong sense of community. Our City is a great place for children. We enjoy our diversity of lifestyles and people. The 'Green Network' is about caring for natural areas. The City's parks, bush and streams form a 'Green Network' that provides homes and 'highways' for wildlife and recreational areas for people.

Controlling weeds in natural areas and on roadsides is a requirement of the 2005 Draft Parks and Open Space Strategy. Council currently uses herbicide to control weeds in the majority of its operations, however some members of the community believe that spraying weeds with non-organic herbicides are dangerous for their health and the health of the environment, therefore investigation into the cost and performance to their alternatives is important.

ISSUES

Zita Maria Park Herbicide Reduction Trial - 2004/2005

The following methods of non-herbicide weed control were used in the trial: hand-weeding, hot water treatment and gas burning. Weed control using herbicide was carried out and monitored in Starting Park to provide a control.

Hand-weeding was carried out between October 2004 and December 2005, with the following conclusions:

- **Advantages:**
 - No herbicide is used therefore method is favourable to some members of the community.
 - Scheduled work can be undertaken in all weather.
 - Eradicates visible weeds instantly.
 - Easily accessible to all areas of park.
- **Disadvantages:**
 - Labour intensive and low motivation of workforce.
 - Expensive.
 - Re-growth is faster.
 - Disposal of weed rubbish.
 - Removal of multiple or large weeds can leave an uneven surface.

Hot Water Treatment was carried out during April 2005, with following conclusions:

- **Advantages:**
 - No herbicide used therefore method is favourable to some members of the community.
- **Disadvantages:**
 - Parts of park only accessible by hot water truck can be treated;
 - Energy required to heat water produces diesel pollution;

- Effects on weeds are not long lasting as it does not affect the root system;
- Dead weeds can look unattractive at end of treatment;
- High water consumption in an era where conserving natural resources is an expectation.

Gas Burning Treatment was carried out during October 2005, with the following conclusions:

- **Advantages:**
 - No herbicide used therefore method is favourable to some members of the community.
 - Easily accessible to all areas of the park.
- **Disadvantages:**
 - Application is time consuming.
 - Application can only take place in limited weather conditions.
 - Effects on weeds are not long lasting as it does not affect the root system.
 - If gas canister is punctured or incinerated it can not be recycled.

Herbicide Spraying was carried out between October 2004 and December 2005, with the following conclusions:

- **Advantages:**
 - Weed re-growth is slow due to the uptake of chemical which kills the roots;
 - Cost effective in materials, and labour;
 - Easily accessible to all areas of the park.
- **Disadvantages:**
 - Can only be applied in certain weather conditions;
 - A small number of residents are sensitive to chemicals and become sick, angry, and stressed by their use;
 - Dead weeds can look unattractive at the end of treatment.

Financial Comparisons Summary

Cost comparison shown in the table below:

	Hand weeding	Herbicide Application	Hot water Treatment	Herbicide Application	Gas Burning Treatment	Herbicide Application
Sports Field	\$3,625.00	\$122.46	NA	NA	NA	NA
Training Area	\$1,700.00	\$164.20	NA	NA	NA	NA
Edges, tree circles, gardens & boundary spraying	\$7,360.00	\$1,208.24			\$1,360.00	\$302.06
Carpark	\$50.00	\$83.94	\$630.00	\$41.97	\$133.44	\$41.97
TOTAL	\$12,735.00	\$1,578.84	\$630.00	\$41.97	\$1,493.44	\$344.04

Research into Roadside Vegetation Control - 2007/2008

Council is researching the use of herbicide and alternatives to the use of herbicide to control roadside vegetation being carried out by other councils and municipal organisations worldwide. A report will be available after 21 January 2008.

Trial of Mulching Products - 2007/2008

In the latest programme of revegetation planting, Council has included a trial using 6 types of mulching systems installed in 7 sites. These trials will be monitored and reported back to Council staff in June 2008.

The following information will be collected regarding each product:

- A full analysis of conditions at each site.
- Each product's ability to suppress weeds.
- Performance of plants growing in each product.
- Soil health and soil compaction under each product.
- Cost of maintenance.
- A bi-monthly assessment of the condition of each product.

RESOURCES

The total cost of carrying out a comprehensive mulching system trial and research of roadside vegetation control worldwide is \$48,700 and has been allocated in the 2007/2008 Annual Plan for Herbicide Reduction.

CONCLUSION

Using the method of hand pulling to control weeds has the least detrimental effect on the environment of all the methods trialled, however, it is 8 times more expensive to carry out. Weed control using herbicide is the most cost effective and long lasting method that was trialled.

Research into roadside vegetation control and a trial of mulching products being carried out during 2007/2008 financial period will be reported back to the Community Board during spring 2008.

RECOMMENDATION

That the Herbicide Reduction Trials report be received.

Report prepared by: Helen Biffin, Parks Contracts Officer - Environmental.



17 HENDERSON VALLEY PARK, HENDERSON - PUBLIC TOILET UPGRADE

PURPOSE OF THE REPORT

The purpose of this report is to update the Waitakere Community Board on the proposed design for the public toilet upgrade at Henderson Valley Park, Henderson.

BACKGROUND

Henderson Valley Park is a city-wide park therefore jurisdiction for development on this park resides with the City Development Committee

As part of Council's ongoing toilet renewal programme as provided for in the 2006-2016 Long Term Council Community Plan it is planned to upgrade the toilet block at Henderson Valley Park in 2007/2008.

STRATEGIC CONTEXT

This project contributes to Council's Urban and Rural Villages Platform, where the objective is to enhance the quality of public spaces in urban villages.

The draft Parks and Open Space Strategy 2005 identifies that toilets should only be supplied where the use is expected to be high and sustained, where people have travelled some distance and don't have access to their home toilet or where there are no other facilities that provide that function. Henderson Valley Park Toilet meets the requirements of a location where the use is expected to be high, where people have travelled some distance and there are no other facilities available.

ISSUES

A49 The concept design as shown at page A49 includes a double unit using the Parks Standard Toilet Design, providing two all accessible unisex toilets.

A mail drop on the proposed public toilet design was conducted on Friday, 6 July 2007 requesting feedback from the residents surrounding Henderson Valley Park.

Fifteen submissions were received, with fourteen of them being positive about the concept design (93% support). Many submissions incorporated suggestions around lighting, safety and concern over graffiti and vandalism.

There was one negative submission regarding the proposed concept design. The concern surrounded appropriate use of ratepayer funds.

A number of submitters had concerns over the durability of the design. The proposed design incorporates the Waitakere City Council Parks Standard fixtures for public toilets. The following sustainable features have been incorporated to reduce vandalism, graffiti and ongoing costs to Council:

- Tilt slab concrete or concrete block walls;
- All fixtures and fittings are stainless steel;
- All services (plumbing and electrical) are hidden in the walls;
- Use of vandalite or similar vandalism-resistant lighting; and
- Maximum use of natural lighting and ventilation through the roof design.

The concept design involves a trial of creeper plantings to increase the aesthetic value of the toilet block and to reduce the risk of graffiti. Creepers will be encouraged to grow up the side of the toilet block using welded steel grids or perforated steel sheets attached to the walls of the toilet block. Walls that will not have creeper plantings will have designs embedded into the concrete walls. Care will be taken to ensure the plantings do not cover doors or reduce the feeling of safety of members of the public. Detailed design of external features is not yet complete.

Following the approval of the City Development Committee, the proposed concept design will then progress into detailed design to obtain resource and building consent. It is planned that construction will take place in early 2008.

Decision Making

Parks standard toilet design has been developed through significant product research into durability and sustainability. Parks standard toilet design is appropriate for the proposed location.

This option was presented to the community for consultation. 93% of submissions received were in favour of the proposed concept design. This option has been assessed against relevant criteria in accordance with Section 77 of the Local Government Act 2002.

RESOURCES

The estimated cost of the proposed toilet upgrade is \$120,000. Funding has been provided within the 2007/2008 Annual Plan to carry out the toilet upgrade.

CONCLUSION

The concept design has incorporated the feedback from the local community. The Henderson Valley Park Public Toilet has been designed to reduce vandalism and ongoing costs to Council.

RECOMMENDATIONS

1. That the Henderson Valley Park, Henderson - Public Toilet Upgrade report be received.
2. That the Waitakere Community Board support the proposed concept design for the upgrade of the public toilet facilities at Henderson Valley Park, Henderson and recommend to the City Development Committee that the concept design be approved.

Report prepared by: Grant Sargent, Parks Project Development Officer.



18 PARRS PARK, GLEN EDEN – NO PARKING RESTRICTION

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval for a new No Parking At All Times parking restriction on the internal roadway at Parrs Park between West Coast Road and Seymour Road, Glen Eden.

BACKGROUND

A request has been received from a resident to install a No Parking At All Times parking restriction on the internal roadway at Parrs Park between West Coast Road and Seymour Road. During weekend sporting events park users park vehicles on both sides of the internal road narrowing the road to one traffic lane.

STRATEGIC CONTEXT

Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

No Parking At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

During weekend sporting events visitors park vehicles on one and often both sides of the internal road narrowing the road to one traffic lane. This creates problems for emergency access, and safe movement of vehicles in both directions.

It has been observed that while the internal road is heavily parked on during weekend sport, the three car parks remain only moderately used.

In June 2007 Council proceeded to install the parking restriction on both sides of the internal road in order to provide an immediate improvement to the functioning of the internal road.

A50 Following the installation of the No Parking At All Times restriction a meeting was held at Parrs Park with nominated Community Board Members to review the situation. It was agreed to reduce the extent of the No Parking At All Times parking restriction to allow parking on the park side of the internal road. The new suggested parking restrictions are shown on a plan at page A50. By approving the location of the suggested parking restrictions this would ensure that Council parking officers have the ability to legally enforce the operation of this internal roadway. This will provide a safe and accessible roadway for traffic to move through the park.

Decision Making

This proposal is presented with due consideration of relevant criteria, as required by Section 77 of the Local Government Act 2002. The principal community outcome to be derived is an improvement in the level of traffic management resulting in an increase in safety and convenience for residents of the City.

RESOURCES

Funding has been provided in the 2007/2008 Annual Plan to carry out this work.

CONCLUSION

The internal road through Parris Park is heavily parked on during weekend sporting activities. This reduces the width of the roadway to a single lane. Installation of a No Parking At All Times restriction is required to encourage the use of the existing park car parks for parking.

RECOMMENDATIONS

1. That the Parris Park, Glen Eden - No Parking Restriction report be received.
2. That in relation to **PARRS PARK (LOT 3, DP 328432)**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) that a **NO PARKING AT ALL TIMES** restriction along the entire length of the marae side of the internal roadway at **PARRS PARK** be put in place.
 - (ii) that a **NO PARKING AT ALL TIMES** restriction around the Oratia United Association Football Club car park entrance on the park side of the internal roadway at **PARRS PARK** be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Andreas Lilley, Parks Project Development Officer.



19 WAITAKERE COMMUNITY BOARD MINOR PARKS PROJECTS 2007/2008

PURPOSE OF THE REPORT

The purpose of this report is to present the Waitakere Community Board Minor Parks Projects and to obtain approval from the Waitakere Community Board on the appropriate allocation of budget for the 2007/2008 Annual Plan. This report also requests that the Waitakere Community Board consider revising the maximum amount to be spent on any one project.

BACKGROUND

The Community Facilities and Recreation Committee resolved to provide a discretionary budget for allocation by the Community Boards for Parks Capital Development Projects in December 1999. In the 2007/2008 Annual Plan the Council has allocated a total of \$120,000 for this use, to be allocated to each ward on a needs basis. The needs have been calculated based on the current rate of population growth and the current population within the ward as a proportion of the City. As a result the fund is to be allocated as follows:

Henderson Ward	\$28,000
Massey Ward	\$36,000
New Lynn Ward	\$35,000
Waitakere Ward	\$21,000

Project proposals have been requested from Community Board Members, Resident and Ratepayer Groups, sports clubs and other relevant community groups.

STRATEGIC CONTEXT

These projects contribute to Council's Urban and Rural Villages Platform, which has the objective that Town Centres are thriving places, providing exciting options for people to live, work and play. Public facilities, places and spaces teem with people; the streets are alive and busy.

This platform is about ensuring people have choices in housing, transport, employment and recreation in their neighbourhoods and town centres. The objective is to make the city a vibrant and enjoyable place to live, work and play by creating attractive urban places that encourage growth and economic development, with minimal environmental impacts.

ISSUES

The need for a discretionary budget for capital projects arose as a result of the work in developing criteria for funding Parks capital works projects. This recognised that there are a number of projects, generally less than \$10,000 in cost, which are raised as possible projects through the Annual Plan submissions, Community Board Public Forum and other consultation processes. These projects are generally not able to compete in terms of the Parks Capital Project Criteria, as the current proposed capital programme contains over 100 large projects. Undertaking these small projects is however an important means of meeting local needs within the community. It is recognised that Community Boards are the decision making bodies closest to the community to determine the priority for meeting these local needs.

The following principles provide the framework for decision-making regarding the funding of individual projects:

1. The funds are to be used for Park Development projects - this does not include projects on community buildings, grants to community groups, maintenance or renewal items;
2. A maximum of \$10,000 can be spent on any one project in each financial year. The decision to extend the maximum amount of \$10,000 for any one project rests with the Community Board, but if they choose to extend the \$10,000 for any one project, a recommendation to City Development Committee is required;
3. Projects put forward through the Annual Plan and other consultation processes will be ranked according to the Parks Capital Works Criteria, however the decision as to final priority rests with the Community Board.

The above framework was established in 1999 and since that time construction costs have increased significantly. The budget amount was increased in 2005/2006 from \$100,000 to \$120,000 per year to reflect this. However the maximum amount to be spent on any one project also needs to be increased to reflect cost fluctuations.

As per item 2 above it is proposed that the maximum amount to be spent on any one project is increased from \$10,000 to \$20,000.

Possible Development Projects

The discretionary budget allows for the allocation of funds to projects with a value of less than \$10,000. The following table outlines the approximate cost of a range of projects that can be undertaken for less than \$20,000. These costs are an average in order to give guidance to the Board, and do not take into account site-specific situations and variability.

Project Type	Approximate Cost Including Consents, Supply and Installation
Basketball half court	\$14,000
Sealing an existing gravel car park approx. 250m ²	\$12,500 for 10 car parking spaces incl marking
Gravel path with timber edging	\$85 per lineal metre at 1.5m wide
Concrete path	\$125 per lineal metre at 1.5m wide
Creating/extending a gravel car park	\$7,000 for 10 car parking spaces
10 metre length of boardwalk	\$4,000
Macrocarpa bench seat	\$900
Macrocarpa bench seat with back	\$1,160
Macrocarpa picnic table	\$1,850
Town Centre/Urban Seat	\$805
Town Centre/Urban picnic table	\$1,650
Set of two swings with bark under surfacing, scuff mats, new edging and local drainage, incl WCC consent fees (new stand alone park),	\$15,000
Set of two swings with scuff mats in an existing playground, incl WCC Consent fees	\$5,000
Seesaw with bark under surfacing in an existing playground	\$3,500
Small playground for younger children with bark under surfacing, scuff mats, new edging and drainage, incl WCC Consent fees	\$25,000
Community Art Project	\$5,000
Small skate ramp- on existing slab	\$16,000
Planting –specimen trees	\$195 per tree
Planting – shrubbery	\$700 for 10 m ²
Barrier fencing (bollards & chain)	\$880 for 10 metres
Drinking Fountain (by water supply)	\$3,300 (includes \$500 water metre)
Drainage (major) - excludes new cesspit or manhole	\$2,000 for 10 metres
Standard Rubbish Bin - Parks Stainless Steel Bin	\$1,200 per bin
Colonial Galvanised Bin	\$875 per bin
Timber steps & handrail	\$5,500 for 10 metres
Park Name Sign - 2 panel	\$1,200
Community Sign - Council standard	\$3,000

The project proposals received are outlined below with estimated costs.

Project Proposals

The project recommendation In/Out column shown to the left in the tables below indicates the Parks Officer recommendations regarding each project. 'In' means the project is recommended to be considered for funding and 'Out' means the project is not recommended to be considered for allocation of funding for various reasons which are outlined in the report.

1.0 Huia Cornwallis Residents & Ratepayers Association

Project	Description	Preliminary Assessed Cost	Officer Recommendation In/Out
Upland Glade	Install swimming pool type safety fencing along back of reserve	\$1,500	In

2.0 Oratia District Ratepayers & Residents Association

Project	Description	Preliminary Assessed Cost	Officer Recommendation In/Out
Parrs Park	Install 2 x seats with back along Seymore Road side of Park	\$2,320	In
Nicholas Reserve	Install galvanised rubbish bin	\$875	In

3.0 Swanson Residents and Ratepayers Association

Project	Description	Preliminary Assessed Cost	Officer Recommendation In/Out
Swanson Oaks *	Install community notice board	\$5,000	In

Parks Officer Comments and Recommendations

- * The actual final location and design of the community notice board in Swanson will require further investigation because a sign in Swanson Oaks may detract from the amenity value of the area and other location options may be considered.

4.0 Swanson Skateboard Youth Group

Project	Description	Preliminary Assessed Cost	Recommendation In/Out
Swanson Skate * Park	Install additional skate ramp into existing skate area	\$20,000+	Out

Parks Officer Comments and Recommendations:

- The request for funding for the installation of a skate ramp is not recommended for allocation of funding because of the significant costs, consultation and resources required to undertake this project;

- The option of incorporating additional ramps was investigated by Isthmus Group the skate park designers and their recommendation was that incorporating additional ramps is not a feasible option because of the site constraints;
- There are other minor improvements scheduled to be carried out around the skate park to further improve safety.

5.0 Councillor/Community Board Member

Project	Description	Preliminary Assessed Cost	Recommendation In/Out
Parrs Park	Install 2 x urban seats with plaques acknowledging donation from the Waitakere Community Board	\$2,000	In

6.0 Members of the Public

Project	Description	Preliminary Assessed Cost	Recommendation In/Out
Parrs Park	Install BBQ	\$8,000	In
Lake Panorama	Install Drinking Fountain	\$3,300	In
	Install 2 x macrocarpa picnic tables	\$5,550	In

7.0 Waitakere Residents & Ratepayers

Project	Description	Preliminary Assessed Cost	Officer Recommendation In/Out
Waitakere War Memorial Park	Install macrocarpa picnic table	\$1,850	In
	Install macrocarpa seat with back	\$1,160	In
	Install drinking fountain	\$3,300	In
Waitakere Township Park	Install safety fencing alongside railway *	\$3,500	Out
	Install galvanised rubbish bin *	\$875	Out
	Install planting (20sqm)	\$1,500	In

Parks Officer Comments and Recommendations

- The request for funding for the installation of fencing and a rubbish bin at Township Park is not recommended for allocation of funding because these works are being carried out through the Parks works programme in 2007/2008.

8.0 McLaren Park & Henderson South Community Initiative

Project	Description	Preliminary Assessed Cost	Officer Recommendation In/Out
McLaren Park	Install community notice board - near 64 Bruce McLaren Road	\$5,000	In

9.0 Sturges West Community House

Project	Description	Preliminary Assessed Cost	Officer Recommendation In/Out
Sturges West Community House	Install landscaping and path around sculpture/notice board	\$2,000	In

Decision Making

The decision making process, in accordance with Section 77 of the Local Government Act 2002, requires that the Waitakere Community Board take the following into consideration while making their decision:

- The cost-benefits of each option in terms of present and future economic, environmental, social and cultural well-being;
- The extent to which community outcomes would be promoted or achieved;
- The impact of each option in providing for present and future needs.

RESOURCES

The total costs of project proposals received that are recommended by Parks Officers for consideration amount to \$43,355. The Waitakere Community Board allocation of funding for Minor Park Projects is \$21,000.

The Waitakere Community Board will need to determine what projects are recommended for funding to the value of \$21,000.

CONCLUSION

The Waitakere Community Board has been granted a discretionary budget of \$21,000 for Parks Capital Development Projects for allocation towards projects of \$10,000 or less. This report puts forward and evaluates projects that have been raised through the Council's consultation processes. It is recommended that the Waitakere Community Board establish the priority for projects included in this report.

It is proposed that the Community Board asks the City Development Committee to consider an alteration in the decision making framework for the Community Board Minor Park Projects that the maximum amount to be spent on any one project is increased from \$10,000 to \$20,000.

RECOMMENDATIONS

1. That the Waitakere Community Board Minor Parks Projects 2007/2008 report be received.
2. That the Waitakere Community Board determines the priority projects for expenditure of the 2007/2008 Community Board Minor Parks Projects budget.

3. That the Waitakere Community Board recommends to the City Development Committee that consideration be given, for Community Board Minor Park Projects, to raising the maximum amount to be spent on any one project from \$10,000 to \$20,000.

Report prepared by: Katharine Slack, Team Leader Parks Assets Development.



20 GRAZING LAND AT ARMOUR BAY RESERVE, PARAU - REGISTRATIONS OF INTEREST RECEIVED

GLOSSARY

Armour Bay Reserve, Parau	(Reserve)
Laingholm Riding Club Incorporated	(Laingholm Riding Club)
Muddy Creek Riders Incorporated	(Muddy Creek Riders)

PURPOSE OF THE REPORT

The purpose of this report is to present to the Waitakere Community Board the registrations of interest received in response to a public notice for registrations of interest to grant a short term lease of part of Armour Bay Reserve, Parau (Reserve) for grazing purposes. As well, a proposal for public consultation and iwi consultation in respect of the decision to allow land at the Reserve to be used for grazing purposes and to grant a lease based on the registrations of interest received.

BACKGROUND

The Waitakere Community Board approved at its meeting on 1 May 2007 the following resolution.

“2. That Council owned parkland at the north-west corner of Armour Bay Reserve be tendered and made available for grazing purposes.”

772/2007

In response to the above resolution the Council officers have sought registrations of interest through a public notification process. Three registrations of interest were received. A summary of the registrations are set out under Issues below.

However, it is noted that the Reserve is a City-wide park. The City Development Committee has the delegation to make decisions in relation to City-wide parks. This report is therefore being presented to the City Development Committee for approval.

STRATEGIC CONTEXT

The Strategic Platform relating to Strong Communities supports community activities that assist in bringing community's together and strengthening communities. The Community Leases Policy prioritises leases for groups that increase the participation in community activities. The registrations of interest have therefore been assessed in relation to the applicants' ability to meet this and other criteria.

The draft Parks and Open Space Strategy 2005 supports the two existing pony clubs in Waitakere at Henderson Valley Road and Te Rangi Hiroa Reserve. The strategy supports a third equestrian park in the northern part of Waitakere. The strategy does not consider the use of any other land owned by Council for horse-riding or grazing purposes.

As well, the Reserve Management Plan for the Manukau Harbour Foreshore adopted in 2001 does not include within the development of Armour Bay Reserve the use of the land for grazing purposes. The Reserve Management Plan lists a number of proposed developments and works but does not include grazing horses. A number of criteria are included generally within the Reserve Management Plan to apply where leases are granted in respect of the reserves. The criteria requires, among other things, that leases are provided for community use and well-being, that leases comply with the leasing policy and the parks strategy, that the lease will not detract from the existing environment and use of the park, that the lease will generally provide benefits to the public which are greater than any adverse effects and that the lease will not cater exclusively to any one sector of the public except where appropriate.

ISSUES

Registrations of Interest Received

A51-A53 A table summarising the registrations of interest in terms of the assessment criteria is attached to pages A51 to A53 of this report.

The registrations of interest received are from:

- Muddy Creek Riders Incorporated;
- Laingholm Riding Club Incorporated; and
- Armour Bay Riding Academy.

The two main applications received are from Muddy Creek Riders Incorporated (Muddy Creek Riders) and Laingholm Riding Club Incorporated (Laingholm Riding Club). The third application is from Armour Bay Riding Academy - which is not yet established.

A summary of the applications is set out below.

Muddy Creek Riders

In terms of the registration from Muddy Creek Riders:

- there is a high level of community involvement;
- riding lessons are provided for a reasonable fee;
- activities have been provided at local schools and kindergartens;
- the group is not affiliated to any recognised body such as the pony club association or other equestrian body;
- it is intended to continue to provide community activities as well as riding lessons for members and school groups;
- the committee considers membership applications and has the discretion to decline memberships without providing any reason.

The Muddy Creek Riders currently have grazing and riding land at Owen's Green, Laingholm. The Muddy Creek Riders are therefore able to continue to provide these activities from Owen's Green. On the whole, Council officers consider that the Muddy Creek Riders are inclusive of the community.

The Council's assessment criteria requires, among other things, that groups have open memberships. It was noted in the Decision of Adjudicator report of 26 February 2007 regarding the lease of Owen's Green that the Muddy Creek Riders rules are not ideal in that its membership is at the discretion of its committee which also has the right of expulsion. However, the decision states that accountability is to the membership at large rather than to a select few.

A51-A53 Council has considered the application and assessed the information in terms of the criteria set out in the table attached at pages A51 to A53 as well as the leasing criteria in the Reserve Management Plan. It is recommended in this report that the application by Muddy Creek Riders for grazing on part of the Reserve be approved.

Laingholm Riding Club

In terms of the application from Laingholm Riding Club:

- the group does not currently have a base or land for its club;
- the group is not currently providing community activities as a result but has provided in its application the activities formally provided at Owen's Green and intended to provide in the future if the group is successful in its application to lease part of the Reserve;
- the club states that it has formally been involved in community activities including visits to kindergartens and schools;
- the group is not affiliated to any recognised body such as the pony club association or other equestrian body;
- in terms of the club's membership, the club states that it revised its membership structure in 2005 and is planning for further changes to membership rights to ensure transparent and democratic decisions are made with full club involvement;
- the club states that if successful in this application it will continue to offer pony rides and other events for local communities and will organise rides and informal trips as well as participate in ribbon days and events.

The Laingholm Riding Club does not currently have grazing land or riding land for its club. This means that the club is presently unable to provide community activities - or activities as a club. It is therefore difficult to assess the club on current activities. As well, the land available for grazing at the Reserve is only for grazing purposes. The Laingholm Riding Club would not therefore be able to use this land from which to establish its riding club.

It was also set out in the Decision of the Adjudicator referred to above that the Laingholm Riding Club does not have a membership structure that can be regarded as inclusive and appropriate for a community based organisation. The application provided by Laingholm Riding Club states that it made changes to its membership structure in 2005 and is planning further changes to membership rights. It is noted however that none of these changes have been made since the Decision of the Adjudicator earlier this year.

A51-A53 The above information has been assessed in terms of the criteria set out in the table attached at pages A51 to A53 and the criteria in the Reserve Management Plan. It is recommended in this report that on the basis of the above information that the application by Laingholm Riding Club should not be approved.

Armour Bay Riding Academy

In terms of the application from the Armour Bay Riding Academy:

- the applicant has not yet been formed as a formal group but intends to do this;
- no membership policy has been provided;
- the group is not affiliated to any recognised body such as the pony club association or other equestrian body;
- the application states that there is an intention to train the best young riders for more advanced equestrian activities;
- details of the training have not been provided;
- the application states there is an intention to participate in show jumping, dressage and hunter trials in Waitakere;
- this application has been difficult to assess as little information was provided.

A51-A53 The above information has been assessed in terms of the criteria set out in the table attached at pages A51 to A53. It is recommended that as a result of the information provided that the application by Armour Bay Riding Academy should not be approved.

Lease

Where a lease is granted it is proposed that the lease to be granted will comply with Council's Community Leasing Policy and that the main terms of the standard lease are:

- a. that the tenant is required to maintain the premises;
- b. that the term of the lease is for a period of two years;
- c. that the lease complies with the Reserves Act 1977 and may be terminated where the premises are not being sufficiently used for grazing purposes and related community activities;
- d. that the termination provision enables Council to terminate the lease (with notice) where the premises are required for another purpose, that is in Council's opinion, of greater public interest.

The following conditions will apply to the lease:

- a. That community activities are continued to be provided to the local community as well as meeting the community objectives as specified in the lease;
- b. That the land leased at Armour Bay Reserve is used solely for grazing horses and not for riding horses on or developing for horse riding.

Decision Making

The issue of whether or not Council may provide grazing land was raised by the Waitakere Community Board at its meeting in May 2007. Council officers considered sites that may be appropriate for grazing and identified part of Armour Bay Reserve in this category.

However it is noted in this report that the draft Parks and Open Spaces Strategy only supports the two existing areas of land provided within Waitakere (Henderson Valley Road and Te Rangi Hiroa) and will support a third area of land in the north of Waitakere in the future. The strategy does not state that additional areas of land will be supported for grazing purposes.

The area of land at Owen's Green that is currently leased to the Muddy Creek Riders for horse riding and grazing purposes was originally leased prior to the draft Parks and Open Spaces Strategy. It has recently been leased to the Muddy Creek Riders to continue to develop a community based horse riding centre following extensive community consultation.

In terms of the process of approving the provision of grazing land, Council officers have requested registrations of interest by community groups interested in leasing the land at Armour Bay.

Other than the provision of that notice, no other community or iwi consultation has been carried out.

It is therefore considered that a notification process should be undertaken in relation to the decision to determine whether or not land is available at Armour Bay Reserve for grazing purposes and if this is the case then whether the Armour Bay land be leased to the Muddy Creek Riders.

The options relating to the proposal to grant a lease to the Muddy Creek Riders has been assessed against relevant criteria in accordance with sections 76, 77, 78, 80, and 82 of the Local Government Act 2002.

Considerations of equity have not been part of this decision making process. The proposal to grant a lease to the Muddy Creek Riders has been made on the basis of their application and success factors only. Whether Council's resources should be divided equitably between all groups will be something that may be commented on through the public notification process.

It is considered that the decision making around the proposed lease meets the requirements for decision making as outlined in the Local Government Act 2002. The decision making process is outlined below.

Local Government Act Requirement	Information/Consultation Achieving that Requirement
<p><i>Section 77(1)</i></p> <p>(a) <i>Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and</i></p> <p>(b) <i>assess those options by considering –</i></p> <p style="padding-left: 20px;">(i) <i>the benefits and costs of each option in terms of the present and future social, economic, environmental, and cultural well-being of the district or region; and</i></p> <p style="padding-left: 20px;">(ii) <i>the extent to which community outcomes would be promoted or achieved in an integrated and efficient manner by each option; and</i></p> <p style="padding-left: 20px;">(iii) <i>the impact of each option on the local authority's capacity to meet present and future needs in relation to any statutory responsibility of the local authority; and</i></p> <p style="padding-left: 20px;">(iv) <i>any other matters that, in the opinion of the local authority, are relevant; and</i></p>	<p>Councillors and Council officers have considered possible land available for providing for grazing purposes. It has been proposed that land is available for grazing at Armour Bay Reserve.</p> <p>However, providing land for grazing purposes at the Armour Bay Reserve is not supported in the draft Parks and Open Spaces Strategy.</p> <p>Cost benefits have been analysed through the QBL table provided below in this report.</p> <p>Community outcomes as identified in the WCC community outcomes document 2006-2009 and the strong communities strategic platform are supported by the following:</p> <ul style="list-style-type: none"> • The group provides significant connections with the community through participation in local community activities and by including the public and non-members within the riding centre. The group has confirmed that it will continue to participate in local community activities as specified in this report. • The group has an existing lease of Owen's Green that it is using for operating and developing a community horse riding centre. The use of land for grazing at Armour Bay means that it will be able to accommodate more horses and people to increase its riding centre at Owen's Green, with the community gaining a better service compared to a limited grazing lease. • This group also provides community activities in other areas of the community such as riding for the disabled.
<p>(c) <i>if any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Maori and their culture and traditions with their ancestral land, water, sites, waahi tapu, valued flora and fauna, and other taonga.</i></p>	<p>Iwi consultation may be appropriate.</p> <p>The Reserve Management Plan refers to midden sites located on the Reserve – these will need to be referred to iwi.</p>

<p>78(1) A local authority must, in the course of its decision-making process in relation to a matter, give consideration to the views and preferences of persons likely to be affected by, or to have an interest in, the matter.</p>	<p>A proposed city-wide consultation through the notification of the proposed lease through public advertising and associated public submissions on objections and/or support for the proposal.</p>
<p>82 Principles of Consultation</p>	<p>Refer to following table which outlines the public consultation processes relevant to the lease decision (and as required under the Reserves Act 1977 and or Local Government Act 2002) including all affected and interested persons, information dissemination and opportunities for presentation of views</p>

The following table summarises the relevant decision-making processes related to this proposed lease:

Date	Type of Consultation/ Decision-making Undertaken	Details of Consultation
May 2006	Resolution from Waitakere Community Board that Council owned parkland at the north-west corner of Armour Bay Reserve be tendered, and made available for grazing purposes	The resolution was discussed with Council officers prior to passing the resolution. Council officers considered the possibility of any land being available for grazing and determined that the proposed area at Armour Bay Reserve is available.
July /August 2007	Public Notification seeking registrations of interest to lease the proposed area of Armour Bay Reserve for grazing	Three applications received and assessed in accordance with this report.
September / October 2007	Lease Assessment Committee to assess lease application	Lease assessment to be undertaken.
September 2007	Report to Waitakere Community Board on proposed lease	Report to be heard by the Waitakere Community Board
September / October 2007	Public notification of the proposed lease	City-wide consultation process. Public notification in newspapers. Opportunity for hearing of submissions at Waitakere Community Board meeting.
December 2007	Waitakere Community Board to hear any submissions on proposed lease and to make decision regarding the lease.	Hearing of submissions, if any Deliberation and decision relating to lease.

Other options were considered under section 77 of the Local Government Act 2002 including other reserves nearby and the 'do nothing' approach. However, there are no other local parks or reserves in the area that would facilitate a lease for grazing purposes.

Council has also stated in the draft Parks and Open Spaces Strategy that the Council supports two existing pony clubs in Waitakere at Henderson Valley road and Te Rangi Hiroa Reserve. The strategy supports a third equestrian park in the northern part of Waitakere. Therefore the option of providing more land for grazing horses has not been contemplated in this area of Waitakere.

As requested by the Waitakere Community Board in May 2007 the land at Armour Bay Reserve was identified as a possible location for investigation as there is very little Council owned land available within Waitakere.

The do nothing option would not provide the outcomes desired by Waitakere Community Board who had initiated the investigation as a site to lease for grazing.

QBL Analysis

The QBL analysis of the proposal is outlined below.

Social	Economic	Cultural	Environmental
<p>Promotes local recreation and community use of an under utilised reserve.</p> <p>Provides for some of the criteria within the Community leases policy 1998.</p> <p>Will limit wider public use of the lease area to a single use.</p> <p>May improve services that the Muddy Creek Riders can provide to the community.</p>	<p>Will provide a weekly rental to Council for the lease of the land.</p> <p>Will reduce maintenance / mowing requirements of the land for Council.</p>	<p>Facilitation and provision of equestrian activities within Armour Bay</p> <p>The terms of lease require the club's membership to be open and transparent</p> <p>Will increase the capacity of the horse riding centre at Owen's Green</p>	<p>Expected that grazing will be a more sustainable method to maintain land in comparison with mowing. .</p>

On the whole, the analysis shows that there are benefits of leasing the Reserve for grazing purposes where those purposes involve the community and support the existing riding centre at Owen's Green.

RESOURCES

There have been no costs incurred in relation to this report other than officers' time to prepare the public notice, to prepare the report and to assess the registrations of interest.

In terms of any potential future costs arising in respect of the decision or in relation to the issues in this report, any costs incurred by Council arising from or in relation to any issue, action or contention relating to any issues raised in this report or the decision of this report will be fully met by the person or group raising such issue, or action or contention.

CONCLUSION

In terms of the registration of interest process, there is a proposal to grant a lease to Muddy Creek Riders for the purposes of grazing based on the assessment criteria set out above subject to carrying out a public consultation process

The basis of this decision is that the Muddy Creek Riders is inclusive of the community in its activities and that a lease of part of the Reserve will enable the group to strengthen its current activities and to include additional horses in its activities.

Public consultation is required to grant a lease of part of Armour Bay Reserve for grazing purposes and whether to grant that lease to Muddy Creek Riders.

Following the consultation process a further resolution will be sought from the City Development Committee depending on the outcome of the consultation.

RECOMMENDATIONS

1. That the Grazing Land at Armour Bay Reserve, Parau - Registrations of Interest Received report be received.
2. That it be recommended to the City Development Committee that public consultation be commenced regarding whether Armour Bay Reserve be used for grazing purposes and whether the Muddy Creek Riders be given a lease of part of that area, subject to the City Development Committee's approval to provide that land for grazing purposes.

Report prepared by: Huia Kingi, Leisure Planner / Legal Officer, Leisure Services.



21 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd Diane Goodley
Waitakere Citizen Advice Bureau	Diane Goodley
Keep Waitakere Beautiful	Christine Shepherd Sharon Davies (alternate)
Huia/Cornwallis Local Water Agenda Steering Group	Robin Taylor Diane Goodley
McLaren Park Community Project Steering Group	Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah Robin Taylor
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Monique Davis
Council/Police Liaison Group	Kubi Witten-Hannah
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Monique Davis Diane Goodley
Hearings Committee	Robin Taylor Kubi Witten-Hannah
Kay Road Balefill Site Management Committee	Sharon Davies
Street Events Subcommittee	Monique Davis

