

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 1 MARCH 2005, COMMENCING AT 7.00 PM.**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Tuesday, 1 February 2005

RECOMMENDATION

That the minutes of the Meeting of the Waitakere Community Board held on, Tuesday, 1 February 2005 as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 **PRESENTATIONS**

A **RAIL UPGRADE UPDATE**

The purpose of the presentation is to ensure that Community Board Members are fully briefed if residents contact them about the forth coming activities. Council staff will give a brief overview of the activities along the western rail corridor, and the proposed community consultation process. The presentation will outline the Double Tracking, Station Upgrades, the Rail Trail and the information that will be sent to residents. Auckland Regional Transport Network Limited will be present at the meetings to answer any questions that may arise.

B **SCHOOL TRAVEL PLAN PROGRAMME PRESENTATION**

Council staff will present an outline of the Waitakere programme, followed by presentations on the Henderson South STP launch on 10 March 2005, and the Lincoln/Rathgar Cluster joint STP and Safer Routes programme, presented by Auckland Regional Transport Authority.



5 **PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 CHAIRPERSON'S REPORT

I learnt one of the most expensive lessons of my life this week. Something sinister invaded my computer and deleted everything. All my files have disappeared and I am looking at a rather hefty amount of \$ if I want to try and retrieve them. So take my advice and if you haven't 'backed up' or saved your files to disc then you are taking a huge risk.

Wheelie Bins

This is the hot topic in the Waitakere Ward this month. I have had so many emails and conversations regarding the feasibility of the wheelie bins in rural areas. Council officers are aware that there are some concerns regarding metal driveways, no curb and channelling, narrow roads to name but a few, however they are prepared to visit residents and assess their individual needs. The following are some questions raised and the response from Council Officer Jon Roscoe, and I believe they will make every effort to make the transition as smooth as possible.

I am told that similar concerns were raised in 1992 at the introduction of the current 45 litre crate, which was a service that served its purpose well for its time. What we are trying to promote is to see how the new system works before deciding if it works.

I have copied the questions and concerns with a response below.

- *Is it an option to consider leaving the wheelie bins out for the rural areas that don't want them?*

The service is still optional but we have no provision to continue a manual crate collection system.

- *Lack of roadside verge. The truck has to be able to pull up alongside the bin and some properties don't provide a level site near the road. Even the driveways can drop off too abruptly, and anyway this would block personal access. It would not be safe for residents to trundle their bins along the road to a level site. Kauri Loop Road would be an example of these properties.*

It would be fair to say that this is a problem that exists no matter what receptacle is used. The 'wheelie' bin does not occupy much more space than the current crate but does have a bigger base than the Auckland City Council 120 litre wheelie, and is therefore more stable. The successful contractor knows the city well as they have serviced it for the past 6 years. The contractor must provide the necessary resources to collect all waste from the entrance to every rateable property. Therefore they will have to provide smaller and more appropriate trucks for some areas.

- *I liked your suggestion of leaving the bin near the road if steep driveways posed a problem, however some residents do not have a suitable location - either their driveways drop off too steeply, or there is too much vegetation and they don't want to destroy it, or there is not enough vegetation and the bin would be an eyesore and a target for vandalism.*

Again we ask residents to try the service before concluding its appropriateness for them. I have seen this system work in many cities around the globe. In some parts of Australia and Canada the terrain is similar, if not more difficult than parts of Waitakere. We have field officers who will visit any resident having difficulty with the collection area after July 1st in an attempt to find a solution. The comment on the receptacle being an eyesore to some people probably has some merit but I'd have to add that the waste produced by people is certainly a greater eyesore and the sooner we achieve zero waste, or some moderation on the volume of packaging disposed of the better.

- *Traffic hazard. The bins may fall over after being lowered by the truck, due to uneven road verges, and either block traffic flow or endanger cyclists as they dodge around them. Or they may be tossed onto the road by vandals before or after emptying.*

This is a problem that may exist regardless of what type of receptacle is used. If the bin falls over as a result of collection the driver is obliged to pick it up and place it back in the designated collection area.

- *It does not seem practical to have a separate collection for houses unsuited to wheelie bins, so we wondered if it would be better to maintain the current system for the whole of Waiatarua and introduce the wheelie bins to those areas with wide verges or footpaths.*

The manual crate system costs more, it also has the OHS considerations, capacity problems and we will still have the windblown street litter as a result of them being an open-top receptacle. Assuming we could get the contractor to agree on a separate manual collection service would need to examine our Council funding policy in this respect. I would imagine that we would need to consider if all the residents of Waiatarua would be prepared to pay for the additional costs of manual collection and resulting litter pick services?. We would also have to consider those that would not be prepared to pay any additional costs and want a wheelie bin.

You may or may not recall that some 25 years ago we all used the steel rubbish tins for waste collection? These steel bins serviced the same terrain (and were without wheels) and served the purpose well until damage liability and Health & Safety considerations outdated them (principally due to injury from rusty and jagged edge bins). Much consideration and planning has gone into this decision. Waitakere has twice before contemplated wheelie bins in the city for waste collection (as opposed to recycling) so has well considered their appropriateness in the circumstances described. I again offer the time of our field officers to advise anyone who still believes they cannot operate a wheelie bin after the July implementation.

It may also be of interest to note that this is the largest waste collection contract let in the history of New Zealand. Of interest because during the public tender process for this contract (that encompassed North Shore, Waitakere and Rodney) two of the five 'major' waste collection contractors declined to tender. Given the size of the contract we found this rather surprising and sought an explanation. Both companies independently stated that they will not service any manual waste collection contracts any longer - (with respect to our grey bag service). This is a new policy over both companies due to the level of back injury claims from their staff.

Please feel free to pass this on to anyone requesting information:

For me personally, I live in an urban area down a long driveway and I have been told there is an inexpensive attachment for my car so I can tow it to the end of the drive, no lifting.....great.

Waitakere Hospital Grand Opening

This was a splendid occasion enjoyed by many. I was so pleased to see so many seats available for the public. So often you go to these events and there is insufficient seating and you feel sorry for the people who are standing.

The speakers were very considerate of the fact that there were several and kept them short and sweet. Thank You!!

The hospital itself is a revelation. The facilities are modern, practical and you immediately feel welcome the minute you walk in. Well done to the Hospital Board, the Waitemata District Health Board, Council and all the staff and patients who have had to persevere with all the disruptions of building.

National Community Board Conference (3 - 6 March 2005)

This I am eagerly looking forward to as I have never been to Dunedin. Sharon and I will be travelling down on Thursday morning to give ourselves a bit of extra sightseeing. We will give a full report at the next board meeting.

A1

Laingholm Celebrates

This is a copy of the article written for the Roundabout which is attached at page A1.

RECOMMENDATION




That the Chairperson's Report be received.




Christine Shepherd, JP





CHAIRPERSON



7 COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
Munroe Bridge Project 'Paremuka Bridge' 6 May 2003 Resolution No: 863/2003	The Paremuka Bridge contract has been awarded to Fulton Hogan Limited. Work has started and is likely to be completed by October 2005.	Edwin Dearham  836 8000 Ext 8736
Waitakere River Realignment 6 May 2003 Resolution No: 864/2003	Works to realign the river are being undertaken on an ongoing basis. Parks are now investigating some hard engineering options such as the installation of gabions or rock structures. These structures, however, will be subject to Auckland Regional Council consents which could be complicated and quite expensive to obtain. Parks will continue with the physical works to realign the river while the other options are being investigated. A report will be submitted to the Waitakere Community Board in June this year outlining the results of the investigation.	Harish Singh  836 8000 Ext 8953
Piha Stream Pedestrian Bridge 6 May 2003 Resolution No: 865/2003	The pedestrian bridge project is currently in its initial planning stages. Consultation with the Piha Residents & Ratepayers Association is currently under way.	Harish Singh  836 8000 Ext 8953




Issue	Comments	Reporting Council Officer
<p>McLaren Park Community Project 9 September 2002 Resolution No: 2766/2002</p>	<p>The McLaren Park Community Project Inc continues to progress well with the establishment of the McLaren Park Community Project Inc Committee in June 2004. Facilitated strategic planning sessions have been held for both the Committee and Youth Group, and the strategic plan is awaiting final sign off. The McLaren Park Community Project Inc has been accepted by the Department of Internal Affairs for the Community Internship Programme and is now seeking an intern for 6 months from March 2005 to assist in writing the policies, procedures and governance for McLaren Park Community Project Inc. Funding has also been obtained from Department of Internal Affairs Community Organisations Grants Scheme to employ a youth coordinator for 10 hours a week up to October 2005. Successful events have been held including the Borich Road Planting, Halloween Trick or Treat night organised by the youth and funded by Rotary Waitakere, and a youth bowling night for the youth and their families. The Young Believers Club continues to meet weekly. The policies, procedures and a manual have been written for the after school programme and the holiday programme.</p>	<p>Nikki Watkins  836 8000 Ext 8559</p>
<p>The Laingholm Beach Hall</p>	<p>Council completed community consultation regarding the future of Laingholm Beach Hall which showed that the community was divided on what they wanted to happen to the Hall. The Laingholm Districts and Citizens Association advised Leisure Services that they will undertake further community consultation called 'Planning for Real' to further clarify the commitment that Laingholm residents have to using the Laingholm Beach Hall and any upgrades. Laingholm Districts and Citizens Association were to conduct a community skills survey, and a community planning session late last year. Council are expecting the outcomes of the survey and planning session. Once received the outcomes will be reported back to the Waitakere Community Board, and a report for the future of the Laingholm Beach Hall will be submitted to the Finance and Operational Performance Committee.</p>	<p>Nikki Watkins  836 8000 Ext 8559</p>
<p>Piha Water Safety Signage 4 May 2004 Board Member's Request</p>	<p>This project is at the stage of obtaining quotes for the signage from at least 3 companies. The signage will not be installed until April 2005.</p>	<p>Warren Ogilvie  836 8000 Ext 8561</p>

Issue	Comments	Reporting Council Officer
<p>Project Twin Streams - Community Board Participation</p> <p>5 August 2003</p> <p>Resolution No: 1620/2003</p>	<p>Purchase of properties in Henderson Valley Road is well underway, with 6 out of 13 properties now purchased.</p> <p>A demonstration project is under way with the Ranui Community to establish an effective community partnership for the delivery of Project Twin Streams.</p> <p>Detailed planning is under way for the 2005/2006 Annual Plan and a report will be submitted to 3 May 2005 meeting of the Waitakere Community Board to recommend a process for Community Board participation.</p>	<p>Tony Miguel</p> <p> 836 8000</p> <p>Ext 8294</p>
<p>Piha / Karekare and Huia / Cornwallis Local Water Plan</p> <p>Issue from the Environmental Management Committee</p>	<p>The issues identified in these processes will be included in the Assessment of Water and Sanitary Services due for public consultation in April 2005.</p> <p>A meeting for the Piha/Karekare Local Water Plan will be scheduled for April 2005.</p>	<p>Tony Miguel</p> <p> 836 8000</p> <p>Ext 8294</p>
<p>Watercare Waitakere Water Supply Dams</p> <p>Environmental Management Committee</p> <p>12 August 2003</p> <p>Resolution No: 1709/2003</p>	<p>Council has lodged a submission in support of the applications by Watercare Services Limited for resource consents from the Auckland Regional Council.</p> <p>It is likely that a hearing will be held by the Auckland Regional Council in March or April 2005, although a date has not been confirmed at this stage.</p>	<p>Tony Miguel</p> <p> 836 8000</p> <p>Ext 8294</p>
<p>Elected Members' Remuneration - Remuneration Authority Determination</p>	<p>A draft report on the proposed remuneration for Elected Members, for the interim period ending 30 June 2005, was discussed at a workshop, attended by the majority of Community Board Members, on 28 January 2005. One Community Board Chairperson expressed dissatisfaction at the level of remuneration recommended for the Deputy Mayor, despite the explanation that this was due to the current incumbent no longer also chairing a Standing Committee. Apart from this, the Board Members appeared satisfied with the Proposals. These were adopted by Council on 16 February 2005, as follows:</p> <p><i>“1. That the Elected Members’ Remuneration - Remuneration Authority Determination report be received.</i></p> <p><i>2. That the Council recommend the following salaries for Elected Members to the Remuneration Authority:</i></p> <ul style="list-style-type: none"> • Deputy Mayor - 69,551, 	<p>Charlie Inggs</p> <p> 836 8000</p> <p>Ext 8854</p>

Issue	Comments	Reporting Council Officer
	<ul style="list-style-type: none"> • <i>Chairpersons of Standing Committees (City Development, Planning and Regulatory and Finance and Operational Performance Committee) - 66,390,</i> • <i>Committees:</i> <ul style="list-style-type: none"> - <i>Chairperson of Hearings - 56,431;</i> - <i>Chairperson of Projects Special - 56,431;</i> - <i>Chairperson of Arts Special - 56,431;</i> - <i>Chairperson of Emergency Services Committee - 0;</i> - <i>Chairperson of Performance Review Committee - 0;</i> - <i>Chairperson of Tenders Subcommittee - 0;</i> - <i>Chairperson of Long Term Council Community Plan and Annual Plan Special Committee - 0.</i> • <i>Other Councillors - 45,689,</i> • <i>Community Boards Chairpersons - 21,498,</i> • <i>Community Board Members - 11,065.</i> <p>3. <i>The following reimbursements and expenses be recommended to the Remuneration Authority:</i></p> <ul style="list-style-type: none"> • <i>That Councillors and Community Board Members receive a monthly allowance to cover reimbursement of the following costs incurred as appropriate;</i> • <i>Reimbursement of one domestic line rental and one domestic line maintenance charge related to telephone, fax and email operation and the call minder facility (currently \$45.20).</i> • <i>Reimbursement of one cell phone on the basis of the Waitakere City Call Plan including the Call Minder facility (currently \$35) when a cell phone is made available to be used on Council business.</i> • <i>Reimbursement of the best flat rate monthly fee available to the Council for Jet Stream 400 or its equivalent (currently \$49) (not currently available to Community Board Members).</i> 	

Issue	Comments	Reporting Council Officer																				
	<p>4. That Councillors and Community Board Members claim reasonable business related core costs on telephone or cell phone on a monthly basis provided they are supported by presentation of an account detailing to whom the calls have been made.</p> <p>5. That Councillors be paid a flat monthly fee of \$20 to cover all consumables (not currently available to Community Board Members) for computers including lap tops, printers, facsimiles etc.</p> <p>6. That Councillors be supplied with either a personal computer at home or a lap top if necessary. Those Councillors that provide their own computer equipment be paid an additional monthly allowance of \$50 (not currently available to Community Board Members).</p> <p>7. That no other telephones, fax machines or cell phones be provided to Elected Members except that the Mayor be provided with a cell phone and the Council will pay for all expenses except private calls.</p> <p>8. That when on approved Council business all actual or related expenses be met by the Council.</p> <p>9. That the rate for reimbursing an Elected Member for travel, using their own motor vehicle on Council business, be as follows:</p> <table border="1" data-bbox="635 1462 1198 1637"> <thead> <tr> <th>Km per Year</th> <th>Up to 1300cc</th> <th>1300-1600cc</th> <th>1600-2000cc</th> <th>Over 2000cc</th> </tr> </thead> <tbody> <tr> <td>10,000</td> <td>54.3 cents</td> <td>66.9</td> <td>83.4</td> <td>103.0</td> </tr> <tr> <td>14,000</td> <td>45.0</td> <td>54.3</td> <td>66.6</td> <td>82.0</td> </tr> <tr> <td>40,000</td> <td>24.0</td> <td>27.6</td> <td>33.8</td> <td>40.9</td> </tr> </tbody> </table> <p>and that the Council also pay the approved rate to appointed Members. Any infringement fees eg. parking and speeding infringements are by law the responsibility of the offender.</p> <p>10. That the Chairperson of Te Taumata Runanga be paid a salary of \$19,030.</p> <p>11. That all appointed non-elected Members of Council Committees and Subcommittees except the Hearings Committee be paid a meeting fee of \$195.”</p> <p style="text-align: right;">180/2005</p>	Km per Year	Up to 1300cc	1300-1600cc	1600-2000cc	Over 2000cc	10,000	54.3 cents	66.9	83.4	103.0	14,000	45.0	54.3	66.6	82.0	40,000	24.0	27.6	33.8	40.9	
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Issue	Comments	Reporting Council Officer
	Each Community Board is required to formally adopt these, as they relate to Community Board remuneration, but are free to make submissions directly to the Remuneration Authority on any matter contained in the Council proposal.	

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Glengarry Road Footpath Board Member's Request August 2004	August 2004	April 2005	Adam Moller  836 8000 Ext 8750
Claude Abel Pond - Piha Public Forum 2 March 2004	March 2004	April 2005	Mandy McMullin  836 8000 Ext 8792
United North Piha SLSC Surf Lifesaving Tower at Mid Beach December 2004	December 2004	April 2005	Warren Ogilvie  836 8000 Ext 8561

RECOMMENDATIONS

1. That the Committee Secretary's Report for Tuesday, 1 March 2005 be received.
2. That the Waitakere Community Board supports the recommendations of Council on Elected Members remuneration contained in resolution 180/2005.

Report prepared by: Owena Schuster, Committee Secretary.



8 KEEP WAITAKERE BEAUTIFUL TRUST 2005 TREES FOR BABIES PLANTING PROGRAMME

PURPOSE OF THE REPORT

The purpose of this report is to gain approval from the Waitakere Community Board for the park in their Ward recommended as this year's site for the annual Trees for Babies community planting days. The report also requests the nomination of a representative from the Community Board to speak on the day.

BACKGROUND

Trees for Babies is an annual community event to celebrate babies born in Waitakere City. Trees have been planted by the community in one reserve in each of the four Wards as part of a Keep Waitakere Beautiful Trust, Plunket and Council project for the past 10 years. This is a popular community event with approximately 100 trees planted in each reserve each year.

STRATEGIC CONTEXT

Trees for Babies is now in its 11th year, evidence of both the popularity of this event, and the ongoing long term partnership between the Keep Waitakere Beautiful Trust and Council. Trees for Babies is an active reflection of the Strong Communities platform, as well as the Green Network platform, of the Long Term Council Community Plan. Trees for Babies exists because both parties recognise the long-term value in community ownership of, and participation in, community-based environmental initiatives. Trees for Babies also adds to the Green Network, providing homes and "highways" for wildlife and enhanced recreational areas for people.

ISSUES

The following parks listed are recommended as Trees for Babies sites for 2005 following consultation with the Keep Waitakere Beautiful Trust Board and Waitakere City Council Parks staff. The parks recommended have been assessed for suitability and each has adequate size and space to accommodate large areas of tree planting.

The Trees for Babies events will take place in the autumn planting season in May 2005. All plantings take place on Saturday between 11am and 1pm.

The recommended Trees for Babies sites and dates are:

New Lynn Ward	Mason Park, Fruitvale Road, off Great North Road	7 May
Henderson Ward	Wakeling Park, Wakeling Road, off Te Atatu Road	14 May
Waitakere Ward	Dalmatia Green, Chislehurst St, off Newham Place	21 May
Massey Ward	Fairdene Reserve, Fairdene Avenue, off Lincoln Road	28 May

The event will be community focused with family orientated activities and guest speakers. A Community Board Member is requested to speak at the event.

RESOURCES

Funding for Trees for Babies has been approved through the 2004/2005 Annual Plan programme.

CONCLUSION

The Trees for Babies event has been held successfully since 1995 to celebrate the birth of babies in Waitakere City. The parks recommended for Trees for Babies for 2005 have been selected based on their suitability for a Trees for Babies event following consultation with the Keep Waitakere Beautiful Trust Board and Waitakere City Council Parks staff.

RECOMMENDATIONS

1. That the Keep Waitakere Beautiful Trust 2005 Trees for Babies Planting Programme report be received.
2. That the Dalmatia Green, Waitakere Ward be accepted as the confirmed site for the 2005 Trees for Babies event.
3. That a Community Board Member be nominated from the Community Board to speak at the Trees for Babies event.

Report prepared by: Jacki Byrd, Parks and Community Projects Coordinator.



9 LEISURE STRATEGY CONSULTATION

PURPOSE OF THE REPORT

The purpose of the report is to inform the Waitakere Community Board of the recent Leisure Visioning Consultation undertaken and to seek additional comments and feedback from Board Members. This consultation will provide direction and feedback for the Waitakere Leisure Strategy currently in development.

BACKGROUND

The Council's Leisure Strategy is the framework for the development of leisure facilities, services and activities to ensure that they are available to all residents, responsive to changing demands and provided efficiently.

Council adopted the current Leisure Strategy in 1994, making the document and its content, direction and policy almost ten years old. A review of current Leisure Strategy identified several gaps that have occurred due the progression and developments in the leisure industry over recent times. New trends such as a decrease in volunteerism, new and different leisure opportunities, and a value change from a community focus to a self-focus need to be considered.

A new Leisure Strategy is currently being developed to ensure that relevant policy and framework is produced to provide direction to Waitakere City Council. The strategy will vertically integrate and align itself with Councils Long Term Council Community Plan, the Auckland Regional Sport and Recreation, and the Waitakere Parks and Open Space Strategy.

Consultants Visitor Solutions were awarded the Leisure Strategy Development two-year contract in November 2003, to work with Council staff in developing the strategy. Internal consultation was undertaken to develop the project scope, which was adopted by the City Development Committee in May 2004.

“That the City Development Committee approves the project scope for the Leisure Strategy Development:

- *Comprehensive literature and data review and analysis, and inventory of existing leisure facilities and sites in Waitakere City;*
- *Development of guidelines for leisure facility models at a City Wide, principal community, and local community level. These models will assist in the development of the ‘Development Contribution Policy’, which includes leisure facilities;*
- *Community leisure visioning and consultation, involving all sectors of the Waitakere Community;*
- *External analysis of non-leisure factors such as demographic, technological, political, legal, cultural and economic. Identify the issues and determine the key strategies;*
- *Internal analysis of leisure factors such as local, regional, national and international leisure trends and identifying issues and determine strategies;*
- *Profiling and development of catchment specific strategies to increase leisure participation.”*

719/2004

STRATEGIC CONTEXT

Community and Leisure facilities and activities contribute to Council’s Strong Communities and Urban and Rural Villages Strategic Platforms by helping provide networks of appropriate and accessible public buildings as key community focal points, and through a wide range of low cost, low impact community activities.

Council’s strategic objective for leisure is that a comprehensive range of leisure, recreation and sports services and facilities are provided, enabling opportunities that promote health and social cohesion.

To improve the wellbeing of the City’s people and communities, Council provides and supports a diverse range of leisure opportunities through facility operation and development, direct funding, assistance to access other funding and support of activity initiatives.

Through adoption of First Call for Children, Council has also stated its commitment to proactively supporting children, young people and their families in Waitakere City.

The Local Government Act defines one of Council’s responsibilities as being to promote the social, economic, environmental and cultural wellbeing of communities, in the present and for the future.

ISSUES

Visitor Solutions along with key Council staff have been working together for the past 15 months to develop the Waitakere Leisure Strategy, and after comprehensive research and community and staff consultation in 2004, the Leisure Strategy is now being drafted. The draft Strategy will be presented to City Development in May 2005 for approval prior to being widely circulated for public submission throughout June, with adoption of the final Leisure Strategy to be sought from the City Development Committee in August 2005.

The Leisure Strategy will make appropriate linkages to existing Council strategies to ensure that all areas of Leisure have been adequately addressed. Examples of this include; the Parks and Open Space Strategy, Arts and Cultural Strategy - specifically in regard to events; and the Walking and Cycle Strategy.

In addition to the Leisure Visioning consultation detailed below, a “pin-mapping” exercise was carried out over a 2-day period at the West Wave Aquatic Centre, New Lynn Community Centre and Massey Leisure Centre to identify the visitor catchment radius. The West Wave Aquatic Centre showed a regional catchment with a high number of non-Waitakere residents utilising the facility in both a concession and casual capacity. These results will be mapped and included as an appendix to the Strategy.

Consultation Summary

Utilising recent national research focused on such things as physical activity levels, participation rates and different sporting trends, a non-survey based consultation approach was adopted to enable the community to discuss issues and potential solutions in a more informed manner and in greater detail. This also provided the opportunity to explore passive and social leisure activities in Waitakere City.

A series of workshops were held across Waitakere for the general community and identified special interest sectors, including other Council staff and departments. Workshops were promoted through a variety of avenues (letters, fliers in community facilities, website, e-mails, print advertising), with Council and community sector networks utilised to encourage participation. Participation varied with as few as two to in excess of thirty, with a wide range of ages and abilities in attendance (5 years to 82 years).

The Leisure Strategy defines leisure as “non work, fun pastimes/hobbies and sports” and workshop participants were asked to think about what leisure activities they or those around them currently engage in, what leisure activities they or those around them would like to be doing in the future, and what do we need to do to achieve this vision.

The key findings and issues identified by the various community sectors are summarised below, with the draft Strategy providing more detail and identified strategies and initiatives.

Maori Community - Te Taumata Runanga Workshop, Maori Youth Hui, Iwi Liaison

Kapa Haka and Waka Ama featured as current and desired leisure activities, with a distinction made between observation and participation, along with activities that provided an injection of Maori culture to make them more exciting and relevant, such as Maori Tai Chi, Maori Line Dancing, and cultural performances. Maori youth placed a greater emphasis on passive activities and appreciated activities that enabled a degree of socialising and observation. Traditional ball sports and exercise and gym based programmes also featured.

Five key themes emerged when future leisure activity and participation were discussed:

- Facilities;
- Programmes - target specific Maori age groups, include Maori culture to encourage participation;
- Safety;
- Park Design;
- Education and Mentoring.

Children and Youth - Youth Council, Rutherford College Kapa Haka, General Consultation

A range of passive and active leisure pastimes were identified, with passive socialising activities prioritised relatively highly by the majority of participants. Main stream sports codes such as rugby, soccer, basketball, basketball and touch were identified and enjoyed by both players and spectators alike. Other “niche” activities such as Waka Ama, skateboarding, paintball and kayaking were also outlined.

The most striking characteristic in responses to desired leisure activities was the dominance of activities that involved socialising with other youth. These socialising activities could be either passive in nature or active, and deliberately inclusive of both sexes. Being seen and seeing others was also considered important.

In addition to the four main themes perceived to hinder leisure participation, there was a general consensus that more exciting and safe areas were required for youth to get together and have fun. This included more fun activities in Council parks, with variety so that interest levels can be maintained. The four key issues are:

- Transport and Accessibility;
- Financial - cost of participation (including equipment);
- Safety - streets and parks, people, lighting and dogs;
- Communication;
- Facility Provision - specifically a youth centre.

People with Disabilities - Public Workshop

People with disabilities, both physical and mental, emphasised craft and art based activities such as weaving, painting and sewing. These activities can be undertaken either individually or in a group setting, with value also gained when used in physical therapy and educational settings. Indoor physical based activities such as wheelchair basketball, boccia, athletics and trampoline were prevalent, primarily due to these facilities are better suited to the needs of many disabled participants. Shopping, café visits and socialising were important to both disabled individuals and their care givers alike, with organisations and social clubs playing a pivotal role in supporting and organising events and activities.

Desired leisure activities were strongly integrated with a desire to improve accessibility to people with disabilities in a number of areas highlighted by workshop participants, in particular open space areas such as parks and playgrounds. The key issues are:

- Facility Design;
- Open Space Design;
- Public Transport;
- Leisure Programmes - holistic approach;
- Marketing and Communication;
- Miscellaneous - Council delivery of policy and strategies for people with disabilities.

Pacific Community - Public Workshop, Pacific Island Advisory Board Liaison

Leisure activities of a more passive nature that are based on socialising, family and the wider Pacific community were identified, and are also seen as a means of binding the community together. Popular activities such as Kilikiti are difficult to categorise as even spectators are active when singing, cheering and dancing on the sidelines. For many in the Pacific Island community the church plays an important role in shaping leisure activities undertaken.

A sense of fun and cultural inclusion were seen as two important elements in engaging Pacific people in more leisure activities, with focus placed more around engaging the people in participation as opposed to design and infrastructure. Key themes were:

- Participation;
- Sports and Physical Activity;
- Facility Design.

Seniors/Older Adults - Public Workshop (x2)

Emphasis was placed on the more passive leisure activities with the vast majority of these able to be undertaken indoors and all year round. Many of these activities could be done individually at home or in a group situation, and this choice was perceived as important. Walking was by far the most popular of the more active leisure activities, largely because it is free and again can be done alone or in a group, and resulting from the recent focus by health organisations. Modified gentle exercise activities such as 50+ aerobics, yoga and tai chi are popular, mainly due to indoor environment which is perceived to be safer. Traditional pastimes such as golf, gardening, petanque and swimming were also identified.

Spending more time with grandchildren enjoying leisure activities featured in discussions, with a strong desire to see parks integrated with a greater component of leisure activities. Places that facilitate activities for all age groups and not just for the very young or the very active. Suggestions included shallow ponds for model boats, adult swings and pitch & putt golf greens. A number of issues were highlighted as important factors in leisure participation for older adults:

- Transportation;
- Facility Design – form versus function;
- Facility Provision and Management;
- Open Space Design;
- Communication;
- Clubs and Organisations.

Ethnic Community - Public Workshop, Ethnic Board Liaison

A poor participant turnout led to a more direct discussion based approach, with open space activities such as cricket and soccer identified as popular activities. Family orientated activities were also emphasised.

The importance of parks as leisure destinations which are free to the public was highlighted once again, along with the inclusion of more fun based activities and spaces, picnic family areas and established walking paths/tracks around the parks. Indoor environments with fun game areas that facilitated non traditional ball sports was seen as a way of encouraging participation for those not willing to engage in structured and traditional sports activities. Two key issues were identified:

- Park and Facility Design;
- Accessibility - assets and opportunities.

General Community - Public Workshop

Activities discussed were balanced relatively evenly between active and passive leisure pursuits, with a mix of individual pursuits, team sports and social activities such as theatre, pubs and music.

A desire to see more community and family engagement in the use of parks was discussed, with a holistic and inclusive approach in use and infrastructure provision seen as important. Increasing the level of physical activity was also seen as important, with more promotion and support for both traditional activities and emerging and niche sports such as mountain biking. Activities such as marching for seniors and walking school buses were seen as positive activities that should be encouraged in future. Key themes identified were:

- Park Design;
- Facility Provision - including increased use of school facilities;
- Leisure Programmes.

Staff workshops with key Waitakere leisure providers Sport Waitakere and YMCA have also been undertaken, along with a workshop with staff from Council's Strategy and Development team. Consultation with the Waitakere and Portage Licensing Trusts is to be undertaken over the next month, along with discussions with a number of key funding providers. Feedback and comments from all Community Boards is also being sought at their March meetings.

RESOURCES

The Leisure Services Budget had \$50,000 approved in the 2003/2004 financial year, and \$35,000 approved in the 2004/2005 Long Term Council Community Plan for the development of the Leisure Strategy.

In the 2003/2004 financial year \$15,000 from the Strategy and Development budget was uplifted to contribute to the development of the Leisure Strategy.

Resources are sufficient to complete work on the Leisure Strategy.

CONCLUSION

The Council's Leisure Strategy is the framework for the development of leisure facilities, services and activities. A new Leisure Strategy is currently being developed and will vertically integrate and align itself with Councils Long Term Council Community Plan, and the Auckland Regional Physical Activity and Sports Strategy and Waitakere Parks and Open Space Strategy.

The draft Strategy will be presented to the City Development Committee, in May 2005, for approval prior to being widely circulated for public submissions throughout June, with adoption of the final Leisure Strategy to be sought from City Development Committee in August 2005.

A series of Leisure Visioning workshops were held across Waitakere in 2004 for both the general community and identified special interest sectors, including other Council staff and departments. Participation varied with as few as two to in excess of thirty, with a wide range of ages and abilities in attendance (5 years to 82 years).

The Leisure Strategy defines leisure as "non work, fun pastimes/hobbies and sports" and workshop participants were asked to think about current and desired future leisure activities and opportunities, and what do we need to do to achieve their vision.

The key consultation findings and issues are summarised in the report, with the draft Leisure Strategy (once completed) providing more detail and identified strategies and initiatives.

RECOMMENDATIONS

1. That the Leisure Strategy Consultation report be received.
2. That the Community Board Members provide feedback and comments regarding the Leisure Vision for Waitakere City, within the required timeframe (responses to be received by 16 March 2005 to ensure consideration before finalising the draft Strategy).

Report prepared by: Jo-Anne Inancsi, Leisure Planner, Leisure Services.



10 **40KM/H SCHOOL SPEED ZONE OUTSIDE ORATIA DISTRICT SCHOOL**

PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's approval for a new '40km/h Speed Zone' in West Coast Road and Shaw Road outside Oratia District School.

BACKGROUND

In July 2002 the Land Safety Transport Authority released its Traffic Note 37 providing guidelines for the installation of variable speed limit school speed zones. In these speed zones, located around schools, the speed limit is 40km/h during before and after school periods and either 50, 60, 70, 80 or 100 km/h at all other times. Electronic signage is installed at the boundaries of the school speed zone which displays a 40km/h speed limit sign only during the times when the lower speed limit is in effect.

Prior to the release of Traffic Note 37 the school speed zone concept was trialed in Christchurch City. The variable speed limit signage was found to be effective at reducing vehicle speeds, especially when backed up with enforcement by the police, and was found to be particularly suitable in locations where mean vehicle speeds were high.

The 2004/2005 Annual Plan provides funding for two 'variable speed limit school speed zones'. A school speed zone in Bethells Road outside Waitakere Primary has already been approved by Council and installed. The proposed school speed zone outside Oratia District School will be the second such speed zone installed in Waitakere City.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Safe and appropriate speed limits play an essential role in ensuring motorist safety when using Council's road network.

ISSUES

Oratia District Primary is a full primary school located at the intersection of West Coast Road and Shaw Road. It is proposed to install the second 40km/h school zone variable speed limit in Waitakere City outside this school.

The school is located within a 50km/h speed limit area. Speed tube data collected by Council in November 2004 showed that 67% of vehicles passing the school in West Coast Road were exceeding the posted speed limit. Roadside development in West Coast Road close to the school is of a mixed residential/rural nature and this may contribute to the perceptions of some drivers that the area has a rural rather than urban speed limit.

The proposed location of the new speed zone in West Coast Road would be from outside the Oratia Superette at 556 West Coast Road to outside the Oratia Cemetery at 541 West Coast Road. In Shaw Road the new speed zone would extend from the north end of Shaw Road to a point outside number 24 Shaw Road.

The 'Variable School Zone' signs will operate for a maximum period of 35 minutes before the start of school until the start of school, 20 minutes at the end of school commencing no earlier than 5 minutes before the end of school and 10 minutes at any other time of day when the warrant conditions are met.

A2

The extent of the proposed change is marked on the map which is attached at page A2.

When trialed in Christchurch the 40km/h speed zones operating around school entrances during before and after school periods only were found to be very effective at reducing vehicle speeds while the signs were in operation. West Coast Road is considered an excellent location for the installation of a 40km/h school speed zone as there is potential for a very significant reduction in vehicle speeds, greatly improving child safety before and after school.

The Police, Land Transport New Zealand, The Automobile Association, Road Transport Forum and residents that live within the proposed school zone speed limit area have been consulted about the proposed change by letter. No objections have been received.

During the consultation process Land Transport New Zealand notified Council of a legal anomaly regarding the implementation of new school speed zones. The Land Transport Rule: Setting of Speed Limits 2003 requires all new variable speed limits, including school speed zones, to be approved by a notice in the New Zealand Gazette issued by the Director of Land Transport Safety. A notice relating to school speed limit zones has not yet been issued, however Land Transport New Zealand has given assurances that a generic notice approving all new school speed limit zones will be issued within the next month by the Director. It is recommended that the proposed new school speed limit zone outside Oratia District School be recommended to Council subject to this notice been issued.

RESOURCES

The proposed signage can be implemented under the School 40km/h Zone budget in the 2004/2005 Annual Plan.

CONCLUSION

The proposal to install a new 40km/h school speed zone in West Coast Road is considered necessary to improve road user safety.

RECOMMENDATIONS

1. That the 40km/h School Speed Zone outside Oratia District School report be received.
2. That the following motion be recommended to Council;

That in relation to **WEST COAST ROAD**:

- (a) That, subject to a New Zealand Gazette Notice being issued by the Director of Land Transport Safety approving the implementation of new school zone speed limits as permitted variable speed limits, the following control be now resolved to be specified and imposed, namely,
 - (i) That a '**SCHOOL ZONE SPEED LIMIT**' be established in **WEST COAST ROAD** from a point 283 metres west of the intersection with **SHAW ROAD** to a point 145 metres east of the intersection with **SHAW ROAD** measured along the centre of **WEST COAST ROAD**. The speed limit in this area shall be 50km/h except at times when the variable speed limit signs are activated during which times the speed limit shall be 40km/h.

3. That the following motion be recommended to Council;

That in relation to **SHAW ROAD**:

- (a) That, subject to a New Zealand Gazette Notice being issued by the Director of Land Transport Safety approving the implementation of new school zone speed limits as permitted variable speed limits, the following control be now resolved to be specified and imposed, namely,
- (i) That a '**SCHOOL ZONE SPEED LIMIT**' be established in **SHAW ROAD** from the intersection with **WEST COAST ROAD** to a point 375 metres south of the intersection with **ANZAC VALLEY ROAD** measured along the centreline of **SHAW ROAD**. The speed limit in this area shall be 50km/h except at times when the variable speed limit signs are activated during which times the speed limit shall be 40km/h.

4. That the following motion be recommended to Council;

That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said speed restriction.

Report prepared by: Paul Schischka, Transport Engineer.



11 KAY ROAD - NEW STOP CONTROL

PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's approval for a new 'Stop' control in Kay Road, Swanson at its intersection with McEntee Road and Sunnyvale Road.

BACKGROUND

A local resident has contacted Council concerned about the number of near miss accidents that they have observed at the intersection of Kay Road and McEntee Road. The resident has requested that Council install an intersection priority control at this location.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'Stop' controls can improve road user safety at intersections by better defining turning priorities and reminding drivers of the need to stop when they do not have priority.

ISSUES

Kay Road intersects with McEntee Road and Sunnyvale Road at an uncontrolled 'T' junction. All three roads are classified as local roads and the area has a 100km/h rural speed limit.

There is no record in the Land Transport Safety Authority's accident database of any accidents involving failure to stop at this intersection. However, this database does not contain a complete list of all accidents, especially minor or non-injury accidents, and it is entirely possible one or more unreported accidents have occurred at this intersection. Although the resident who requested the control has not observed any accidents in this location, they have observed a number of near miss incidents. As the cost of implementing a new 'Stop' control is small in comparison to the potential effects of an accident it is recommended that a new 'Stop' control be approved at the intersection of Kay Road with McEntee Road and Sunnyvale Road.

Due to the presence of dense vegetation driver sight distances are very limited in Kay Road on the approach to the intersection and for this reason a 'Stop' control is the preferred intersection priority control.

A3 The location of the proposed new 'Stop' control is indicated on the map which is attached at page A3.

RESOURCES

The proposed new 'Stop' control can be implemented under the 2004/2005 Annual Plan maintenance budgets.

CONCLUSION

The proposal to install a new 'Stop' control in Kay Road at the intersection with McEntee Road and Sunnyvale Road is considered necessary to improve road user safety.

RECOMMENDATIONS

1. That the Kay Road - New Stop Control report be received.
2. That in relation to **KAY ROAD**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) That a new '**STOP**' control be put in place on **KAY ROAD** where it intersects with **MCENTEE ROAD AND SUNNYVALE ROAD**.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



12 SWANSON ROAD - NEW PARKING CONTROL

PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's approval for a new 'No Stopping at All Times' parking control in Swanson Road.

BACKGROUND

A resident of Swanson Road has contacted Council requesting that a new 'No Stopping' line be installed near the traffic island outside numbers 683 and 685 Swanson Road.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

The resident who requested the new parking control has observed cars parked on the south side of Swanson Road near the traffic island outside numbers 683 and 685 Swanson Road during after school periods on a number of occasions. The traffic lane between the island and the south kerb of Swanson Road is not sufficiently wide to allow vehicles to park close to the island without impeding the flow of traffic. It is proposed to install a new 40 metre long 'No Stopping at All Times' control close to the island to prevent this occurring.

The north side of Swanson Road near the traffic island has an edge line marked 2 metres from the kerb and there is sufficient room in this location for a car to park between the edge line and the north kerb close to the traffic island without impeding the flow of traffic.

There are negligible negative effects on any affected party that would result from the installation of this new parking control. The new control covers a small area; there is ample alternative nearby parking for residents and, except during before and after school periods, there is low overall local on-street parking demand. For this reason public consultation is not required for this new control.

A4 The location and extent of the proposed changes are indicated on the map which is attached at page A4.

RESOURCES

The proposed new road markings can be implemented under the 2004/2005 Annual Plan maintenance budgets.

CONCLUSION

The proposal to install a new 'No Stopping' control on the south side of Swanson Road, opposite numbers 683 and 685 is considered necessary to discourage drivers from parking in a location that would impede the flow of westbound traffic on Swanson Road.

RECOMMENDATIONS

1. That the Swanson Road - New Parking Control report be received.
2. That in relation to **SWANSON ROAD**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the south kerb line of **SWANSON ROAD** starting from a point 20 metres east of a point on the south kerb line opposite to the property boundary between numbers **683 AND 685 SWANSON ROAD** and extending to a point a further 40 metres west along the south kerb line a new '**NO STOPPING AT ALL TIMES**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restriction.

Report prepared by: Paul Schischka, Transport Engineer.



13 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd Diane Goodley
Glen Eden Citizen Advice Bureau	Diane Goodley
Keep Waitakere Beautiful	Christine Shepherd
Huia/Cornwallis Local Water Agenda Steering Group	Robin Taylor Diane Goodley
McLaren Park Community Project Steering Group	Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah Robin Taylor
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Monique Davis
Council/Police Liaison Group	Kubi Witten-Hannah
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Monique Davis Diane Goodley
Hearings Committee	Robin Taylor Kubi Witten-Hannah
Kay Road Balefill Site Management Committee	Sharon Davies

