

**AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD  
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON TUESDAY, 4 DECEMBER 2001,  
COMMENCING AT 7.00 PM.**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Inaugural - Tuesday, 6 November 2001

**RECOMMENDATION**

That the minutes of the Inaugural Meeting of the Waitakere Community Board held on Tuesday, 6 November 2001, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



#### 4 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



#### 5 COMMUNITY BOARD BRIEFINGS

##### **PURPOSE OF THE REPORT**

Community Boards are the level of local government closest to the communities that they serve. Community Boards have certain roles prescribed by legislation and additional functions as delegated to them by the Council. This report provides the opportunity for Community Board members to be briefed on the functions and decision-making powers that they have in law or have been delegated, the context for the exercise of those functions and powers, and the overall strategic framework of the Council within which those powers that have been delegated must be exercised.

##### **BACKGROUND**

The purposes of Community Boards and their functions, duties and powers are prescribed by Sections 101ZY and 101ZZ of the Local Government Act 1974:

##### ***101ZY Purposes of community board***

*The general purposes of a community board shall be -*

- (a) *The consideration of and reporting on of all matters referred to it by the territorial authority or any matter of interest or concern to the community board:*
- (b) *The overview of road works, water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities, and traffic management within the community:*
- (c) *The preparation of an annual submission to the budgetary process of the territorial authority for expenditure within the community:*
- (d) *Communication with community organisations and special interest groups within the community:*
- (e) *To perform such functions as are delegated to it under the authority of section 101ZZ of this Act.]*

**101ZZ Functions, duties, and powers of community board**

- (1) *A community board shall perform such functions and duties and exercise such powers as are delegated to it by the territorial authority from time to time.*
- (2) *A territorial authority may delegate any of its functions, duties, or powers to a community board, except -*
  - (a) *The powers and duties conferred or imposed on that territorial authority by the Public Works Act 1981 [or those powers listed in section [34(2)] of the Resource Management Act 1991]:*
  - (b) *The power to borrow money, to make a rate or a charge in lieu of a rate, to make a bylaw, or to enter into a contract otherwise than in accordance with section 4 of the Public Bodies Contracts Act 1959:*
  - (c) *The power to institute an action for the recovery of any amount in excess of \$5,000:*
  - (d) *The power to acquire, hold, or dispose of property:*
  - (e) *The power to appoint, suspend, or remove staff.*
- (3) *Repealed*
- (4) *Nothing in this section shall restrict the power of the territorial authority to delegate to a community board power to do anything precedent to the exercise by the territorial authority (after consultation with the community board) of any power specified in subsection (2) or subsection (3) of this section.*
- (5) *To the extent that a community board is unable for any reason to exercise or perform, in relation to the community under its jurisdiction, any of the powers or duties conferred or imposed on it by subsection (1) of this section, those powers and duties may, at the request of the community board, be exercised or performed by the territorial authority on behalf of the community board.*
- (6) *The territorial authority may, at any time, after consultation with the community board, revoke any delegation made under this section to the board.*

The functions, duties and powers delegated by the Council are contained in the Delegations to Committees and Community Boards which were adopted by Council at its Inaugural Meeting on 31 October 2001. The powers delegated by Council must be exercised within the policy framework set by the Council.

**STRATEGIC CONTEXT**

Waitakere City Council views Community Boards as an important part of its democratic structure. The Council has delegated to Community Boards, decision making powers for those decisions and aspects of its operations that it considers are dealt with at the local level. It also provides for Community Boards to input into annual and strategic planning processes on behalf of the wards they represent and to raise specific ward issues through regular monthly reporting to the Ordinary Council Meeting. The Public Forum section of each Community Board meeting enables the public to raise local issues which can then be dealt with by the Board and/or fed into Council's operational processes for attention.

These roles all contribute to community engagement and local participation in local government and assist the Council in having another avenue with which it can communicate with its communities. The presence of appointed Council members on each Community Board assists with this linkage.

## ISSUES

This report will be accompanied by a briefing which will provide the context for the Community Boards' role and decision making powers. The briefing will cover:

- Council's broad strategic framework
- Roading and Transport - the context for Community Board decision making  
- decision making powers relating to roading and transport
- Parks - the context for Community Board decision making  
- decision making powers on parks
- Community Board input to the Annual Plan and Long Term Financial Strategy processes

If there are any particular issues that you would wish to have covered in the briefing please contact Committee Secretary, Owena Schuster on extension 8864 so that we can attempt to pick these issues up either at this meeting or at a future meeting.

## RESOURCES

Support for the Board's work is drawn from across Council's staff organisation. Direct support for the Board, is provided by the Duty Manager, Committee Secretary and Committee Administrator, all of whom have particular responsibilities to the Board. The Duty Manager is Grant Gillard on extension 8015 (John Dragicevich on extension 8709 is appointed as alternate). The Duty Manager's role is to provide policy advice to the Board and also as the Chief Executive's representative ensure that where necessary issues are drawn to the Chief Executive's attention. The Committee Secretary, Owena Schuster on extension 8864 provides procedural advice at meetings and is responsible for recording the Board's decisions. The Committee Secretary, Owena Schuster on extension 8864 or Committee Administrator, Michelle Wilson on extension 8815 can provide the administrative support for the Board and ensure that issues are followed up on the Board's behalf and that correspondence is dealt with.

The Community Board's work programme is derived from three main sources. Many of the issues and reports coming before the Community Board are part of the implementation of the Annual Plan, arising from the functions and duties delegated to the Community Board by Council. The other components of the Board's work programme come from Board generated issues that arise either from Board members themselves or through the public forum part of each month's meeting.

Standing Orders provide that Board members are not able to make substantive decisions on issues raised during public forum, but are able to refer issues to the Chief Executive either for direct attention, or for a report to come back to the Board as part of its work programme. This provides for the Board to receive detailed information on particular issues so that they can make an informed decision.

This provision of Standing Orders is designed to ensure that the often competing, interests of all the Board's stakeholders are considered prior to a decision being made. It also ensures that no decisions are made without members of the public who may be affected by any decision of the Board having the opportunity to see the advice being provided to the Board and to witness the decision and to make representations to the Board if they so wish.

Board members will also be aware that as well as needing to balance the competing interests of different stakeholders many requests from Public Forum will have resource implications and the Board in its decision making will often need to make choices between what may be desirable and what is affordable.

Preparing reports for formal decisions by the Board can also impose substantial resource requirements on particular sections of Council and many minor matters can be more expeditiously dealt with on the Board's behalf by Council staff responding directly to the individuals concerned. Part of the Committee Secretary's role in supporting the Board is to ensure that any issue the Board wishes followed up is dealt with appropriately. Board members have the ability through a Notice of Motion to bring an issue back to the Board in the event that they believe the informal staff response was inadequate or inappropriate.

Board member reports on the agenda fulfil a different role. The opportunity is provided on the agenda for Board members to report on their activities on behalf of the community during the preceding month. The report can either be given orally at the meeting, or if Board members so wish it can be included as a written report in the agenda. To meet the requirements of the Local Government Official Information and Meetings Act a written Board Members Report must be provided to the Committee Secretary by Friday of the week preceding the meeting.

### **CONCLUSION**

The Community Board's contribution to the operation of Council on behalf of the community is invaluable. The briefings are designed to provide new Board members with necessary background information on current issues to help them in their decision making over the term of the Board. A range of assistance is also provided on behalf of the Chief Executive to support Board members in their work on behalf of the community.

### **RECOMMENDATION**

That the information be received.

Report prepared by: Andy Roche, Acting Senior Management Group Co-ordinator.



## **6 CHAIRPERSON'S REPORT**

Welcome to this my first report as Chairperson of the Waitakere Community Board.

The last month has been a mixture of reading an abundance of background information, attending as many meetings as I could get to and being very impressed by the friendliness, helpfulness and efficiency of my colleagues, the Committee executive and Council staff.

It was indeed a compliment to have been elected Chairperson for the coming three years and I will be very proactive in building and maintaining a good team relationship.

I welcome Rob as Deputy Chairperson and I believe Waitakere Ward has an enviable mix of both old and new members that will see a very collaborative approach to issues. I have already witnessed the experience of the re-elected members, both Council and Community Board, and the enthusiasm of the new and this is very encouraging. Everyone has their individual strengths and weaknesses and recognising these as individuals and as a team is what will make us a Board to be reckoned with.

I am a firm believer in "communication" being the key to being informed, resourced and in the best position to deal with relationships, issues and reaching the best possible outcomes. I intend to foster good communication links between the Board, Council (elected and staff), Representative Groups and our ratepayers and residents.

Meetings I have attended since our last meeting are:

- Inaugural Meeting and Swearing In of Council.
- Orientation sessions (2).
- Massey and Henderson Community Board Inaugural meetings.
- Piha Ratepayers and Residents monthly meeting.
- Harbourview "Working Party".
- Special Council Meeting.
- Briefings on Henderson, New Lynn and Hobsonville.
- Combined Ratepayers and Residents at Waiatarua.
- Meet MP's and Auckland Regional Council Representatives at Council.

### **Voluntary Speed Reduction**

This was the topic of discussion at the collective Ratepayers and Residents meeting on 15 November hosted by Huia-Cornwallis at Waiatarua. Kitch Cuthbert outlined the Road Safety campaign for this summer season and discussion was held on the recommendation of voluntary reduction of the open road speed limits identifying some of the options and particular hotspots.

I was pleased to meet and welcome representatives from the newly formed Henderson Valley Residents & Ratepayers group at this meeting.

### **Beach Events**

This appears to be an ongoing matter for discussion. Events are organised at beaches and the local authorities and the residents have either no or very little warning. The Karekare 'event' planned for the weekend of 10 November is a prime example of no permit and no notification and I would like to work at finding a satisfactory solution to this issue as soon as possible.

This is our last meeting for the 2001 year and our next isn't until February. I would like to take this opportunity to thank everyone for their support and enthusiasm and wish you all the best for the upcoming festive season.

### **RECOMMENDATION**

That the Chairperson's Report be received.

Christine Shepherd

**CHAIRPERSON**



**7 COMMITTEE SECRETARY'S REPORT**

| ISSUE  | COMMENT   | REPORTING COUNCIL OFFICER                |
|--|---|--|
| Auckland Regional Council Pest Liaison Group | The Auckland Regional Council holds a Pest Liaison Group meeting every three months to provide information to the public on pests in the Auckland region. Council officers and interested members of the public, including representatives from Residents and Ratepayers groups and community boards are welcome to attend by advising Kathryn Whaley at the Auckland Regional Council on phone 366 2000 extension 8775.                          | Kathryn Howard<br>☎ 836 8000<br>Ext 8553 |
| Parrs Park Caretaker Cottage                 | Resource Consent for the caretaker cottage has been approved. We are currently awaiting confirmation from the Table Tennis Club about the time frame for construction.  | Renee Lambert<br>☎ 836 8000<br>Ext 8118  |
| Parrs Park Scout Hall                        | The Scout Group is at pre-application stage for construction of the Scout Hall and are working through some internal issues prior to lodging consent. No time frame for this has been given to Council at this stage.   | Renee Lambert<br>☎ 836 8000<br>Ext 8118  |
| Karekare Toilet - Associated options         | A meeting was held on site on Thursday, 29 November with the Karekare Resident and Ratepayers group. Discussion on the possible options for the upgrade and/or re-siting of the toilet was held with Council staff, ARC representatives and a toilet systems specialist. Liaison with the community and community board members will continue, to determine the most appropriate proposal which will then be brought to the full community board. | Renee Lambert<br>☎ 836 8000<br>Ext 8118  |
| Swanson Reserves Management Plan             | Signs advertising the intention to prepare a management plan will be placed in prominent positions in the reserves by the end of November. Submissions close on the 22 February 2002.   | Mandy McMullin<br>☎ 836 8000<br>Ext 8792 |
| Events on Parks and Beaches                  | The filming and events on Parks processes have been distributed to all Community Board Members and Councillors. These are live documents and are reviewed regularly and when new issues arise. The Call Centre is the first point of contact for events and bookings of parks and beaches with Enterprise Waitakere being the contact for Film companies.   | Grant Jennings<br>☎ 836 8000<br>Ext 8537 |

| ISSUE   | COMMENT  | REPORTING COUNCIL OFFICER             |
|---|--|---------------------------------------|
| Forest Hill Road and West Coast Road intersection | A site visit and investigation into this problem has been carried out. This identified potential for installing an island on the Forest Hill Road approach to the intersection which should serve to highlight the presence of the intersection and physically slow the traffic on the Forest Hill Road approach. The island would also accommodate a second stop sign in a more visible location than the existing Give Way Sign, which will be altered to a stop sign as part of the same work. Detailed design is being finalised and the issue will be reported back to the board at its next meeting. | Adam Moller<br>☎ 836 8000<br>Ext 8750 |

| REPORTS PENDING                               |  |   |
|---|--|---|
| ISSUE   | COMMENT  | REPORTING COUNCIL OFFICER               |
| Pohutukawa Trees at Watchman's Road, Karekare | This issue is under assessment and will be reported to the February 2002 meeting of the board. | Reg Cuthers<br>☎ 836 8000<br>Ext 8740   |
| Waterhole Development at Parris Park          | This issue is under assessment and will be reported to the February 2002 meeting of the board. | Renee Lambert<br>☎ 836 8000<br>Ext 8118 |

**RECOMMENDATION**

That the information be received.

Report prepared by: Owena Schuster, Committee Secretary.



**8 COMMUNITY BOARD APPOINTMENTS TO OUTSIDE ORGANISATIONS**

This item is brought forward to enable the Waitakere Community Board to consider the voluntary appointment of a representative on the following organisations:

| Organisation  | Number of Appointments |
|---|------------------------|
| Piha / Karekare Stormwater Wastewater Liaison Group | 1                      |
| Waipareira Community House                          | 1                      |

**RECOMMENDATIONS**

1. That the information be received.
2. That the board appoint representatives to the voluntary organisations as outlined in the agenda report.

Report prepared by: Owena Schuster, Committee Secretary.



**9 COMMUNITY BOARD APPOINTMENTS TO THE COMMUNITY SPORT FUND ALLOCATION SUBCOMMITTEE**

The Council requests that Waitakere Community Board nominate one member to the Community Sport Fund Allocation Subcommittee (a subcommittee of the Finance and Operational Performance Committee) to consider allocation of funds from the Community Sport Fund.

The matter is forwarded accordingly for the Boards determination.

**RECOMMENDATIONS**

1. That the information be received.
2. That one member be nominated for membership of the Community Sport Fund Allocation Subcommittee.

Report prepared by: Owena Schuster, Committee Secretary.



## 10 WAITAKERE WARD WEED AND PEST CONTROL

### **PURPOSE OF THE REPORT**

The purpose of this report is to update the Board on programmed weed and pest control in the Waitakere Ward during the 2001/2002 financial year.

### **BACKGROUND**

The Auckland Regional Council has overall responsibility for setting the direction for weed and pest management in the Auckland Region. Waitakere City has a responsibility to control weeds and pests to protect native environments, reserves, streams and roadside assets and also has a role in education and advocacy.

### **STRATEGIC CONTEXT**

Section 6 of the Resource Management Act 1991 obliges Council as a matter of national importance to protect areas of significant indigenous vegetation and significant habitats of indigenous fauna. The Waitakere Ranges are a nationally important area of native vegetation and habitat, and there are also significant remnants of native vegetation in the eastern, more built up area of the City. Weeds and animal pests are one of the greatest threats to the indigenous vegetation of the City, often smothering and killing native vegetation, suppressing native plant regeneration and preventing the progression of natural processes. These threats to native vegetation are termed 'environmental weeds' and include weeds such as ginger, whereas weeds that threaten agricultural production are termed 'agricultural weeds'. Pests such as rats, stoats and possums have been shown to compete for food and attack the eggs and young of native wildlife such as birds.

The weed and pest control programme for the 2001/2002 financial year aims to implement the Resource Management Act which obliges Council as a matter of national importance to protect areas of significant indigenous vegetation and significant habitats of indigenous fauna. The Waitakere Ranges are a nationally important area of native vegetation and habitat and weeds and animal pests are one of the greatest threats to it. The weed and pest control programme for the 2001/2002 financial year also aims to implement the Regional Plant Pest Management Strategy and the Waitakere City Weed Management Strategy.

The five objectives of Waitakere City's Weed Management Strategy are to:

- Address legal responsibilities under the Regional Plant Pest Management Strategy.
- Protect priority ecological areas from the impacts of weeds.
- Support and facilitate community understanding and involvement in the management of weed impacts by establishing community partnerships.
- Eradicate or contain specific weed species wherever they occur, where this is practical and affordable.
- Minimise future costs via adoption of Best Practice guidelines and surveillance at valuable sites.

The weed control planned for the 2001/2002 financial year is in accordance with the West Coast Plan and the Piha Coastal, Piha Reserves, Te Henga Park and Manukau Harbour Reserve Management Plans.

## ISSUES

### **Objective 1 Address Legal Responsibilities under the Regional Plant Pest Management Strategy**

The Auckland Regional Council's Regional Plant Pest Management Strategy identifies plants which land owners, including Waitakere City Council are legal bound to control.

A1

Waitakere City Council undertakes control of weeds as required under the Regional Plant Pest Management Strategy such as Woolly Nightshade, which is a total control plant pest throughout Waitakere City, and Ginger and Gorse, which must be controlled in most parts of the Waitakere Ward as shown on the map attached at page A1. A contract is currently let to undertake the control of these weeds.

### **Objective 2 Protect Priority Ecological Areas from the Impacts of Weeds**

Weed control is undertaken in priority areas where significant vegetation is threatened by invasive weeds. Weed management plans have just been prepared for the following reserves in the Waitakere Ward:

- Te Henga Park
- Laingholm Scenic Reserve
- Swanson Scenic Reserve

Weed control will continue in the following reserves which already have weed control plans or objectives in place:

- Piha Reserves
- Seibel Scenic Reserve/Seibel Park
- Henderson Valley Scenic Reserve
- Henderson Park/Shona Reserve/Vintage Reserve/Plummer Domain along lower Opanuku stream corridor

Control work will occur from November 2001 to April 2002. Weed control will also be occurring at the Waitakere Quarry as part of the ongoing restoration of quarried areas at the quarry.

### **Objective 3 Support and Facilitate Community Understanding and Involvement in the Management of Weed Impacts by Establishing Community Partnerships**

A community meeting was held at Te Henga Park to discuss the weed management plan and a local representative from Laingholm Weedfree has provided input into the Laingholm Scenic Reserve Weed Management Plan. The weed control programme proposed for this year at Piha has been sent to local resident representatives.

The Weed Free Waitakere Trust has the goal of protecting and restoring the Waitakere Ranges by facilitating the removal of all invasive plants. Disposal of the weeds they remove is paid for out of Council's weed control budget. A memorandum of understanding has been prepared to document the responsibilities and partnership of the Weed Free Waitakere Trust and Waitakere City Council and this year's work programme is being implemented.

### **Objective 4 Eradicate or Contain Specific Weed Species Wherever They Occur, Where this is Practical and Affordable**

\$40,000 has been allocated in the 2001/2002 Annual Budget for the control of weeds in response to requests from the public and Auckland Regional Council.

In a joint programme with the Auckland Regional Council and Rodney District Council, Waitakere City is continuing weed control in the Waitakere River from the Waitakere dam to the wetland at Te Henga. Grey and crack willows are being systematically removed from the Waitakere River to prevent flooding. Mexican Water Lily is also being controlled.

#### **Objective 5 Minimise Future Costs via Adoption of Best Practice Guidelines and Surveillance at Valuable Sites**

\$40,000 has been allocated in the 2001/2002 Annual budget to trial herbicide reduction methods. Herbicide reduction techniques being trialed in the urban areas include using a weedball to apply herbicide on grass verges, cutting the edges with a weedeater or mechanical edger, and using an organic herbicide 'biosafe'. In the rural areas after weed control, water table clearance or after a slip has occurred, trials to reduce weed reinvasion include recontouring, hydroseeding and planting with suitable native plants.

#### **Pest Control**

Possum control will again be undertaken this year in high ecological priority areas which will be identified and controlled in association with the Auckland Regional Council.

Wasp control continues to be undertaken on a reactive basis as wasp nests are discovered or reported through the call centre.

Rat poison is still available at the Council free of charge for members of the public who are experiencing rat problems. Comprehensive rat control is not feasible in Waitakere City Parks as rat numbers, unlike possum numbers, 'bounce' back from control exceedingly quickly due to their prolific breeding rate.

Council is assisting the Ministry of Agriculture and Forestry with their community consultation associated with the Painted Apple Moth eradication programme.

#### **CONCLUSION**

Council is making significant steps towards meeting its legal requirements under the Regional Plant Pest Management Strategy and strategic goals under the Waitakere City Weed Management Strategy including the trialing of herbicide reduction techniques.

Council is continuing its weed control programme in priority ecological areas in the Waitakere ward, with new programmes in Te Henga Park, Laingholm Scenic Reserve and Swanson Scenic Reserve to commence in November 2001 and ongoing weed control on Piha Reserves and along the lower Opanuku stream corridor.

The Weed Free Waitakere Trust and others are raising awareness in the community of the issues associated with weeds in Waitakere.

#### **RECOMMENDATION**

That the information be received.

Report prepared by: Kathryn Howard, Parks Environmental Assets Coordinator.



## 11 PARKS AND LANDSCAPE DEVELOPMENT 2001/2002 PROJECTS

### **PURPOSE OF THE REPORT**

This report is to provide the Waitakere Community Board with a summary of the work that is occurring in Parks and Reserves within their Ward during the 2001/2002 financial year. In particular, highlighting areas of significant development and the addition of public recreation facilities.

### **BACKGROUND**

During the 2001/2002 financial year the Parks and Landscape Development teams will be responsible for overseeing and implementing a number of capital work projects and community based projects within the parks and reserves network of Waitakere City. These projects included a range of work funded by the \$100,000 budget allocated as the Community Boards' Park Development Fund.

### **STRATEGIC CONTEXT**

The Parks Strategy adopted in 1999, outlines how parks will be managed and developed in Waitakere City over the next 20 years.

The Parks Strategy incorporates a number of Council's strategic objectives including building a strong network of town centres by providing high quality parks, improving stormwater by riparian plantings and erosion control works, increasing leisure facilities and opportunities with more playgrounds and sports fields and more public involvement in decision making with a number of reserve management plans being prepared.

The 10 objectives of the Parks Strategy are:

- Increase the use and enjoyment of parks.
- Extend and improve the city's natural ecosystems.
- Increase the opportunities for people to enjoy nature on parks.
- Parks are managed sustainably as part of the wider landscape.
- Improve the use, range and quality of sports facilities within the city.
- Protect the heritage values within parks and increase the awareness of the heritage of the city and local areas.
- Provide quality local and neighbourhood parks that are within walking distance throughout the city.
- To work in partnership with iwi on the management of waahi tapu and sites of significance.
- Involve communities in the design and management of parks.
- To improve the management and administration of parks

### **ISSUES**

A2

The following provides a breakdown of the various projects to be undertaken within the Waitakere Ward of Waitakere City. For your information the project process which parks currently undertakes for capital works is attached at page A2. This outlines the critical components associated with consultation associated with the capital works projects for the year.

## Waitakere Ward

### Work Programmed for this Financial Year

- Parris Park Landscape works, sports field development - a sports field is to be developed, mainly for training purposes, at the site of the existing training field. The contract is currently out to tender.
- Lockington Green park development. A contract is out for tender and works will be undertaken over the summer.
- Piha Beach Signage - the collection of existing signs are to be consolidated into a few, larger signs. This project will be carried out in the new year after community input.
- Piha Beach South Restoration and Sand Ladders Concept Design - a concept plan for the restoration of the Moana Stream and sand ladders through the dunes is to be developed. These projects are to be developed in the new year.
- Henderson Valley Equestrian Centre Stage 3. Liaison with the pony club is currently being undertaken.
- Laingholm Park Sports Field - A sports field is to be developed at Laingholm Park. A resource consent is currently being sought for the proposed development.
- Waitakere River and Wekatahi Stream (Piha) Erosion Assessments - Detailed investigations will be carried out and appropriate solutions identified to overcome the erosion problems.
- Swanson Reserve Management Plan has been advertised for preliminary public submissions.
- Completion of Manukau and Te Henga Management Plans. Amendments are being made to both plans as a result of hearings held in September. Copies of the plans will be distributed as soon as they have been printed.
- Piha toilet and sewage system upgrade. Consents have been lodged with Waitakere City Council and Auckland Regional Council and public notification of the consents is yet to commence (a full report on this project is being presented at this meeting).

### COMMUNITY BOARD DISCRETIONARY FUND 2001/2002

In September the previous Community Board allocated funding to a small range of capital works projects from the Community Board discretionary fund of \$100,000, spread over the four wards.

The following Waitakere projects were chosen by the Waitakere Community Board from a list which was compiled from submissions made by the local community and Residents and Ratepayers Committees.

- Te Henga community shed - consents are currently being lodged for this work.
- Dalmatia Green half court.
- Waitakere War Memorial skate equipment.

This work is currently underway with a contract currently being tendered for all of these projects.

- Karekare Green car park upgrade - Liaison with Auckland Regional Council and the community who will run the contract is to be undertaken shortly.

## CONCLUSION

The projects outlined are currently underway as part of the 2001/2002 Annual Plan. The parks priority list and further projects will be considered as part of the 2002/2003 Annual Plan and Community Board discretionary fund.

## RECOMMENDATION

That the information be received.

Report prepared by: Renee Lambert, Acting Service Manager: Landscape Development.



## 12 SKATEBOARDING FACILITIES - WESTERN HEIGHTS / STURGES NORTH

### PURPOSE OF THE REPORT

The purpose of this report is to advise the new Community Board on the investigation into skate boarding facilities in the Western Heights/Sturges North area.

### BACKGROUND

At the August meeting of the Community Board, a report was requested on options for providing skate boarding facilities in the Western Heights/Sturges North area. This was in response to a presentation by a local youth proposing a skate park facility be erected in the Sturges Valley Primary School, which is currently being constructed.

Investigation was carried out with a number of people to determine the suitability of the school as a skate park site and to consider the potential of other sites in the Western Heights/Sturges North area. The investigation identified three possible options – all of which had issues and complications.

The results were presented to the Community Board at the September meeting identifying these options and the issues surrounding them. The Community Board responded with a request for a report on setting up a working party consisting of Community Board Members, local residents and ratepayers and youth representatives.

### STRATEGIC CONTEXT

The Parks Strategy identifies the need to provide further skate facilities for youth in the city. The provision of these facilities should be at large local parks or citywide parks. The Park Strategy does not endorse the position of a skate facility at neighbourhood parks as it is intended that people travel to local or citywide parks for active sport.

The City contains a huge diversity of parks that provide settings for many different uses. To help assist with management and development of parks, a system of categorisation has been developed. All parks have been categorised as one of three types:

**City Wide Parks** - Large individual parks, or groups of parks that combine to provide significant areas of native ecosystems, and a variety of landscapes and recreation opportunities

**Local Parks** - Medium sized parks of between 1-3 ha that usually contain one or two sports fields, areas for casual recreation, landscape planting and native ecosystems. Generally there will be at least one local park within each suburb.

**Neighbourhood Parks** - Small areas of open space between 1000-4000 m<sup>2</sup> within neighbourhoods that have some landscaping and provide areas for play.

### CURRENT FACILITIES

Skateboarding facilities are currently located at:

|  |                      |
|--|----------------------|
| Shadbolt Park - Skate Park                 | New Lynn/Green Bay   |
| Te Pai Park - Skate Park                   | Henderson/Lincoln    |
| Parrs Park - Skate Ramp and Street Circuit | Glen Eden/Henderson  |
| Bob Hill Park - Skate Park                 | New Lynn             |
| Ceramco Park - Skate Ramp                  | Glen Eden/Kaurilands |
| Laingholm Reserve - Skate Ramp             | Laingholm            |
| Jack Pringle Park - Skate Park             | Te Atatu Peninsula   |
| Huia Domain - Skate Ramp                   | Huia                 |

New street type facilities were constructed last year at Starling Park in Massey and a multi-use concrete slab for impact sports at Waitakere Domain. The beginning of a skate park was constructed at Manuka Park, and is due to be completed this year.

A street type facility was also constructed at Royal Reserve in the Rush Creek suburb of Massey but was removed less than a year later due to the strong opposition from neighbours and local residents. Some of the issues highlighted at Royal Reserve include:

- People gathering at the facility drinking alcohol and making lots of noise;
- Bottles regularly smashed on the concrete slab and beer cans discarded around the park;
- Graffiti (the facility was tagged within a couple of days of completion); and
- A member of the public has also claimed burglaries have increased due to the skate park facility.

Under the current works programme there are no plans to develop new skate park facilities in the 2001/2002 year.

### ISSUES

The Community Board requested that a working party be established to progress the appeal for a skate facility in the Western Heights/Sturges North area. There are several points that the community board need to be aware of:

- **No Funding or Staffing Resource**  
Due to the nature of our business, funding and work programmes are determined a year prior to the work actually being carried out. In the current year 2001/2002 no funding has been allocated to this project and as such no staffing resources have been allocated either.
- **No Skate Boarding Strategy**  
Presently there is no skate boarding strategy in place to give direction to the construction of new facilities. This is currently being worked on and completion is expected by June 2002. Through our past experiences we have determined that although residents support facilities for youth, they preferred not to have them in their 'own backyard'. As the Western Heights/Sturges North area is still under development a fair representation of the community's needs is yet to be established.

- **No Suitable Land/Site**

It has been previously researched and reported to the Board that the most appropriate park in the Western Heights/Sturges North area is Paremuka Lakeside. All other parks in this area are neighbourhood parks and are in close proximity to residents. Paremuka Lakeside is not considered a suitable site due to similarities to the Rush Creek/Royal Reserve area in that the residential area is still being developed. Surveillance of the site would potentially be limited and the impact of this type of facility on surrounding residents cannot be fully evaluated.

It has also been established through previous experience that one of the preferred options when creating new skate park facilities, and demonstrated as being successful at Te Pai Park, is to develop them in commercial or industrial areas, thus alleviating the noise disturbance to neighbours. However as previously reported, the whole Western Heights/Sturges North area is zoned for residential development.

### **CONCLUSION**

There are a number of constraints regarding the request for skate boarding facilities in the Western Heights/Sturges North area, with the most prevalent being the lack of a suitable site within the area. To tackle this issue the Community Board has requested a working party be set up to find a suitable solution, unfortunately this has only highlighted further issues such as the lack of funding and staffing resources that are required to co-ordinate a working party. More importantly it has highlighted the lack of a skating strategy to guide and direct the creation of new facilities for youth and the apportioning of these in relation to other wards.

### **RECOMMENDATIONS**

1. That the information be received.
2. That no further action be taken until the skate boarding strategy has been completed.

Report prepared by: Melinda King, Parks Data Project Manager, Parks and Green Assets.



## 13 PIHA TOILET BLOCK AND WASTEWATER UPGRADE

### **PURPOSE OF THE REPORT**

The purpose of this report is to advise and update the new Community Board on the Piha Strand and Les Waygood Park Toilet Block and Wastewater Upgrade project and in particular the change of location for the disposal fields.

### **BACKGROUND**

A report was presented to the Waitakere Community Board in July advising of the ARC rejection of the deep bore disposal option.

Further investigation into the options available was undertaken and subsequently the re-circulating textile packed bed reactor with shallow drip irrigation was recommended. This was approved by the Board with the recommendation that an 'information day' be held to advise the community of the proposal. This is in line with the extensive consultation that had already occurred with both the community and the residents and ratepayers association since the commencement of the project in July 2000.

An information day was held on 9 September 2001 and at the request of the residents further consultation occurred on Sunday, 23 September 2001 with regard to the exact location of the disposal fields. Subsequently the location was amended and a majority agreement reached on the new site.

### **STRATEGIC CONTEXT**

The Parks Asset Management Plan has identified the need to replace the current sewerage disposal system at Piha Strand and Les Waygood Park. The Piha Reserve Management Plan included input from the public on the future of these toilet blocks and the associated sewerage system. Disposal of wastewater from Parks facilities aligns with our Annual and Strategic Plan and is managed in a manner that safe guards public health and the environment.

The West Coast Plan has also provided direction for the management of Open Space in the Piha area and is reflected in the Objectives and Policies of the Piha Reserve Management Plan. Upgrading of facilities will ensure that the environmental impacts of the large number of visitors are minimised and that the facilities, which are provided, are in sympathy with the natural character of the Piha environment.

The Management Plan also identified the need to minimise the impact on the dune and beach areas.

### **THE LOCATIONS**

#### **The Strand**

A3

The original location for The Strand toilet block was a 800m<sup>2</sup> field slightly to the south of the existing block. In line with the Community's wishes it is recommended that this be changed to a 5m x 160m area running parallel with the road and next to the barrier fencing, south of the existing toilet block attached at page A3.

To enhance the area, buffer planting will occur around the disposal location with designated access-ways being used to give access from the car park to the beach. This will ensure minimal dune disturbance, as it will allow the traffic to be guided to the most ecologically sound path reducing the foot traffic on the dunes. The planting will also contribute to the aesthetics of the area by reducing the visual effects of the barriers.

## Les Waygood

A4

As a result of the Community's involvement, it is recommended that Les Waygood disposal field be changed from a 800m<sup>2</sup> area to the south of the existing block (behind the proposed location of the new toilet block) to further south in the Karo Forest - at the southern end of the Les Waygood camp ground attached at page A4.

Although the new location is a considerably further away from the toilet block, it has been indicated that no additional costs will be incurred. This is because the original location would have required extensive planting whereas the new location is in an area that already has extensive vegetation and therefore minimal additional planting will be required. The new location also conserves and enhances the existing reserve ensuring enjoyment for visitors and residents by providing a suitable location for picnics and passive recreation.

## RESOURCES

Funding and staff time for this project has been allocated in the 2001/2002 Annual Budget.

## CONCLUSION

As a result of the Community's input into the location of the disposal fields, it is recommended that the position of these be amended in line with the Community's wishes. These changes do not affect the value of the work to be undertaken.

## RECOMMENDATIONS

1. That the information be received.
2. That the new disposal field locations be approved.

Report prepared by: Melinda King, Parks Data Project Manager: Parks and Green Assets.



## 14 PROPOSED PARKING RESTRICTION - WEST COAST ROAD

### PURPOSE OF THE REPORT

The purpose of this report is to seek the approval of the Board for the installation of new parking restrictions. These restrictions are in relation to the use of the parking bays outside the dairy at 466 West Coast Road, opposite Parrs Park.

### BACKGROUND

The parking bays outside the dairy (which provide sufficient parking for two cars) are mainly used by customers of the dairy. However during the weekend when sports events are held on Parrs Park the parking bays are frequently occupied by long stay parking to the detriment of the dairy's short stay customers.

Consequently the owner of the dairy has requested that time limited parking restrictions be introduced in this location.

## STRATEGIC CONTEXT

Easy access to town centres, services and community facilities is part of Objective 3 – Access and Travel Choice, under the Urban Villages Strategy. Provision is made for the implementation of parking controls in accordance with this.

## ISSUES

A5

Designating the two parking spaces outside the dairy for short duration parking will result in two less spaces available for sports field users in the immediate vicinity of Parrs Park, possibly forcing a small number of park users to find car parks further away. The benefit of these changes will be that short duration parking is available to dairy customers at all hours, improving convenience of access. A third parking space will also become available if short duration parking restrictions are implemented as the Dairy owner is willing to have the parking restrictions include the portion of the parking bay that is across the entrance to his garage. A plan of the parking bays is provided attached at page A5.

## RESOURCES

The cost of installing the proposed parking signs and markings is estimated at \$450. These signs can be funded and installed under the signs maintenance contract. Staff time required for the implementation of the proposed work is minimal.

## CONCLUSION

The benefits to Dairy customers outweigh the dis-benefits to users of Parrs Park. Consequently the parking restriction should be implemented.

## RECOMMENDATIONS

1. That the information be received.
2. That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Transport Act 1962 and the Waitakere City Council Bylaw No 7, 1991 - Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely:
  - On the south Kerb line of West Coast Road from a start point 45 metres east of the point at which a line projected as a continuation of the centre line of Parrs Cross Road intersects the south kerb of West Coast Road, to an end point 14 metres further east, a P10 (Parking of maximum duration 10 minutes) parking control be put in place.
  - On the south Kerb line of West Coast Road from a start point 59 metres east of the point at which a line projected as a continuation of the centre line of Parrs Cross Road intersects the south kerb of West Coast Road, to an end point 7 metres further east, a NO STOPPING AT ALL TIMES parking control be put in place.
  - On the south Kerb line of West Coast Road from a start point 66 metres east of the point at which a line projected as a continuation of the centre line of Parrs Cross Road intersects the south kerb of West Coast Road, to an end point 7 metres further east, a P10 (Parking of maximum duration 10 minutes) parking control be put in place.

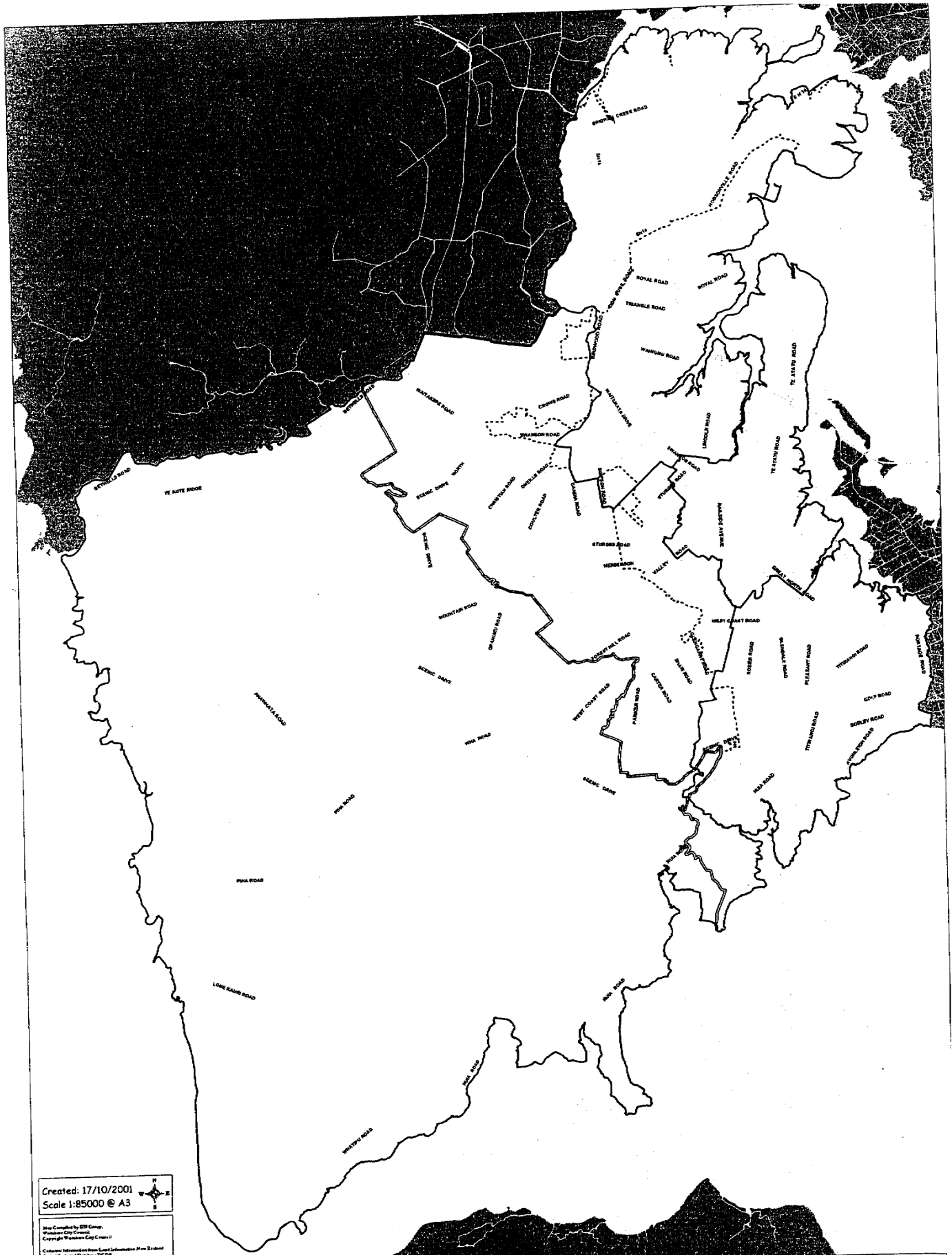
and that the appropriate signage and / or road markings in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Adam Moller, Transport Engineer.

15 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.





Created: 17/10/2001  
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

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# AI Waitakere Ward Weed Control Areas

**LEGEND**

-  Ward Boundary
-  Ginger Control Boundary
-  Gorse Control Boundary

# PARKS PROJECT IMPLEMENTATION PROCESS

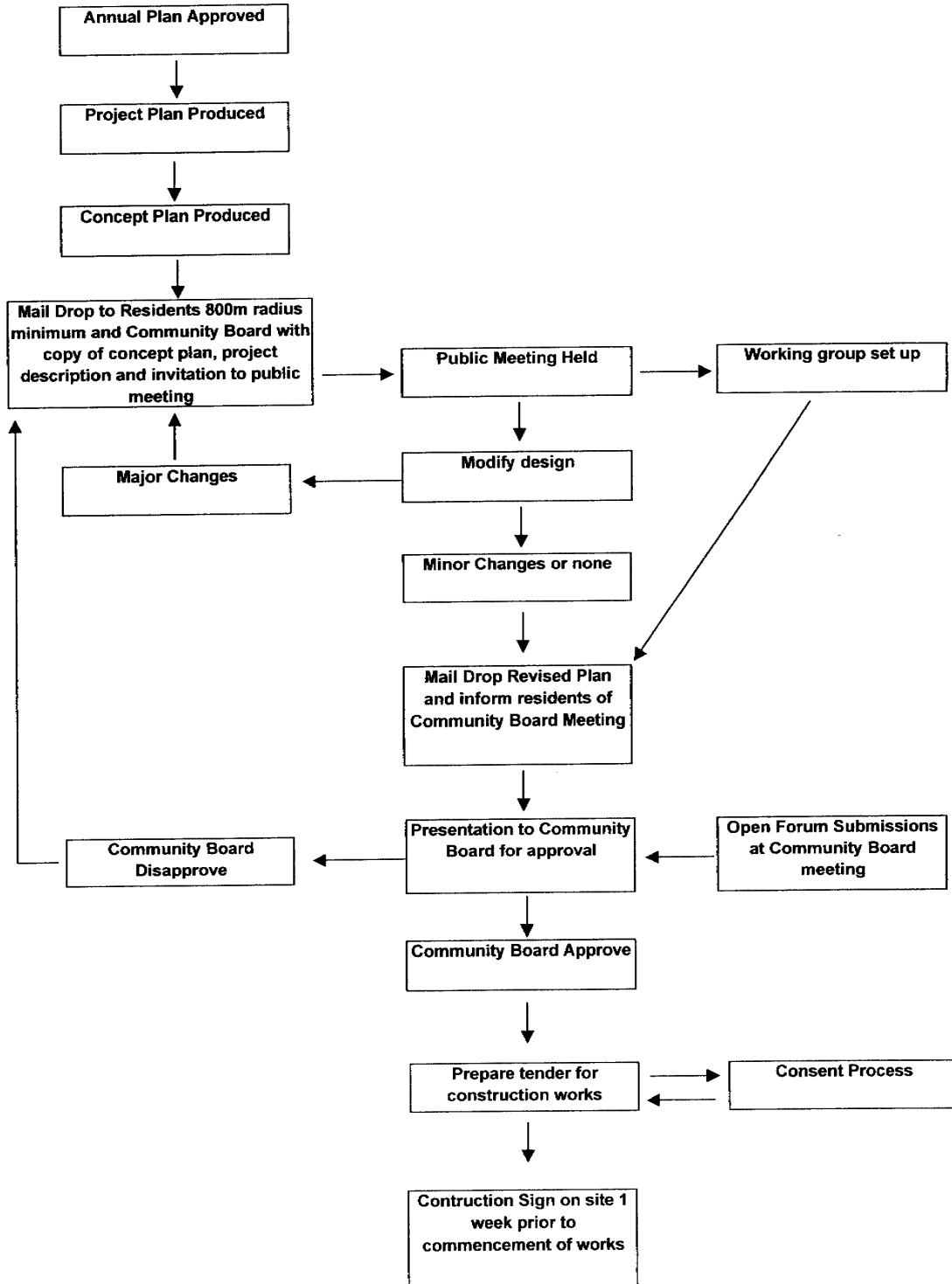
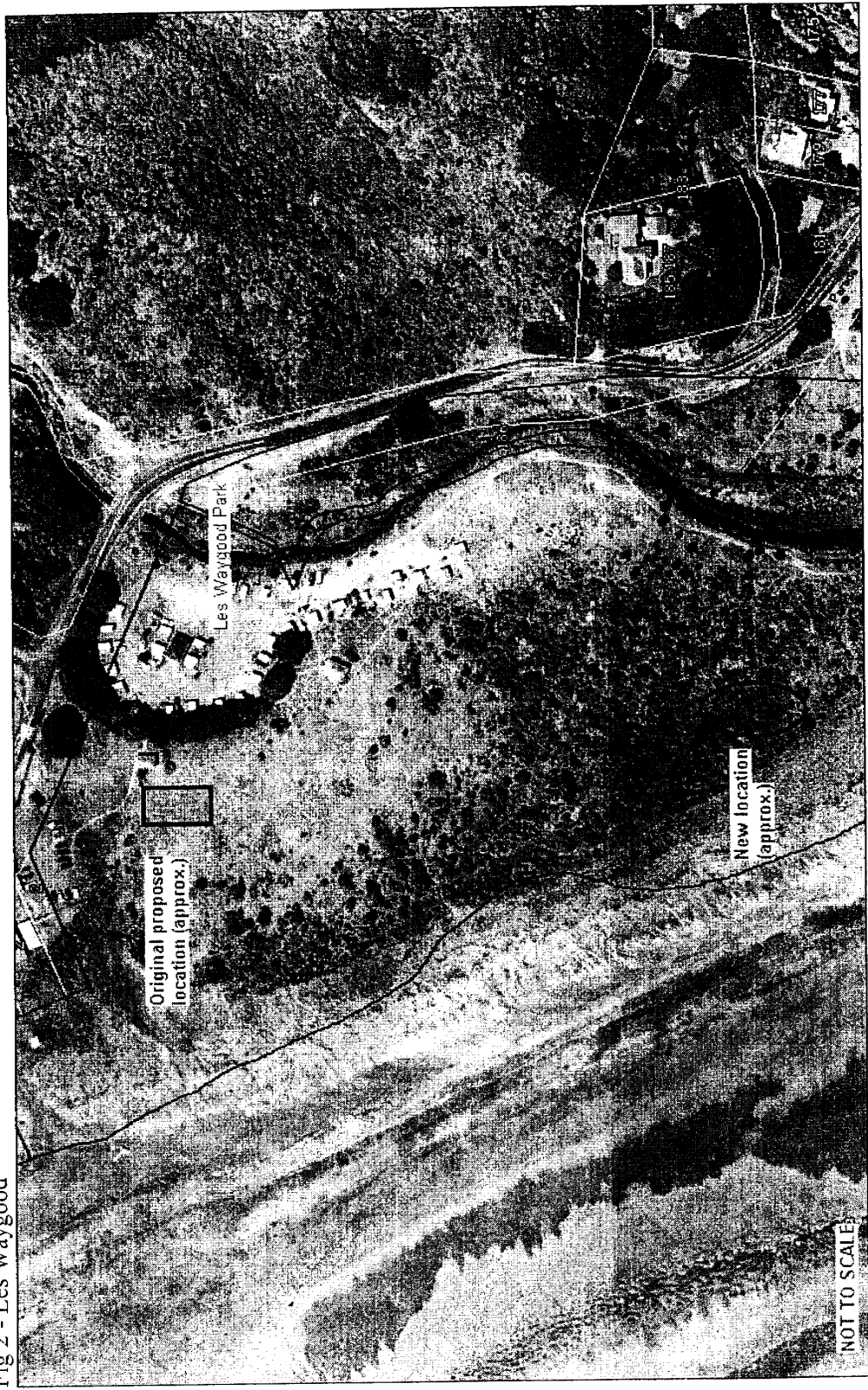


Fig 1 - The Strand



Fig 2 - Les Waygood



Location Plan

