

**MINUTES OF AN ORDINARY MEETING OF THE STREET EVENTS SUBCOMMITTEE -  
NEW LYNN WARD HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE,  
LINCOLN, WAITAKERE CITY, ON THURSDAY, 30 OCTOBER 2003  
COMMENCING AT 1.00 PM**

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**PRESENT:** Mr P van der Voort, JP (Chairperson)  
R Cuthers, Transportation Engineer Asset Development

**IN ATTENDANCE:** Transportation Engineer: Planning  
Committee Secretary: A Chan

**1. APOLOGIES**

3054/2003  
MOVED by R Cuthers; seconded P van der Voort:

That an apology from R Hill, Service Manager, Transport Assets for absence be received and sustained.

**CARRIED**

**2. URGENT BUSINESS**

There was no Urgent Business.

**3. CONFIRMATION OF MINUTES**

3055/2003  
MOVED by R Cuthers, seconded P van der Voort:

That the minutes of the Ordinary Meeting of the Street Events Subcommittee - New Lynn Ward held on Monday, 17 February 2003, as circulated, be taken as read and now be confirmed.

**CARRIED**

**4. GREEN BAY TROLLEY DERBY**

3056/2003  
MOVED by R Cuthers, seconded P van der Voort:

That the information be received.

**CARRIED**

3057/2003

MOVED by P van der Voort, seconded R Cuthers:

That approval be granted to temporarily close and prohibit traffic on a section of Connaught Street within Waitakere City between Connell Street and Portage Road from 8am to 5pm on Sunday, 16 November 2003 with an alternative 'rain date' on Sunday, 23 November 2003 subject to:

- (a) The applicant appointing a Traffic Management and Safety Co-ordinator to liaise with Council Traffic Engineers and New Zealand Police and to ensure that the applicant's responsibilities are met.
- (b) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic supervision plan and as directed by New Zealand Police and/or Council Officers. The applicant shall meet all associated costs.
- (c) The applicant advising all emergency services, bus operators, and residents who are directly affected by the road closures.
- (d) The applicant ensuring all debris is removed immediately resulting from the activity.
- (e) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
- (f) The applicant accepting responsibility for the cost of repairs to any council or private property damaged during the event.
- (g) The applicant meeting any costs arising from Public notices arranged by Council.

**CARRIED**

**5. NEW LYNN VILLAGE ORGANIC MARKET**

3058/2003

MOVED by P van der Voort, seconded Reg Cuthers

That the information be received.

**CARRIED**

3059/2003

MOVED by P van der Voort, seconded Reg Cuthers

That approval be granted to temporarily close and prohibit traffic on Todd Avenue from 5.00 am to 4.00 pm on every Saturday from 1 November 2003 to 26 June 2004 subject to:

- a) The closures being carried out in accordance with the authorised traffic management plan.
- b) The Applicant accepting full responsibility for public and participant safety requirements.
- c) The Applicant appointing a traffic management and safety co-ordinator to liaise with Council's Transport Engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
- d) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.

- e) The applicant advising all emergency services of the road closure details.
- f) The applicant ensuring that all litter is cleared up immediately following the event.
- g) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
- h) The applicant accepting responsibility for the cost of repairs to any Council or private property damaged during the event.
- i) The applicant meeting any costs arising from Public Notices arranged by Council.
- j) The approval to close the roads being suspended or cancelled at any time by Council's Service Manager: Transport Assets giving two weeks notice in writing, or cancelled effective immediately where any conditions of the approval to close the roads are not complied with.
- k) The police approval be obtained.

**CARRIED**

**6. NEW LYNN CHRISTMAS PARADE**

3060/2003

MOVED by P van der Voort, seconded R Cuthers:

That the information be received.

**CARRIED**

3061/2003

MOVED by R Cuthers, seconded P van der Voort:

That approval be granted to temporarily close and prohibit traffic on the following roads from 10.00 am to 11.00 am on Saturday, 6 December 2003 subject to:

- McNaughton Way;
  - Hugh Brown Drive;
  - Delta Avenue between Reid Road and Hugh Brown Drive;
  - Great North Road between Veronica Street and Rata Street;
  - Totara Avenue between Great North Road and Memorial Drive;
  - Todd Avenue;
  - Memorial Drive between Totara Avenue and Great North Road -
- a) The closures being carried out in accordance with the traffic management plan.
  - b) The Applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements, and complying with any Police directions.
  - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
  - d) St John Ambulance or other qualified personnel being in attendance at all times.
  - e) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
  - f) The applicant advising all emergency services and Bus operators of the road closure details.
  - g) The applicant ensuring that all litter is cleared up immediately following the event.

- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
- i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.
- k) The police approval be obtained.

**CARRIED**

**7. GLEN EDEN CHRISTMAS PARADE**

3062/2003

MOVED by Pim van der Voort, seconded Reg Cuthers:

That the information be received.

**CARRIED**

3063/2003

MOVED by R Cuthers, seconded Pim van der Voort:

1. That approval be granted to temporarily close and prohibit traffic on the following roads:
    - Glendale Road between Oates Road and West Coast Road;
    - West Coast Road between Glendale Road and Bowers Road;
    - Bowers Road;
    - Wilson Road;
    - Captain Scott Road between Wilson Road and West Coast Road;
    - Glenmall Place;
- from 2.00 pm to 3.00 pm on Saturday, 22 November 2003 subject to -
- a) The closures being carried out in accordance with the traffic management plan.
  - b) The Applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police directions.
  - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading engineers and New Zealand Police, and to ensure that the applicants responsibilities are met.
  - d) St John Ambulance or other qualified personnel being in attendance at all times.
  - e) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
  - f) The applicant advising all emergency services and Bus operators of the road closure details.
  - g) The applicant ensuring that all litter is cleared up immediately following the event.
  - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.

- i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
  - j) The applicant meeting any costs arising from Public Notices arranged by Council.
  - k) No objections being received by 13 November 2003.
2. That if any objections are received, the objections be reported back to the Streets Events Subcommittee – New Lynn Ward for resolution.

**CARRIED**

1.15 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

**CONFIRMED AS A TRUE RECORD.**

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE:**.....