



NOTICE OF MEETING

STREET EVENTS SUBCOMMITTEE New Lynn Ward

I hereby give notice that an Ordinary Meeting of the Street Events Subcommittee - New Lynn Ward will be held on:-

DATE: **Thursday, 30 October 2003** **TIME:** **1.00 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the matters within the scope and delegation of the Subcommittee and to take any necessary action connected therewith.

24 October 2003

Audrey Chan
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8603

MEMBERSHIP:

Mr P van der Voort, JP (Chairperson)
Service Manager: Transport Assets
Transportation Engineer Asset Development

(Quorum 2 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE STREET EVENTS SUBCOMMITTEE -
NEW LYNN WARD TO BE HELD IN THE NEW LYNN COMMUNITY CENTRE,
45 TOTARA AVENUE, NEW LYNN, WAITAKERE CITY,
ON THURSDAY, 30 OCTOBER 2003,
COMMENCING AT 1.00 PM.**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFIRMATION OF MINUTES	1
4	GREEN BAY TROLLEY DERBY	2
5	NEW LYNN VILLAGE ORGANIC MARKET	3
6	NEW LYNN CHRISTMAS PARADE	6
7	GLEN EDEN CHRISTMAS PARADE	8

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Ordinary - Monday, 17 February 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Street Events Subcommittee - New Lynn Ward held on Monday, 17 February 2003, as circulated, be taken as read and now be confirmed.



4 **GREEN BAY TROLLEY DERBY**

PURPOSE OF THE REPORT

The purpose of this report is to seek the Street Events Subcommittee's approval for road closure at the section of Connaught Street within Waitakere City between Connell Street and Portage Road on Sunday, 16 November 2003, with an alternative date being Sunday, 23 November 2003 if weather is inclement.

A1

As outlined on the map attached at page A1, the remainder of the course is within Auckland City boundaries and subject to conditions as set out by Auckland City Council. (Auckland City Council's approval has been sought).

BACKGROUND

Oratia Air Scouts have applied for closure of the above streets for an event called the 'Green Bay Trolley Derby.' This event is to provide a fun community event for the districts youth, raise public awareness of Scouting, to provide a learning experience in community event organising and to raise funds for the children attending this years Jamboree. The preferred date of road closure is the 16 November 2003 between the hours of 8am to 5pm.

STRATEGIC CONTEXT

Street events provide quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. As such they contribute to the Council strategic objectives in creating strong communities.

ISSUES

Each site will be marshalled and sign-posted in accordance with Auckland Regional Council and Transit New Zealand "Working on the Road" guidelines. Council's Transport Assets section has reviewed and approved the proposed traffic management plan, subject to conditions outlined in the recommendation.

CLOSURE DETAILS

As outlined above the section of Connaught Street within Waitakere City between Connell Street and Portage Road will be closed on Sunday, 16 November 2003 between 8am to 5pm with an alternative "rain date" of Sunday, 23 November 2003.

PUBLIC NOTICE

Public Notice of Council's intention to consider road closures has been given (Thursday, 2 October 2003), with any objections received by Thursday, 16 October 2003.

As this report was prepared prior to the Subcommittee meeting, any objections received will be tabled at the meeting.

RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on a section of Connaught Street within Waitakere City between Connell Street and Portage Road from 8am to 5pm on Sunday, 16 November 2003 with an alternative 'rain date' on Sunday, 23 November 2003 subject to:
 - (a) The applicant appointing a Traffic Management and Safety Co-ordinator to liaise with Council Traffic Engineers and New Zealand Police and to ensure that the applicant's responsibilities are met.
 - (b) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic supervision plan and as directed by New Zealand Police and/or Council Officers. The applicant shall meet all associated costs.
 - (c) The applicant advising all emergency services, bus operators, and residents who are directly affected by the road closures.
 - (d) The applicant ensuring all debris is removed immediately resulting from the activity.
 - (e) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
 - (f) The applicant accepting responsibility for the cost of repairs to any council or private property damaged during the event.
 - (g) The applicant meeting any costs arising from Public notices arranged by Council.

Report prepared by: Edwin Dearham, Transportation Engineer, Planning.



5 NEW LYNN VILLAGE ORGANIC MARKET

PURPOSE OF THE REPORT

This report outlines an application from the New Lynn Village Business Association to establish an Organic Market on the carriageway of Todd Avenue every Saturday of each month and seeks the New Lynn Street Events Subcommittee's approval to close roads as detailed below.

BACKGROUND

The New Lynn Village Organic Market has been proposed as a way to attract more patronage to the businesses in the area around Todd Triangle in response to the loss of some businesses in this area. The major banks previously located in this area, National Bank and Bank of New Zealand have both relocated to new premises near Veronica Street. The proposal has the support of the local businesses and the New Lynn Village Business Association.

Council staff in consultation with the public are working on a proposal for the future redevelopment of the Todd Triangle.

STRATEGIC CONTEXT

Street events provide quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. As such they contribute to the Council strategic objectives in creating strong communities.

ISSUES

Closure Details

The following road closures are requested in order to operate the market.

- Todd Avenue from Great North Road to Totara Avenue

The road will need to be closed between the hours of 5.00 am and 4.00 pm every Saturday, from 1 November 2003 until 26 June 2004.

Public Notice

Public notice of Council's intention to consider the road closure was published on Thursday, 2 October 2003 and at the date of this report no public comment had been received. Any submissions received will be tabled at the Committee hearing.

Traffic Management

Todd Avenue is a narrow one-way street with an easy alternative detour route. An appropriate traffic management plan consisting of barricades at the entrance to Todd Avenue with the necessary advance warning and road closure signs has been prepared for the closures.

Parking

The closure of Todd Avenue on market days will make 15 car parks unavailable for use and the market itself can be expected to generate some additional parking demand, but this demand can be met. Parking surveys carried out in early November indicate that the occupancy of on-street parking in this area is around 50% on Saturday mornings. Further parking would be available in the public car park behind the shops in Todd Avenue, the public car park at the New Lynn Community Centre, and the private car park at 3087 Great North Road which will be made available for the use of the market. As such it is expected that the operation of the market will not cause any parking problems.

Duration of Approval

It is expected that the road closures for the market will be required for a period of approximately 8 months until the redevelopment of Todd Triangle takes place. However, as the exact timing of this work is uncertain it is recommended that the road closure approval be granted with a limitation that the approval applies for a period not exceeding 8 months, and a condition that the approval can be cancelled or suspended prior to that time by notice in writing from Council's Service Manager: Transport Assets.

RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on Todd Avenue from 5.00 am to 4.00 pm on every Saturday from 1 November 2003 to 26 June 2003 subject to:
 - a) The closures being carried out in accordance with the authorised traffic management plan.
 - b) The Applicant accepting full responsibility for public and participant safety requirements.
 - c) The Applicant appointing a traffic management and safety co-ordinator to liaise with Council's Transport Engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
 - d) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
 - e) The applicant advising all emergency services of the road closure details.
 - f) The applicant ensuring that all litter is cleared up immediately following the event.
 - g) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
 - h) The applicant accepting responsibility for the cost of repairs to any Council or private property damaged during the event.
 - i) The applicant meeting any costs arising from Public Notices arranged by Council.
 - j) The approval to close the roads being suspended or cancelled at any time by Council's Service Manager: Transport Assets giving two weeks notice in writing, or cancelled effective immediately where any conditions of the approval to close the roads are not complied with.

Report prepared by: Edwin Dearham, Transportation Engineer, Planning.



6 NEW LYNN CHRISTMAS PARADE

PURPOSE OF THE REPORT

This report outlines an application from the Lions Club of New Lynn for a road closure on Saturday, 6 December 2003 as part of the annual New Lynn Christmas Parade and seeks the New Lynn Street Events Subcommittee's approval to close roads as detailed below.

The parade will be held on Saturday, 6 December 2003 irrespective of weather conditions.

BACKGROUND

The New Lynn Christmas Parade is an annual event that has been held for many years. It is well organised and carried through without problems. The parade starts at 10:00am and requires road closures of no more than an hour to complete the parade route.

STRATEGIC CONTEXT

Street events provide quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. As such they contribute to the Council strategic objectives in creating strong communities.

ISSUES

Route Details

A2

The parade will begin at the McNaughton Way Car park and exits via McNaughton Way into Hugh Brown Drive. The route proceeds along Hugh Brown Drive and turns right into Great North Road. From Great North Road the parade turns left into Totara Avenue at the end of Todd Triangle and proceeds along Totara Ave to turn left into Memorial Drive. Santa's float stops in front of the mall entrance in Memorial Drive and exits into the mall. The parade returns to McNaughton Way Car park via Hugh Brown Drive, as attached at page A2.

The parade is due to commence at 10:00am and is expected to finish by 11.00 am.

Closure Details

The following road closures are requested in order to safely carry out the parade:

- McNaughton Way;
- Hugh Brown Drive;
- Delta Ave between Reid Road and Hugh Brown Drive;
- Great North Road between Veronica Street and Rata Street;
- Totara Avenue between Great North Road and Memorial Drive;
- Todd Avenue;
- Memorial Drive between Totara Avenue and Great North Road.

The Henderson Police Strategic Traffic Unit will provide staff for point duty at the major intersections supported by staff from the New Lynn Community Police Base. The police will also provide lead and tail vehicles for the parade. The Lions Club and the Waitakere Wardens will provide marshals to manage crowd safety and provide traffic control at minor intersections and car park entrances along the route. The Traffic Management Plan based on previous closures has been developed by the Police, the organisers and Council roading staff.

Public Notice

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Thursday, 16 October 2003.

No objections have been received at the time of report preparation and any objection received, will be tabled at the committee meeting.

RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on the following roads from 10.00 am to 11.00 am on Saturday, 6 December 2003 subject to:
 - McNaughton Way;
 - Hugh Brown Drive;
 - Delta Avenue between Reid Road and Hugh Brown Drive;
 - Great North Road between Veronica Street and Rata Street;
 - Totara Avenue between Great North Road and Memorial Drive;
 - Todd Avenue;
 - Memorial Drive between Totara Avenue and Great North Road -
 - a) The closures being carried out in accordance with the traffic management plan.
 - b) The Applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements, and complying with any Police directions.
 - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
 - d) St John Ambulance or other qualified personnel being in attendance at all times.
 - e) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
 - f) The applicant advising all emergency services and Bus operators of the road closure details.
 - g) The applicant ensuring that all litter is cleared up immediately following the event.
 - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
 - i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
 - j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Edwin Dearham, Transportation Engineer, Planning.



7 GLEN EDEN CHRISTMAS PARADE

PURPOSE OF THE REPORT

This report outlines an application from the New Lynn Community Board for a road closure on Saturday, 22 November 2003 as part of the annual Glen Eden Christmas Parade and seeks the New Lynn Street Events Subcommittee's approval to close roads as detailed below.

The parade will be held on Saturday, 22 November 2003 irrespective of weather conditions.

BACKGROUND

The Glen Eden Christmas Parade is an annual event that has been held for many years. It is well organised and carried through without problems. The parade starts at 2.00 pm and requires road closures of no more than an hour to complete the parade route.

STRATEGIC CONTEXT

Street events provide quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. As such they contribute to the Council strategic objectives in creating strong communities.

ISSUES

Route Details

A3

The parade will begin at the Catholic Church Car Park on Glendale Road. The parade will exit the car park turn left into Glendale Road and right into West Coast Road and proceed to Bowers Road. The parade will turn right into Bowers Road, right into Wilson Road, right into Captain Scott Road and then left into Glenmall Place and return to the Catholic Church car park via Glendale Road, as attached at page A3.

The parade is due to commence at 2.00 pm and is expected to finish by 3.00 pm.

Closure Details

The following road closures are requested in order to safely carry out the parade:

- Glendale Road between Oates Road and West Coast Road;
- West Coast Road between Glendale Road and Bowers Road;
- Bowers Road;
- Wilson Road;
- Captain Scott Road between Wilson Road and West Coast Road;
- Glenmall Place.

The Henderson Police Strategic Traffic Unit will provide staff for point duty at the major intersections. The Road Traffic Services will assist with traffic Control. A further 20 marshals will be present to manage crowd safety and provide traffic control at minor intersections and car park entrances along the route.

The Traffic Management Plan, based on previous closures, has been developed by the Police, the organisers and Council roading staff.

Safety Issues

St Johns will be in attendance. Safety issues have been covered by the organisers.

Public Notice

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Thursday, 13 November 2003. No objections have been received at the time of report preparation and any objection received, will be tabled at the committee meeting.

RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on the following roads:
 - Glendale Road between Oates Road and West Coast Road;
 - West Coast Road between Glendale Road and Bowers Road;
 - Bowers Road;
 - Wilson Road;
 - Captain Scott Road between Wilson Road and West Coast Road;
 - Glenmall Place;

from 2.00 pm to 3.00 pm on Saturday, 22 November 2003 subject to -

- a) The closures being carried out in accordance with the traffic management plan.
- b) The Applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police directions.
- c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading engineers and New Zealand Police, and to ensure that the applicants responsibilities are met.
- d) St John Ambulance or other qualified personnel being in attendance at all times.
- e) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- f) The applicant advising all emergency services and Bus operators of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
- i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Edwin Dearham, Transportation Engineer, Planning.

