

**MINUTES OF THE FIRST MEETING OF THE 2004-2007 STREET EVENTS
SUBCOMMITTEE - NEW LYNN WARD HELD IN THE NEW LYNN
COMMUNITY CENTRE, 45 TOTARA AVENUE, NEW LYNN,
WAITAKERE CITY, ON, MONDAY, 3 OCTOBER 2005
COMMENCING AT 6.00 PM.**

PRESENT: Mr WD Buchanan (Chairperson)
Principal Transport Engineer: Design

IN ATTENDANCE: Principal Transport Engineer: Construction
Committee Secretary: A Chan

In accordance with Clause 21 (4) of Schedule 7, as read with Section 54(2), of the Local Government Act 2002, the meeting was chaired by the Chief Executive Officer's nominee the Committee Secretary until the election of the Chairperson required by Clause 21 of Schedule 7 of that Act.

1 OPENING

The Committee Secretary opened the meeting.

2 APOLOGIES

1871/2005

MOVED by Mr WD Buchanan, seconded A Moller:

That an apology from R Hill for absence, be received and sustained.

CARRIED

3 ELECTION OF CHAIRPERSON

The Committee Secretary called for nominations for the position of Chairperson.

NOMINATED by A Moller, seconded WD Buchanan:

That Mr WD Buchanan be appointed as the Chairperson of the Street Events Subcommittee – New Lynn Ward.

1872/2005

There being no further nominations, the Committee Secretary **DECLARED** Mr WD Buchanan elected as the Chairperson of the Street Events Subcommittee – New Lynn Ward.

The Committee Secretary vacated the Chair and Mr WD Buchanan assumed the Chair.

4 TOY LIBRARY EVENT

1873/2005

MOVED by WD Buchanan, seconded A Moller:

1. That the New Lynn Toy Library Event report be received.
2. That, subject to there being no objections received by the closing date, 6 October 2005, approval be granted to temporarily close and prohibit traffic on Portage Road south of Connaught Street between property numbers 225 and 235 Portage Road from 12.00 pm to 3.00 pm on Saturday, 12 November 2005 subject to:
 - a) The closures being carried out in accordance with the Traffic Management Plan.
 - b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
 - c) The applicant appointing a qualified Site Traffic Management Supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council Transport Assets Engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
 - d) St John Ambulance or other qualified personnel being in attendance at all times.
 - e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
 - f) The applicant advising all emergency services of the road closure details.
 - g) The applicant ensuring that all litter is cleared up immediately following the event.
 - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
 - i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
 - j) The applicant meeting any costs arising from Public Notices arranged by Council.

CARRIED

5 **NEW LYNN SANTA PARADE**

1874/2005

MOVED by WD Buchanan , seconded A Moller:

1. That the New Lynn Santa Parade report be received.
2. That approval be granted to temporarily close and prohibit traffic on:
 - McNaughton Way;
 - Hugh Brown Drive;
 - Delta Ave between Reid Road and Hugh Brown Drive;
 - Great North Road between Veronica Street and Rata Street;
 - Totara Avenue between Great North Road and Memorial Drive;
 - Todd Avenue;
 - Memorial Drive between Totara Avenue and Great North Road ;

from 10:00 am to 11:30 am on Saturday, 26 November 2005 subject to:

- a) The closures being carried out in accordance with the traffic management plan.
- b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
- c) The applicant appointing a qualified Site Traffic Management Supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council Roding engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
- d) St John Ambulance or other qualified personnel being in attendance at all times.
- e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- f) The applicant advising all emergency services and bus operators of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.

- i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.

CARRIED

6.09 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE STREET
EVENTS SUBCOMMITTEE – NEW LYNN WARD
HELD ON

DATE:.....

CHAIRPERSON:.....