



**AGENDA FOR THE FIRST MEETING OF THE 2004-2007 STREET EVENTS SUBCOMMITTEE  
- NEW LYNN WARD TO BE HELD IN THE NEW LYNN COMMUNITY CENTRE,  
45 TOTARA AVENUE, NEW LYNN, WAITAKERE CITY, ON, MONDAY,  
3 OCTOBER 2005 COMMENCING AT 6.00 PM.**

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In accordance with Clause 21(4) of the Schedule 7, as read with Section 54(2), of the Local Government Act 2002, the meeting shall be chaired by the Chief Executive Officer or his nominee until the election of the Chairperson required by Clause 21 of Schedule 7 of that Act.

**1 OPENING**

The Committee Secretary will open the meeting and call for apologies.



**2 APOLOGIES**



**3 ELECTION OF CHAIRPERSON**

Pursuant to Clause 21 of Schedule 7, as read with Section 54(2), of the Local Government Act 2002, every Community Board or its Subcommittee/s are required to elect a Chairperson from its members at its first meeting. The election shall be on the basis of open voting as required under Clause 24 of Schedule 7 of the Local Government Act 2002 with one vote by each member (and no person having a casting vote).

Clause 25, as read with Clause 37, of Schedule 7, Local Government Act 2002 requires that the Council must determine by resolution that a person be elected or appointed by using one of the following systems of voting:

- “(a) the voting system in subclause (3) (**system A**)
- (b) the voting system in subclause (4) (**system B**)”

described as follows:

- “(3) System A -
  - (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
  - (b) has the following characteristics:
    - (i) there is a first round of voting for all candidates;  
and
    - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

- (iii) *if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, at each time, the candidate with the fewest votes in the previous round is excluded; and*
- (iv) *in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot."*
- "(4) System B -
- (a) *requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*
- (b) *has the following characteristics:*
- (i) *there is only 1 round of voting; and*
- (ii) *if 2 or more candidates tie for the most votes, the tie is resolved by lot."*

The Committee Secretary will call for nominations for the position of Chairperson. In the event that more than one nomination is received the Subcommittee will be asked to determine the basis of voting (ie. as provided by either System A in subclause(3) or System B in subclause (4) above) and preferred method of lot:

Preferred Method (one of):

- Dice - Highest score determines successful candidate;
- Cards - Ace of Hearts, Ace of Diamonds, Ace of Clubs, Ace of Spades;  
- Ace of Hearts determines successful candidate;
- Coin - Call heads or tails. Heads determines the successful candidate.

The Subcommittee is then requested to elect a Subcommittee Member to be Chairperson.

**RECOMMENDATIONS**

1. That the information be received.
2. That the Street Events Subcommittee – New Lynn Ward elect one Member to be Chairperson of the Street Events Subcommittee – New Lynn Ward.



**4 TOY LIBRARY EVENT**

**PURPOSE OF THE REPORT**

The purpose of this report is to outline an application from West Auckland Community Toy Library for a road closure on Saturday, 12 November 2005 as part of the Toy Library event and seeks the New Lynn Street Events Subcommittee's approval to close roads as detailed below.

## **BACKGROUND**

The West Auckland Toy Library works as a library where members can take toys home for the development of their children. It is a community based organisation promoting child development and growth. The library plans to hold this event to promote the use of toys for child development in the community and bring it to the attention of the public. This is the first event of this type to be held in Waitakere. The event is to be held between 12.00 pm and 3.00 pm.

## **STRATEGIC CONTEXT**

This event provides quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. They also promote the development of youth through toys. As such they contribute to the Council's strategic objectives in creating strong communities.

## **ISSUES**

### **Event Details**

A1 The New Lynn Toy Library event requires the closure of 70 metres of Portage Road from the cul-de-sac head, as detailed in the plan attached at page A1.

The parade is due to commence at 12.00 pm, end at 3.00 pm and will be held irrespective of weather conditions.

### **Closure Details**

The following road closures are requested in order to safely carry out the parade:

- Portage Road south of Connaught Street between property numbers 225 and 235 Portage Road.

This road closure is in the cul-de-sac portion of Portage Road. The Traffic Management Plan has been provided by Action Traffic Control Limited and approved by Council. A Site Traffic Management Supervisor will implement the Traffic Management Plan and be responsible for traffic safety.

### **Public Notice**

Public Notice of the Council's intention to consider road closures has been given, with objections closing on Thursday, 6 October 2005.

No objections have been received at the time of report preparation and any objection received thereafter will be tabled at the Subcommittee's meeting.

## **RECOMMENDATIONS**

1. That the New Lynn Toy Library Event report be received.
2. That, subject to there being no objections received by the closing date, 6 October 2005, approval be granted to temporarily close and prohibit traffic on Portage Road south of Connaught Street between property numbers 225 and 235 Portage Road from 12.00pm to 3.00pm on Saturday, 12 November 2005 subject to:
  - a) The closures being carried out in accordance with the Traffic Management Plan.

- b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
- c) The applicant appointing a qualified Site Traffic Management Supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council Transport Assets Engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
- d) St John Ambulance or other qualified personnel being in attendance at all times.
- e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- f) The applicant advising all emergency services of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by Edwin Dearham – Principal Transport Engineer Construction.



## 5 **NEW LYNN SANTA PARADE**

### **PURPOSE OF THE REPORT**

The purpose of this report is to outline an application from the Lions Club of New Lynn for a road closure on Saturday, 26 November 2005 as part of the annual New Lynn Santa Parade and seeks the New Lynn Street Events Subcommittee's approval to close roads as detailed below.

### **BACKGROUND**

The New Lynn Santa Parade is an annual event that has been held for many years. It is well organised and has been held in the past without problems. The parade starts at 10:00 am and requires road closures for no more than an hour and a half to complete the parade route.

## STRATEGIC CONTEXT

Street events provide quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. As such they contribute to the Council strategic objectives in creating strong communities.

## ISSUES

### Route Details

A2

The parade will begin at the McNaughton Way Car park and exits via McNaughton Way into Hugh Brown Drive. The route proceeds along Hugh Brown Drive and turns right into Great North Road. From Great North Road the parade turns left into Totara Ave at the end of Todd Triangle and proceeds along Totara Ave to turn left into Memorial Drive. Santa's float stops for a short period in front of the mall entrance in Memorial Drive. The parade then continues on to McNaughton Way Car park via Hugh Brown Drive (see plan attached at page A2).

The parade is due to commence at 10:00 am, is expected to finish by 11:30 am and will be held irrespective of weather conditions.

### Closure Details

The following road closures are requested in order to safely carry out the parade:

- McNaughton Way;
- Hugh Brown Drive;
- Delta Ave between Reid Road and Hugh Brown Drive;
- Great North Road between Veronica Street and Rata Street;
- Totara Avenue between Great North Road and Memorial Drive;
- Todd Avenue;
- Memorial Drive between Totara Avenue and Great North Road.

The Traffic Management Plan has been provided by Action Traffic Control Limited and approved by Council. A Site Traffic Management Supervisor will implement the Traffic Management Plan, be responsible for traffic safety and will be assisted by marshals.

### Public Notice

Public Notice of the Council's intention to consider road closures has been given, with objections closing on Thursday, 29 September 2005.

No objections have been received at the time of report preparation and any objection received will be tabled at the Subcommittee's meeting.

## RECOMMENDATIONS

1. That the New Lynn Santa Parade report be received.
2. That approval be granted to temporarily close and prohibit traffic on:
  - McNaughton Way;
  - Hugh Brown Drive;

- Delta Ave between Reid Road and Hugh Brown Drive;
- Great North Road between Veronica Street and Rata Street;
- Totara Avenue between Great North Road and Memorial Drive;
- Todd Avenue;
- Memorial Drive between Totara Avenue and Great North Road ;

from 10:00 am to 11:30 am on Saturday, 26 November 2005 subject to:

- a) The closures being carried out in accordance with the traffic management plan.
- b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
- c) The applicant appointing a qualified Site Traffic Management Supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council Roding engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
- d) St John Ambulance or other qualified personnel being in attendance at all times.
- e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- f) The applicant advising all emergency services and bus operators of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by Edwin Dearham – Principal Transport Engineer Construction.

