

**MINUTES OF A MEETING OF THE STREET EVENTS SUBCOMMITTEE, MASSEY WARD,  
HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON MONDAY, 5 MARCH 2007, COMMENCING AT 9.01 AM**

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**PRESENT:** Mr RF Jessopp (Chairman)  
Service Manager: Transport Assets  
Principal Transport Engineer Design

**IN ATTENDANCE:** Transport Technician: Transport Assets  
Democracy Support and Sister City Officer

**1 APOLOGIES**

There were no Apologies.

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

271/2007

MOVED by A Ovanessoff, seconded RF Jessopp:

That the minutes of the Extraordinary Meeting of the Street Events Subcommittee - Massey Ward held on Friday, 26 January 2007, as circulated, be taken as read but with an amendment to the closing time from 9.34 pm to 9.34 am now be confirmed.

**CARRIED**

**4 ROAD CLOSURE - ALL AMERICAN SOAP BOX DERBY STREET EVENT 2007**

272/2007

MOVED by A Ovanessoff, seconded A Moller:

1. That the Road Closure - All American Soap Box Derby Event 2007 report be received.
2. That approval be granted to temporarily close and prohibit traffic on Westgate Drive from Don Buck Road to just past Fernhill Drive, Massey, from 6.00 am to 6.00 pm on Sunday, 18 March 2007, subject to:
  - (a) The closures being carried out in accordance with the traffic management plan.
  - (b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers' directions.

- (c) The applicant appointing a qualified site traffic management supervisor to manage traffic, and a safety co-ordinator. Both are to liaise with Council Rooding Engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
- (d) St John Ambulance or other qualified personnel being in attendance at all times.
- (e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- (f) The applicant advising all emergency services and bus operators of the road closure details.
- (g) The applicant ensuring that all litter is cleared up immediately following the event.
- (h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- (i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- (j) The applicant meeting any costs arising from Public Notices arranged by Council.

**CARRIED**

9.04 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

**CONFIRMED AS A TRUE RECORD.**

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE:**.....