

**MINUTES FOR A MEETING OF THE STREET EVENTS SUBCOMMITTEE – MASSEY WARD  
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON FRIDAY, 24 FEBRUARY 2006,  
COMMENCING AT 9.30 AM.**

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**PRESENT:** RF Jessopp (Chairperson)  
Transport Operations Manager  
Principal Transport Engineer Design

**IN ATTENDANCE:** Transport Engineer: Transport Assets: J Zhong  
Committee Secretary: S Mustafa

**1 APOLOGIES**

There were no Apologies.

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFIRMATION OF MINUTES**

178/2006

MOVED by RF Jessopp, seconded A Moller:

That the minutes of the Meeting of the Street Events Subcommittee - Massey Ward held on Wednesday, 2 March 2005, as circulated, be taken as read and now be confirmed.

**CARRIED**

**4 ROAD CLOSURE - WESTGATE SOAPBOX DERBY**

179/2006

MOVED by RF Jessopp, seconded A Ovanessoff:

1. That the Road Closure - Westgate Soapbox Derby report be received.
2. That approval be granted to temporarily close and prohibit traffic on Westgate Drive within Waitakere City between Don Buck Road and 200 metres east of Fernhill Drive on Sunday, 19 March 2006 between the hours of 6 am to 6 pm, subject to:
  - a) The closures being carried out in accordance with the traffic management plan.

- b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
- c) The applicant appointing a qualified Site Traffic Management Supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council Rooding Engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
- d) St John Ambulance or other qualified personnel being in attendance at all times.
- e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- f) The applicant advising all emergency services and bus operators of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.
- k) A letter drop to be carried out to the residents of Rush Creek Drive and Lazurite Drive at least 3 days prior to the event.

**CARRIED**

9.35 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE STREET  
EVENTS SUBCOMMITTEE - MASSEY WARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....