



**AGENDA FOR A MEETING OF THE STREET EVENTS SUBCOMMITTEE - HENDERSON  
WARD TO BE HELD IN THE GLEN EDEN ROOM AT WAITAKERE CENTRAL, 6  
HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON  
WEDNESDAY, 8 APRIL 2009, COMMENCING AT 9.00 AM**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Subcommittee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Subcommittee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFIRMATION OF MINUTES**

Meeting Minutes – Friday, 6 March 2009

**RECOMMENDATION**

That the minutes of the Meeting of the Street Events Subcommittee - Henderson Ward held on Friday, 6 March 2009, as circulated, and that they be taken as read and now be confirmed.



**4 HENDERSON ANZAC DAY PARADE 2009**

**EXECUTIVE SUMMARY**

The purpose of this report is to seek the Street Events Subcommittee – Henderson Ward's approval to close roads to allow for the Henderson Anzac Day Parade to be held on Saturday, 25 April 2009.

### RECOMMENDATIONS

1. **Receive** the Henderson Anzac Day Parade 2009 report.
2. **Approve** to temporarily close and prohibit traffic on:
  - Railside Avenue between Cranwell Street and Edsel Street.
3. **Agree** that this road closure from 9.30 am to 11.00 am on Saturday, 25 April 2009 is approved subject to the following conditions:
  - a) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any New Zealand Police and Council officers directions.
  - b) The applicant accepts full responsibility to ensure that all involved adhere to the set conditions for the event.
  - c) The applicant appoints a safety co-ordinator to liaise with Council's Transport Engineers and the New Zealand Police, and to ensure that the applicant's responsibilities are met.
  - d) The applicant appointing a qualified Site Traffic Management Supervisor to apply the Traffic Management Plan.
  - e) St John Ambulance or other qualified personnel being in attendance at all times.
  - f) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the Traffic Management Plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
  - g) All directions of New Zealand Police and/or Council officers in regard to traffic management and public safety shall be complied with by the event organiser and the Site Traffic Management Supervisor.
  - h) New Zealand Police and/or Council officers have the authority to delay the start of the event if the traffic management is not implemented as per the approved plan, and in extreme cases may cancel the event.
  - i) The applicant advising the New Zealand Police and other emergency services of the event.
  - j) The event organiser and Site Traffic Management Supervisor before shall brief all event participants before the event on their responsibilities.
  - k) The applicant ensuring that all litter is cleared up immediately following the event.
  - l) The applicant is notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
  - m) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.

- n) The name and a phone number at which the Site Traffic Management Supervisor supervising the traffic control will be able to be reached during the event will be provided to Council's Call Centre. This information should be sent to Donna Skipps (836 8000 Ext: 8743 or [donna.skipps@waitakere.govt.nz](mailto:donna.skipps@waitakere.govt.nz)).
- o) The name and a phone number at which the Site Traffic Management Supervisor supervising the traffic control will be able to be reached during the event shall be provided to Auckland Regional Transport Authority. Sally Simpson, (379 4422 or [sally.simpson@arta.co.nz](mailto:sally.simpson@arta.co.nz)) prior to the event.
- p) Northcote Traffic Management Centre is responsible for the day to day operation of all traffic signals in the Auckland Region. The Site Traffic Management Supervisor shall co-ordinate with Northcote Traffic Management Centre regarding any traffic signal installations that are within the event area or are affected by the event. Contact email addresses for traffic signals are [TMCScats@transit.govt.nz](mailto:TMCScats@transit.govt.nz) and [Andrew.Hunter@transit.govt.nz](mailto:Andrew.Hunter@transit.govt.nz).

## BACKGROUND

1. The Henderson Anzac Day Parade is an annual event that is carried out with no problems. This year the Henderson Anzac Parade is planned for Saturday, 25 April 2009.

## DECISION MAKING

### Issues

#### Route Details

2. The Henderson Anzac Day Parade will start in Railside Avenue, Henderson outside the fire station, continue along Railside Avenue to Pioneer Street where it will proceed to the RSA car park.

#### Closure Details

3. The road closures for the event will be on Railside Avenue, Henderson between Cranwell Street and Edsel Street.
4. The Henderson Anzac Day Parade is due to commence at 9.30 am and is expected to finish at 11.00 am.

## Consideration of Community Views

5. Public notice of Council's intention to consider road closures has been given, with objections closing on Friday, 13 March 2009.
6. No objections have been received at the time of the report preparation and any objection received will be tabled at the Street Events Subcommittee – Henderson Ward meeting.

## STRATEGIC CONTEXT

7. Street events provide quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. As such, they contribute to the Council's strategic objectives in creating strong communities.

## CONSULTATION

8. As this is a community event, consultation was not carried out.

## RESOURCES

9. There are no resources required for this event other than staff time.

## IMPLEMENTATION ISSUES

10. The traffic management plan has been provided by Traffic Management NZ and approved by the Council. Traffic Management NZ will supply a Site Traffic Management Supervisor who will implement the Traffic Management Plan and be responsible for traffic safety. The Site Traffic Management Supervisor will be assisted by marshalls.

**Report prepared by:** Jane Harris, Transport Technician.

