

**MINUTES OF AN EXTRAORDINARY MEETING OF THE STREET EVENTS SUBCOMMITTEE
HENDERSON WARD HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE, ON THURSDAY, 24 JANUARY 2008,
COMMENCING AT 8.30 AM**

PRESENT: Mr WS Bainbridge (Chairman)
Transport Assets Operations Manager
Senior Transport Engineer: Planning

IN ATTENDANCE: Transport Technician: J Harris
Committee Secretary: A Chan

1 APOLOGIES

There were no Apologies.

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFIRMATION OF MINUTES

1/2008
MOVED by A Moller, seconded R Iskander:

That the minutes of the Meeting of the Street Events Subcommittee – Henderson Ward, held on Thursday, 15 November 2007 as circulated, be taken as read and now be confirmed.

CARRIED

4 SUMMERSLAMZ STREET EVENT 2008

2/2008
MOVED by WS Bainbridge, seconded R Iskander:

1. That the Summerslamz Event 2008 report be received.
2. That approval be granted to temporarily close and prohibit traffic on:
 - Te Pai Place from Lincoln Road to the tennis club entrance from 6.30 am to 8.00 pm on Saturday, 16 February 2008.
3. That these closures are subject to the following conditions:
 - a) The closures being carried out in accordance with the traffic management plan.

- b) The applicant accepting full responsibility for briefing all participants and affected parties, which include marshalling, control of spectators, public and participant safety requirements, and compliance with any Police and Council officers directions.
- c) The applicant appointing a qualified site traffic management supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council roading engineers and New Zealand Police to ensure that the applicants responsibilities are met.
- d) St John Ambulance or other qualified personnel being in attendance at all times.
- e) The Site Traffic Management Supervisor shall obtain, place, and remove any road cones, detour signs, and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- f) The applicant advising all emergency services and bus operators of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- j) The event organiser and Site Traffic Management Supervisor shall brief all event participants before the event on their responsibilities.
- k) The applicant ensuring that all litter is cleared up immediately following the event.
- l) The applicant is notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- m) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- n) The name and a phone number at which the Site Traffic Management Supervisor supervising the traffic control will be able to be reached during the event will be provided to Council's Call Centre. This information should be sent to Donna Skipps (836 8000 x8743 or donna.skipps@waitakere.govt.nz).
- o) The name and a phone number at which the Site Traffic Management Supervisor supervising the traffic control will be able to be reached during the event shall be provided to ARTA (Kate Marris, 379 4422 x9029 or kate.marris@arta.co.nz) prior to the event.

- p) Northcote Traffic Management Centre (ATTOMS) is responsible for the day to day operation of all traffic signals in the Auckland Region. The Site Traffic Management Supervisor shall co-ordinate with ATTOMS regarding any traffic signal installations that are within the event area or are affected by the event. Contact email addresses for traffic signals are TMCScats@transit.govt.nz and Andrew.Hunter@transit.govt.nz.

CARRIED

8.34 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF STREET
EVENTS SUBCOMMITTEE - HENDERSON WARD
HELD ON

DATE:.....

CHAIRMAN:.....