

**MINUTES OF AN EXTRAORDINARY MEETING OF THE STREET EVENTS SUBCOMMITTEE
- HENDERSON WARD HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY
ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY, 22 NOVEMBER 2006,
COMMENCING AT 8.05 AM**

PRESENT: Mr WS Bainbridge (Chairman)
Service Manager: Transport Assets

IN ATTENDANCE: Transport Engineer: P Schischka
Group Administrator/Secretary
Committee Secretary: N Delamere

1 APOLOGIES

2140/2006

MOVED by A Ovanessoff, seconded WS Bainbridge:

That an apology from H Abdul-Rassol for absence be received and sustained.

CARRIED

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFIRMATION OF MINUTES

2141/2006

MOVED by WS Bainbridge, seconded A Ovanessoff:

That the minutes of the Extraordinary Meeting of the Street Events Subcommittee - Henderson Ward held on Friday, 28 October 2005 and the Extraordinary Meeting held on Friday, 25 August 2006, as circulated, be taken as read and now be confirmed.

CARRIED

4 HENDERSON CHRISTMAS PARADE 2006

2142/2006

MOVED by WS Bainbridge, seconded A Ovanessoff:

1. That the Henderson Christmas Parade 2006 report be received.
2. That approval be granted to temporarily close and prohibit traffic on:
 - Edsel Street;
 - Railside Avenue (between Great North Road and Edsel Street);
 - Ratanui Street;
 - Alderman Drive (between Sel Peacock Drive and Great North Road);
 - Great North Road (between Railside Avenue and Alderman Drive);

from 9:00 am to 12:00 noon on Saturday, 25 November 2006.

3. That these closures are subject to the following conditions:
 - a) The closures being carried out in accordance with the Traffic Management Plan.
 - b) The applicant accepting full responsibility for briefing all participants and affected parties, marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
 - c) The applicant appointing a qualified Site Traffic Management Supervisor to manage traffic and a Safety Co-ordinator. Both are to liaise with Council Roding Engineers and the New Zealand Police to ensure that the applicant's responsibilities are met.
 - d) St John Ambulance or other qualified personnel being in attendance at all times.
 - e) The Site Traffic Management Supervisor shall obtain, place, and remove any road cones, detour signs, and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
 - f) The applicant advising all emergency services and bus operators of the road closure details.
 - g) The applicant ensuring that all litter is cleared up immediately following the event.
 - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
 - i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.

CARRIED

5 TE ATATU CHRISTMAS PARADE 2006

2143/2006

MOVED by A Ovanessoff, seconded WS Bainbridge:

1. That the Te Atatu Christmas Parade 2006 report be received.
2. That approval be granted to temporarily close and prohibit traffic on:
 - Hereford Street (between Te Atatu Road and Roby Street);
 - Harbour View Road (between Pringle Road and Te Atatu Road);
 - Te Atatu Road (between Moor Avenue and Yeovil Drive);
 - Gunner Drive (between Te Atatu Road and Pringle Road);from 10:00 am to 11:40 am on Saturday, 2 December 2006.
3. That approval be granted to temporarily close and prohibit traffic on:
 - Pringle Road;from 9:00 am to 2:00 pm on Saturday, 2 December 2006.

4. That these closures are subject to the following conditions:
- a) The closures being carried out in accordance with the traffic management plan.
 - b) The applicant accepting full responsibility for briefing all participants and affected parties, marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
 - c) The applicant appointing a qualified site traffic management supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council roading engineers and New Zealand Police to ensure that the applicants responsibilities are met.
 - d) St John Ambulance or other qualified personnel being in attendance at all times.
 - e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
 - f) The applicant advising all emergency services and bus operators of the road closure details.
 - g) The applicant ensuring that all litter is cleared up immediately following the event.
 - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
 - i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.

CARRIED

8.11 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE RECORD.

DATE:.....

CHAIRPERSON:.....

CHIEF EXECUTIVE:.....