

**MINUTES OF THE FIRST MEETING OF THE 2004-2007 STREET EVENTS SUBCOMMITTEE -
HENDERSON WARD HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE,
LINCOLN, WAITAKERE CITY, ON THURSDAY, 6 OCTOBER 2005,
COMMENCING AT 4.00 PM.**

PRESENT: Mr WS Bainbridge
Principal Transport Engineer: Design

IN ATTENDANCE: Principal Transport Engineer: Construction
Democracy Support and Sister City Officer

In accordance with Clause 21 (4) of Schedule 7, as read with Section 54(2), of the Local Government Act 2002, the meeting was chaired by the Chief Executive Officer's nominee the Democracy Support and Sister City Officer until the election of the Chairperson required by Clause 21 of Schedule 7 of that Act.

1 OPENING

The Democracy Support and Sister City Officer opened the meeting and Members of the Subcommittee were welcomed.

2 APOLOGIES

1875/2005
MOVED by WS Bainbridge, seconded A Moller:

That an apology from R Hill for absence be received and sustained.

CARRIED

3 ELECTION OF CHAIRPERSON

The Democracy Support and Sister City Officer called for nominations for the position of Chairperson.

NOMINATED by A Moller, seconded WS Bainbridge:

That Mr Wayne Bainbridge be appointed as Chairperson of the Street Events Subcommittee - Henderson Ward.

1876/2005
There being no further nominations the Democracy Support and Sister City Officer **DECLARED** Mr Wayne Bainbridge appointed as Chairperson of the Street Events Subcommittee - Henderson Ward.

4.01 pm The Democracy Support and Sister City Officer vacated the Chair and the Chairperson assumed the Chair.

4 HENDERSON CHRISTMAS PARADE

1877/2005

MOVED by WS Bainbridge, seconded A Moller:

1. That the Henderson Christmas Parade report be received.
2. That approval be granted to temporarily close and prohibit traffic on:
 - Sel Peacock Drive between Alderman Drive and Edmonton Road;
 - Alderman Drive between Sel Peacock Drive and Ratanui Street;
 - Ratanui Street;
 - Railside Avenue between Great North Road and Edsel Street;
 - Edsel Street.

from 10.30 am to 12.00 pm on Saturday, 26 November 2005 subject to:

- a) The closures being carried out in accordance with the traffic management plan.
- b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
- c) The applicant appointing a qualified Site Traffic Management Supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council Roding engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
- d) St John Ambulance or other qualified personnel being in attendance at all times.
- e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- f) The applicant advising all emergency services and bus operators of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.

CARRIED

4.02 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE STREET
EVENTS SUBCOMMITTEE - HENDERSON WARD
HELD ON

DATE:.....

CHAIRPERSON:.....