



Waitakere City Council  
*Te Taiao o Waitakere*

## NOTICE OF FIRST MEETING OF THE 2004-2007 TRIENNIUM

# STREET EVENTS SUBCOMMITTEE Henderson Ward

I hereby give notice that the First Meeting of the Street Events Subcommittee, Henderson Ward, will be held on:-

**DATE:**        Thursday,        6 October 2005                                **TIME:**                                4.00 pm

**VENUE:**        Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City

to consider the matters within the scope and delegation of the subcommittee and to take any necessary action connected therewith.

29 September 2005

Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### **MEMBERSHIP:**

Mr WS Bainbridge  
Service Manager: Transport Assets  
Principal Transport Engineer Design

(Quorum 2 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR THE FIRST MEETING OF THE 2004-2007 STREET EVENTS SUBCOMMITTEE  
- HENDERSON WARD TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE,  
LINCOLN, WAITAKERE CITY, ON THURSDAY, 6 OCTOBER 2005  
COMMENCING AT 4.00 PM**

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In accordance with Clause 21 (4) of Schedule 7, as read with Section 54(2), of the Local Government Act 2002, the meeting shall be chaired by the Chief Executive Officer or his nominee until the election of the Chairperson required by Clause 21 of Schedule 7 of that Act.

**1 OPENING**

The Chief Executive Officer or his nominee, will open the meeting and call for apologies.



**2 APOLOGIES**



**3 ELECTION OF CHAIRPERSON**

Pursuant to Clause 21 of Schedule 7, as read with Section 54(2), of the Local Government Act 2002, every Community Board or its Subcommittee/s are required to elect a Chairperson from its members at its first meeting. The election shall be on the basis of open voting as required under Clause 24 of Schedule 7 of the Local Government Act 2002 with one vote by each member (and no person having a casting vote).

Clause 25, as read with Clause 37, of Schedule 7, Local Government Act 2002 requires that the Council must determine by resolution that a person be elected or appointed by using one of the following systems of voting:

- “(a) the voting system in sub clause (3) (**system A**)
- (b) the voting system in sub clause (4) (**system B**)”

described as follows:

- “(3) System A -
  - (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
  - (b) has the following characteristics:
    - (i) there is a first round of voting for all candidates;  
and
    - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

- (iii) *if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, at each time, the candidate with the fewest votes in the previous round is excluded; and*
- (iv) *in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot”.*

“(4) System B -

- (a) *requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*
- (b) *has the following characteristics:*
  - (i) *there is only 1 round of voting; and*
  - (ii) *if 2 or more candidates tie for the most votes, the tie is resolved by lot.”*

The Chief Executive Officer or his nominee will call for nominations for the position of Chairperson. In the event that more than one nomination is received the Subcommittee will be asked to determine the basis of voting (i.e. as provided by either System A in subclause (3) or System B in subclause (4) above) and preferred method of lot:

Preferred Method (one of):

- Dice - Highest score determines successful candidate;
- Cards - Ace of Hearts, Ace of Diamonds, Ace of Clubs, Ace of Spades;  
- Ace of Hearts determines successful candidate;
- Coin - Call heads or tails. Heads determines the successful candidate.

The Subcommittee is then requested to elect a Subcommittee Member to be Chairperson.

**RECOMMENDATIONS**

1. That the information be received.
2. That the Street Events Subcommittee - Henderson Ward elect one member to be Chairperson of the Street Events Subcommittee - Henderson Ward.



**4 HENDERSON CHRISTMAS PARADE**

**PURPOSE OF THE REPORT**

The purpose of this report is to outline an application from the Rotary of Henderson for a road closure on Saturday, 26 November 2005 as part of the annual Henderson Christmas Parade and seeks the Henderson Street Events Subcommittee’s approval to close roads as detailed below.

**BACKGROUND**

The Henderson Christmas Parade is an annual event that has been held for many years. It is well organised and carried through without problems. The parade starts at 10:30 am and requires road closures of no more than one and a half hours to complete the parade route.

## STRATEGIC CONTEXT

Street events provide quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. As such they contribute to the Council strategic objectives in creating strong communities.

## ISSUES

### Route Details

A1

The parade will begin at the Falls Hotel Car Park and exit via Sel Peacock Drive. A left turn is made into Alderman Drive, left into Ratanui Street, straight on into Railside Avenue and left into Edsel Street ending in the Westfield Car Park (see plan attached at page A1).

The parade is due to commence at 10:30 am, is expected to finish by 12:00 pm and will be held irrespective of weather conditions.

### Closure Details

The following road closures are requested in order to safely carry out the parade:

- Sel Peacock Drive between Alderman Drive and Edmonton Road;
- Alderman Drive between Sel Peacock Drive and Ratanui Street;
- Ratanui Street;
- Railside Avenue between Great North Road and Edsel Street;
- Edsel Street.

The Traffic Management Plan has been provided by Action Traffic Limited and approved by Council. A Site Traffic Management Supervisor will implement the Traffic Management Plan, be responsible for traffic safety and will be assisted by nine marshals.

### Falls Hotel Car Park

The Service Manager Transport Assets and the Team Manager Parking Services have given permission for the Falls Hotel car park to be used as an assembly point. The car park will be closed 7.00am to 11.30am.

### Public Notice

Public Notice of Council's intention to consider road closures has been given, with objections closing on Thursday, 29 September 2005.

No objections have been received at the time of report preparation and any objection received will be tabled at the Subcommittee's meeting.

## RECOMMENDATIONS

1. That the Henderson Christmas Parade report be received.
2. That approval be granted to temporarily close and prohibit traffic on:
  - Sel Peacock Drive between Alderman Drive and Edmonton Road;
  - Alderman Drive between Sel Peacock Drive and Ratanui Street;
  - Ratanui Street;

- Railside Avenue between Great North Road and Edsel Street;
- Edsel Street.

from 10.30am to 12.00pm on Saturday, 26 November 2005 subject to:

- a) The closures being carried out in accordance with the traffic management plan.
- b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police and Council officers directions.
- c) The applicant appointing a qualified Site Traffic Management Supervisor to manage traffic and a safety co-ordinator. Both are to liaise with Council Roding engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
- d) St John Ambulance or other qualified personnel being in attendance at all times.
- e) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- f) The applicant advising all emergency services and bus operators of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- i) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Edwin Dearham, Principal Transport Engineer Construction.

