

**AGENDA FOR A MEETING OF THE NEW LYNN COMMUNITY BOARD TO BE HELD IN THE
COUNCIL CHAMBER, AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE, ON MONDAY, 8 JUNE 2009,
COMMENCING AT 7.15 PM**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes – Monday, 4 May 2009

RECOMMENDATION

It is recommended that the New Lynn Community Board resolve to:

Receive the minutes of the meeting of the New Lynn Community Board held on Monday, 4 May 2009, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



5 PRESENTATION FROM NEW ZEALAND POLICE

Provision has been made on this agenda for a representative from the New Zealand Police to update the New Lynn Community Board on matters in the New Lynn Ward.



6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



7 CHAIRMAN'S REPORT

RECOMMENDATION

Receive the Chairman's Report dated 8 June 2009.

REPORT

1. It is now halfway through 2009 and all the same questions are still being asked about the Super City. It is time to be constructive and positive and to make sure that any submissions we put to the Select Committee provide a way to maintain as much as possible a strong connection with our communities and statutory delegations which work towards grassroots democracy. Our City Our Way may be diminished and to stand strong in what to us is not acceptable is the challenge thrown down to each and every one of us.

New Lynn

2. The Historic Society held a meeting in May 2009 on the Old New Lynn. Darren Utting from Fletchers was the guest speaker. It was very interesting as his great, great grandfather Utting actually named New Lynn. There was a powerpoint presentation with pictures of the forming of New Lynn and what was very interesting was that there were three railway tracks. So back to the future for New Lynn. The work is on track and Fletchers are more than sure that the finances will appear to complete the above ground work as per the plan.

Unitec

3. Linda Davies from the Waitakere Community Board (who works at Unitec) did a tour and orientation of Council with a group of students. Elizabeth Grimmer and I met with them and had very open discussions with them about Local Government, Council and Community Boards. It was a good session and the students left invigorated and more informed about Council's processes, rating and all those questions they may never have had a chance to ask.

Glendene/Spanfarm

4. The New Lynn Community Board was informed about children and young adults who have no community facilities in the Glendene/Spanfarm area and who do not have the money to go elsewhere. We are concerned about this problem and reassured them that a study would be done on that area as to their needs and what may be achievable.

Hon Paula Bennett, Minister for Social Development and Employment

5. I attended a meeting called by the Minister about a new fund to support critical social services. Attendees were from a large variety of organisations with quite a few from Waitakere. It is expected that up to 40 million dollars will be made available in the first year. The Community Response Fund is for those organisations facing costs and demand pressures to deliver vital social services.

Liquor Ban

6. The liquor ban signs are in place in the New Lynn Ward and are proving quite effective. 10 arrests were made outside 2nd Level Nightclub the first week the signs were installed. The Police are now able to better control the problems that have arisen from the use of alcohol in some areas. We have a very good relationship with the Police and Michael Alofa from our Safe Waitakere team has worked hard to keep the lines of communication open.

Not perfect but all is well in our Ward, business as usual.

"Success Depends Where Intention Is."

GPJ Marshall
CHAIRMAN



8 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

NEW LYNN COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Gayle Marshall Tony Hartnett (alternate)

OUTSIDE ORGANISATIONS	APPOINTMENT
City Safety Action Group	Sandy Taylor Pim van der Voort (alternate)
Glen Eden Community House Management Committee	Tony Hartnett
Green Bay Community House Management Committee	Pim van der Voort
Keep Waitakere Beautiful Trust	Wayne Davis Tony Hartnett (alternate)
Waitakere Citizens Advice Bureau	Gayle Marshall
Waitakere Road Safety Steering Group	Pim van der Voort Sandy Taylor (alternate)
Waikumete Cemetery Advisory Group	Sandy Taylor Gayle Marshall (alternate)
COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Pim van der Voort Wayne Davis (alternate)
New Lynn Community Board Street Events Subcommittee	Sandy Taylor
Long Term Council Community Plan and Annual Plan Committee	Gayle Marshall Pim van der Voort (alternate)






9 COMMITTEE SECRETARY'S REPORT

RECOMMENDATION

It is recommended that the New Lynn Community Board resolve to:

Receive the Committee Secretary's Report for the New Lynn Community Board dated 8 June 2009.


	Issue	Comments	Reporting Council Officer
1.	Ken Maunder Park Footbridge Replacement Resolution No. 3830/2007 3 December 2007 New Lynn Community Board Resolution No. 3867/2007 4 December 2007 Infrastructure and Works Committee	Funding for the replacement footbridge has been reduced in the draft 2009-2019 Long Term Council Community Plan. The footbridge now has to be redesigned to fit within the available budget, and the consent applications updated. The truss arch style footbridge will be replaced by a more economical design. Redesign work commenced in April 2009 with consent applications to be updated by July 2009. A new date for the Consent Hearing will be advised by Auckland Regional Council later in 2009. It is anticipated that physical works will commence in early 2010. A project update flyer is being prepared for distribution to the surrounding community in June 2009.	Andreas Lilley  836 8000 Ext: 8553

	Issue	Comments	Reporting Council Officer
2.	Lawson Park, New Lynn and Prospect Park, Glen Eden Playground Upgrade Officer's Report	The project has been completed.	Tracey Hamilton  836 8000 Ext: 8969
3.	Parrs Park, Glen Eden Playground and Landscape Upgrade Officer's Report	This project is not in the draft Annual Plan 2009/2010.	Tracey Hamilton  836 8000 Ext: 8969
4.	Rewarewa Walkway Resolution No. 762/2007 30 April 2007 New Lynn Community Board	This project is not in the draft Annual Plan 2009/2010.	Andreas Lilley  836 8000 Ext: 8553
5.	Harold Moody Park Sand Field Upgrade Officer's Report	This project has been completed.	Andreas Lilley  836 8000 Ext: 8553
6.	Shadbolt Park Sand Field Construction Officer's Report	The upgrade of the number one sand field at Shadbolt Park is still in progress. The field will be unavailable for the winter 2009 season. User groups have been notified and reallocated at alternative locations. The sandfield will be available for use by November/December 2009.	Andreas Lilley  836 8000 Ext: 8553
7.	Shadbolt Park Footbridge Replacement Officer's Report	The footbridge at Shadbolt Park at the Connell Street entrance is to be upgraded in 2010/2011 as part of Council's ongoing structures renewal programme. Detailed design work and obtaining of consents is due to be completed by June 2009. Construction is anticipated to commence in November 2010.	Andreas Lilley  836 8000 Ext: 8553
8.	Manawa Wetland Reserve Officer's Report	Works commenced on the construction of the walkway in April 2009 and is still ongoing. Weed control will continue to be carried out at this site.	Helen Biffin  836 8000 Ext: 8758
9.	Fruitvale Railway Station Public Toilet Resolution No. 20/2009	A report was presented to the New Lynn Community Board at the February 2009 meeting where the proposed public toilet design and location were approved. Building consent has been granted and	Tracey Hamilton  836 8000 Ext: 8969

	Issue	Comments	Reporting Council Officer
	2 February 2009 New Lynn Community Board	physical works contract awarded. Works on site commenced in late May 2009 and are scheduled to be completed by the end of June 2009.	
10.	Mason Park Refurbishment Officer's Report	Refurbishment works are programmed for Mason Park in May 2009. Works include minor fixtures and furniture replacements, concrete and car park works. Works are scheduled to commence and be completed in June 2009.	Tracey Hamilton ☎ 836 8000 Ext: 8969
11.	Community Board Minor Parks Projects Officer's Report	<p>Estimated completion dates for the projects approved for the 2008/2009 financial year are as follows:</p> <p>Noticeboard on road reseve in Green Bay - Design work of the noticeboard has been completed. The partially finished noticeboard will be completed whilst awaiting consent approval. The noticeboard should be installed next to the post by Tuesday, 30 June 2009, subject to consent being obtained. Note: there are a large number of underground services on the site.</p> <p>Shadbolt Park (x 4) park seats - 2 seats have been installed to date and 2 seats could not be installed at the instructed location due to field drainage work being undertaken. The seats will be installed once the drainage work is completed.</p> <p>Shade tree planting (x4) at Shadbolt Park - 30 June 2009</p> <p>Concrete footpath on Harold Moody Reserve - Council officers met with contractor to revisit options and quote for path. Once the quote is received and approved, work could begin as soon as Monday, 8 June 2009.</p>	Sarah Natac ☎ 836 8000 Ext: 8561
12.	Parking Stakeholder Consultation Officer's Report	Public consultation on the draft Waitakere City Parking Plan and draft Parking Management Plans for Henderson, New Lynn and Westgate Town Centres has been delayed. Consultation will now run from Friday, 19 June 2009 to Monday, 20 July 2009.	Charlie Inggs ☎ 836 8000 Ext: 8854

REPORTS PENDING

Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Progress Report	Resolution No. 1445/2005 1 August 2005 Last updated 4 February 2008	6 July 2009	Tony Miguel ☎ 836 8000 Ext: 8294

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Glen Eden Township - Pedestrian Safety Issues and Lack of Disabled Parking	Public Forum 3 September 2007	3 August 2009	Caisey Marter  836 8000 Ext: 8138

Report prepared by: Carmen Fernandes, Committee Secretary.



10 AMBRICO STUDIO LEASE REPORT

GLOSSARY

The New Zealand Ceramic Heritage Trust
Ambrico Studio

(the Trust)
(the Studio)

EXECUTIVE SUMMARY

The Ambrico Studio (the Studio) is a Council owned building, located on Ambrico Historical Reserve in New Lynn. The building is currently leased to the New Zealand Ceramic Heritage Trust (the Trust) on a month by month basis, since the expiry of the lease term in December 2007.

The Trust was established to collect, document and preserve the history of the ceramics industry. The lease of the Studio was granted in 2005 for an initial one year term with a one year right of renewal, with a final expiry date of 16 December 2007. The intention of the lease was to provide the Trust with a secure storage area for their ceramics collection, and to provide a location for the Trust to significantly contribute towards the protection of the City's ceramics heritage and to undertake education programmes to enhance the community's understanding of its ceramics heritage.

The Community Leases Policy encourages maximum use of Council facilities and the provision of community benefits. Whilst the Studio has been used for the safe storage of historic ceramic items, the Trust has not established any local profile in terms of running events or educational programmes.

It is considered that there are a range of other tenants who could make use of the facility and its location and add value to the New Lynn heritage precinct. It is recommended that Council publicly advertise for expressions of interest from community groups for a lease of the Studio, and that the applications be assessed in line with the Community Leases Policy, in particular with regard to the provision of community benefit.

RECOMMENDATIONS

It is recommended that the Culture and Community Committee resolve to:

1. **Receive** the Ambrico Studio Lease report.
2. **Approve** Option A - that expressions of interest be called for from community groups for a lease of Ambrico Studio.

BACKGROUND

1. In 1998, Council approved a Community Leases Policy, which in part encourages the maximum use of its community facilities and states that priority will be given to groups undertaking activities that will make a significant contribution to;
 - Improving access to information, education and learning opportunities;
 - Encouraging the community to be involved in looking after the City's natural heritage and cultural resources;
 - Fostering cooperation, partnership, and sharing of resources between community groups; and
 - Promoting a sense of belonging and identity for all people in Waitakere.
2. The Studio is located on Ambrico Historical Reserve. Co-located on this reserve is Ambrico Kiln, which is a Category I listed heritage item, and an important historical landmark for the City.
3. The Studio was built in 1992, after a request was made in 1989 by the New Zealand Historic Places Trust to the then New Lynn Borough Council to consider allocating funding for an ancillary building on the reserve next to the kiln, for the display of pottery memorabilia. Since its construction the Studio has been used for a number of purposes including as a pottery studio and for storage of ceramic history.
4. The Trust is a registered charitable trust that was established to collect, document and preserve artefacts, machinery, photographs, films and videos, designs and drawings, and all associated written and oral records of the ceramics industry and the studio pottery movement of New Zealand. The Trust also has as one of its objectives, the acquisition and establishment of a ceramics museum at Clark House. There is considerable doubt that the Trust (with financial resources of around \$1,500) has the commitment or desire to achieve those outcomes, given that few of the trustees are active or based in Auckland.
5. In 2005, a one year lease with a one year right of renewal was issued to the Trust for the Studio for some interim storage for the Trust's collection that was known to be of some considerable value. The lease was granted on the understanding that the Trust would hold some displays and education programmes from the site for the benefit of the wider community in return for the nominal rental. This wider community benefit has never occurred and despite meeting with the Trustees on at least three occasions, the Arts Manager and Principal Advisor: Heritage have not been able to "kick start" the operations of the Trust to seek appropriate funding for their activity.
6. Since the expiry of the lease on 16 December 2007 the lease has operated on a month by month basis. Either party can advise their intention to terminate the lease on one months notice.

DECISION MAKING

Issues

7. The Community Leases Policy sets out the eligibility and prioritisation for community leases on Council owned land and/or community buildings.
8. To be eligible to apply for a community lease, the applicant must:
 - be a volunteer based, non-profit distributing organisation;

- have a constitutionally “open” membership;
 - not be a personal hobby group; and
 - not be a group whose purpose is to promote party-political goals.
9. Council has a limited number of community buildings available for lease. The Community Leases Policy sets out the following priorities for lease applications:
- a) Groups undertaking activities that will make a significant contribution to one or more of the following strategic outcomes;
 - i) Increasing participation in community activities;
 - ii) Improving access to health, leisure and other services essential to mental and physical wellbeing;
 - iii) Fostering iwi, hapu and Maori development;
 - iv) Fostering cultural diversity in Waitakere;
 - v) Encouraging the community to be involved in looking after the City’s natural, heritage and cultural resources;
 - vi) Improving safety for people in their homes, on the roads, in their local neighbourhood, and in town centres;
 - vii) Fostering co-operation, partnership and sharing of resources between groups in the not for profit sector; and
 - viii) Promoting a sense of belonging and identify for all people living in Waitakere.
 - b) Groups able to demonstrate a proven need for the services they offer and that this need will be maintained over the period of the lease.
 - c) Groups who can show that they will remain viable over the period of the lease.
 - d) Groups who can demonstrate that they will use the facility on a regular basis, both during the day and in the evening, and/or that they will share with other groups to ensure the facility is fully utilised.
 - e) Groups who have investigated other alternatives such as seeking funding to purchase their own land and buildings, looking for other facilities and sharing with existing leaseholders.
 - f) Groups who can demonstrate that the impact of their service or activity on the park and local community will be minimal - taking into account noise, hours of activity, traffic generation and compatibility with other activities in the area.
10. The New Lynn Reserves Management Plan includes Ambrico Historical Reserve. This plan specifically recognises the heritage value associated with the kiln and its associations with the Crown Lynn Brickworks and success of the ceramics industry. In particular, it states that the use of the Studio is “intended as a public exhibition space (which) sits in close association to the kiln”.
11. The Portage Ceramics Trust has expressed an interest in the Studio. The Portage Ceramics Trust has acquired a significant collection of works relevant to the New Lynn area, and they have professional staff at their disposal and an ability to care for the Council’s collection of ceramics that are already stored at the Studio.

12. It is proposed to publicly advertise for expressions of interest from the community for a lease on the Studio. Expressions would be assessed in accordance with the Community Leases Policy and the New Lynn Reserves Management Plan, with a recommendation for future use of the Studio being brought back to the New Lynn Community Board for approval.
13. The current lease of the Studio to the Trust is on a month by month basis. Should Council wish to terminate this lease a notice period of one month is required.

Options Identified

14. The following options were identified:
 - a) Status Quo - retain the lease with the Trust on a month by month basis;
 - b) Publicly advertise for expressions of interest from the community for utilisation of the facility; and
 - c) Offer a new lease to the Portage Ceramics Trust.

Assessment of Options

Option A

15. The facility is currently being used as secure storage, with little or no public access to items the opportunity for the public to identify with their history and relevance to the City's heritage. Under this option neither the use of the facility nor community benefits are being maximised.

Option B

16. One of the main aims of the Community Leases Policy is to ensure a fair and equitable process for lease applications, and subsequent leases on the limited resources available. Publicly advertising for expressions of interest will ensure that all interested community groups have a opportunity put forward a case for use of the facility. Assessment will be based on the Community Leases Policy and the New Lynn Reserves Management Plan, and a recommendation made that will ensure that maximum benefits are provided to the community through use of this facility.

Option C

17. Although the Portage Ceramics Trust could be considered to be able to provide a greater use of the facility and greater community benefits than the current tenants or other groups in the community, this would be best assessed through a fair and transparent process as identified in Option B above.

Consideration of Community Views

18. The public has not been consulted specifically on this item, however, the New Lynn Reserves Management Plan, which is a publicly consulted document, does identify the Studio as being "intended as a public exhibition space".
19. Through publicly advertising the availability of a community lease on the studio, all groups in the local community will be provided with an opportunity to put forward usage proposals for the facility.

Preferred Option

20. The preferred option is to call for expressions of interest from local community groups for a lease of the Studio.

STRATEGIC CONTEXT

21. Leases on community facilities contribute towards the Strong Communities Community Outcome through the provision of a focal place for the community to gather and/or allow people to connect with the local environment.
22. Although the Studio is not a heritage item itself, it is located on a heritage site with strong linkages to the local ceramic industry history. The promotion of local identity and character falls within the Urban and Rural Villages Community Outcome.

CONSULTATION

23. Internal consultation was undertaken with all relevant areas being Property Assets, Tenancy Management, Heritage and Parks Assets.
24. External consultation was undertaken with the West Auckland Historical Society.

RESOURCES

25. No resources are required for this work, other than staff time.

IMPLEMENTATION ISSUES

26. There are no implementation issues associated with this report.

Report prepared by: Alina Wimmer, Principal Adviser: Heritage and Tina Hemsworth, Manager: Property Assets.



11 UPDATE ON THE REMOVAL OF LITTER BINS ON LOCAL PARKS TRIALS

GLOSSARY

Draft Litter Management on Parkland Policy
Waitakere City Council

(the Policy)
(Council)

EXECUTIVE SUMMARY

The purpose of this report is to update the New Lynn Community Board on the trials conducted to remove litter bins from selected local parks throughout the City. The report also seeks agreement from the New Lynn Community Board to adopt the content contained in the draft Litter Management on Parkland Policy (the Policy) relating to local parks.

A1-A4 The Policy is attached at pages A1 to A4, from which the purpose of the trial is aligned. The content relating to local parks can be found on page 3 of the Policy.

The proposed removal of litter bins on local parks is another step in the ongoing commitment to investigate and introduce sustainable initiatives into parks across Waitakere.

RECOMMENDATIONS

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the Update On The Removal Of Litter Bins On Local Parks Trials report.
2. **Agree** to adopt the content contained in the draft Litter Management On Parkland Policy relating to local parks.
3. **Agree** that the provision of litter bins on local parks into the future shall be decided by Council officers in line with the draft Litter Management on Parkland Policy.

BACKGROUND

1. Scheduled litter collection from parks, excluding sports parks, currently costs the Council approximately \$438,000 per year. This cost includes the emptying of litter bins and loose litter collection on parks. This amount does not include the cost of illegal dumping around litter bins and on other areas of parks and any unscheduled works related to litter. Approximately \$200,000 of this amount is for scheduled litter collection from local parks.
2. Local parks cater for the immediate community and are frequented by residents who generally live within walking distance of the park. They provide areas for casual recreation, walking opportunities, landscaped areas and/or native ecosystems. Residents do not generally stay at local parks for extended periods of time and therefore the provision of litter bins at many of these parks may not be required.
3. In 2009, Parks and Open Space sought the approval of the New Lynn Community Board to undertake trials to investigate the feasibility of the removal of bins in many local parks as proposed in the Policy. The report outlined the key issues which prompted the trials which included the cost of new bins and litter collection, recycling opportunities when rubbish is taken home, illegal dumping of household rubbish in and around litter bins, graffiti and other vandalism to bins.
4. On 1 December 2008, the New Lynn Community Board made the following resolution:

The New Lynn Community Board resolved to:

*“**Approve** the removal of litter bins in Manuka Park, Lydford Green, Ambrico Historical Reserve and Annison Green for a trial period starting in early December 2008 through to end of February 2009 with a report being brought back to the New Lynn Community Board in April 2009..”*

2028/2008

DECISION MAKING

Issues

Audit Findings

5. All parks involved in the trial were monitored on a weekly basis by a Parks Quality Assurance Officer for a twelve week trial period. Since that period concluded, the parks have been monitored on a monthly basis.
6. Council officers report that the level of loose litter found on the park was generally low with the majority made up of plastic shopping bags, drinking bottles/cans and various types of paper and cardboard. It is unsure whether the plastic shopping bags and paper/cardboard originated from park users or whether it had blown in from the road or surrounding properties.
7. Only two parks in the City were identified as requiring a regular loose litter collection. These were Manuka Park in New Lynn Ward and Cron Reserve in Henderson Ward. These parks have been placed on a fortnightly frequency for loose litter collection and will continue to be monitored.
8. Illegal dumping of household litter into and around litter bins was eliminated due to litter bins no longer being in parks.

Public Notification

9. As a result of the consultation plan carried out at the commencement of the 12 week trial period, a total of 40 submissions were received from residents around Waitakere. One submission was for the proposed removal of litter bins on local parks, two submissions were neutral and 39 were against.
10. The reasoning behind the 39 submissions against the removal of litter bins on local parks can be grouped into the following four reasons:
 - Submitter takes regular walks in the park and picks up litter and places it in the litter bins provided so the park is clean for other users;
 - Submitter has seen an increase in litter on the park since the litter bin has been removed;
 - Submitter is not happy at having to take litter home with them; and
 - Submitter is not happy at the loss of this service while rates continue to increase.

Proposal

11. It is proposed to remove litter bins from selected local parks in the City based on the reasons provided in the report to the New Lynn Community Board in December 2008, the audit findings outlined in this report and as per the draft Litter Management on Parkland Policy.
12. The parks will be monitored on a regular basis by Parks Quality Assurance Officers.
13. Those submitters who indicated that they regularly pick up litter in their local parks and place it in the litter bins provided will be encouraged to join the Council's "Volunteer Park Ranger" programme. This programme is due to be re-launched prior to summer and one option is to investigate the feasibility of providing Council pre-paid rubbish bags to these rangers so they can continue assisting Council with beautifying our parks.

14. Below is a table showing the pros and cons on a park on the removal of litter bins from selected local parks.

Pros	Cons
Potential savings to Council of up to \$200,000 or part thereof depending on the percentage of litter bins on local parks removed where ongoing loose litter collection is not required.	One off loose litter collections if required can amount to more than the annual cost of a weekly litter bin collection at any particular park. However, we are looking at alternative cost effective options for preventing these regular one off cleans including placing the park on a loose litter collection frequency which is the same cost as emptying a litter bin.
No litter bin in the park to graffiti, set on fire etc.	Illegal dumping of household rubbish in bush areas and streams could increase if litter bins removed.
Illegal dumping of household rubbish in and around litter bins eliminated.	Potential loose litter build up may decrease visual amenity of a park hence the importance of monitoring.
Taking of litter home to be recycled and disposed of encourages environmental practises such as recycling and awareness of waste reduction.	
Leaching eliminated reducing the incidents of wasps and smells, particularly in the summer months.	

Consideration of Community Views

15. A consultation plan was carried out during the trial period and the findings are outlined under paragraphs 9 and 10.

STRATEGIC CONTEXT

16. The Council's has adopted the platform of 'Zero Waste' which addresses how the Council will continue to work on combating litter and illegal dumping as well as providing for and supporting recycling by residents.
17. The draft Parks and Open Space Strategy also identifies that litter bins should only be supplied at parks where people are likely to stay for long periods of time.

CONSULTATION

18. Consultation has taken place with the Parks Planning and Public Affairs departments within Council.

RESOURCES

19. The cost to remove a bin and concrete pad, reinstate the area with topsoil and grass and take the bin to storage at Tui Glen Reserve is \$350 per litter bin or \$300 per litter bin at parks where there is more than one bin. This cost can be covered within current Parks budgets. Those litter bins that are not at the end of their life will be reused around Waitakere.
20. Monitoring of parks where litter bins are removed will take place as part of Parks standard auditing processes and will not require additional staff resources.

21. Savings resulting from the trial in the 15 parks equate to \$1,028.80 across the first calendar year increasing to \$7,508.80 across the 15 parks in the second year. Initial costs of \$6,480 to remove the bins and reinstate the areas with topsoil and grass were deducted from the savings to be made in the first year.
22. However, additional savings will be made elsewhere by recycling the removed bins and reusing them at other parks where replacements are required; i.e. sports parks. The cost for a new litter bin would have cost Council approximately \$900 for the galvanised steel style or \$1,200 for the stainless steel style.

IMPLEMENTATION ISSUES

23. There are no implementation issues relating to the proposal except to ensure regular monitoring of all parks to ensure potential issues are identified in a timely manner.

Report prepared by: Sarah Natac, Customer Liaison Officer.



12 WAIKUMETE CEMETERY ACCESS

EXECUTIVE SUMMARY

The purpose of this report is to address safety issues at the main entrance to Waikumete Cemetery and recommend minor changes.

No consultation was carried out as surrounding properties will not be affected.

Three options have been identified: retaining the status quo, implementing the recommendations of the study, or signalling the existing entrance.

RECOMMENDATIONS

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the Waikumete Cemetery Access report.
2. **Approve** Option 1 - that the existing main entrance to Waikumete Cemetery on Great North Road be retained, and that work be undertaken to improve sightlines at the intersection by modifying or replacing the existing bus shelter with one that has transparent glass at both ends.

BACKGROUND

1. Council has completed a study of options for Waikumete Cemetery access. This study investigated the safety of seven access points around the cemetery and considered options to provide safe and practical access to the cemetery. It was also an objective of the study to identify options that reduced the use of the cemetery internal roads as shortcuts and/or to bypass queues at traffic signals on the external road network adjacent to the cemetery.

DECISION MAKING

Issues

2. The study identified that most of the cemetery entrances should be closed to general traffic so as to limit the opportunity for through traffic using the internal roads in the cemetery.
3. The study also identified that right turn manoeuvres into and out of the existing main entrance of the cemetery were creating some safety and congestion concerns because of the high traffic on Great North Road and the long waits for gaps in the traffic.
4. Consequently the study recommended that a new main entrance should be established on Glenview Road and that the existing main entrance should be reduced to a secondary entrance with limited access for left turns only.
5. In conjunction with these changes a new one way system was proposed within the cemetery running between the new main gate and the crematorium complex. This would allow the internal traffic movements to and from the new entrance to be managed without needing to widen the internal roads which would be expensive, push the road edges close to existing grave sites, and result in road widths that encourage higher speeds than are appropriate inside the cemetery grounds.
- A5 6. The proposed access changes are indicated on the diagram attached at page A5. These changes would require the formation of approximately 130 metres of new roadway within the cemetery between the Returned Services Association gate and the new main entrance.
7. Accident records for Great North Road adjacent to the cemetery were also reviewed in the study. These accident records showed significant numbers of accidents on this part of Great North Road. However, the level of accidents is not unusual for a road carrying the volumes of traffic that Great North Road is. The accidents were mainly concentrated around the major intersections at Glenview Road and Hepburn Road. There is no evidence of any pattern of accidents associated with the main cemetery entrance off Great North Road.

Options Identified

8. A review has been carried out with regard to the safety and suitability of vehicle access to Waikumete Cemetery. Three options have been identified: retaining the status quo, implementing the main access as recommended by the study, or signalling the existing entrance.
9. For all three options it is proposed to close the various minor entrances of the cemetery to public use with access by arrangement with cemetery management only, in order to substantially reduce the opportunity for external traffic to use the cemetery's internal roads as a shortcut.

Option 1 - Status Quo With Minor Improvements

10. Under this option the existing main entrance to the cemetery would remain the main entrance and only minor improvement works are proposed to address an existing sightline concern.
11. There is an existing bus shelter on the downhill side of the cemetery entrance which has been raised as a concern by members of the public. The shelter in question is an Adshel shelter with an advertising panel on one end. The position of the shelter does restrict sight distance looking right from the cemetery entrance when exiting the site.

12. The available sight distance is adequate for normal vehicles, however for vehicles with exceptionally long noses, it may be necessary for the nose of the vehicle to intrude into the traffic lane before the driver has adequate sight distance. While long noses are relatively uncommon in the general vehicle fleet, it is a vehicle characteristic that is quite common among the types of vehicles used as hearses and is therefore worthy of extra consideration in relation to the cemetery entrance.
13. It is therefore considered necessary if selecting Option 1 to allow for the cost of modifying or relocating the shelter. This could involve either Council purchasing the existing shelter from Adshel and modifying it to replace the advertising panel with clear glass, or paying Adshel's costs to relocate their shelter to another site and replacing it with a Council supplied shelter. Likely costs are in the order of \$20,000.

Option 2 - Study Proposal

14. Under this option the existing main entrance to the cemetery on Great North Road would be reduced to a secondary entrance with right turns in and out of the entrance being banned. A one way system would be established through parts of the cemetery's internal road network feeding between the crematorium complex and the proposed new entrance on Glenview Road to be located approximately 130 metres south of Sarona Avenue.
15. This option would require parking restrictions to be imposed on the west side of Glenview Road in the vicinity of the proposed new entrance to ensure adequate sightlines are available for vehicles exiting the cemetery. The loss of parking in this area is not a significant concern as the parking is generally under utilised with the small number of vehicles parked in this area being mainly parked there to advertise them for private sale rather than in association with the use of the cemetery or the residential properties opposite.
16. The option would provide access to and from the cemetery via a quieter road resulting in safer access and shorter waits to turn, but the additional distance travelled within the cemetery would increase trip times by more than the delay currently experienced turning right to enter or exit the cemetery on Great North Road.
17. The proposal would require the formation of approximately 130 metres of new roadway within the cemetery, upgrading of an existing service entrance as a main gateway, modification of the existing gateway to encourage compliance with the right turn ban and provision of signage within the cemetery to guide visitors through the proposed one way network. Additional signage on the road network external to the cemetery would also be desirable to assist visitors in finding the relocated entrance. Likely costs of this option are in the order of \$230,000.

Option 3 - Traffic Signals

18. Under this option traffic signals would be installed at the main entrance to the cemetery on Great North Road. The signals would be approximately mid way between the signals at Hepburn Road and the signals at Glenview Road. With gaps of approximately 300 metres between each set of signals they are sufficiently well separated that the closeness of the signals to the next set of signals should not raise any particular concerns.
19. While the signals would reduce delays for vehicles turning right out of the cemetery they would introduce additional delays for the large volumes of through traffic on Great North Road, resulting in an overall increase in delays on the road network. Based on the accident records associated with the existing signalised junctions on Great North Road and the absence of accidents associated with the cemetery entrance at present, it is possible the signals would actually lead to an increase in accidents.

20. This option would require new signal poles, signals, vehicles detectors, a controller unit, and modifications to existing footpaths to accommodate the signal poles. Likely costs of this option are in the order of \$180,000.

Consideration of Community Views

21. Consultation is not necessary for this proposal as surrounding properties will not be affected.

Preferred Option

22. Option 1 is recommended for implementation. Option 1 addresses the immediate safety concern in relation to the operation of the current entrance at a minimal cost. Option 2, would address perceived safety issues with the existing entrance but has a high cost and offers no operational benefits. The existing crash record on Great North Road does not suggest a real safety issue sufficient to justify this level of expenditure. Option 3, is a lower cost option than Option 2, however, it would likely result in less efficient operation of the road network outside the cemetery and may also result in an increased level of minor crashes.

STRATEGIC CONTEXT

23. Council's Integrated Transport and Communication Platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
24. The preferred option of alteration/replacement of the bus shelter will address traffic safety issues.

CONSULTATION

25. Consultation with internal staff, external agencies and Maori was not required for this report.

RESOURCES

26. The cost of implementation can be met from the draft Annual Plan 2009/2010 minor improvement works budget and is estimated to cost \$20,000.

IMPLEMENTATION ISSUES

27. There are no implementation issues arising from this report.

Report prepared by: Adam Moller, Senior Transport Engineer.



13 **CAPTAIN SCOTT ROAD, GLEN EDEN – NEW NO STOPPING AT ALL TIMES PARKING RESTRICTION**

EXECUTIVE SUMMARY

The purpose of this report is to seek the New Lynn Community Board's approval for a new No Stopping At All Times parking restriction on Captain Scott Road, Glen Eden.

Council officers consulted with the adjacent landowner and have taken into consideration the best option for serving the landowner and the community.

Two options have been identified: to install the No Stopping At All Times parking restriction or to have the area remain unrestricted.

RECOMMENDATIONS

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the Captain Scott Road, Glen Eden – New No Stopping At All Times Parking Restrictions.
2. **Approve** that in relation to **CAPTAIN SCOTT ROAD, GLEN EDEN:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
 - (i) on the west kerb line of **CAPTAIN SCOTT ROAD**, from a point approximately 38 metres north of the northern kerb line of Oates Road and extending north for a distance of approximately 6 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provision of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

BACKGROUND

1. A member of the public raised a concern regarding sightlines when exiting the new shopping complex driveway on Captain Scott Road if on-street vehicles are parked in close proximity to the driveway.
2. A No Stopping At All Times parking restriction is required to provide adequate sightlines for drivers when exiting the shopping complex on Captain Scott Road.

DECISION MAKING

Issues

3. Vehicles parking on Captain Scott Road can restrict visibility of oncoming traffic for drivers wishing to exit the driveway of the new shopping complex.
4. The location of the proposed change is indicated on the diagram attached at page A6.

Options Identified

5. Two options have been identified: to install the No Stopping At All Times parking restriction or to have the area remain unrestricted.

Consideration of Community Views

6. Consultation was undertaken with the adjacent landowner during March 2009. No objection was received.

Preferred Option

7. The preferred option is to put in the new No Stopping At All Times parking restriction to improve traffic safety.

STRATEGIC CONTEXT

8. Council's Integrated Transport and Communication Platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
9. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

CONSULTATION

10. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

11. The new No Stopping At All Times parking restriction can be implemented under the draft Annual Plan 2009/2010 maintenance budgets.

IMPLEMENTATION ISSUES

12. There are no implementation issues arising from this report.

Report prepared by: Jane Harris, Transport Technician.



14 WEST COAST ROAD, GLEN EDEN - NEW FLUSH MEDIAN

EXECUTIVE SUMMARY

The purpose of this report is to seek the New Lynn Community Board's approval to install a flush median on West Coast Road, Glen Eden.

No consultation was carried out as surrounding properties will not be affected.'

Two options have been identified: to install a flush median or to have the area remain unrestricted.

RECOMMENDATIONS

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the West Coast Road, Glen Eden - New Flush Median report.
2. **Approve** the installation of a new **FLUSH MEDIAN** in West Coast Road, Glen Eden as shown on the plan attached at page A7.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provision of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said flush median.

BACKGROUND

1. The Council has identified that the existing road markings for east-bound traffic on West Coast Road to the east of Woodglen Road are less than desirable as they encourage overtaking manoeuvres.

DECISION MAKING

Issues

2. A flush median will improve the situation for east-bound traffic on West Coast Road and provide room for vehicles waiting to turn right into driveways on the south side of West Coast Road. It will also reduce overtaking, and be an improvement to the existing situation.

Options Identified

3. Two options have been identified: to install a flush median or to have the area remain unrestricted.

Consideration of Community Views

4. Road users and nearby residents will not be inconvenienced and there will be no loss of any amenities from the installation of a flush median. No consultation was carried out as surrounding properties will not be affected.

Preferred Option

5. The preferred option of installing a flush median is recommended on West Coast Road, Glen Eden.

STRATEGIC CONTEXT

6. Council's Integrated Transport and Communication Platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
7. Flush medians reduce overtaking and rear end accidents, and generally calm the traffic flow.

A7

CONSULTATION

8. Consultation with internal staff, external agencies and Maori was not required for this report.

RESOURCES

9. The proposed works can be funded from the draft Annual Plan 2009/2010 maintenance budget.

IMPLEMENTATION ISSUES

10. There are no implementation issues arising from this report.

Report prepared by: Jane Harris, Transport Technician.

