



**AGENDA FOR A MEETING OF THE NEW LYNN COMMUNITY BOARD TO BE HELD  
IN THE COUNCIL CHAMBER, AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY  
ROAD, HENDERSON, WAITAKERE, ON MONDAY, 3 NOVEMBER 2008,  
COMMENCING AT 7.15 PM**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Meeting Minutes – Monday, 29 September 2008

**RECOMMENDATION**

It is recommended that the New Lynn Community Board resolve to:

**Receive** the minutes of the meeting of the New Lynn Community Board held on Monday, 29 September 2008, as circulated, and that they be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**4 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



## 5 PRESENTATION ON CRIME PREVENTION PORTFOLIO

Crime Prevention Leader: Safe Waitakere will present an overall brief on the Crime Prevention Portfolio, with a focus on the Waitakere City Community Boards' Model on addressing community crime.



## 6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



## 7 CHAIRMAN'S REPORT

### RECOMMENDATION

It is recommended that the New Lynn Community Board resolve to:

**Receive** the Chairman's Report dated 3 November 2008.

### **REPORT**

It is not far now until the end of 2008 and it is good to reflect on the year which has been challenging in many areas of our lives. The Council's new CEO has made herself familiar with the workings of the Council and the Elected Members - an enormous task.

The Royal Commission on local government in the Auckland region is moving closer to its decision and with that comes a certain amount of apprehension for everybody who lives in the Region. The big question of course is - what will the decision be? We can but wait and participate in all sorts of conjecture as to the final decision.

### **Portage Ceramics awards**

This was an absolutely splendid occasion and the Board congratulates the organisers.

### **Green Bay Community House**

The Green Bay Community House has closed its doors and is ready for the makeover of makeovers. This was long overdue and with the need for more after-school care and holiday programmes in the Green Bay community, this is timely. A big thank you goes to all who have kept it on the radar.

### **Peace Song Awards**

I attended the Peace Song Awards, a first as I understand. It is inspiring to acknowledge the younger generation as the song and music writers of the future. Thank you to Mayor Bob for bringing this event to our City.

### **New Lynn**

What a challenge to stand in New Lynn and imagine all the changes that are proposed to take place. The rail trenching will be the central project that brings many ideas and proposals for change. We need to be futuristic in our thinking as changes will happen as the city grows and New Lynn truly becomes a sub-regional centre. It is easy to stay within comfort zones but allowing for growth as the city changes requires open thoughts of the needs that will take place with our community. It is that need that is part of the driver to accommodate a wide variety of changes that will help to create the New Lynn of the future

Other business of Council goes on with rubbish, footpaths, boy racers, graffiti, parking and yellow lines still being top of the list for Community Boards.

### **Community Board Conference 2009**

In this three-year term there will only be one conference. It is being held in Christchurch in March 2009. Tony Hartnett is the representative from the New Lynn Community Board. At a CAF meeting a decision was made that only one member can attend due to finances. After much discussion with other Chairmen of the Community Boards with regards to the amount of money allocated to the Boards for this purpose, there may be a small surplus which could have been allocated towards another member attending the conference but the decision made at the CAF meeting is respected. It is suggested that any other Member who wishes to attend at their own expense make enquiries as to accommodation etc. As the Community Boards may be affected by the changes the Royal Commission could make, it would have been ideal to have more than one representative attend.

### **Infratil Awards**

The awards were held on the 23 October 2008 with a large number of community groups all eligible. The SPCA (Hearing Dogs) were the overall winner and the two Hearing Dogs who attended were delightful and well deserving to be involved in the awards. Well done to all entrants and know that the work you do is appreciated.

### **Long Term Council Community Plan and Draft Annual Plan**

The submission to the Draft Annual plan for 2009 will be circulated at the meeting.

GPJ Marshall  
**CHAIRMAN**



## 8 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

### NEW LYNN COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Gayle Marshall Tony Hartnett (alternate)
City Safety Action Group	Sandy Taylor Pim van der Voort (alternate)
Glen Eden Community House Management Committee	Tony Hartnett
Green Bay Community House Management Committee	Pim van der Voort
Keep Waitakere Beautiful Trust	Wayne Davis Tony Hartnett (alternate)
Waitakere Citizen Advice Bureau	Gayle Marshall
Waitakere Road Safety Steering Group	Pim van der Voort Sandy Taylor (alternate)
Waikumete Cemetery Advisory Group	Sandy Taylor Gayle Marshall (alternate)
COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Pim van der Voort Wayne Davis (alternate)
New Lynn Community Board Street Events Subcommittee	Sandy Taylor
Long Term Council Community Plan and Annual Plan Committee	Gayle Marshall Pim van der Voort (alternate)



## 9 COMMITTEE SECRETARY'S REPORT



### RECOMMENDATIONS

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the Committee Secretary's Report for the New Lynn Community Board dated 3 November 2008.
2. **Agree** to appoint a Community Board Member as a representative for the New Lynn Town Centre.
3. **Agree** to appoint a Community Board Member as a representative for the Glen Eden Town Centre.

4. **Approve** installation of fairy lights on the light poles in Glenmall and on West Coast Road during November 2008 in time for the Christmas Parade.

	Issue	Comments	Reporting Council Officer
1.	Community Board Member Appointments to Town Centres Officer's Report	<p>It is proposed that the New Lynn Community Board nominate a Community Board Member as a representative for the New Lynn Town Centre and for the Glen Eden Town Centre. The appointment of these Community Board representatives will facilitate engagement with local stakeholders on the unique issues pertaining to each of these town centres.</p> <p>Business Improvement Districts (BIDs) are being established in Waitakere town centres, pursuant to Council's Town Centre Strategic Partnerships Project and the BID Policy and Model Rules which were approved by the Finance and Operational Performance Committee in September 2007. The aim is to encourage traditional town centre revitalisation projects: increased social capital, rekindle entrepreneurship, stakeholder co-operation, and civic involvement. Greater engagement with local stakeholders facilitates this process.</p> <p>In the past, representatives from Community Boards have participated in multiple town centres. However, each town centre deals with distinct projects, unique interest groups and local issues. For these reasons, it makes sense to appoint specific representatives to participate in each town centre and to engage with the needs of stakeholders, to build in a local response to the specific needs of each town centre and empower the community for action.</p>	<p>Robin Jenkin-Winter</p> <p> 836 8000 Ext: 8400</p>
2.	Glen Eden Town Centre Business Improvement District (BID) Officer's Report	<p>The Glen Eden Business Association is working towards establishing a Business Improvement District (BID). The Glen Eden Business Association held a Strategic Business Planning Session on 16 October 2008, and anticipate presenting their plan to their members at an Annual General Meeting to be held in the first week of November 2008. If their members agree, they will request that Council conducts a BID Establishment Poll of their entire membership. If the Poll is successful, they will be asking Council to strike a targeted rate on their members as at 1 July 2009.</p>	<p>Robin Jenkin-Winter</p> <p> 836 8000 Ext: 8400</p>

	Issue	Comments	Reporting Council Officer
		<p>In the meantime, Council officers are working with the Glen Eden Business Association to support their progress. Council officers ran a customer promotion for the Glen Eden Business Association through the Western Leader during July 2008, and will be running a double page feature in the Western Leader on 18 November 2008 to welcome the new businesses and explain the BID process. Council officers have also been working with the developer of the new shopping area. These shops will be opened formally on 1 November 2008.</p> <p>To support the town centre, Council officers would like to install fairy lights on the light poles in Glenmall and on West Coast Road in time for Christmas 2008. Riteway Electrical Services can install the lights by dropping a cable inside each pole to a transformer in the bottom of the pole. Council officers have liaised with Electrix, Council's contractors who are responsible for the street lighting.</p> <p>The New Lynn Community Board's approval is requested to install the fairy lights during November 2008 in time for the Christmas Parade.</p>	
3.	<p>Ken Maunder Park Footbridge Replacement</p> <p>Resolution No. 3830/2007</p> <p>3 December 2007</p> <p>New Lynn Community Board</p> <p>Resolution No. 3867/2007</p> <p>4 December 2007</p> <p>Infrastructure and Works Committee</p>	<p>A resource consent application for the footbridge replacement was lodged with the Auckland Regional Council in May 2008 and is still being processed. The Auckland Regional Council has decided to publicly notify the consent. Submissions closed on 23 October 2008. Subject to the nature of the submissions received and whether there is a Consent Hearing required, it is anticipated that construction will now commence in early 2009, with completion scheduled for late 2009.</p>	<p>Andreas Lilley</p> <p> 836 8000 Ext: 8553</p>
4.	<p>Lawson Park, New Lynn and Prospect Park, Glen Eden Playground Upgrade</p> <p>Officer's Report</p>	<p>Playgrounds at Lawson Park, New Lynn and Prospect Park, Glen Eden are being upgraded in 2008/2009 as part of Council's ongoing playground renewal programme.</p> <p>Building consents for the upgrades have been lodged and it is anticipated that physical works will commence in January/February 2009.</p>	<p>Tracey Hamilton</p> <p> 836 8000 Ext: 8969</p>

	Issue	Comments	Reporting Council Officer
5.	Parrs Park Car Park and Accessway Upgrade  Officer's Report	<p>The southern vehicle access to Parrs Park from West Coast Road is being upgraded in 2008/2009 as part of Council's ongoing car park renewal programme.</p> <p>The accessway will be formalised with a concrete nib edge, along with seal repairs and line marking.</p> <p>The project was publicly tendered in October 2008 as one contract with other reserve car park renewal projects. Physical works for this contract are scheduled to commence in November 2008 and will be completed by February 2009.</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>
6.	Parrs Park, Glen Eden Playground and Landscape Upgrade  Officer's Report	<p>The playground at Parrs Park is being upgraded as part of Council's ongoing playground renewal programme.</p> <p>The playground and landscape design will be undertaken in 2008/2009 with construction taking place in the summer of 2009/2010.</p> <p>Submission forms were distributed to the local community in late July 2008 and submissions closed on 22 August 2008. Designs are currently being developed, incorporating the feedback received.</p> <p>A workshop was held at the end of October 2008 with the New Lynn Community Board and Members of the Infrastructure and Works Committee to discuss the proposed concept design.</p> <p>The designs will be completed in this financial year and the upgrade of the playgrounds will be undertaken in the 2009/2010 financial year.</p>	<p>Tracey Hamilton ☎ 836 8000 Ext: 8969</p>
7.	Rewarewa Walkway  30 April 2007  Resolution No. 762/2007  New Lynn Community Board	<p>Groundwater monitoring of the stream banks along the closed section of the Rewarewa walkway is continuing. Results from the monitoring will be reported to the New Lynn Community Board in December 2008 with recommendations for the future of the walkway.</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>
8.	Crum Park Sand Field Upgrade  Officer's Report	<p>The upgrade of the number one sand field at Crum Park is in progress. Works involve establishing a new sand carpet with new turf, and associated drainage and irrigation improvements. User groups have been notified and reallocated at alternative locations. The field will be unavailable for use until May 2009.</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>

	Issue	Comments	Reporting Council Officer
9.	Harold Moody Park Sand Field Upgrade Officer's Report	The upgrade of the number one sand field at Harold Moody Park is in progress. Works involve establishing a new sand carpet with new turf, and associated drainage and irrigation improvements. User groups have been notified and reallocated at alternative locations. The field will be unavailable for use until May 2009.	Andreas Lilley ☎ 836 8000 Ext: 8553
10.	Shadbolt Park Sand Field Construction Officer's Report	The construction of a new sand field on the number one field at Shadbolt Park (upper field) is scheduled to commence in December 2008. Works involve establishing a new sand carpet with new turf, and associated drainage and irrigation. User groups have been notified and reallocated at alternative locations. The field will be unavailable for use until June 2009.	Andreas Lilley ☎ 836 8000 Ext: 8553
11.	Shadbolt Park Footbridge Replacement Officer's Report	The footbridge at Shadbolt Park at the Connell Street entrance is being upgraded in 2009/2010 as part of Council's ongoing structures renewal programme. The existing pipe bridge was removed by Watercare in September 2008 to carry out emergency repair works to the Huia No.1 watermain within the stream crossing in Shadbolt Park. Detailed design work and obtaining of consents is due to be completed in the 2008/2009 financial year. Construction is anticipated to commence in late 2009.	Andreas Lilley ☎ 836 8000 Ext: 8553
12.	Lawson Park Sand Field Upgrade Officer's Report	The upgrade of the number one sand field at Lawson Park is scheduled to commence in November 2008. Works involve establishing a new turf and a consistent playing surface. User groups have been notified and reallocated at alternative locations. The field will be unavailable for use until April 2009.	Andreas Lilley ☎ 836 8000 Ext: 8553
13.	Manawa Wetland Reserve Officer's Report	Designs of the new walkway through the north-eastern part of Manawa Wetland are now complete and consents are now being sought.  Weed control will continue to be carried out at this site.	Helen Biffin ☎ 836 8000 Ext: 8758
14.	Disabled Parking at Railway Stations Officer's Report	Requests for mobility parking at railway stations will be dealt with and assessed for installation on request. Parking is limited at the park and ride facilities and needs assessments will be carried out as required.	Sue Liddell ☎ 836 8000 Ext: 8736

	Issue	Comments	Reporting Council Officer
		Any specific location requiring attention can be phoned through to the Council's Call Centre for the area and made safe, ie. a designated mobility parking space, footpath ramp for ease of access etc.	
15.	Parking Stakeholders Consultation Officer's Report	<p>During the month of November 2008, stakeholders workshops will be held with developers, businesses and town centre residents to consider the three options for a regulatory approach to parking:</p> <ol style="list-style-type: none"> <li>1. Minimum parking requirements with flexibility (similar to the current situation).</li> <li>2. Maximum parking requirements with flexibility (Council's preferred option).</li> <li>3. Strict maximum parking requirements (the Auckland Regional Council's current preferred option).</li> </ol> <p>The Draft Town Centre Parking Management Plans for Henderson, New Lynn and Massey North/Westgate are consultants' reports (not official Council documents), based on Option 2. These are examples of what a parking management plan will look like, but are not being consulted on at this stage.</p> <p>Elected Members are invited to all workshops in their Wards. Details of times, dates and venues will be circulated as soon as arrangements have been finalised.</p>	<p>Charlie Inggs ☎ 836 8000 Ext: 8854</p>

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
Report on Enforcement and Prosecution Procedures	Planning and Regulatory Committee	Report and attachments will be circulated under a separate cover as Supplement.
Building Sustainable Urban Communities: A Discussion Document Exploring Place-based Approaches to Urban Development In New Zealand	Policy and Strategy Committee	Report and attachments will be circulated under a separate cover as Supplement.
Draft Parks and Ride Strategy	Policy and Strategy Committee	Report and attachments will be circulated under a separate cover as Supplement.
Auckland Regional Policy Statement Review	Planning and Regulatory Committee	Report and attachments will be circulated under a separate cover as Supplement.

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
No Exceptions Region Declaration	Culture and Community Committee	Report and attachments will be circulated under a separate cover as Supplement.

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Progress Report	Resolution No. 1445/2005 1 August 2005 Last updated 4 February 2008	1 December 2008	Tony Miguel ☎ 836 8000 Ext: 8294
Glen Eden Township – Pedestrian Safety Issues and Lack of Disabled Parking	Public Forum 3 September 2007	2 February 2009	Caisey Marter ☎ 836 8000 Ext: 8138
Proposed Pedestrian Lights at Rata Street Junction, New Lynn	Public Forum 4 February 2008	2 February 2009	Sue Liddell ☎ 836 8000 Ext: 8736

**Report prepared by:** Carmen Fernandes, Committee Secretary.



## 10 NEW LYNN COMMUNITY BOARD MINOR PARKS PROJECTS 2008/2009

### GLOSSARY

New Lynn Community Board (the Board)

### EXECUTIVE SUMMARY

The purpose of this report is to present the proposals received for Community Board Minor Parks Projects for the New Lynn Ward and to request that the New Lynn Community Board (the Board) prioritise and approve those projects that should be funded from the Annual Plan 2008/2009.

This report outlines and evaluates the proposals that have been submitted. It is requested that the Board establish the priority for proposals included in this report.

### RECOMMENDATIONS

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the New Lynn Community Board Minor Parks Projects 2008/2009 report.
2. **Agree** to approve the allocation of funding for applications to the New Lynn Community Board Minor Parks Projects 2008/200:

## BACKGROUND

1. In December 1999, the Community Facilities and Recreation Committee resolved to provide a discretionary budget for allocation by Community Boards for capital development projects on parkland. This decision recognised that there are a number of projects, generally less than \$10,000 in cost, which are raised as possible projects through Annual Plan submissions, Community Board Public Forums and other consultation processes. Undertaking these small projects is an important means of meeting local needs within the community.
2. A total of \$127,000 has been allocated to Community Board Minor Parks Projects in the Annual Plan 2008/2009. The budget is allocated to each ward on a needs basis, calculated on the current population within the ward as a proportion of the City. As a result, the fund is to be allocated as follows:

Henderson Ward	\$38,862
Massey Ward	\$33,782
New Lynn Ward	\$38,354
Waitakere Ward	\$16,002
3. Proposals for suitable projects have been requested from Board Members, Residents and Ratepayer's groups, sports clubs and other community organisations.

## DECISION MAKING

4. The following principles provide the framework for decision making regarding the funding of projects through the Community Board Minor Parks Projects budget:
  - The funds are to be used for development projects on parkland – this does not include projects on community buildings, grants to community groups, maintenance or renewal items.
  - A maximum of \$20,000 can be spent on any one project in each financial year. The decision to extend the maximum amount of \$20,000 for any one project rests with the Board, but if it chooses to extend the \$20,000 for any one project, a recommendation to the appropriate Council Committee is required.
  - Projects will be ranked according to the Parks Capital Works Criteria, however, the decision as to final priority rests with the Board.

## Issues

### Possible Development Projects

5. The following table outlines the approximate cost of a range of projects that can be undertaken for less than \$20,000. These costs are an average in order to give guidance to the Board, and do not take into account site-specific situations and variability.

Project Type	Approximate Cost Including Consents, Supply and Installation
Basketball half court	\$14,000
Sealing an existing gravel car park of approximately 250 square metres	\$12,500 for 10 car parking spaces including marking
Gravel path with timber edging	\$85 per lineal metre at 1.5 metre wide
Concrete path	\$125 per lineal metre at 1.5 metre wide
Creating/extending a gravel car park	\$7,000 for 10 car parking spaces
10 metre length of boardwalk	\$4,000
Macrocarpa bench seat	\$900
Macrocarpa bench seat with back	\$1,160
Macrocarpa picnic table	\$1,850
Town Centre/urban seat	\$805
Town Centre/urban picnic table	\$1,650
Set of two swings with bark under surfacing, scuff mats, new edging and local drainage, including Council consent fees (new stand alone park).	\$15,000
Set of two swings with scuff mats in an existing playground, incl Council consent fees	\$5,000
Seesaw with bark under surfacing in an existing playground	\$3,500
Small playground for younger children with bark under surfacing, scuff mats, new edging and drainage, incl Council consent fees	\$25,000
Community art project	\$5,000
Small skate ramp- on existing slab	\$16,000
Planting – specimen trees	\$195 per tree
Planting – shrubbery	\$700 for 10 m <sup>2</sup>
Barrier fencing (bollards and chain)	\$880 for 10 metres
Drinking fountain (by water supply)	\$3,300 (includes \$500 water meter)
Standard rubbish bin - stainless steel bin	\$1,200 per bin
Park name sign - 2 panel	\$1,200

### Proposals

6. Proposals received are outlined below with estimated costs. The 'In/Out' column indicates the Parks Officer recommendations regarding each project. 'In' means the project is recommended to be considered for allocation of funding and 'Out' means the project is not recommended to be considered for allocation of funding for reasons which are outlined in the report.

**Glen Eden Community House**

Park	Proposal	Preliminary Assessed Cost	Running Total	Officer Recommendation In/Out
Prospect Park	Install 12 metres of bollard and chain fencing	\$1,200	\$1,200	In

**Ponsonby District Football Club**

Park	Proposal	Preliminary Assessed Cost	Running Total	Officer Recommendation In/Out
Archibald Park	Construct a 235 metres concrete path from toilet block alongside fields to Archibald Road	\$29,375	\$30,575	In

**Suburbs Football Rugby Club**

Park	Proposal	Preliminary Assessed Cost	Running Total	Officer Recommendation In/Out
Shadbolt Park	Install 2x macrocarpa park benches along side of number 1 field	\$2,320	\$32,895	In
Shadbolt Park	Plant 5x shade trees along side of number 1 field	\$975	\$33,870	In

**Glenora Rugby League Football Club**

Park	Proposal	Preliminary Assessed Cost	Running Total	Officer Recommendation In/Out
Harold Moody Reserve	Construct a 75 metres concrete path from toilet block alongside field	\$9,375	\$43,245	In

**Waitakere Magpies Football Club Incorporated**

Park	Proposal	Preliminary Assessed Cost	Running Total	Officer Recommendation In/Out
Parrs Park	Increase height of fence at end of number 1 field to 4 metres (from 2 metres) to prevent balls going onto the internal road	\$15,000	\$58,245	In

### Green Bay Ratepayers and Residents Association

Park	Proposal	Preliminary Assessed Cost		Running Total	Officer Recommendation In/Out
Road Reserve (on berm)	Erect a community notice board (already procured by the association) <sup>1</sup>	Option 1 posts only	\$3,100	\$61,345	In
		Option 2 with roof	\$ 5,350	\$63,595	

<sup>1</sup> The final location of the community notice board will require further consultation with Transport Assets as the proposed location by the community is on road reserve.

7. A workshop will be held with the Board prior to the Board meeting of 3 November 2008 to discuss each proposal in detail including taking into consideration the following:
- The cost-benefits of each option in terms of present and future economic, environmental, social and cultural wellbeing;
  - The extent to which community outcomes would be promoted or achieved; and
  - The impact of each option in providing for present and future needs.

#### Consideration of Community Views

8. The proposals outlined in this report were submitted by the community. The applicants and any other affected parties of projects approved by the Board will be consulted as applicable; i.e. in regards to the most suitable placement of the asset.

#### STRATEGIC CONTEXT

9. These projects contribute to Council's Urban and Rural Villages Platform, which has the objective that town centres are thriving places, providing exciting options for people to live, work and play. Public facilities, places and spaces teem with people; the streets are alive and busy.
10. This platform is about ensuring people have choices in housing, transport, employment and recreation in their neighbourhoods and town centres. The objective is to make the city a vibrant and enjoyable place to live, work and play by creating attractive urban places that encourage growth and economic development, with minimal environmental impacts.

#### CONSULTATION

11. The Community Board Minor Parks Project budget is a fund that allows for community organisations to have a direct say in the development of minor capital projects on parkland. All community organisations were invited to submit proposals.

#### RESOURCES

12. The total costs of proposals received that are recommended for funding amount to \$63,595. The allocation for Community Board Minor Parks Projects 2008/2009 in the New Lynn Ward is \$38,354.

## IMPLEMENTATION ISSUES

13. Proposals recommended for funding amount to \$63,595. The Board should assess the proposals and decide which projects will be completed equating to an estimated cost of \$38,354 or less.
14. Once the decision has been made as to which projects will go ahead, no implementation issues are foreseen.

**Report prepared by:** Sarah Natac, Customer Liaison Officer.



## 11 LA ROSA GARDEN RESERVE PUBLIC TOILET REMOVAL

### GLOSSARY

Crime Prevention Through Environmental Design (CPTED)

### EXECUTIVE SUMMARY

The purpose of this report is to inform the New Lynn Community Board of the removal of the public toilet facility at La Rosa Garden Reserve.

### RECOMMENDATION

It is recommended that the New Lynn Community Board resolve to:

**Receive** the La Rosa Garden Reserve Public Toilet Removal report.

### BACKGROUND

1. Parks Assets are intending to permanently remove the public toilet facility on La Rosa Garden Reserve.
2. The toilet is open daily, between 9:00am and 3:00pm, but closed after school due to the significant and ongoing vandalism and safety issues experienced outside of school hours. Damage that has been regularly repaired on the toilet includes smashed cisterns, internal cubicle partitions, down pipes, basins and tap ware; burnt roof beams; graffiti; and general defacing of the structure.
3. The toilet is an old block structure that has reached the end of its serviceable life. The original block construction and roof design make repairs costly, and retrofitting the building with vandal resistant plumbing and fittings is difficult with the original toilet layout. The cost of maintaining a typical public toilet block in the City per financial year is approximately \$16,000. The cost of repairing vandalism on the toilet exceeds this figure every financial year making its continued operation unjustifiable.

## DECISION MAKING

### Issues

A1-A4

4. The toilet at La Rosa Garden Reserve has been identified as having Crime Prevention through Environmental Design (CPTED) issues. CPTED considers how a facility or public space can be built in a way that reduces the likelihood or perceived likelihood of anti-social and criminal activity occurring as a result of its construction. Several factors which support the poor CPTED analysis of the toilet include its unsuitable location for passive surveillance, outdated orientation and design of entrances, poor natural lighting, and imposing block structure. The existing location and condition of the building can be seen in photographs attached at pages A1 to A4.
5. Meetings have been previously held between Council and Green Bay College to discuss the ongoing vandalism of the toilet experienced outside of school hours. The reduction in operating hours was one solution, however this has only been partially effective in reducing wilful damage of the toilet.
6. With the removal of the La Rosa Garden Reserve toilet, the nearest alternative public toilet is located 400 metres away at Barron Green on Barron Drive.

### STRATEGIC CONTEXT

7. Council has adopted the platform of 'Strong Communities' which supports local focal points where people can feel safe and there is a strong sense of community. The removal of the toilet would be in accordance with this platform and would reduce the unsociable behaviour that is drawn to this reserve.
8. The provision of a toilet facility at this location does not satisfy the criteria contained in Council's policy on toilet provision, or those contained in the Parks Strategy. The current Council policy for toilet provision titled *Provision and Operation of Toilets in the City (1997)*, and the *Draft Parks and Open Space Strategy (2005)* contain key criteria that require satisfying before a toilet is constructed on Council reserve. Based on these guiding documents toilet facilities will only be provided at:
  - Citywide parks that have 3 or more sports fields, or have 5 or more courts (netball/tennis);
  - Destination Citywide multi-use parks; and
  - Reserves that have an association with rail stations.
9. As La Rosa Garden Reserve does not fit any of these criteria there is not a policy justification for upgrading or replacing the current facility once removal is completed.

### CONSULTATION

10. The New Lynn Community Board has been previously notified of the decision to remove the toilet through the Committee Secretary's Update at the September 2008 New Lynn Community Board meeting.
11. A mail drop was undertaken in the community surrounding La Rosa Garden Reserve in mid-October 2008 which advised of the proposed removal. Feedback from this mail drop was due back at the end of October 2008 and the feedback will be discussed at the November 2008 meeting of the New Lynn Community Board.

## RESOURCES

12. Funding has been provided in the Annual Plan 2008/2009 to carry out the toilet removal.

## IMPLEMENTATION ISSUES

13. There are no implementation issues relating to the removal of the toilet.

**Report prepared by:** Andreas Lilley, Principal Project Development Officer.



## 12 WIRIHANA ROAD, TITIRANGI – NEW NO STOPPING AT ALL TIMES PARKING RESTRICTIONS

### EXECUTIVE SUMMARY

The purpose of this report is to seek the New Lynn Community Board's approval for new No Stopping At All Times parking restrictions on Wirihana Road, Titirangi.

Council officers consulted with the residents directly affected and have taken into consideration the safest option for the local community, residents and other road users.

Two options have been identified; to put in No Stopping At All Times parking restrictions, or have the area remain unrestricted.

### RECOMMENDATIONS

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the Wirihana Road, Titirangi – New No Stopping At All Times Parking Restrictions report.
2. **Approve** that in relation to **WIRIHANA ROAD, TITIRANGI:**
  - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions now be resolved to be specified and imposed, namely,
    - (i) on the east side of **WIRIHANA ROAD** starting from a point approximately 5 metres south of the northern boundary of number 12 Wirihana Road and extending south for a distance of approximately 77 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
    - (ii) on the west side of **WIRIHANA ROAD** starting from the northern boundary of number 17 Wirihana Road and extending south for a distance of approximately 40 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.

3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

### **BACKGROUND**

1. A local resident has requested that Council consider installing a No Stopping At All Times parking restriction outside number 14 Wirihana Road.

### **DECISION MAKING**

#### **Issues**

2. Wirihana Road is a local road approximately 7 metres wide. It has bends and is hilly in some sections. In the vicinity of number 14 the combination of a bend with a crest does restrict visibility of oncoming vehicles.
3. A search of the New Zealand Transport Agency database showed that for the past 5 years, there have been no reported accidents on this section of road. This database does not contain a complete list of all accidents, especially minor or non-injury accidents that have occurred. It is possible that unreported accidents have occurred at this location.
4. The location of the proposed change is indicated on page attached at A5.

A5

#### **Options Identified**

5. Two options have been identified; to put in No Stopping At All Times parking restrictions, or have the area remain unrestricted.

#### **Consideration of Community Views**

6. The proposed locations of the No Stopping At All Times parking restrictions are between numbers 12 and 34 on the eastern side of Wirihana Road, and between numbers 17 and 19 on the western side of Wirihana Road. Council officers consulted with the residents directly affected and have taken into consideration the safest option for the local community, residents and other road users.

#### **Preferred Option**

7. The preferred option is to put in the No Stopping At All Times parking restrictions for safety reasons.

### **STRATEGIC CONTEXT**

8. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential safety needs of all.
9. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

## CONSULTATION

10. Consultation has been carried out with the residents directly affected. Five letters of support were received, and 1 in opposition.

## RESOURCES

11. The new No Stopping At All Times parking restrictions can be implemented under the Annual Plan 2008/2009 maintenance budgets.

## IMPLEMENTATION ISSUES

12. There are no implementation issues.

**Report prepared by:** Kong Jin Png, Senior Traffic Engineer.



## 13 GREAT NORTH ROAD, NEW LYNN – NEW P120 OTHER TIMES PARKING RESTRICTION

### EXECUTIVE SUMMARY

The purpose of this report is to seek the New Lynn Community Board's approval for a new P120 Other Times parking restriction outside 3044 Great North Road, New Lynn.

Council officers consulted with adjacent business owners during September 2008, and have taken into consideration the safest option for the local community, residents and other road users.

Two options have been identified; to put in a P120 Other Times parking restriction, or have the area remain unrestricted.

### RECOMMENDATIONS

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the Great North Road, New Lynn – New P120 Other Times Parking Restriction report.
2. **Approve** that in relation to **GREAT NORTH ROAD, NEW LYNN:**
  - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
    - (i) on the south side of **GREAT NORTH ROAD** starting from a point 60 metres from the eastern kerb line of **VERONICA STREET** and extending east for a distance of approximately 35 metres the **P120 OTHER TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

## BACKGROUND

1. A request was received by a member of the public for parking restrictions to be installed outside 3044 Great North Road. The reason for the request was that parked vehicles often block sightlines for drivers exiting adjacent driveways. In addition, there were concerns that the car sales yard opposite this address park vehicles from the car yard all day in this location. This leaves no available on street parking for visitors to local businesses.
2. A report was presented to the New Lynn Community Board in August 2008 to consider the installation of a No Stopping At All Times parking restriction in this location. The New Lynn Community Board resolved to:

“1. **Receive** the Great North Road, New Lynn – New No Stopping At All Times Parking Restriction report.

2. **Approve** that in relation to **GREAT NORTH ROAD, NEW LYNN:**

(a) *and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,*

(i) *on the south side of **GREAT NORTH ROAD** starting from the eastern kerb line of **VERONICA STREET** and extending east for a distance of approximately 119 metres the **P120** parking restriction between 8.00 am to 3.00 pm be put in place.*

3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

4. **Agree** to request the Chief Executive Officer to report be brought back to the 29 September 2008 meeting of the New Lynn Community Board regarding possible changing of the clearway time limits to reflect changes in traffic flow.”

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## DECISION MAKING

### Issues

3. Great North Road is a regional arterial road and carries approximately 25,000 vehicles per day. When vehicles park outside 3044 Great North Road all day they restrict access for visitors to the businesses in the area.
4. The location of the proposed change is indicated on page attached at page A6.

### Options Identified

5. Two options have been identified; to put in a P120 Other Times parking restriction, or have the area remain unrestricted.

### Consideration of Community Views

6. Council officers consulted with the adjacent business owners of Great North Road during September 2008, and have taken into consideration the safest option for the local community, residents and other road users.

### Preferred Option

7. The preferred option is to install the P120 Other Times parking restriction.

### STRATEGIC CONTEXT

8. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential safety needs of all.
9. Time limit parking restrictions can be applied to ensure convenient parking is available for short term use by users of facilities in the immediate area by displacing long duration parking to less convenient locations.

### CONSULTATION

10. Consultation was carried out in September 2008 with the adjacent business owners on Great North Road and positive feedback was received on the proposal.

### RESOURCES

11. The new P120 Other Times parking restriction can be implemented under the Annual Plan 2008/2009 maintenance budgets.

### IMPLEMENTATION ISSUES

12. There are no implementation issues.

**Report prepared by:** Jane Harris, Transport Technician.



## 14 BOLTON STREET AND PORTAGE ROAD, NEW LYNN – RELOCATION OF BUS STOP PARKING RESTRICTION

### EXECUTIVE SUMMARY

The purpose of this report is to seek the New Lynn Community Board's approval for the relocation of the bus stop restriction from opposite 120 Bolton Street, New Lynn to outside 92 Portage Road, New Lynn.

Council officers consulted with the resident and bus operators and have taken into account the safest option for the users of these buses and other road users.

Two options have been identified; to relocate the existing bus stop from opposite 120 Bolton Street, New Lynn to outside 92 Portage Road, New Lynn, or have the bus stop remain in its current location.

### **RECOMMENDATIONS**

It is recommended that the New Lynn Community Board resolve to:

1. **Receive** the Bolton Street and Portage Road, New Lynn – Relocation of Bus Stop Parking Restriction report.
2. **Approve** that in relation to **BOLTON STREET, NEW LYNN:**
  - (a) all existing parking restrictions or limitations currently applicable to opposite **120 BOLTON STREET** or imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner, and
  - (b) in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
    - (i) on the east kerb line of **PORTAGE ROAD** outside number 92 the **BUS STOP** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said bus stop restriction.

### **BACKGROUND**

1. Currently there is a bus stop opposite 120 Bolton Street, New Lynn. The bus stop has been in place for some time and recently it was brought to Council's attention that vehicles are legally parking in front of the bus stop. Due to the 8 metres width of Bolton Street, manoeuvring the bus out of the bus stop is difficult with vehicles parking so close to the front of the stop. The buses need to pull out on to the wrong side of the road to get around the parked vehicles.

### **DECISION MAKING**

#### **Issues**

2. Initially, the request received from the bus company was to install no stopping lines in front of the bus stop. This would result in losing 2 car parking spaces. There are 5 businesses located at this section of Bolton Street and parking is at a premium. To lose two parking spaces would have an impact on the businesses and visitors to the area.

A7

3. This report requests that the bus stop be relocated from opposite 120 Bolton Street, New Lynn to outside 92 Portage Road, New Lynn, which is a safer location and more convenient for the bus to pull off to the side of the road.
4. The location of the proposed change is indicated on page attached at A7.

#### **Options Identified**

5. Two options have been identified; to relocate the existing bus stop to outside 92 Portage Road or to have the bus stop remain in its current location opposite 120 Bolton Street.

#### **Consideration of Community Views**

6. This proposal was a request from a bus company. The relocation of the bus stop will benefit community safety and clearly identify the bus stop location. It will also create additional parking for visitors to the businesses in Bolton Street.

#### **Preferred Option**

7. The preferred option is to relocate the bus stop to a site that is safer and more convenient for the bus to pull off to the side of the road. The new site is approximately 1 minute walk and about 100 metres from the existing bus stop on Bolton Street.

#### **STRATEGIC CONTEXT**

8. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
9. Correctly marked and sign posted bus stops are desirable to both notify public transport users of the pick up and drop off locations for bus services and to keep these locations clear of other vehicles.

#### **CONSULTATION**

10. Consultation was carried out with the affected resident of Portage Road. To date no response has been received and any response that is received will be provided to the Community Board at the meeting.

#### **RESOURCES**

11. The bus stop can be relocated under the Annual Plan 2008/2009 road marking/removal budget.

#### **IMPLEMENTATION ISSUES**

12. There are no implementation issues.

Report prepared by: Jane Harris, Transport Technician.

