



## NOTICE OF MEETING

### NEW LYNN COMMUNITY BOARD

I hereby give notice that an Ordinary Meeting of the New Lynn Community Board will be held on:-

**DATE:**        **Monday,        29 September 2003**                    **TIME:**        **7.30 pm**

**VENUE:**        **New Lynn Community Centre, 45 Totara Avenue, New Lynn, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

26 September 2003

Audrey Chan  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8603

#### **MEMBERSHIP:**

Mrs	EG	Francke (Chairperson)
Mr	P	van der Voort, JP (Deputy Chairperson)
Cr	JM	Clews, QSO, JP
Mr	R	Kernaghan
Ms	GPJ	Marshall
Mr	BJ	Peters
Cr	GB	Presland

(Quorum 4 members)

★★★★★★★★★★

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE NEW LYNN COMMUNITY BOARD TO BE  
HELD IN THE NEW LYNN COMMUNITY CENTRE, 45 TOTARA AVENUE, NEW LYNN,  
WAITAKERE CITY, ON MONDAY, 29 SEPTEMBER 2003,  
COMMENCING AT 7.30 PM.**

---

**TABLE OF CONTENTS**

<b><u>ITEM</u></b>		<b><u>PAGE NO.</u></b>
1	<b>APOLOGIES</b>	<b>1</b>
2	<b>CONFIRMATION OF MINUTES</b>	<b>1</b>
3	<b>URGENT BUSINESS</b>	<b>1</b>
4	<b>PRESENTATION - HENDERSON HUB PROJECT</b>	<b>1</b>
5	<b>PUBLIC FORUM</b>	<b>2</b>
6	<b>CHAIRPERSON'S REPORT</b>	<b>2</b>
7	<b>COMMITTEE SECRETARY'S REPORT</b>	<b>3</b>
8	<b>CRUM PARK LIGHTING UPGRADE</b>	<b>7</b>
9	<b>COMMUNITY WELLBEING FUND</b>	<b>10</b>
10	<b>ADOPTION OF CODE OF CONDUCT FOR COMMUNITY BOARD MEMBERS</b>	<b>12</b>
11	<b>MANAWA WETLAND RESERVE EXTENSION</b>	<b>14</b>
12	<b>VERONICA - WARD STREET ROAD LINK - PARKING RESTRICTION</b>	<b>17</b>
13	<b>WARD STREET - NO STOPPING AT ALL TIMES CONTROL</b>	<b>19</b>
14	<b>CHANGING THE PARKING TIME RESTRICTIONS - DELTA AVENUE</b>	<b>20</b>
15	<b>PARKING TIME RESTRICTIONS - TITIRANGI COMMUNITY CENTRE CAR PARK</b>	<b>22</b>
16	<b>BOARD MEMBERS' REPORTS</b>	<b>24</b>

**AGENDA FOR AN ORDINARY MEETING OF THE NEW LYNN COMMUNITY BOARD TO BE HELD IN THE NEW LYNN COMMUNITY CENTRE, 45 TOTARA AVENUE, NEW LYNN, WAITAKERE CITY, ON MONDAY, 29 SEPTEMBER 2003, COMMENCING AT 7.30 PM.**

---

**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - 1 September 2003

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of the New Lynn Community Board held on Monday, 1 September 2003, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**4 PRESENTATION - HENDERSON HUB PROJECT**

Mayor Bob Harvey will be presenting to New Lynn Community Board a concept site plan for the proposed new Henderson Hub Project (previous known as the Civic Centre Project).



## 5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



## 6 CHAIRPERSON'S REPORT

Spring: coming in with some vile weather and bitter cold. But nevertheless a month for having a good time in various ways. We had the Books and Writers Festival, in its eighth year, with two weeks of literary events - proof if proof were needed that we Westies are not necessarily uncultivated hicks, and the Pasifika Arts Festival that everyone always enjoys so much.

And two new events, both beginning long and triumphant careers right here in the New Lynn ward.

Thank you everybody, for the New Lynn Moon Festival! It rained and thundered and it was very cold, and the lights failed twice all over New Lynn. That didn't matter. About a thousand people on the opening night (Friday, 5 September 2003) carried on enjoying themselves just the same. And as many or more again on Saturday, with rather better weather. That inexhaustible couple, Audrey and Peter Chan, made it all happen, with unstinted help from Council officers Janet Cole, Lois Easton, Andrea Johnson-Taylor, Chris Foure and others whom I can't name because I don't know who they are. The beautiful red silk lanterns were a gift from the Chinese city of Ningbo, so a big thank you to our generous sister city, too.

There was far too much happening for me to see or describe, but my memory will hold on longest to the Chinese dancer with her exquisite feather fans; the young Thai dancer; the kind monk at a stall of Buddhist literature given freely in accordance with Buddhist doctrine; the Chinese paintings lining the room where we hold our Community Board meetings (oh that they might stay!); the beautiful dresses of the Korean dancers, and the drums (Korean too, I think) thundering out wordless tales of terror and glory to a half-stunned audience, meetings. And not least, Audrey Chan's scarlet silk cheongsam, possibly the most coveted garment in the whole show.

This crowded, brilliant festival restored my hope that we may yet see a permanent Asia/Pacific shopping, cultural and professional centre, in its own building, in New Lynn.

On that same Saturday night another wonderful thing happened: at Glen Eden Playhouse, the first concert from Waitakere City's own orchestra, created by, and conducted by Titirangi resident Brigid Bisley. To see her joy at realising that she and her 49-strong orchestra of Waitakere City players would perform to a full house was touching. Wisely, this, her first programme, was not controversial; most of the audience probably knew most of the items. Disappointment at the cancellation of the Third Brandenburg Concerto which was to have opened the concert was partly offset by the final item – a zestful, richly textured performance of Sibelius's *Karela suite* from the players now assured of their warm welcome in their own city.

Next concert soon, please.

### **RECOMMENDATION**




That the Chairperson's Report be received.

Elizabeth Francke

**CHAIRPERSON**



## 7 **COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
1. Golf Road Chip Seal Noise Issue 2201/2002 2202/2003	The re-sealing work as a remedial measure to reduce the road surface noise at Golf Road has been deferred to October/November 2003 due to the cold weather, which will cause the bitumen to freeze prior to chips embedding. (2201/2002, 2202/2002)	Ara Ovanessoff  836 8000 Ext: 8794
2. Crum Park Lighting Upgrade 31 March 2003 331/2003 332/2003	A report is on this agenda.	Tony Miguel  836 8000 Ext 8294
3. Adoption of Code of Conduct for Community Board Members 1572/1003	A report is on this agenda.	Charlie Inggs  836 8000 Ext 8854

Issue	Comments	Reporting Council Officer
<p>4. Abandoned cars on River Road  Public Forum on 4 August 2003</p>	<p>A Council officer from the Solid Waste Section has visited River Road and has found no evidence of any abandoned vehicles.</p> <p>As a precaution, Riverbank Road in New Lynn was also checked. An abandoned vehicle was removed from there on 18 August 2003. The last removal of an abandoned vehicle prior to that was January 2003.</p> <p>Riverbank Road has four Panel beater workshops that are known frequently to park damaged vehicles on the street, (those are often mistaken for abandoned vehicles.) A check on 18 September 2003 reveals that no further abandoned vehicles were present but there were nine vehicles parked at the end of the street; all have current WOF and licence plates. Four of these vehicles were illegally parked.</p> <p>Parking Enforcement Section routinely patrol Riverbank Road as part of its normal enforcement programmes. However, Parking Signs are insufficient for parking enforcement and there are no NO STOPPING LINES marked out.</p> <p>The matter has now been referred to the Transport Assets Section for investigation. The results will be reported back to the Board once the investigation has been completed.</p> <p>Residents are encouraged to phone Council's 24-hour Call Centre on 839 0400 and report any abandoned vehicles. The call will be actioned within 24 hours. The law, however, requires that in some instances a vehicle cannot be removed for up to a further 7 days. So in a worst-case scenario this would mean that the vehicle may remain at the roadside for up to 8 days from when first reported.</p>	<p>Jon Roscoe  836 8505</p>
<p>5. Highland Avenue and Clark Street/Ward Street Intersection - Obstructions and safety problems  1 September 2003 1789/2003</p>	<p>The No Stopping Controls as approved by the Board on 1 September 2003 was installed on 9 September 2003.</p>	<p>Upali Ileperuma  836 8000 Ext 8716</p>

Issue	Comments	Reporting Council Officer
<p>6. South Titrangi Road and Park Road - Obstruction Caused by Parked Vehicles</p> <p>1 September 2003 1790/2003</p>	<p>The No Stopping Controls as approved by the Board on 1 September 2003 was installed on 9 September 2003.</p>	<p>Upali Ileperuma ☎ 836 8000 Ext 8716</p>
<p>7. Footpaths - Budget Allocation Priorities</p> <p>1 September 2003 1792/2003</p>	<p>The Board's recommendation for Council to readdress properly the new footpath budget allocation in consultation with the Community Boards was included in the Board's report to Council at its meeting to be held on 24 September 2003.</p> <p>The Council's decision will be reported to the Board.</p>	<p>Reg Cuthers ☎ 836 8000 Ext 8740</p>
<p>8. Waitakere Ranges Protection Project</p> <p>Community Board Chairpersons Briefing on 18 September 2003</p>	<p>Over the past decades a number of methods have been employed to provide protection for the Waitakere Ranges and its surrounds. Nevertheless, there remains the feeling amongst some sectors of the community that these efforts are still not enough. In particular, questions have been asked about whether the many short-term actions over a period of decades will cumulatively result in suburbia in the hills.</p> <p>In response to this, and the wish of Council to take a precautionary approach, Council, in partnership with the Auckland Regional Council, Iwi and local Members of Parliament, has begun an investigation into the long-term protection of the Ranges. This involves:</p> <ul style="list-style-type: none"> <li>• Investigating the health of the Ranges - a look at how they are currently managed and the main pressures they are under.</li> <li>• Undertaking a three-phase community process to take the findings to the community and discuss possible responses.</li> <li>• Working with partners and the community to decide actions for the long-term protection of the Ranges</li> </ul> <p>Phase one of the community consultation will begin in late September 2003 with approximately 14 workshops around the City. A copy of the schedule will be posted to all Community Board members.</p>	<p>Kim Morresey ☎ 836 8000 Ext 8121</p>

Issue	Comments	Reporting Council Officer
	<p>As part of the consultation it is suggested that Community Boards take display boards out to a community event/site (one each) much like the Long Term Council Community Plan consultation. This will ensure that hard-to-reach community members will get an opportunity to be informed and involved in the project. Times around mid-October would best support this phase. Arlene Fredericks on ph 836 8000 ext 8401 could be contacted to discuss dates and venues.</p>	

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
<p>9. Opou Road Hall</p>	<p>31 March 2003 (335/2003) 7 April 2003 (739/2003 - by Finance &amp; Operational Performance Committee)</p> <p>The Orpheus Sea Scouts have raised about \$40,000 for repair of the Hall. A report is being prepared for the Finance Operational Performance Committee to seek approval of also using \$10,000 from the Council's Property renewal Budget for repair of the Hall.</p>	<p>6 October 2003 (To Finance &amp; Operational Performance Committee)</p> <p>3 November 2003 (To the Board)</p>	<p>Polly O'Brien ☎ 836 8000 Ext 8559</p>
<p>10. Titirangi Village Parking and Traffic Issues</p>	<p>5 May 2003 (857/2003 1576/2003)</p>	<p>4 October 2003 (A report incorporating the Board's recommendations will be on the City Development Committee meeting to be held on 4 October 2003.)</p>	<p>Ross Hill ☎ 836 8000 Ext 8737</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
11. Golf Road/Portage Road Roundabout	The roundabout approved at the Board's meeting on 3 March 2003, awaits relocation of water main. It will be reported back to the Board once relocation is completed.	3 November 2003	Hussam Abdul-Rassol ☎ 836 8000 Ext 8961
12. Paturua Foreshore Erosion - Results of Coastline Survey	2 December 2001 Public Forum. (343/2003 & 642/2003)	9 June 2004 (To report result of survey of coastline carried out in April 2003, and be carried out in October 2003, and April 2004.)	Peter Sewell ☎ 836 8000 Ext 8759
13. Pedestrian Crossing on Portage Road	Member's referral in July 2003	3 November 2003	Adam Moller ☎ 836 8000 Ext 8750

**RECOMMENDATION**

That the information be received.

Report prepared by: Audrey Chan, Committee Secretary.



**8 CRUM PARK LIGHTING UPGRADE**

**PURPOSE OF THE REPORT**

The purpose of this report is to update the Board on the mediation process between the Friends of Crum Park and the Bay Olympic Soccer and Sports Club. The report also advises on the legal and strategic issues that arise for the Board as the matter is carried forward to the Environment Court.

**BACKGROUND**

Crum Park is a local multi-user park located in Titirangi. The Bay Olympic Soccer and Sports Club use three sports fields on the Park. Fields 1 and 2 are currently floodlit and are used on weekday evenings for training. Field 3 is not currently floodlit, and is therefore not in use for evening training.

A1-A8 Bay Olympic sought to have additional lighting on the park, to enable Field 3 to be used for evening training. An application for Resource Consent was made and the matter was considered by the Hearings Committee at its meeting on 20 February 2003. Consent was granted for a variant of the original proposal, which allowed upgraded lighting on Fields 1 and 2, but no lighting on Field 3, as attached at pages A1 to A8. The Consent also noted that the New Lynn Community Board, as the delegated decision maker in relation to landowner and management issues for Crum Park, had yet to provide its approval to the proposed development. This note made clear that the granting of the Consent did not in any way guarantee the Board's approval.

A9 Subsequently, the New Lynn Community Board discussed the matter at its meeting on 31 March 2003, with representations being received from both proponents and opponents of the lighting scheme. The Board carried two motions addressing the issue (630/2003 and 631/2003), which called for an approach to be made to the Bay Olympic Soccer and Sports Club and to the Friends of Crum Park in an attempt to mediate the issue, and that a mediator should be appointed as soon as practicable, as attached at page A9.

At the same time, both Bay Olympic Soccer and Sports Club and the Friends of Crum Park lodged appeals with the Environment Court against aspects of the Consent granted by the Hearings Committee. The groups and Council representatives agreed in this context that if the mediation were successful, the Parties to the appeal would seek that a Consent Order reflecting the outcome be drafted and submitted to the Court, with the appeals being withdrawn.

### **STRATEGIC CONTEXT**

The New Lynn Community Board adopted the Crum Park Management Plan in September 1998. Section 6.9 of the Plan reads as follows:

#### **6.9 Floodlighting**

The designated training area and the tennis courts have floodlighting. Any further floodlighting proposals are subject to a Resource Consent. The Management Plan does not allow specifically for further floodlighting unless Resource Consent approval is obtained.

The implication of this is that further floodlighting would be considered, subject to the necessary Resource Consent being obtained. Indeed, it is arguable that approval of the landowner (represented by the Board) would be given to a proposal once a Resource Consent was obtained. The Board still does however need to make a decision on the matter if for no other reason than the fact that in due course evidence of owner (ie. Council) approval will be necessary for building consent purposes.

### **ISSUES**

The first mediation session took place on 12 May 2003, with Council Issue Resolution Manager Roger Wilson as mediator. Further sessions took place on 26 May 2003, 9 June 2003, 23 June 2003 and 17 July 2003. After the last session, further attempts were made to seek agreement with the involvement of lighting experts, but this did not prove to be fruitful. The mediator determined that the mediation should not continue, as the chances of a successful resolution were very low.

The present situation is therefore that there are appeals still pending to the Environment Court, but as yet no decision from the Board as to whether it will give its approval as "landowner" to the Consent as granted.

In order to give the Environment Court appeal process some value, a formal decision of the Board as landowner is necessary. Otherwise, a possible scenario is that the appeal could go ahead, with all Parties committing time and financial and legal resources to the process, only to find that the effort was wasted if the Board declined approval. However, given that the Environment Court appeal will hear the whole issue afresh, the lighting scheme arising out of the appeals could potentially differ from the scheme considered by the Board. In theory the Board has three options:

- (a) The Board could grant approval as landowner for the lighting scheme agreed in the Resource Consent approved by the Hearings Committee on 20 February 2003, with the proviso that it could revisit that decision if the final decision of the Environment Court was materially different; for example, if the Environment Court gave Consent to the lighting of Field 3;
- (b) The Board could grant approval as landowner for the lighting scheme agreed in the Resource Consent approved by the Hearings Committee on 20 February 2003, acknowledge that there would be a full exploration of the environmental issues associated with the scheme in front of the Environment Court, and determine that it would give its approval as landowner to the outcome of the appeal process, whatever that was;
- (c) The Board could decline approval as landowner for the lighting scheme agreed in the Resource Consent approved by the Hearings Committee on 20 February 2003. The appellants would still have the option of continuing to pursue their appeals. If the appeal process resulted in a materially different lighting scheme being agreed by the Court, Bay Olympic could still seek the approval of the Board as landowner to this new scheme. Alternatively, the appellants might consider dropping their appeals, in which case the issue would effectively have been resolved by the Board's decision to decline approval.

However, It is not considered that option (c) is open to the Board, in part because of the terms of the management plan and in part because the Board has, by asking the parties to mediate their differences, in essence committed to an approval (otherwise the application should have been declined at the outset). The choice is therefore between options (a) and (b). The Board must bear in mind that it has no role in assessing the Resource Management Act merits of the proposal. That is now a decision for the Environment Court. The Board's sole task is to determine whether the proposal is within the letter, or spirit, of the management plan and will achieve the Board's goals for recreational use of this reserve.

## **CONCLUSION**

The New Lynn Community Board is in a position where it can influence the shape of the proposed changes to the lighting in Crum Park, through its role as "landowner". The approach that the Board chooses to take may also influence the decisions that the appellants to the Environment Court take in determining their own strategies in the context of those appeals.

## **RECOMMENDATIONS**

1. That the information be received.
2. That the Board give further direction by determining between Options (a) and (b), as outlined in this report.

Report prepared by: Roger Wilson, Issue Resolution Manager, and Denis Sheard, Legal Services Manager.



## 9 COMMUNITY WELLBEING FUND

### **PURPOSE OF THE REPORT**

The purpose of the report is to inform the Community Board on the process of assessing applications to the Community Wellbeing Fund.

### **BACKGROUND**

At its meeting on 23 February 2000, Council resolved the following in relation to the allocation process of the Community Wellbeing Fund:

- “1. That Council delegate authority to the Community Facilities and Recreation Committee to consider all citywide applications to the Community Wellbeing Fund.
2. That the Community Wellbeing Fund be split by assigning \$40,000 to the Community Boards to allocate to local applications and \$40,000 be retained for allocation of city-wide and across ward boundary applications.
3. That the \$40,000 assigned to the Community Boards be distributed on a pro-rata population basis.
4. That Clause P of the Community Board's Scope and Delegations be amended to read "Assess all applications for assistance, other than city wide applications, from the Community Wellbeing Fund and determine the allocations according to their eligibility and priorities for support."

373/2000

Following the 2001 election, the delegated authority to consider and make allocations in respect of citywide applications to the Community Wellbeing Fund lies within the jurisdiction of the Finance and Operation Performance Committee, but any local application is heard before the appropriate Community Board. Each application can be made before only the one Community Board. Each application indicates that the majority of participants for their project/activity come from that local area.

### **STRATEGIC CONTEXT**

The Community Wellbeing Fund aligns with Council's Community Assistance Policy with the goal of the Policy being to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to meet local needs. In the Community Wellbeing Fund an applicant must meet one or more of the objectives from the Community Assistance Policy, which helps achieve this strategic goal.

### **ASSESSMENT PROCESS**

#### **Eligibility**

All applications have been screened for eligibility as per the Community Wellbeing Fund policy. All eligible applications have been put forward to the Community Board for consideration. Those applications that have been found to be not eligible have been contacted to discuss other funding options.

#### **Priorities**

Each application has been preliminarily assessed against the priorities outlined in the Community Wellbeing Fund policy.

### Application Information

A10-A20 While the original applications are available for inspection prior to and at the meeting, as attached at pages A10 to A20 for a one-page summary outlining each application and request. All applications have been sorted from highest to lowest in terms of the number of priorities met. This assessment has been based on the information provided in the application.

It is suggested that the Community Board work through the applications in order, making a preliminary allocation on each application. The Board may then wish to go back and revisit any allocation before coming to a final decision.

### FUNDING AVAILABLE

New Lynn Community Board has a total of \$11,800 to allocate via this scheme. The Board has 11 applications to consider for financial assistance, of which one application was ineligible as it was for art supplies, (which are specifically excluded). The total amount requested being \$9,046.00.

The recommendation is that the full amount requested be granted to each of the applicants and the unallocated portion of the fund be given to the Citywide allocation, as this fund is oversubscribed.

	Amount Applied For	Amount Recommended
Glen Eden Community Protection Soc Inc	\$1,000	\$1,000
Friendship Centre Trust (Community Emergency Housing)	\$1,000	\$1,000
Friendship Centre Trust (Community Care Programme)	\$1,000	\$1,000
Glen Eden Community House	\$500	\$500
Orpheus Sea Scout Group	\$1,000	\$1,000
The Salvation Army New Lynn Corps	\$1,000	\$1,000
Victorious Faith Community Education (Homework centre)	\$1,000	\$1,000
Victorious Faith Community Education (Preschool support)	\$1,000	\$1,000
Rosier Road Kindergarten	\$546	\$546
The Razzlers	\$1,000	\$1,000
TOTAL	\$9,046	\$9,046

### CONCLUSION

The Community Assistance Administrator will be present at the meeting to answer questions and assist the Board in the allocation process.

## **RECOMMENDATIONS**

1. That the information be received.
2. That the New Lynn Community Board considers applications to the Community Wellbeing Fund and allocates funding as per the process outlined in the report and the following recommended amounts:

Glen Eden Community Protection Society Incorporated	\$1,000
Friendship Centre Trust (Community Emergency Housing)	\$1,000
Friendship Centre Trust (Community Care Programme)	\$1,000
Glen Eden Community House	\$500
Orpheus Sea Scout Group	\$1,000
The Salvation Army New Lynn Corps	\$1,000
Victorious Faith Community Education (Homework centre)	\$1,000
Victorious Faith Community Education (Preschool support)	\$1,000
Rosier Road Kindergarten	\$546
The Razzlers	\$1,000

3. That the balance of funding allocated to New Lynn Community Board be returned to the general citywide fund.

Report prepared by: Jan Brown, Community Assistance Administrator.



## **10 ADOPTION OF CODE OF CONDUCT FOR COMMUNITY BOARD MEMBERS**

### **PURPOSE OF THE REPORT**

The purpose of this report is for the New Lynn Community Board to adopt a Code of Conduct (the Code) as recommended by Council at its meeting of 14 July 2003.

### **BACKGROUND**

Schedule 7 Clause 15 of the Local Government Act 2002 requires Local Authorities to adopt a Code of Conduct for Members of the Local Authority as soon as practicable after the date of commencement of the Act on 1 July 2003.

A draft Code of Conduct was circulated to Councillors and a workshop for Councillors to discuss the Code was held on 16 April 2003.

Council's Legal Services Manager subsequently re-drafted the Code in order to ensure full compliance with the Local Government Act 2002, while capturing all of the sentiments expressed at the Councillors workshop. This Code was then adopted with further amendments, by Council on 14 July (1471/2003), with the further recommendation that Henderson, Massey, New Lynn and Waitakere Community Boards adopt similar codes as soon as practicable. Section 54 of the Local Government Act 2002 specifically excludes Community Boards from the provisions of Schedule 7 Clause 15. Furthermore, the definition of Members of a Council, provided in Section 41 of the Local Government Act 2002, does not include Community Board Members. These exclusions mean that the Code is not automatically applicable to Community Boards. However, Community Boards may adopt a Code of Conduct on a voluntary basis and may use the Council's Code as a basis for their own.

The Council Code of Conduct was then tabled before the New Lynn Community Board at its meeting on 4 August 2003. The Board resolved that further work on the Code was required to fit it to the purposes of the Board:

- “2. That the New Lynn Community Board adopt a Code of Conduct based on that adopted by the Waitakere City Council.
3. That the Council Code of Conduct be amended to suit the requirements of the New Lynn Community Board and an appropriate draft be tabled for formal adoption at the Board's next meeting.”

1572/2003

A21-A45

Subsequently a workshop on the Code of Conduct was convened on Thursday, 28 August 2003. Eleven of the twenty-two Community Board Members were in attendance. The Code as attached at pages A21 to A45 incorporates a number of amendments recommended at the workshop.

### **STRATEGIC CONTEXT**

Active Democracy is one of the nine strategic platforms adopted by Council in the Long Term Council Community Plan. As originally articulated in the 1994 Greenprint, one of the principles of active Democracy is Accountability. By adopting a voluntary Code of Conduct for their Members, Community Boards will demonstrate their commitment to this principle.

Furthermore, Council has taken pride in taking the lead in the implementation of a number of aspects of the Local Government Act 2002. Council has continued this trend by adopting the required Code of Conduct, 14 days after the date of commencement of the Act. The Community Boards are encouraged to support Council's lead in establishing high standards of accountability and transparency.

### **ISSUES**

As stated, there is absolutely no compulsion at present, for any Community Board to adopt a Code of Conduct. At the Community Board Members Workshop on the Code of Conduct, the consensus was that the Boards adopt an appropriate Code.

Furthermore the outcome of the Workshop was a "one size fits all" draft for all the four Waitakere City Community Boards. Each Community Board may wish to amend it further, to suit their own particular requirements.

### **RESOURCES**

No additional resources will be required.

## CONCLUSION

*A21-A45* As the New Lynn Community Board has already affirmed its commitment in principle to adopting a Code of Conduct, it is recommended that it adopt the Code of Conduct as attached at pages A21 to A45 with any further amendments that it may require.

## RECOMMENDATIONS

1. That the information be received.
- A21-A45* 2. That New Lynn Community Board adopt the Code of Conduct, as attached at pages A21 to A45.

Report prepared by: Charlie Inggs, Acting Senior Committee Secretary.



## 11 MANAWA WETLAND RESERVE EXTENSION

### PURPOSE OF THE REPORT

The purpose of this report is to seek the approval of the Community Board to undertake the community consultation required to develop a design for the vacant site adjacent to the Manawa Wetland Reserve in New Lynn so that the site can be incorporated into the existing reserve.

### BACKGROUND

In 1996, Council embarked on a charette design process for New Lynn that was intended to include local people in the process of planning the future development of New Lynn. Among other issues, the charette identified a need to improve open space as more development occurred in New Lynn.

Subsequent to the charette, investigations by Ecowater Solutions confirmed a number of issues relating to the three waters in New Lynn, specifically:

- Infiltration;
- Flooding;
- Stormwater pollution.

The Margan Pond area was identified as a place to develop both a park and to improve stormwater runoff qualities. Margan pond was situated on Margan Recreation Reserve in Margan Ave, New Lynn, the site now known as Manawa Wetland Reserve.

Margan Pond was then an old clay quarry and tip site that had been abandoned. Three local streams drained into the quarry site, forming the 'pond'. These streams converge into the Rewarewa Stream within the Manawa site and before leaving they enter a large culvert which passes under the railway embankment to the north of the site and from there, flow under Great North Road and emerge into the Rewarewa Creek beyond the New Lynn shops.

The site was weed infested and prone to flooding and offered opportunities for a wetland development that would address stormwater issues. In 1998, Council embarked on a process of community consultation to develop a Concept Plan for the Margan Ave site. The brief specified that the site would be developed as a wetland.

A number of technical studies were carried out to define the function of the proposed Margan Avenue Wetland. The conclusions drawn from these studies were:

- The wetland has complex hydrology, this means that the amount of stormwater stored in the wetland has to be limited in order to minimise flooding of nearby properties. As a result a comprehensive catchment management plan needs to be prepared to identify opportunities to control and reduce stormwater from the catchment;
- The wetland has good ecological values and therefore any chosen option should ensure minimum disturbance of its ecology;
- Water quality in the wetland should be improved.

The wetland was required to provide water quality treatment and ecological enhancement. Other issues which need to be considered in the design were the development of an access link to Ambrico Place and recreational and amenity features.

The initial Manawa Wetland project addressed these issues through design. Consultation included a public workshop to involve the public in the design process and stakeholder meetings with interested groups such as the 'Friends of Manawa' group established through the design process.

The project, completed by Council over the past few years, has been a success, winning an environmental award and the support and ownership of the local community.

Ongoing monitoring of the performance of the wetland and of water quality in the area has indicated the necessity to upgrade the scheme by providing an additional reserve area.

The additional land to be developed is 8237 sq m and lies between the existing reserve and Margan Avenue Road Reserve. It is proposed that additional stormwater be brought to the site from the surrounding area where it can be transported by a swale system through a filter to link with the existing Manawa ponds and from there to flow through to the Rewarewa Creek.

## **STRATEGIC CONTEXT**

The consultation and development of the Manawa extension is being prepared under the guidelines of the Parks Strategy, which sets out Council objectives for the future development of parks as well as overall standards for parks provision. The Parks Strategy was prepared under the framework of Council's Greenprint and the Long Term Financial Strategy, which were Council's guiding strategic planning documents at the time.

The Parks Strategy identifies New Lynn as an urban area with a low ratio of open space for the density of population and also, as an area with a shortage of children's' playgrounds.

The Parks Strategy sets out standards for different categories of reserves, based on function and geographical focus. The three categories of reserves are local, neighbourhood and City-wide. Manawa is in the category of a local reserve, which is defined as a reserve being:

- 1-3 ha in area;
- Providing passive and active activities;
- Within 2kms of all homes in the urban area.

The Parks Strategy also sets out the requirement to 'Involve communities in the design and management of parks'.

Council is involved in other strategic projects in this area, including the New Lynn Reserves Management Plan and the New Lynn Revitalisation Project, both of which include community consultation. At the same time, investigative work is underway on a strategy for double-tracking the railway lines, and the feasibility of including a walkway/cycleway in the rail corridor. These strategic projects all link to the development of Manawa Reserve.

## ISSUES

This is a local park, intended to serve the needs of the local population. Local parks are intended to serve an urban catchment of all homes within a 2km radius and should contain a playground. Preliminary consultation has been carried out in the Manawa Wetland Youth Consultation Report, which has identified the need for youth recreation facilities in the area.

The Manawa Wetland Reserve is developing as a high quality park with a mainly ecological/passive recreation focus. The preliminary youth consultation identified that while youth appreciated the ecological aspects of the wetland they also required an area for active recreation. This extension offers that opportunity. The extension provides an additional area of flat land with low environmental values, a good road frontage, increased access and visibility and room for the development of recreation facilities that will not negatively impact on neighbouring houses. The Manawa extension will enable Council to meet the Parks Strategy objectives for this area.

The site is part of the Rewarewa Creek catchment, a major New Lynn catchment, and the three streams that flow through the site, the Manawa, the Rewarewa and the Scroggy, all eventually join the Rewarewa Creek.

There are considerable ongoing wastewater and stormwater issues in New Lynn including:

- Generally poor conditions of the wastewater network;
- Sewer overflows due to infiltration;
- Water quality affected by urban development and sewer pipe leakage;
- Localised flooding;
- Lack of adequate stormwater servicing.

As a result, the habitat and water quality of the Rewarewa Creek and its tributaries is poor.

The Manawa extension will enable Council to meet its environmental objectives of reducing erosion, improving water quality and protecting the environment in this area.

The Concept Plan for the extension will need to complement the existing wetland design, both in aesthetics and engineering, as well as cater for the existing and future recreational needs of the local population. Due to the fact that there are major water quality issues as well as recreation needs, the project is to be carried out by the Waitakere City Council Parks Department in association with Ecowater Solutions in collaboration with the community.

The existing Manawa Wetland Reserve was developed through a process of community consultation. During this consultation process, Council established relationships with a variety of community groups, including the Friends of Manawa. It is proposed to engage the community in a similar process in the development of the additional land.

A reserve Concept Plan will be developed to a draft form after preliminary consultation and design workshops and returned to the community and interested parties for comment before progressing to a final plan. Accompanying the Concept Plan will be a planting plan identifying the types, sizes and quantities of each type of plant for each of the ecological areas of the reserve, as well as an update on the Weed Management Plan for the site.

## **RESOURCES**

Funding has been provided in the 2003/2004 Annual Plan to develop the additional land area. A total budget of \$200,000.00 has been allocated for the development. It is proposed to apply for resource consents in February 2004, with the objective of commencing physical works in March 2004. The project may qualify for IA funding but is not dependent on doing so.

## **CONCLUSION**

It is proposed to develop the land adjacent to the Manawa Wetland Reserve in Margan Ave, New Lynn, as an extension to the existing reserve. The extension will enable the reserve to provide additional stormwater capacity and at the same time, will provide an additional area to develop the recreation facilities required by the local community. It is proposed that the design for the extension be developed through a process of community consultation. A draft plan is to be developed as a result of preliminary consultation, and this is to be returned to the community for further input before progressing to a final plan.

The New Lynn Community Board will be invited to all workshops and consultation and are invited to play an active role in assisting Council staff in developing the reserve Concept Plan through community consultation.

## **RECOMMENDATIONS**

1. That the information be received.
2. That the Community Board approve the process of community consultation outlined to develop the reserve extension.

Report prepared by: Mandy McMullin, Reserve Management Planner.



## **12 VERONICA - WARD STREET ROAD LINK - PARKING RESTRICTION**

### **PURPOSE OF THE REPORT**

The purpose of this report is to seek the Board's approval to establish a P60 parking restriction on Veronica Street adjacent to the New Lynn RSA.

### **BACKGROUND**

During the construction of the Veronica - Ward Street Road link, the owner of the Origin Importing business located at 1 Veronica Street requested that the five new recess and parking spaces (only on-street parking spaces available in the general vicinity) outside the New Lynn RSA be time restricted to 60 minutes. Customers who visit the businesses in the general vicinity are unable to find on-street parking because all-day parkers occupy the five spaces. The 60 minute parking restriction has been agreed by the businesses in the vicinity of the recess and parking area.

## STRATEGIC CONTEXT

Safety for pedestrians is a key objective of Council's Strategic Plan "Access and Travel Choice", "that people can get easily and safely to where they need to go by walking, cycling, passenger transport, or private vehicle".

## ISSUES

Prior to the construction of the new road link, Veronica Street was a cul de sac. Ample on-street parking was available in this area with minimal parking restriction in place. Upon the completion of the new road link, on-street parking has been prohibited except for the five recess parking spaces outside the New Lynn RSA. These spaces as mentioned earlier in the report are occupied by all-day parkers.

## PROPOSAL

A46

It is proposed that the five recess and parking spaces located on Veronica Street outside the New Lynn RSA be restricted to a time limit P60 parking restriction. The time restriction is consistent with the request from the businesses located within the vicinity, as attached at page A46.

## RESOURCES

Resources and funding are available through the Signs and Road-marking Routine Maintenance Budget.

## CONCLUSION

The proposed P60 restriction would enable visitors to park whilst shopping in the general vicinity. The prohibition would deter all-day parking.

## RECOMMENDATIONS

1. That the information is received;
2. That in relation to Veronica Street, New Lynn:
  - (a) That all existing parking restrictions or limitations (affected, or superseded, or replaced by this resolution) applicable to Veronica Street, New Lynn, imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect, provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
  - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 2002, the Transport Act 1962 and the Waitakere City Council Bylaw No 7, 1991 - Traffic, the following **P60 parking limitations and restrictions** be now resolved to be specified and imposed, namely:

### Veronica Street - West Side

From a start point 23 metres south of the south kerb line of Totara Avenue to an end point 44 metres south.

- (c) That the appropriate signage and/or marking, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitation.

Report prepared: by Reg Cuthers, Principal Engineer.



### 13 WARD STREET - NO STOPPING AT ALL TIMES CONTROL

#### **PURPOSE OF THE REPORT**

The purpose of this report is to seek approval to extend "No stopping at all times" markings outside 9 Ward Street by another 40 metres.

#### **BACKGROUND**

New Lynn Community Board at its August 2003 Meeting raised the issue regarding the ingress/egress difficulties a business owner at 7 Ward Street was experiencing. Cars parked on either side of the driveway restricted the ability of a rigid truck to ingress safely into the premises. When a truck egresses from the premises it has to take a wider turning path and in doing so crosses the centre line into the path of approaching traffic.

#### **STRATEGIC CONTEXT**

Helping communities to balance the need for transport against its social and environmental effects and encourage individual responsibility for safety and for protection of the environment is one of the principles of the integrated Transport and Communication Platform of the Long Term Council Community Plan.

#### **ISSUES**

Vehicles parked along the east kerb line of Ward Street next to the vehicle crossing of 7 Ward Street, obstruct the turning path of heavy vehicles entering and exiting the business establishment.

The 9.5 metre road width of this section of Ward Street is too narrow for heavy vehicles to manoeuvre in and out of business premises whilst vehicles are parked on both sides of the road.

It is proposed to extend the existing "No stopping at all times" control outside 9 Ward Street a further 40 metres south along the east kerb line.

A47

Three parking spaces will be lost along the east kerb line however there is ample on street parking in the vicinity and all the businesses have off-street parking facilities, as attached at page A47.

Transport Assets consulted with the two businesses (7 and 9 Ward Street) that are likely to be affected by any change regarding this proposal. Both were in favour of this proposal.

#### **RESOURCES**

As the work involves a minimal cost, it can be accommodated within the annual budget.

## CONCLUSION

The proposal to extend the “No stopping at all times” control in Ward Street is desirable from a safety perspective and will not have any significant effect on the parking in the vicinity. The work can be accommodated in the 2003/2004 maintenance budget.

## RECOMMENDATIONS

1. That the information be received.
2. (a) That all existing parking restrictions or limitations (affected, or superseded, or replaced by this resolution) applicable to Ward Street imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.  
  
(b) That, in accordance with the powers conferred by virtue of the Local Government Act 2002, The Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely:  
  
The **NO STOPPING AT ALL TIMES** control in front of property No 9 Ward Street is extended to a length of 40 metres southward along east kerb line.
3. That the appropriate signage and/or markings, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Upali Ileperuma, Transport Engineer: Transport Assets.



## 14 CHANGING THE PARKING TIME RESTRICTIONS - DELTA AVENUE

### PURPOSE OF THE REPORT

This report seeks the Board's approval to change the current 30-minute parking time restriction to 60 minutes outside 18 to 30 Delta Avenue. Twenty six right angle and approximately 10 parallel parking spaces will be affected by this change.

### BACKGROUND

The current maximum parking time for these parking spaces is 30 minutes. At the time this restriction was imposed for the convenience of all customers visiting the area. The Banks have now vacated and have relocated onto Great North Road, east of the subject area. Business owners have requested the restrictions be increased to 60 minutes to facilitate and meet the needs of the public who frequent the dental clinics, law firms and real estate companies.

## STRATEGIC CONTEXT

Helping communities to balance the need for transport against its social and environmental effects and encourage individual responsibility for safety and for protection of the environment is one of the principles of the integrated Transport and Communication Platform of the Long Term Council Community Plan.

## ISSUES

It is important that time limits for parking are appropriate. If the limit is too short visitors to commercial activities are likely to receive parking tickets; this is a discouragement to businesses in the area. If the time limit is too long visitors using this parking may adversely affect turnover for businesses in the immediate vicinity.

A48

In this case all the businesses in the vicinity have signed a letter requesting the parking time limit be changed from 30 to 60 minutes, as attached at page A48.

## RESOURCES

As the work involves a minimal cost, it can be accommodated within the annual maintenance budget.

## CONCLUSION

The proposal to change the maximum allowable parking time from 30 minutes to 60 minutes is desirable for customer's convenience.

The work can be accommodated in the 2003/2004 maintenance budget.

## RECOMMENDATIONS

1. That the information be received.
2. (a) That all existing parking restrictions or limitations (affected, or superseded, or replaced by this resolution) applicable to Delta Avenue imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect as from the date of this resolution. That any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.  
  
(b) That, in accordance with the powers conferred by virtue of the Local Government Act 2002, The Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 - Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely:  
  
On western and eastern kerb lines outside 18 to 30 Delta Avenue "P 60" sixty-minute time limit parking control be put in place.
3. That the appropriate signage and/or markings, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Upali Ileperuma, Transport Engineer: Transport Assets.



15 **PARKING TIME RESTRICTIONS - TITIRANGI COMMUNITY CENTRE CAR PARK**

**PURPOSE OF THE REPORT**

This report seeks approval to impose a 4-hour parking time restriction to the vehicles parked in the Titirangi Community Centre Car Park at 500 South Titirangi Road.

**BACKGROUND**

Ms DJ Goodley, Co-ordinator, Titirangi Community House Committee raised issues regarding the parking problems faced by the Community House and Play Centre users in the Public Forum of the September 2003 New Lynn Community Board meeting. In particular they sought support from the Council to introduce 3-4 hour car parking restrictions from Monday to Friday.

**STRATEGIC CONTEXT**

Helping communities to balance the need for transport against its social and environmental effects and encourage individual responsibility for safety and for protection of the environment is one of the principles of the integrated Transport and Communication Platform of the Long Term Council Community Plan.

**ISSUES**

Recent improvements to the Titirangi Community Centre have generated an increase in visits by the public to the community house. Also, it is understood that the people who work in various establishments in Titirangi Village use this car park to park their cars all day thus denying parking spaces to visitors of community facilities.

It is important that time limits for parking are appropriate. If the limit is too short, visitors attending meetings and various other businesses at the community centre, the library and the plunket centre are likely to receive parking tickets. If the time limit is too long visitors at locations further away and people working in Titirangi Village may use this parking area, denying parking for genuine visitors to the community centre.

*A49* The Public Forum discussion indicated that both the New Lynn Community Board and the Titirangi Community House Committee are amendable to a 4-hour parking time restriction Monday to Friday, applied to the eleven parking spaces in front of the Community House, sketch, as attached at page A49.

Transport Assets held a site meeting with the Titirangi Community House Committee and consulted with concerned members of the New Lynn Community Board regarding this proposal.

**RESOURCES**

As the work involves minimal cost, it can be accommodated within the annual maintenance budget.

**CONCLUSION**

The proposal to introduce a maximum allowable parking time of 4 hours Monday to Friday is desirable for customer's convenience.

The work can be accommodated in the 2003/2004 maintenance budget.

**RECOMMENDATIONS**

1. That the information be received.
2. (a) That all existing parking restrictions or limitations (affected, or superseded, or replaced by this resolution) applicable to Titirangi Community Centre Car Park at 500 South Titirangi Road imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect as from the date of this resolution. That any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
- (b) That, in accordance with the powers conferred by virtue of the Local Government Act 2002, The Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely:  
  
In the Titirangi Community Centre Car Park at 500 South Titirangi Road, **“P4 hrs Mon- Fri”** four-hour time limit parking control is put in place for the 11 parking spaces in front of the Community House.
3. That the appropriate signage and/or markings, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Upali Ileperuma, Transport Engineer: Transport Assets.



16 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

**NEW LYNN COMMUNITY BOARD APPOINTMENTS**

<b>OUTSIDE ORGANISATIONS</b>	<b>APPOINTMENT</b>
Auckland Region Community Boards' Association Executive Committee	Gayle Marshall
Keep Waitakere Beautiful Committee	Elizabeth Francke
Glen Eden Citizens Advice Bureau	Ray Kernaghan
Glen Eden Community House Management Committee	Gayle Marshall
Green Bay Community House Management Committee	Pim van der Voort (Alternate: Brent Peters)
<b>COUNCIL COMMITTEES</b>	
Hearings Committee	Elizabeth Francke (Alternate: Ray Kernaghan)
Community Sports Fund Allocation Subcommittee	Brent Peters
<b>WORKING GROUPS</b>	
Harbourview "People's Park" Working Party Voluntary Membership	Pim van der Voort
Wai Care Programme	Gayle Marshall Ray Kernaghan Elizabeth Francke
Project Whau Steering Group	Ray Kernaghan
Herbicide Reduction Working Party	Elizabeth Francke
New Footpath Construction: Budget Allocation	Pim van der Voort
New Lynn Reserves Management Plan – Internal Advisory Group	Pim van der Voort Brent Peters
Olympic Park Reserves Management Plan Advisory Group	Brent Peters
Project Twin Streams Steering Group	Ray Kernaghan

