

**AGENDA FOR A MEETING OF THE MASSEY COMMUNITY BOARD TO BE HELD IN THE
COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE, ON WEDNESDAY, 5 AUGUST 2009,
COMMENCING AT 7.00 PM**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 1 July 2009

RECOMMENDATION

It is recommended that the Massey Community Board resolve to:

Receive the minutes of the meeting of the Massey Community Board held on Wednesday, 1 July 2009, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



5 PRESENTATION

Provision has been made on this Agenda for a representative from the New Zealand Police to update the Community Board on matters in the Massey Ward.



6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum:

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



7 CHAIRMAN'S REPORT

RECOMMENDATION

It is recommended that the Massey Community Board resolve to:

Receive the Chairman's Report dated 5 August 2009.

REPORT

1. Community Board work is all about team work, and backing each other up. This includes staff and elected members working together on issues, and events over the month of July 2009 have proven this fact.
2. Firstly, as with the Council, none of us by ourselves can be more equal than the next person. We can only ask for reports, for example, as a collective, through a meeting of the Waitakere Board and the instruction for a report goes through the Chief Executive Officer to the reporting officer.
3. Any other way and we would not be a democracy, and just as important each of us is responsible to ensure the ratepayers money is carefully spent, and reports that are called for by the Community Board are not requested for frivolous intent.
4. It is sad to see a report left off the reports pending list having been requested by the Community Board at previous meetings. Allen Davies and I picked this up at our previous meeting over issues surrounding road side parking and drainage in Whenuapai. This matter was discussed with Council officers on 31 July 2009.

5. Equally, the public like to see Elected Members attend various functions and meetings within the community, and therefore it is important to keep an eye on the slog sheet, and attend as many events as possible, after all that is why we receive a honorarium.
6. Over the month of July 2009, Massey Matters opened up their new office in the basement of the Massey shops on Triangle Road, Massey. Councillor Warren Flaunty was present and John Carrodus attended, as well as the Community Board representative on the Massey Matters Advisory Panel. On the same day as the opening of the Massey Matters premises, Judy Fletcher visited Lincoln Heights Primary School and handed out a number of Allan Duff's books that were prizes in "Government Book Week". Functions like these help promote Community Boards within the local government family. Thanks to the Principal of Lincoln Heights Primary School for the invitation.
7. I managed to show my face at the Ranui Action Project meeting in July 2009 as it was winding up, while both John Carrodus and myself attended the Massey Matters Forum held at the Massey Community House. Councillor Linda Cooper and the Deputy Mayor were also present, to talk about what the Government's proposed reforms to Auckland Governance would mean for Massey. I suggested during question time at the Massey Matters Forum that the debate of Auckland Governance is coming down to one main issue; how many Local Boards are we going to have. The National President of the Community Board Association, Mike Cohen, summed up in the Herald newspaper the feeling of many that communities of interest could be invisible if Community Councils (Local Boards) are larger than 50-60,000 people.
8. Thanks to Allen Davies, and Judy Fletcher for coming along and supporting me when I presented the Massey Community Board and the community's submission to the Select Committee at The Trusts Stadium. I liked the headline, but not the photo in the Western Leader, "The People's Case" on the Friday following our submission. We believe that more Local Boards and not less would be better for the communities we represent. The difference between Waitakere City Council and the Massey Community Board submission is that the Council believes in communities by association, and the Board communities of interest. We received the following email during July 2009, once again thanking the Board for its support with respect to the Oakpark playground. The Oakpark story is a reflection of what local boards and community councils will be all about, and what is meant by communities of interest. The letter reads as follows:

"Hi John,

The playground here at Oakpark Place has been upgraded and looks great. I just wanted to drop you a quick note to again thank you as I am certain that without your support and the funding from the Board we would not have convinced the Council to keep the playground. Please pass on my heartfelt thanks to all who were involved.

Best wishes

Debbie"
9. Finally I would just like to record our condolences to the family of Gwen Nash, following her passing last month. Gwen was a founding member of the Community Board in 1989, along with Allen Davies, and Wayne Davis. Gwen did a lot for the Massey Community House and the local Citizen Advice Bureaux. Gwen also helped set up the Auckland Northland Regional Community Board Association and is a former Chairperson of the Massey Community Board.





8 COMMITTEE SECRETARY'S REPORT

RECOMMENDATION

It is recommended that the Massey Community Board resolve to:



Receive the Committee Secretary's Report for the Massey Community Board dated, 5 August 2009.

	Issue	Comments	Reporting Council Officer
1.	Realm Esplanade Footbridge Upgrade Officer's Report	Minor maintenance improvement works were undertaken on the footbridge in July 2009. This project has been successfully completed.	Andreas Lilley ☎ 836 8000 Ext: 8553
2.	Reynella Reserve Playground Design Officer's Report	As part of Council's ongoing renewal programme, the playground at Reynella Reserve is being designed for construction this financial year, and construction will take place in the 2010/2011 financial year. Mail drop surveys will be distributed to the surrounding community in early August 2009 to obtain feedback on what equipment local residents would like in the Reynella Reserve Playground.	Tracey Hamilton ☎ 836 8000 Ext: 8969
3.	Oak Park and Elvira Walk Playground Removals Resolution No: 1067/2009 16 June 2009 Long Term Council Community Plan Resolution No: 885/2009 3 June 2009 Infrastructure and Works Committee	At the Long Term Council Community Plan and Annual Plan Committee meeting on 16 June 2009 it was resolved to retain the Oak Park Playground and undertake upgrades works using funding from the Community Board Minor Parks Project Fund. Works included: installation of timber edging, concrete mowing strip, bark undersurface and a new timber crawl tunnel. This work was completed in late June 2009. The Infrastructure and Works Committee approved the removal of the playground at Elvira Walk at their 1 June 2009 meeting. The removal was completed in late July 2009.	Tracey Hamilton ☎ 836 8000 Ext: 8969
4.	Community Board Minor Parks Projects Officer's Report	The status of the projects approved in the 2008/2009 financial year is as follows: The walkway signage project at Moire Park has been put on hold due to the Parks Signage Upgrade Project currently underway. The signage will be completed this financial year in line with new designs, which is soon to be confirmed.	Sarah Natic ☎ 836 8000 Ext: 8561

	Issue	Comments	Reporting Council Officer
5.	<p>Animal Pest Control for 2008/2009</p> <p>Officer's Report</p>	<p>Animal pest control was undertaken to control possum and rat populations in parkland. Possums are trapped only. Rats are trapped to determine whether a population is present. This is followed up with baiting. When the rats stop taking the bait the bait stations are removed. Animals caught are as follows:</p> <ul style="list-style-type: none"> • Berneckers Landing - 2 possums and 2 rats; • Claverdon Reserve - 3 possums and 4 rats; • Colwill Esplanade - 7 possums and 12 rats; • Lagoon Way Reserve - 12 possums and 3 rats; • Lowtherhurst Reserve - 3 possums and 16 rats; • Marina Esplanade - 6 possums and 4 rats; • Moire Park - 2 possums and 5 rats; • Realm Park - 2 possums and 6 rats; • Spargo Reserve - 2 possums and 2 rats; • Taitapu Park - 3 possums and 2 rats; • West Harbour Esplanade - 11 possums and 12 rats; • Wickstead Strand - 1 possum; • Wisely Esplanade 4 - rats. 	<p>Helen Biffin</p> <p> 836 8000 Ext: 8758</p>
6.	<p>Street Tree Planting</p> <p>Officer's Report</p>	<p>The street tree planting programme will begin during August 2009 in the following sites in the Massey Ward:</p> <ul style="list-style-type: none"> • Hogarth Rise; • Suncrest Drive; • Jillian Drive; • Queen Natalie Place; • Cnr Oreil Avenue & Hobsonville Road; • Cnr Ranui Road & Swanson Road; • Swanson Road; • Woodside Road; • Waitemata Drive; • Riverpark Crescent; • Craiburn Street; • Urlich Drive; • Pohutukawa Road; 	<p>Helen Biffin</p> <p> 836 8000 Ext: 8758</p>

	Issue	Comments	Reporting Council Officer
		<ul style="list-style-type: none"> • Westgate Drive; • Aldern Road; • Arlose Place; • Charlenne Close; • Hillwell Drive; • Spargo Road; • Marinich Drive; • Tatayana Place; • Don Buck Road; • Ginders Drive; • Hueglow Rise; • Lagoon Way; • Beach Road; • Hetherington Road; • Luanda Drive; • Killygordon Place; • Pyrite Street; • Vermeer Place; • Renoir Street; • Shale Avenue; • Huruhuru Road; • Redwood Drive; • Beauchamp Drive; • Moire Road. 	
7.	<p>Parking Stakeholder Consultation</p> <p>Officer's Report</p>	<p>Public consultation on the draft Waitakere City Parking Plan and draft Parking Management Plans for Henderson, New Lynn and Westgate Town Centres commenced on Friday, 19 June 2009. Consultation material is available online at our Waitakere Libraries and Community Centres, and at the Council offices, or through the Call Centre. Consultation information has been circulated to previous submitters and by mail out and letter drops to the business community. No public meetings are planned, but Council officers have met with interested groups on request. Feedback should be received by 5.00 pm on Friday, 31 July 2009 (this is an extension of time from the original closing date of Monday, 20 July 2009). The outcome of the consultation will be reported to the Policy and Strategy Committee on Thursday, 3 September 2009.</p>	<p>Charlie Inggs ☎ 836 8000 Ext:8854</p>

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
Community Wellbeing Citywide Fund Subcommittee And Allocation Report	Community Assistance Fund Subcommittee	Report and attachments will be circulated under separate cover as a Supplement.
Overview Of Civil Defence Emergency Management And Rural Fire Activity	Emergency Services Committee	Report and attachments will be circulated under separate cover as a Supplement.
Cycleway Projects for Detailed Design	Infrastructure and Works Committee	Report and attachments will be circulated under separate cover as a Supplement.
Parks And Open Space Strategic Plan	Policy and Strategy Committee	Report and attachments will be circulated under separate cover as a Supplement.

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Progress Report	Resolution No. 1445/2005 1 August 2005	2 September 2009	Tony Miguel  836 8000 Ext: 8294
Mainline Steam Trust Relocation from Parnell to Paremuka	Resolution No. 677/2009 6 May 2009	2 September 2009	Darren Davis  836 8000 Ext: 8635

Report prepared by: Desiree Tukutama, Committee Secretary.



9 KEEGAN DRIVE, MASSEY – NEW NO STOPPING AT ALL TIMES PARKING RESTRICTION

EXECUTIVE SUMMARY

The purpose of this report is to seek the Massey Community Board's approval for a new No Stopping At All Times parking restriction on Keegan Drive, Massey.

Council officers consulted with an affected resident who lives near the Lincoln Heights School and have taken into consideration the best option for serving them and the community.

Two options have been identified: to install the No Stopping At All Times parking restriction or to have the area remain unrestricted.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Keegan Drive, Massey – New No Stopping At All Times Parking Restriction report.
2. **Approve** that in relation to **KEEGAN DRIVE, MASSEY:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
 - (i) on the north west kerb line of **KEEGAN DRIVE**, outside property number one Lilburn Crescent and extending north west for a distance of approximately seven metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved and be put in place to properly establish, delineate and record the said parking limitation and restriction.

BACKGROUND

1. A request for a new No Stopping At All Times parking restriction has been received from the Lincoln Heights School regarding vehicles parking on this section of Keegan Drive.

DECISION MAKING

Issues

2. This area is used before and after school by parents collecting their children from the Lincoln Heights School. Vehicles parked here obstruct visibility for vehicles exiting the main school gates. This request has been investigated as part of the School Travel Plan and agreed by all that the parking restriction is necessary. Due to the safety issues involved, it has been decided to fast track this part of the School Travel Plan implementation process.
3. The location of the new No Stopping At All Times parking restriction is indicated on the diagram attached at page A1.

A1

Options Identified

4. Two options have been identified: to install the No Stopping At All Times parking restriction or to have the area remain unrestricted.

Consideration of Community Views

5. Consultation was undertaken with an affected resident who lives near the Lincoln Heights School during July 2009 and the affected resident is in favour of the proposal.

Preferred Option

6. The preferred option is to put in the No Stopping At All Times parking restriction to improve traffic safety.

STRATEGIC CONTEXT

7. Council's Transport Strategy provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
8. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on all roads by keeping traffic lanes and visibility lines clear.

CONSULTATION

9. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

10. The new No Stopping At All Times parking restriction can be implemented under the Annual Plan 2009/2010 maintenance budget.

IMPLEMENTATION ISSUES

11. There are no implementation issues arising from this report.

AUCKLAND COUNCIL TRANSITION ISSUES

12. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Jane Harris, Transport Technician.



10 COMMUNITY WELLBEING LOCAL FUND ALLOCATION – AUGUST 2009

GLOSSARY

Massey Community Board	(MCB)
Community Wellbeing Local Fund	(CWLF)
Finance and Operational Performance Committee	(FOP)
Community Assistance Funds Policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Massey Community Board (MCB) with information relevant to the Massey Ward applications to the Community Wellbeing Local Fund (CWLF).

Four Massey Ward Applications were received for the August 2009 round of the CWLF and are deemed eligible by Council officers.

RECOMMENDATIONS

It is recommended that Massey Community Board resolve to:

1. **Receive** the Community Wellbeing Local Fund Allocation - August 2009 report.
2. **Agree** to consider the Massey Ward applications to the Community Wellbeing Local Fund Allocation - August 2009 and allocate the funding as per the Community Assistance Fund Policy and Guidelines.

BACKGROUND

1. The CWLF provide small sums of monetary assistance in the way of grants to a wide range of groups in the community, who provide local services and activities on a voluntary or 'not-for-profit' basis.
2. The Council allocates an amount of \$113,000 to the Community Wellbeing Fund of which \$56,500 is allocated to Citywide projects by the Finance and Operational Performance Committee (FOP). The balance is allocated to each community board on a ward population basis.
3. The CWLF is open throughout the year. If applications are received two weeks prior to the report being due, they are processed and reported to the respective community boards. Applications received after this date are processed and reported on the following month.
4. In April 2008, FOP agreed to the criteria of the Community Wellbeing Grants as part of the Community Assistance Funds restructure and policy development, as below:

The Finance and Operational Performance Committee resolved to:

*“2. **Approve** the recommended option for the Community Assistance Funds restructure and policy development.”*

580/2008

5. In May 2008, a final workshop was held with all four Community Boards to outline the policies and procedures. At the workshop the Community Boards agreed:
 - The criteria be expanded to include applications from individuals;
 - That every eligible applicant be given the opportunity to present their application to the respective Community Board;
 - To enable organisations to apply for cultural activities;
 - That catering costs may only be accepted as part of a larger programme or activity to a maximum sum of \$250; and
 - In general support will not be provided to organisations that request assistance for activities that promote religious and or political beliefs unless they are proven to have community benefit.

DECISION MAKING

Issues

Promotion

6. In 2008/2009 it was a concern that although significant advertising of the CWLF had been undertaken, there were a low number of applications submitted, therefore it is proposed that regular reviews take place to address the promotion and any other issues.

Assessment of Options

7. The MCB has four eligible applications to be considered for financial assistance with the total amount requested being \$5,411.10. The maximum amount each applicant may apply for is \$1,500.
8. Council officers have assessed the applications against the Community Assistance Funds Policy and Guidelines (Policy and Guidelines) and deems the applications to be eligible for consideration by the MCB. Below is a summary of the applications, the amounts sought and the amounts recommended.

Organisation	Amount Applied for	Amount Recommended
Kereru Massey Scout Group	\$ 856.10	\$ 856.10
Ranui Action Maintenance Management Support	\$ 1,500.00	\$ 1,500.00
The Ice Box	\$ 1,500.00	\$ 1,500.00
New Zealand Karen Association	\$ 1,555.00	\$ 1,500.00
Total	\$ 5,411.10	\$ 5,356.10

Table 1: Summary of Massey Ward Applications Received

9. The total amount available for the MCB to allocate in the 2009/2010 financial year is \$15,000.
10. The assessment on the applications has been based on the information provided in the applications and alignment of the proposed projects to the eligibility criteria outlined in the Policy and Guidelines.
11. Once the MCB have approved the CWLF funding applications and amounts, Council officers will distribute payment to the applicants.
12. The summary of the applications is attached at pages A2 to A5.

A2-A5

STRATEGIC CONTEXT

13. A number of the Council's Community Outcomes have a strong connection to social wellbeing. The Community Outcomes are the key areas against which the Community Wellbeing Funds are assessed. The key Community Outcomes include; Strong Communities, Toiora, Urban and Rural Villages and Working Together.

CONSULTATION

14. Consultation on the CWLF was between the Leisure Services and community boards and was undertaken in 2008.

RESOURCES

15. The MCB has a total of \$15,000 to allocate during the 2009/2010 financial year. After the August 2009 funding round the balance of unallocated funding will be \$9,643.90.

IMPLEMENTATION ISSUES

16. There are no implementation issues associated with this report.

AUCKLAND COUNCIL TRANSITION ISSUES

17. The decision making proposed in this report is not constrained by section 31 of the Local Government (Tamaki Makaurau Reorganisation) Act 2009, as it does not directly or because of its consequences: significantly prejudice the reorganisation, significantly constrain the powers or capacity of the Auckland Council or any subsidiary of the Auckland Council following the reorganisation, or have a significant negative impact on the assets or liabilities that are transferred to the Auckland Council as a result of the reorganisation.

Report prepared by: Kim Hammond, Community Grants Officer.

11 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

MASSEY COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	John Riddell
City Safety Action Group	John Carrodus
Keep Waitakere Beautiful Trust	John Riddell Judith Fletcher (alternate)
Massey Community House Committee	Judith Fletcher
Massey Matters Working Group	John Carrodus
Massey West Cluster School Travel Plan	JC Carrodus JA Fletcher JG Riddell (Alternate)
Ranui Community Centre Committee	Judith Fletcher
Ranui Town Centre Development	John Riddell
Sturges Bridge Community Liaison Group Committee	John Riddell Judith Fletcher
COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Judith Fletcher John Carrodus (alternate)
Long Term Council Community Plan and Annual Plan Special Committee	John Riddell Allen Davies
Street Events Subcommittee - Massey Ward	Allen Davies
NorSGA Forum	John Riddell Allen Davies