

**AGENDA FOR A MEETING OF THE MASSEY COMMUNITY BOARD TO BE HELD IN THE
COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE, ON WEDNESDAY, 3 JUNE 2009,
COMMENCING AT 7.00 PM**

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AGENDA FOR A MEETING OF THE MASSEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY, 3 JUNE 2009, COMMENCING AT 7.00 PM

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 6 May 2009

RECOMMENDATION

It is recommended that the Massey Community Board resolve to:

Receive the minutes of the meeting of the Massey Community Board held on Wednesday, 6 May 2009, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



5 PRESENTATION

Provision has been made on this Agenda for a representative from the New Zealand Police to update the Board on matters in the Massey Ward.



6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



7 CHAIRMAN'S REPORT

It is recommended that the Massey Community Board resolve to:

Receive the Chairman's Report dated, 3 June 2009.

REPORT

1. May 2009 is clean up and tree planting time out West. Keep Waitakere Beautiful has its annual Trees for Babies event. This year Trees for Babies was at Rush Creek Park, Massey, and 100 trees were planted either side of the footpath, that winds its way from the car park opposite the AA Centre on Westgate Drive and around onto Lazurite Drive, Massey. Yes, all 100 trees were planted, and they will be quite spectacular when they have grown providing visitors as well as local residents and workers with a pleasant walk along a tree-lined walkway. Thanks to all the mums and dads, grandparents, nieces and nephews, aunts and uncles, children and of course babies that turned up. Of course, we cannot forget Gin and Kevin from Keep Waitakere Beautiful and the guys from the Tree Company.
2. On the same day, (Saturday, 23 May 2009) on Don Buck Corner, Project Twin Streams had the communities of Ranui and Massey out cleaning the stream that flows through the reserve. On 6 June 2009, they are running another clean up day in Jacinta Grove. On the 27 May 2009, the Ranui-Massey Project Twin Streams initiative unveiled a statue in the Ulrich Reserve.



Trees for Babies – Rush Creek Reserve

3. On the 17 June 2009, Jenny Tanner and the Massey Matters-West Harbour team had a clean up day along the Manutewhau Stream and the many parks and reserves in the area around Moire Road and Holmes Drive. I even have a photo to prove that I turned up to help.
4. This time of the year heralds the start of annual general meetings of the ward's Resident and Ratepayer groups, and the first AGM is the Whenuapai Residents and Ratepayers... Brian Neeson and I attended this one and listened to Waitakere City Council officers and New Zealand Transport Agency staff speak about the many roading improvements taking place in the area. I also spoke briefly about Auckland Governance changes and the importance of participating in the select committee process. It is apparent that many people do not realise that Local Boards may have as much power and more under the Government's proposals, as the Local Councils would have under the Royal Commissions proposals. Democracy and representation should be better served because you are dealing with smaller numbers of people, 50-60,000 people rather than 200,000 people.
5. May is also the Long Term Council Community Plan and Annual Plan time for hearings, this is when people and organisations front the Councillors and Community Board members to say what they would like to see happen in the City over the course of the coming year, and beyond. I always enjoy the meetings and listening to people expressing their views.
6. It is also a privilege to be able announce the nominees for the Waitakere City Community Board unsung hero awards, for Massey. The Massey nominees are Barbara Fletcher, Bob Jessop, Linda Lewis, Jean Webster and Lynn White. We will advise you more about them next month, after the award ceremony on Friday, 19 June 2009.

JG Riddell
CHAIRMAN









8 COMMITTEE SECRETARY'S REPORT

RECOMMENDATION


It is recommended that the Massey Community Board resolve to:

Receive the Committee Secretary's Report for the Massey Community Board dated, 3 June 2009.



	Issue	Comments	Reporting Council Officer
1.	Fred Taylor Park Entranceway Upgrade Officer's Report	The Fred Taylor Park entranceway upgrade project has been successfully completed.	Andreas Lilley  836 8000 Ext: 8553
2.	Fred Taylor Park Sand Field Upgrade Officer's Report	The Fred Taylor Park Sand Field upgrade project has been successfully completed.	Andreas Lilley  836 8000 Ext: 8553
3.	Moire Park Sand Field Upgrade Officer's Report	The Moire Park Sand Field upgrade project has been successfully completed.	Andreas Lilley  836 8000 Ext: 8553
4.	Realm Esplanade Footbridge Upgrade Officer's Report	The Realm Esplanade pipe footbridge to Moire Park will no longer be upgraded due to an inability to obtain the approval of Watercare as the asset owner. A structural analysis of the footbridge has revealed that any upgrade to the handrail and decking to comply with the Building Code, will exceed allowable loading limits. The footbridge remains open for use and Council officers are currently evaluating the future of the footbridge.	Andreas Lilley  836 8000 Ext: 8553
5.	Reynella Reserve Playground Upgrade Officer's Report	The swings at Reynella Reserve were removed in 2008 as they had come to the end of their life. It was originally planned to replace this facility in the 2009/2010 financial year, however, due to changing priorities it is planned to replace the facility in the 2010/2011 financial year as part of the Council's ongoing playground renewal programme.	Tracey Hamilton  836 8000 Ext: 8969
6.	Oak Park and Elvira Walk Playground Removals	The playgrounds located on Oak Park and Elvira Walk have come to the end of their lives and no longer meet safety standards.	Tracey Hamilton  836 8000 Ext: 8969

	Issue	Comments	Reporting Council Officer
	Officer's Report	<p>There are other playgrounds located within an 800 metre walking distance of both Oak Park and Elvira Walk and these will provide the play facilities for the local neighbourhood in line with the draft Parks and Open Space Strategy.</p> <p>A mail drop informing residents of the playground removal was undertaken and completed on 12 March 2009.</p> <p>The playground at Oak Park was previously fenced off as it was unfit for use. This playground has since undergone some remedial works and was opened up for public use on Thursday, 9 April 2009.</p> <p>A report went to Massey Community Board at its May 2009 meeting to discuss the playground removals where it was recommended to the Infrastructure and Works Committee that the playground at Oak Park remain and be upgraded. A report on both Oak Park and Elvira Walk playgrounds will be submitted to the June 2009 Infrastructure and Works Committee meeting.</p>	
7.	Community Board Minor Parks Projects Officer's Report	Estimated completion date for all projects approved for the 2008/2009 financial year is the end of June 2009.	Sarah Natac  836 8000 Ext: 8561
8.	Speeding vehicles in Allington Road, Massey Public Forum 1 April 2009	An on-site meeting was held between a Council officer and Ms Taylor of Allington Road. The suggestion of installing a traffic island or speed humps in the vicinity of the current problems outside Pipitea Place was discussed. It was agreed that these measures are only likely to shift the boy-racer problem elsewhere up the road. Allington Road is unlikely to qualify for Slow Street treatment such as speed humps, etc, due to traffic speeds and a nil accident history. The matter appears to be one best dealt with by the Police.	Sue Liddell  836 8000 Ext: 8736

	Issue	Comments	Reporting Council Officer
9.	<p>Kauri Road / Brigham Creek Road – Change of Give Way Control to Stop Control</p> <p>Resolution no. 1865/2008 November 2008</p> <p>Officer's Report</p>	<p>A scheme design is being investigated and developed as part of the crash reduction study. Currently a cost estimate is being finalised to find the benefit cost ratio.</p> <p>The scheme design work should be completed by 30 May 2009, for the detailed design to start in July/August 2009, and implementation in October/November 2009.</p> <p>A report will be presented to the Massey Community Board meeting prior to implementation.</p>	<p>Sue Liddell ☎ 836 8000 Ext: 8736</p>
10.	<p>Marina View Drive, West Harbour, New Bus Stand Restriction</p> <p>Resolution no. 2048/2007 July 2007</p> <p>Officer's Report</p>	<p>At the Massey Community Board meeting held on 4 July 2007 it was resolved:</p> <p><i>“2. That in relation to MARINA VIEW DRIVE, WEST HARBOUR:</i></p> <p><i>(a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,</i></p> <p><i>(i) on the WEST kerb line of MARINA VIEW DRIVE outside property number 97, the BUS STAND 8.30 AM TO 3.30 PM SCHOOL DAYS ONLY restriction be put in place.”</i></p> <p><i>2047/2007</i></p> <p><i>“That the Chief Executive Officer be requested to bring back a report to the Massey Community Board setting out a recommendation to enable No Stopping broken yellow lines to be installed between the driveway and the bus stand in a legally enforceable manner.”</i></p> <p><i>2048/2007</i></p>	<p>Sue Liddell ☎ 836 8000 Ext: 8736</p>

	Issue	Comments	Reporting Council Officer
		Council has investigated and discussed this issue with the Marina View School Principal, and advise that there is no requirement for a No Stopping parking restriction in this location.	
11.	Footpaths, Roadside Drains and Roadside Parking, Whenuapai Village Resolution no. 1741/2008 October 2008	<p>Council has limited budget every year for new footpath construction, which is insufficient to cover the vast list of new footpaths requests for the whole City. The new construction programme provides for footpaths to be prioritised on the following basis:</p> <ol style="list-style-type: none"> 1) number of pedestrian usage; 2) number of households; 3) pedestrian related accidents 4) proximity of schools, connections to shops or public transport; 5) road hierarchy; and 6) road type (urban or rural). <p>Based on the above criteria, Totara Road and Whenuapai Village has a low priority at this stage for the construction of either a footpath or jogging track.</p> <p>Council has reviewed the prioritisation list of kerb and channelling as part of the Long Term Council Community Plan. Prioritisation is based on criteria such road type, road hierarchy, traffic volume, number of households, accidents etc. A Council officer investigated the location and Totara Road has a low priority for a kerb and channelling, hence is not included in the 10 year Long Term Council Community Plan.</p>	Sue Liddell  836 8000 Ext: 8736
12.	Parking Stakeholder Consultation Officer's Report	Public consultation on the draft Waitakere City Parking Plan and draft Parking Management Plans for Henderson, New Lynn and Westgate Town Centres has been delayed. Consultation will now run from Friday, 19 June to Monday, 20 July 2009.	Charlie Inggs  836 8000 Ext: 8554

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
Overview Of Civil Defence Emergency Management And Rural Fire Activity	Emergency Services	Report and attachments will be circulated under separate cover as a Supplement.
Economic Wellbeing In The Waitakere Ranges	Policy and Strategy	Report and attachments will be circulated under separate cover as a Supplement.
Proposed Local Area Plans For The Foothills	Policy and Strategy	Report and attachments will be circulated under separate cover as a Supplement.
Green Network Community Assistance Update	Policy and Strategy	Report and attachments will be circulated under separate cover as a Supplement.
Draft Waitakere Threatened Species Management Policy	Policy and Strategy	Report and attachments will be circulated under separate cover as a Supplement.
Waitakere Economic Wellbeing Strategy	Policy and Strategy	Report and attachments will be circulated under separate cover as a Supplement.
Oak Park, Elvira Walk and Tiroroa Esplanade Play Facility Removal	Infrastructure and Works Committee	Report and attachments will be circulated under separate cover as a Supplement.

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Progress Report	Resolution No. 1445/2005 1 August 2005 Last updated 4 February 2008	1 July 2009	Tony Miguel  836 8000 Ext: 8294
Mainline Steam Trust Relocation from Parnell to Paremuka	Resolution No. 677/2009	1 July 2009	Darren Davis  836 8000 Ext: 8635

Report prepared by: Desiree Tukutama, Committee Secretary.



9 **MANTRA ROAD, MASSEY - NEW NO STOPPING AT ALL TIMES PARKING RESTRICTION**

EXECUTIVE SUMMARY

The purpose of this report is to seek the Massey Community Board's approval for a new No Stopping At All Times parking restriction on Mantra Road, Massey.

Council officers consulted with the affected property developer and have taken into consideration the best option for serving the developer and the community.

Two options have been identified: to install the No Stopping At All Times parking restriction or to have the area remain unrestricted.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** Mantra Road, Massey - New No Stopping At All Times Parking Restriction report.
2. **Approve** that in relation to **MANTRA ROAD, MASSEY**:
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
 - (i) on the east kerb line of **MANTRA ROAD**, starting from a point 10.8 metres from the south kerb line of Don Buck Road and extending south for a distance of approximately 80 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 - Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

BACKGROUND

1. A request for a No Stopping At All Times parking restriction was received from the developer's representative for the new subdivision on Mantra Road. Council staff were advised that when vehicles are parking on both sides of the road, there is insufficient lane width to allow for large vehicles to safely pass parked vehicles and for turning into Mantra Road from Don Buck Road.

DECISION MAKING

Issues

2. Development is currently underway in this new subdivision. With large trucks making frequent deliveries to the new subdivision they are finding it difficult turning into Mantra Road from Don Buck Road with vehicles, mainly Massey High School students, parked on both sides of the road. This also applies to passing parked vehicles if traffic is coming from the opposite direction.
3. The location of the proposed change is indicated on the diagram attached at page A1.

Options Identified

4. Two options have been identified: to put in a No Stopping At All Times parking restriction, or to have the area remain unrestricted.

Consideration of Community Views

5. Verbal consultation was undertaken with the developer's representative during April 2009. In addition a letter was delivered to the two affected properties. No feedback has been received to date. Any feedback received will be reported at the Massey Community Board meeting.

Preferred Option

6. The preferred option is to put in the No Stopping At All Times parking restriction to improve traffic safety.

STRATEGIC CONTEXT

7. Council's Integrated Transport and Communication Platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible and innovative design, with a focus on meeting the essential needs for access, communication, and safety.
8. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

CONSULTATION

9. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

10. The new No Stopping At All Times parking restriction can be implemented under the Annual Plan 2009/2010 maintenance budget.

IMPLEMENTATION ISSUES

11. There are no implementation issues.

Report prepared by: Jane Harris, Transport Technician.



10 DON BUCK ROAD, MASSEY - NEW NO STOPPING AT ALL TIMES PARKING RESTRICTIONS

EXECUTIVE SUMMARY

The purpose of this report is to seek the Massey Community Board's approval for new No Stopping At All Times parking restrictions on Don Buck Road, Massey.

Council officers consulted with affected residents and have taken into consideration the best option for serving them and the community.

Two options have been identified: to install the No Stopping At All Times parking restrictions or to have the area remain unrestricted.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Don Buck Road, Massey - New No Stopping At All Times Parking Restrictions report.
2. **Approve** that in relation to **DON BUCK ROAD, MASSEY:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 - Traffic, the following restrictions now be resolved to be specified and imposed, namely,
 - (i) on the west kerb line of **DON BUCK ROAD**, from a point approximately 62 metres south of the southern kerb line of Don Buck Road and extending south for a distance of approximately 54 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (ii) on the east kerb line of **DON BUCK ROAD**, from a point approximately 65 metres south of the southern kerb line of Don Buck Road and extending south for a distance of approximately 64 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 - Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

BACKGROUND

1. A resident of Don Buck Road raised a concern regarding parked vehicles on Don Buck Road obstructing traffic flow, especially during events at the church at number 505, Don Buck Road. The width of Don Buck Road is 11 metres and it was considered some parking restrictions were justifiable.
2. No Stopping At All Times parking restrictions are required to adequately provide for traffic flow on Don Buck Road.

DECISION MAKING

Issues

3. Vehicles parking on Don Buck Road in the vicinity of number 505 can obstruct traffic flow.
4. The location of the proposed changes are indicated on the diagram attached at page A2.

Options Identified

5. Two options have been identified: to put in No Stopping At All Times parking restrictions or to have the area remain unrestricted.

Consideration of Community Views

6. Consultation has been undertaken with affected residents during April 2009. No objections were received.

Preferred Option

7. The preferred option is to put in the new No Stopping At All Times parking restrictions to improve traffic safety.

STRATEGIC CONTEXT

8. Council's Integrated Transport and Communication Platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
9. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

CONSULTATION

10. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

11. The new No Stopping At All Times parking restrictions can be implemented under the draft Annual Plan 2009/2010 maintenance budgets.

IMPLEMENTATION ISSUES

12. There are no implementation issues arising from this report.

Report prepared by: Jane Harris, Transport Technician.



11 TOTARA ROAD / MAMARI ROAD / BRIGHAM CREEK ROAD – CHANGE OF GIVE WAY CONTROLS TO STOP CONTROLS AND A SPLITTER ISLAND

EXECUTIVE SUMMARY

The purpose of this report is to seek the Massey Community Board's approval for the change of give way controls to stop controls and a splitter island at the Totara Road / Mamari Road / Brigham Creek Road intersection to address traffic safety concerns at this intersection.

This option has been presented and communicated with the local residents during the Whenuapai Ratepayers and Residents Association meeting.

Two options were considered: to install the stop controls and a splitter island or to leave the intersection as give way controls. The preferred option is to install stop controls and a splitter island.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Totara Road / Mamari Road / Brigham Creek Road – Change Of Give Way Controls To Stop Controls And A Splitter Island report.
2. **Approve** that in relation to **TOTARA ROAD, WHENUAPAI:**
 - (a) all existing parking restrictions or limitations currently applicable to **TOTARA ROAD**, imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner, and
 - (b) in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following control be now resolved to be specified and imposed, namely,
 - (i) that a new **STOP** control be put in place on **TOTARA ROAD** where it intersects with **BRIGHAM CREEK ROAD**.
3. **Approve** that in relation to **MAMARI ROAD, WHENUAPAI:**
 - (a) all existing parking restrictions or limitations currently applicable to **MAMARI ROAD**, imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner, and
 - (b) in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following control be now resolved to be specified and imposed, namely,
 - (l) that a new **STOP** control be put in place on **MAMARI ROAD** where it intersects with **BRIGHAM CREEK ROAD**.
4. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said controls.

BACKGROUND

1. Following traffic safety concerns raised by local residents at the Totara Road / Mamari Road / Brigham Creek Road intersection, Council has investigated options for improvements as part of the 2008/2009 Waitakere City Crash Reduction Study.

DECISION MAKING

Issues

2. Brigham Creek Road is a district arterial road and carries traffic volumes of approximately 8,000 vehicles per day. Totara Road is a collector road and carries approximately 3,000 vehicles per day, and Mamari Road is a local road with minimal traffic volumes.
3. A search of the New Zealand Transport Agency database shows that for the past five years there have been ten reported accidents at the Totara Road / Mamari Road / Brigham Creek Road, including one fatality in April 2009. The database does not contain a complete list of all accidents. It is possible one or more unreported accidents have occurred at this intersection.
4. There are existing give way controls at this intersection, but the accident history means that stop controls are justifiable.

Options Identified

5. Two options were considered: to install the stop controls and a splitter island, or to leave the intersection as give way controls. The preferred option is to install stop controls and a splitter island.
6. The installation of new stop controls and a splitter island at the Totara Road / Mamari Road / Brigham Creek Road intersection will improve traffic safety for all road users.

Consideration of Community Views

7. This option has been presented and communicated with the local residents during the Whenuapai Ratepayers and Residents Association meeting. The option was supported by the local residents and Community Board representatives who attended the meeting.

Preferred Option

8. The preferred option is to install new stop controls and a splitter island at the Totara Road / Mamari Road / Brigham Creek Road intersection, as shown on the attachment at pages A3.

STRATEGIC CONTEXT

9. Council's Integrated Transport and Communication Platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
10. Stop controls can be applied to ensure clarity of priorities and a splitter island helps the safe movement on roads.

CONSULTATION

11. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

12. The proposed works can be funded from the draft Annual Plan 2009/2010 minor improvement works budget.

IMPLEMENTATION ISSUES

13. There are no implementation issues arising from this report

Report prepared by: Jane Harris, Transport Technician.



12 SABOT PLACE/BAHARI DRIVE WALKWAY UPGRADE

GLOSSARY

Crime Prevention Through Environmental Design	(CPTED)
Neighbourhood Support Waitakere	(NSW)
Waitakere Tag Out Trust	(WTOT)
Keep Waitakere Beautiful	(KWB)

EXECUTIVE SUMMARY

The purpose of this report is to update the Massey Community Board on progress made to date by the Council, the Police and the community of Ranui in regards to the ongoing issues that residents face from the road to road walkway that connects Sabot Place to Bahari Drive.

This report seeks the Massey Community Board's approval for funding to be made available to replace the existing inferior walkway fencing bordering properties 15/15a Sabot Place and 46 Bahari Drive with upgraded fencing to increase safety, reduce maintenance and improve quality of life for local residents.

In early 2008 complaints were received from residents living in properties bordering the walkway. The complaints concerned:

- General maintenance of the walkway and surrounding street areas;
- General safety of the walkway for the local community; and
- Quality of life issues for residents bordering the area of the walkway related to the above.

In July 2008 Council officers within the Safe Waitakere team became aware of the specific complaints regarding safety issues associated with the walkway.

To date the action plan has been implemented and areas of concern for the residents are actively being resolved. However, some issues related to the walkway remain including the fence bordering properties 15/15a, Sabot Place and 46 Bahari Drive.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Sabot Place/Bahari Drive Walkway Upgrade report
2. **Agree** that funding of \$15,300 be made available from the 'Minor Improvement Budget' 2009/2010 to upgrade the Sabot Place/Bahari Drive walkway fencing.

BACKGROUND

A4-A9

1. In early 2008 residents in properties bordering the road to road walkway from Sabot Place to Bahari Drive, Ranui made several complaints to the Council about the poor maintenance of the walkway, safety issues and the alleged criminal activity surrounding the walkway.
2. Complaints regarding maintenance of the walkway related specifically to:
 - Broken/damaged footpaths;
 - Removed/broken bike barrier;
 - Broken/damaged fence panels (15/15a, 19/19a Sabot and 46, Bahari Drive) See photographs (attached at pages A4 to A11));
 - Fence panels obstructing the walkway;
 - Overhanging/untrimmed trees and foliage;
 - Smashed glass;
 - Litter; and
 - Poor lighting at either end of the walkway.
3. Complaints regarding resident and community safety along and surrounding the walkway related specifically to youth congregating, using the walkway for alleged criminally related activities, such as:
 - Drinking;
 - Drug taking;
 - Damaging fencing either side of the walkway;
 - Graffiti/tagging;
 - Arson;
 - Urinating; and
 - General intimidation of users of the walkway.
4. In early July 2008 Council officers and residents of the area arranged a site visit to the walkway and evaluated the possibility of introducing and utilising Crime Prevention Through Environmental Design (CPTED) principles within the walkway and surrounding area.
5. As a result of the site visit on 31 July 2008 a community meeting was held at Ranui Community Centre. Participants in the meeting included representatives from the local community, Council officers from the Safe Waitakere Team and Transport Assets Department, the Police (Community Constable), Neighbourhood Support Waitakere (NSW) and the Massey Community Board Chairman.
6. During the community meeting the walkway, maintenance, safety issues and criminal activity were robustly discussed. Residents bordering the walkway were adamant that their ultimate option for their quality of life was permanent closure of the walkway.
7. Further discussions during that meeting culminated in the following actions being raised and agreed:
 - Residents would participate in the NSW scheme;
 - Residents would report all maintenance issues to the Council's 24 hour call centre;
 - Residents would immediately report issues of crime and safety to the Police and Safe Waitakere;

- Residents would attend the Massey Community Board meeting and raise awareness of the issues during the public forum;
 - Waitakere Tag Out Trust (WTOT) would use their youth community service program to visit the walkway on an 'as and when' basis to remove graffiti vandalism;
 - Residents would continue to paint out graffiti in the walkway and 'adopt a spot';
 - The Transport Assets team would source quotes for removing and replacing existing inferior wooden fencing with damage/graffiti vandalism proof fencing;
 - The Transport Assets team would review the street and walkway lighting within the area; and
 - The Parks and Open Spaces team would attend to any reported overgrown or dangerous foliage within the walkway.
8. On 6 August 2008 the residents of the area attended the Massey Community Board meeting to express their concerns. During that meeting the Massey Community Board resolved to:

“Direct the Chief Executive Officer to report back to the Massey Community Board, with a further report investigating options to address the ongoing safety concerns at the Bahari Drive/Sabot Place, Ranui walkway as raised by the residents in the area.”

1358/2008

DECISION MAKING

Issues

9. Work has begun to improve the quality of life of the residents within the area.
10. To date the following actions from the collective agreement at the community meeting have been accomplished:
- NSW has contacts within the immediately affected community;
 - All maintenance and safety issues are proactively reported by residents to the appropriate organisations;
 - The bike barrier/litter and broken glass concerns have been resolved by the Council;
 - Residents attended the Massey Community Board meeting on 4 August 2008 and expressed their concerns with the walkway and requested its closure;
 - WTOT youth community service program visit the area to eradicate graffiti when reported by residents;
 - Residents continue to assist in minimising graffiti vandalism by actively 'adopting a spot';
 - A review of street lighting in the walkway and surrounding area has identified a need for improved street lighting. This is to be addressed by Transport Assets team in the 2009/2010 financial year;
 - The Parks and Opens Spaces team attends the area when a request for service is made through the Councils 24 hr Call Centre;
 - A new and more robust fence has been erected at 19/19a Sabot Place. This was 'cost shared' between the Council and the landlord of those properties. This has reduced fence damage and obstructions within the walkway.
11. The residents bordering the walkway are adamant that although steps have been taken to improve the walkway maintenance, safety issues and criminal activity continue to cause concern.

- A4-A9
12. To address these concerns it is recommended that the fence bordering the walkway and properties 15/15a Sabot Place and 46 Bahari Drive be replaced with a more suitable option utilising CPTED principles to reduce issues of damage and graffiti vandalism, increase the safety of legitimate walkway users and decrease the perception of crime that surrounds the walkway. Pictures of the walkway are attached at pages A4 to A9.

Options

- A10-A11
13. Quotes for three different fence types have been obtained. Examples of the fencing types are attached at pages A10 to A11.
 14. Quotes to carry out the relevant installation work have also been obtained from Eco City Services, Community Asset Management and Town and Around, Fence and Gate.
 15. Keep Waitakere Beautiful (KWB) have pledged \$500 worth of plants to assist in screening behind any newly erected fencing and assist with CPTED principles.

Preferred Option

16. The preferred option would be to replace existing fencing with the Pedestrian Safety fencing as this type of fencing provides a barrier for residents bordering the walkway from users and due to the style of fencing will stop the type of damage and graffiti vandalism that currently occurs to the wooden slat fencing currently in existence.
17. The plants pledged from KWB will screen the residents from walkway users and allows for a permeable screen for residents to be vigilant to any anti social activities within the walkway.
18. Eco City Services Pedestrian Safety fencing is the preferred option as it is the most cost effective of all 'like' quotes.

STRATEGIC CONTEXT

19. The issues being experienced by the residents in the area concerned relate directly to the strategic platform of a safer city and resolving these issues contributes to the Councils Safe City priority.

CONSULTATION

20. Consultation has occurred across council teams including Transport Assets, Parks and Open Spaces, Safe Waitakere and Solid Waste.
21. Consultation has occurred with, Massey Community Board Members, WTOT, KWB, the Police and the residents of Sabot Place and Bahari Drive, Ranui.

RESOURCES

22. There is no budget for this work in the Annual Plan 2008/2009. Transport Assets has been consulted regarding the funding of this project and \$15,300 has been included the project in the Transport Assets 'Minor Improvements Budget' 2009/2010.

IMPLEMENTATION ISSUES

23. It is anticipated that the fencing can be replaced/upgraded within the 2009/2010 financial year. The Transport Assets team will be responsible for the implementation of the upgrade to the walkway fencing.

Report prepared by: Gill Evans Graffiti Vandalism Prevention Project Leader: Safe Waitakere.



13 COMMUNITY WELLBEING LOCAL FUND ALLOCATION - JUNE 2009

GLOSSARY

Massey Community Board	(MCB)
Community Wellbeing Local Fund	(CWLF)
Community Assistance Fund Policy and Guidelines	(Policy and Guidelines)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Massey Community Board (MCB) with information relevant to the Massey Ward applications to the Community Wellbeing Local Fund (CWLF).

Two Massey Ward applications were received for the June 2009 round of the CWLF and is deemed eligible by Council officer.

RECOMMENDATIONS

It is recommended that Massey Community Board resolve to:

1. **Receive** the Community Wellbeing Local Fund Allocation - June 2009 report.
2. **Agree** to consider the Massey Ward applications to the Community Wellbeing Local Fund Allocation - June 2009 and allocate funding as per the Community Assistance Fund Policy and Guidelines.

BACKGROUND

1. The CWLF provides small sums of monetary assistance in the way of grants to a wide range of groups in the community, who provide local services and activities on a voluntary or 'not-for-profit' basis.
2. The Council allocates an amount of \$113,000, of which \$56,500 is allocated to Citywide projects by the Finance and Operational Performance Committee. The balance is allocated to each community board on a ward population basis.
3. The CWLF is open throughout the year. If applications are received two weeks prior to the report being due, they are processed and reported to the respective community boards. Applications received after this date are processed and reported on the following month.
4. In April 2008, the Finance and Operational Performance Committee agreed to the criteria of the Community Wellbeing Grants as part of the Community Assistance Funds restructure and policy development:

The Finance and Operational Performance Committee resolved to:

“2. **Approve** the recommended option for the Community Assistance Funds restructure and policy development.”

580/2008

5. In May 2008, a final workshop was held with all four Community Boards to outline the policies and procedures. At the workshop the Community Boards agreed:
- The criteria be expanded to include applications from individuals;
 - That every eligible applicant be given the opportunity to present their application to the respective Community Board;
 - To enable organisations to apply for cultural activities;
 - That catering costs may only be accepted as part of a larger programme or activity to a maximum sum of \$250; and
 - In general, support will not be provided to organisations that request assistance for activities that promote religious and or political beliefs unless they are proven to have community benefit.

DECISION MAKING

Issues

Promotion

6. The following methods were used to advertise and promote the CWLF:
- Two advertisements in the Western Leader on 26 June 2008 and 10 July 2008;
 - Community Assistance Newsletter - posted to 1,000 community groups January, April and November 2008;
 - CWLF workshop, 15 July 2008;
 - Waitakere City Council website; and
 - Information and application forms were provided to all libraries, Community Centres and Citizens Advice Bureaux.
7. Although significant advertising of the CWLF was undertaken, it is of concern that there were a low number of applications submitted. Therefore, it is proposed that regular reviews take place to identify ongoing improvements in the promotion of the CWLF.

Assessment of Options

8. The MCB has two eligible applications to be considered for financial assistance with the total amount requested being \$2,743. The maximum amount each applicant may apply for is \$1,500.
9. Council officers have assessed the applications against the Community Assistance Funds Policy and Guidelines (Policy and Guidelines) and deems the applications to be eligible for consideration by the MCB. Below is a summary of the applications and the amount requested:

Organisation	Amount applied for	Amount Recommended
Neighbourhood Support Waitakere Incorporated	\$1,243.00	\$1,243.00
Massey & Birdwood Settlers Association Incorporated	\$1,500.00	\$1,500.00
Total	\$2,743.00	\$2,743.00

10. The total amount available for the 2008/2009 financial year is \$17,078 of which \$13,019.03 has been allocated leaving \$4,058.97. After the June 2009 funding round the unallocated balance will be \$1,315.97.
11. The assessment on the applications has been based on the information provided in the applications and alignment to the eligibility criteria outlined in the Policy and Guidelines.
12. Once the decision has been reached at the meeting, confirmation of payment to the applicant is forwarded to Council officers to distribute to the successful applicants. All other conditions are set out by the individual Community Boards. The summary of the applications is attached at pages A12 to A13.

A12-A13

STRATEGIC CONTEXT

13. The Local Government Act 2002 states that as part of the preparation of the Long Term Council Community Plan a set of community outcomes must be identified for the City. The Council takes these into account in the formulation of its strategic direction and budgeting and provides a mandated set of strategic outcomes against which to assess grants.
14. A number of the Council's Community Outcomes and the Council's Strategic Platforms and Priorities have a strong connection to social wellbeing. The Community Outcomes and Strategic Platforms and Priorities are the key areas against which the Community Wellbeing Funds are assessed. The key Community Outcomes include; Strong Communities, Toiora, Urban and Rural Villages and Working Together. The Council Platforms are Strong Communities and Urban and Rural Villages.

CONSULTATION

15. Consultation on the CWLF was between the Leisure Section and Community Boards.

RESOURCES

16. The MCB has a total of \$17,078 to allocate during the 2008/2009 financial year. There is \$4,058.97 remaining for this financial year. After the June 2009 funding round the balance of unallocated funding will be \$1,315.97.

IMPLEMENTATION ISSUES

17. There are no implementation issues.

Report prepared by: Kim Hammond, Community Grants Officer.



14 **MASSEY MATTERS PROJECT UPDATE AND STRATEGIC DIRECTION FOR 2009/2010**

GLOSSARY

Massey Matters Project	(the Project)
Massey Matters Community Advisory Group	the Advisory Group)
Department of Internal Affairs	(DIA)
Tatou West Harbour Sustainable Neighbourhood Project	(Tatou West Harbour)

EXECUTIVE SUMMARY

This report updates the Massey Community Board on progress with the Massey Matters Project (the Project) over the last three years and presents the general strategic direction for the Project for the 2009/2010 year.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Massey Matters Project Update and Strategic Direction for 2009/2010 Report.
2. **Note** the strategic direction for the Massey Matters Project for 2009/2010.

BACKGROUND

1. The Project was formally initiated by the Council in March 2006. The broad aim of the Project is for the Council to work alongside the local community and other partners to develop a programme for long term, community driven, sustainable neighbourhood renewal and development in the Massey area. Given the size of Massey and the complexity of the project, this Project has been established with a ten year timeframe.
2. There are two key platforms within the project:
 - Building and strengthening community activity, networks and sense of local identity and pride.
 - Improving the way Massey looks and feels and functions – e.g. public transport, walking and cycling connections, shops, community services and facilities, parks and recreation opportunities, the natural environment, more local jobs, etc.
3. Over the past three years, the Project has become a catalyst and an umbrella 'brand' for a range of community building projects happening across Massey at different levels and places (e.g. within neighbourhoods, schools, communities of interest, marae, etc). The role of the Project has been to promote, network, broker, inspire and assist Massey focused discussions, thinking and projects. The Project has focused on using a goal-based, 'organic' model of development and has invested in research, and in local people and their passions. The initiative has also taken an intentionally strategic approach to relationship building and collaboration. This has helped get projects quickly onto the ground to demonstrate to Massey that change is possible.
4. The 2006 Massey Community Study asked local leaders to identify positive changes that could be expected in five years time if the Project was successful. Key areas of visible changes indicated include:

- Lots of local festivals and concerts;
 - Stories of positive changes in Massey;
 - More working and talking together;
 - Positive vibes compared to five years ago;
 - More people staying in Massey for work and play;
 - More club membership and participation;
 - Migrants have meeting places of their own;
 - Improved public transport and connectivity within Massey;
 - A strong Massey identity;
 - A strong community “hub”; and
 - A place known for its unique art and design.
5. Sitting alongside the Project vision, these medium term ‘change’ indicators have become key platforms in the development of the Project framework that was approved by Council in October 2006 (Minute: 1978/2006). A report on progress against these original indicators is included later in this report.
6. The Project is now viewed locally, regionally and nationally as an exciting model for collaborative community-led development. It builds on the City’s experience of interagency wellbeing, collaboration and community partnerships, recognising that both citywide and local collaborative planning and action processes are essential to support stronger and more sustainable communities within the City.

DECISION MAKING

Key Highlights 2008/2009

7. Over the last year, interest and involvement in the Project has continued to grow, with more collaborative ‘talking’ and working in 2008/2009. The formation of a Massey Matters Community Advisory Group (the Advisory Group) to support the project in mid-2008 also marked an important turning point in terms of strengthening community leadership and guidance to support the Project. The Advisory Group continues to meet monthly and provides:
- Guidance on strategic direction for the Project and the general work programmes/project plans of the Project staff team;
 - Provision of feedback on behalf of the Massey community;
 - Advice and information;
 - Assistance with connecting staff with relevant communities and organisations to help ensure success in relationships, development of community resources and project outcomes for Massey;
 - An opportunity for community representatives to further develop their skills, knowledge and leadership to support the Project vision;
 - A mechanism to strengthen relationships and collaboration across diverse stakeholders within the Project; and
 - A forum to begin discussions and planning towards appropriate long term governance structures for the Project.
- A14 8. Current membership of the Advisory Group is attached at page A14. In 2008, new sector networks were formed to support new priority areas of family violence prevention and youth engagement and development. The successful Massey Social Services Network also continues to meet bimonthly.

9. A community review meeting in early 2008 identified five new key priorities for the 2008/09 period. These formed the core of the project's focus for 2008/2009 which was endorsed by the Massey Community Board at its June 2008 meeting:

2. *Approve the strategic direction for the Massey Matters Project for 2008/2009.*

885/2008

10. Massey Matters is now made up of a number of work streams and action areas as noted in the following diagram.



11. Quarterly community forums continue to be held, with attendances ebbing and flowing. Larger community forums were held in August and October 2008, focusing on reporting back and forward planning for the Massey Matters Community Projects Fund and planning for the new Massey town centre respectively. Numbers for the last two community forums have been down somewhat with issues around timing and promotion currently being reviewed.

12. Connections between residents continue to be strengthened by the quarterly publication of the Massey Matters Community newsletter. Around 8,500 copies are delivered to local businesses and residents, with feedback positive on content and scope of the publication received. Layout and editing tasks associated with the newsletter are now undertaken by local residents on a community contract basis. Attracting sponsorship and advertising to support the publication is an ongoing challenge, partly because of a lack of dedicated marketing expertise and also due to the current economic climate. The newsletter team will continue to work through this issue and develop new strategies to promote financial sustainability of the publication in 2009/2010.

A15-A17

13. In July 2008, the Project was also asked to participate as one of eight initiatives in the Inspiring Communities Learning Exchange. Funded by the Tindall and Todd Foundations, Inspiring Communities is a new initiative aimed at growing and fostering community led development ways of working and thinking across the country, see attached pages A15 to A17 for background on Inspiring Communities and the Community Led Development Trust. To help catalyse and share good practice, news from Massey Matters and other community action initiatives in Waitakere, is being proactively shared with other communities in New Zealand via the Inspiring Communities monthly newsletter.

A18-A21

14. Both staff and advisory group members have benefited significantly from being part of the Inspiring Communities network. Along with reciprocal visits to Taita (Lower Hutt), staff and advisory group members have attended two Inspiring Communities learning workshops in the 2008/2009 period. Inspiring Communities has also help co-fund documentation of the Massey Matters journey to date. There are three parts to the story telling project which is almost complete:
- A short DVD of community voices to help communicate Massey Matters and reflect on impacts of the Massey Matters community projects fund;
 - Based on a selected number of interviews, a written reflective report on the establishment journey and key learnings to date. Copies of this report are currently being finalised and will be made available at the Massey Community Board meeting;
 - Attached at pages A18 to A21 is a summary of the Massey Matters key achievements for the 2006-2009 period and progress against the initial five year change indicators identified by community leaders in the 2006 Massey Community Inquiry.
15. With the importance of place based working now being recognised internationally and nationally, effort has also recently begun to strengthen locality project connections at regional and Waitakere levels. On 27 March 2009, a workshop involving approximately 100 people was held to launch a new Community Led Development Auckland network. This is also being mirrored here in Waitakere, with a new Wellbeing Collaboration Project Call to Action now under development that focuses on neighbourhood and sustainable community development. In April 2009, a successful community forum was held to discuss and refine a new framework to help support and strengthen neighbourhood development approaches within the City. This framework will be presented to Council in the next few months.
16. Several initiatives have also been undertaken to promote the vision and activities of the Project to other key stakeholders and potential funders. A briefing for strategic funders in May 2008 backed up with a collaborative funders' forum in October 2008. At this forum, around 20 community organisations heard presentations on funding priorities and processes for ASB Community Trust, Waitakere Licensing Trust, the Department of Internal Affairs (DIA), Waitakere City Council and the Massey Matters Community Projects Fund. This was followed by shared dialogue on key issues, opportunities and constraints. The forum was beneficial for funding organisations and local organisations alike, with funders also learning more about other funders' priorities and processes.

A22-A23

17. In December 2008, decisions on Massey Matters Community Projects Fund were also made by the combined Project-Massey Community Board allocation group. With competition for funding increasing each year, 23 projects were selected for funding (refer to pages A22 to A23 for the 2009 recipients), with priority given to community initiatives which most strongly contributed to one or more of the Project's five goals.
18. The Project received new external funding in the 2008/2009 period. In November 2008, the Te Raa Mokopuna event received a \$10,000 grant from DIA through Lotteries funding. This additional resource was sought to cover stage and sound system hireage at the 2009 event, employment of a part time event coordinator and preparation of an event manual to assist with future planning for Te Raa Mokopuna events. Once again, Te Raa Mokopuna was successfully held on 28 March 2009, with a large local crowd appreciating the opportunity to come together, have fun and learn and share with each other. An evaluation of this year's event is currently being undertaken and will inform preparations for the 2010 event.

19. Work undertaken to advance the connecting residents and engaging neighbourhoods priority in 2008 has also resulted in a further resource boost for the Massey community. Activities such as street barbeques, local residents helping inform designs for Vector box painting, environmental clean ups in the Manutewhau and Neat Streets (street working bees undertaken jointly with local residents, Neighbourhood Support, EcoMatters Environment Trust, and other helping agencies) were very positively received by local residents. These processes brought visible physical changes to local neighbourhoods and brought a shared sense of excitement, empowerment and dialogue on the possibilities for positive locally led action at a street level.
- A24-A26 20. This energy also resulted in the Project partnering with the Ranui Action Project, Community Waitakere, Inspiring Communities and Waitakere City Council submitting an application to the DIA Community Development Scheme for a new Sustainable Neighbourhood Project in Massey and Ranui (see outline attached at pages A24 to A26). This collaborative application was one of two successful applications to the scheme from Waitakere, with DIA contributing \$80,000 per annum towards sustainable neighbourhood broker salary funding and project support costs for a three year period.
21. In 2009 the Massey Ranui Sustainable Neighbourhood Project partners have continued to meet to strengthen relationships, formalise roles and ways of working. Two new staff have recently been appointed to share the Massey Ranui Sustainable Neighbourhood Broker role, with the initial focus to be building on street level action already underway in both communities.
22. Street level action has also been a key highlight within the Tatou West Harbour Sustainable Neighbourhood Project (Tatou West Harbour). The Tatou West Harbour stakeholders network has continued to meet each term at the West Harbour Primary School, with key activities for the 2008/2009 year focusing on:
- Developing a community restoration initiative for the degraded Manutewhau Creek and walkway area. A series of successful clean ups and planting days were held in 2008 and a programme of action continues in May and June 2009;
 - Ongoing resourcing secured for a Ministry of Social Development funded school-community liaison worker at West Harbour Primary School;
 - Out of school based activities including the Harbour Hangout and school based homework club developed;
 - Planning for potential local neighbourhood hubs for the area, including ways to support Leataata o Tupulaga Preschool's vision for a Pacific whanau hub in and around their existing site at 91 Moire Road;
 - Engaging students and local residents in a collaborative 'up and around' campaign to promote walking to Westgate- as opposed to dangerous and illegal motorway crossings;
 - Local road safety and access improvements, including safer crossing points outside West Harbour School and the Community Hall/Leataata o Tupulaga Preschool on Moire Road; and
 - Promoting ongoing collaborative dialogue and advocacy to support the proposed pedestrian bridge at Westgate.

Massey Matters: Strategic Direction for 2009/2010

23. With the initial three year establishment phase now over, Massey Matters is ready to enter the next phase of its development. Recent changes to the project's original staff team mean that there will be some transition time required to enable both 'catching up' and a consolidation of activities, processes and planning for next steps with both the Advisory group and the wider Massey community. This process will be assisted greatly by having the Project staff and the newly developing Massey Community Radio project co-located at premises in the Triangle Road shops. A lease is currently being negotiated, with the aim for a new local base for Massey Matters operational in June.

24. Having a local Massey project base will greatly assist with team building, staff support, community engagement and ongoing knowledge transfer processes. It will also mean increased visibility for the initiative within the Massey community, with recent staff changes also enabling a local presence five days per week.
25. In terms of strategic direction for the 2009/2010 period, a full day planning meeting involving both staff and the Advisory group was held at the start of 2009. The session focused on both achievements to date and future aspirations for Massey Matters.
26. Key recommendations from the planning session highlighted the importance of supporting families and whanau in Massey and for continuing work that engages and inspires ownership and empowerment at a streets based or very local level. Engaging residents and connecting neighbourhoods was therefore seen as the top shared priority and significantly, critically underpinning everything that Massey Matters is, and stands for.
27. The group also reflected on the impact that the current economic crisis is having, and will continue to have on communities like Massey. For example, local people increasingly looking inwards to Massey for their daily needs, services, networks and support. This however was seen as a major opportunity for the Project, with tapping into the resource and knowledge base of previous generations seen as a key way to successfully strengthen, support and assist local people today. The need to help Massey prepare for an ever-changing future was also recognised, with drivers such as resource shortages (e.g. oil), climate change, income inequalities, and an ageing population meaning that local communities can no longer just keep doing more of what they have been doing and sustainably thrive.
28. Moving forward, gaps in current Massey Matters activity areas were also acknowledged:
 - Engaging local business in the Project;
 - Local economic development, training and employment opportunities;
 - Income for families; and
 - Environmental stewardship;
29. Along with the gaps above, the importance of finding new people and organisations willing to become involved and lead collaborative activity in the areas above was also highlighted. The Advisory Group were wary of increasing the number of project priorities without having people and resources in place to effectively support new work streams and activity. The area of collaborative governance however was seen as an important new priority for 2009/2010, with the group recommending a sub-group be set up to begin exploring options for future governance and a community forum held to focus on collective decision making around next steps and options.
30. While having goal areas has given an important focus and direction for Massey Matters, further work will also be required to frame clearer visions, networks, projects, teams and activities in the ongoing priority areas of:
 - Early childhood education and development;
 - Youth Development and engagement;
 - Family violence prevention; and
 - Making Massey more active;

31. This will be an important task for the new incoming Project Coordinator to manage, with some Advisory Group members also indicating a willingness to take on more leadership roles in goal areas over the coming year.

Tatou West Harbour: Strategic Direction for 2009/2010

A27-A29

32. In line with the existing local action plan (attached at pages A27 to A29), the local agency based stakeholders network wishes to continue ongoing work to support activity in the following key areas:
- Parenting programmes and support for families;
 - Clean up of the Manutewhau Stream and Walkway;
 - Liveable Streets: including local parks and walkways, strengthened neighbourhood support and street based 'clean up' initiatives;
 - Activities for young people, including local recreation opportunities and employment pathways for young adults/school leavers in this area;
 - Identifying and supporting local community leadership; and
 - Creation of new 'neighbourhood hubs' to enable increased local provision of community support services and community activities.

Consideration of Community Views

33. Massey Matters and Tatou West Harbour are strongly linked into their local communities and stakeholder networks, with discussion on direction setting and implementation planning ongoing.

STRATEGIC CONTEXT

34. Massey Matters is a flagship sustainable development project for the Council. It is providing major new opportunities for leading edge, community based, sustainable suburban development thinking and doing. This project can be clearly linked to all of Waitakere City's community outcomes and impacts on all nine of Council's strategic platforms. In 2008/2009 however, there have been three platforms where alignment has initially been strongest:
- **Strong Communities:** supporting the health and wellbeing of the city's residents, building community pride and local identity;
 - **Active Democracy:** people feeling that they can make a difference, resulting in high levels of community participation and respect for each other;
 - **Urban and Rural Villages:** ensuring people have choices in housing, transport, employment and recreation in their neighbourhoods and in the City's town centres.
35. As noted earlier, Massey Matters is committed to supporting and enhancing the ability of the various communities in Massey to create their own pathways to sustainable development. This is reflective of Agenda 21 which promotes community participation, involvement and ownership in both local issues and solutions. It is also consistent with the intent of the Local Government Act 2002 which actively seeks to enhance local community participation in decision making.

CONSULTATION

36. Massey Matters and Tatou West Harbour involve a wide range of residents and stakeholders who live, work or care about Massey and its future development. Massey Matters is based on the principles of collaboration, partnership and community empowerment, with stakeholder views and discussion forming the basis for the ongoing strategic development of the project.
37. Consultation meetings with both Te Kawerau a Maki and Ngati Whatua were held earlier in 2008 with both iwi supportive of the general project direction.

RESOURCES

38. Council has signalled a significant commitment to the Project with ten year funding included in the draft Long Term Council Community Plan 2009-2019. A total of \$181,000 is committed in the draft Annual Plan 2009/2010, with funding broadly directed to the following activities:
 - Community development coordination and project leadership;
 - Community forums and engagement;
 - Establishment of a local Massey Matters project base;
 - Local events (e.g. Te Raa Mokopuna) and projects that advance the Massey Matters vision and five priority areas;
 - Publication of the quarterly Massey Matters Community Newsletter;
 - An annual \$25,000 Massey Matters Community Projects Fund; and
 - Collaborative community governance planning.
39. Council's long term funding commitment has been key in attracting other external resources into Massey. Discussions with other potential funders will continue in 2009/2010, to ensure that the resource pool for Massey based organisations and projects is strengthened.

IMPLEMENTATION ISSUES

40. The Project staff will continue to work with Councillors, Massey Community Board members, local residents and other stakeholders to implement the strategic direction for the Project moving forward. In terms of Council based services, facilities and programmes, the June 2009 meeting of Council's Massey Matters internal integration team will focus on forward planning and potential work programme alignment in preparation for 2009/2010.

Report prepared by: Tony Rea, Group Manager: Social and Cultural Strategy.



15 **UPDATE ON THE REMOVAL OF LITTER BINS ON LOCAL PARKS TRIALS**

GLOSSARY

Draft Litter Management on Parkland Policy
Waitakere City Council

(the Policy)
(Council)

EXECUTIVE SUMMARY

The purpose of this report is to update the Massey Community Board on the trials conducted to remove litter bins from selected local parks throughout the City. The report also seeks agreement from the Massey Community Board to adopt the content contained in the draft Litter Management on Parkland Policy (the Policy) relating to local parks.

A30-A33

The Policy is attached at pages A30 to A33, from which the purpose of the trial is aligned. The content relating to local parks can be found on page 3 of the Policy.

The proposed removal of litter bins on local parks is another step in the ongoing commitment to investigate and introduce sustainable initiatives into parks across Waitakere.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Update On The Removal of Litter Bins On Local Parks Trials report.
2. **Agree** to adopt the content contained in the draft Litter Management on Parkland Policy relating to local parks.
3. **Agree** that the provision of litter bins on local parks into the future shall be decided by Council officers in line with the draft Litter Management on Parkland Policy.

BACKGROUND

1. Scheduled litter collection from parks, excluding sports parks, currently costs the Council approximately \$438,000 per year. This cost includes the emptying of litter bins and loose litter collection on parks. This amount does not include the cost of illegal dumping around litter bins and on other areas of parks and any unscheduled works related to litter. Approximately \$200,000 of this amount is for scheduled litter collection from local parks.
2. Local parks cater for the immediate community and are frequented by residents who generally live within walking distance of the park. They provide areas for casual recreation, walking opportunities, landscaped areas and/or native ecosystems. Residents do not generally stay at local parks for extended periods of time and therefore the provision of litter bins at many of these parks may not be required.
3. In 2009, Parks and Open Space sought the approval of the Massey Community Board to undertake trials to investigate the feasibility of the removal of bins in many local parks as proposed in the Policy. The report outlined the key issues which prompted the trials which included the cost of new bins and litter collection, recycling opportunities when rubbish is taken home, illegal dumping of household rubbish in and around litter bins, graffiti and other vandalism to bins.

4. On 3 December 2008, the Massey Community Board made the following resolution:
 2. *Approve the removal of litter bins in Spargo Reserve, Buckingham Common, Keegan Park and Starlight Park for an eight week trial period starting in early December 2008 with a report being brought back to the Massey Community Board in March 2009.*

2020/2008

DECISION MAKING

Issues

Audit Findings

5. All parks involved in the trial were monitored on a weekly basis by a Parks Quality Assurance Officer for a twelve week trial period. Since that period concluded, the parks have been monitored on a monthly basis.
6. Officers report that the level of loose litter found on the park was generally low with the majority made up of plastic shopping bags, drinking bottles/cans and various types of paper and cardboard. It is unsure whether the plastic shopping bags and paper/cardboard originated from park users or whether it had blown in from the road or surrounding properties.
7. Only two parks in the City were identified as requiring a regular loose litter collection. These were Manuka Park in New Lynn Ward and Cron Reserve in Henderson Ward. These parks have been placed on a fortnightly frequency for loose litter collection and will continue to be monitored.
8. Illegal dumping of household litter into and around litter bins was eliminated due to litter bins no longer being in parks.

Public Notification

9. As a result of the consultation plan carried out at the commencement of the 12 week trial period, a total of 40 submissions were received from residents around Waitakere. One submission was for the proposed removal of litter bins on local parks, two submissions were neutral and 39 were against.
10. The reasoning behind the 39 submissions against the removal of litter bins on local parks can be grouped into the following four reasons:
 - Submitter takes regular walks in the park and picks up litter and places it in the litter bins provided so the park is clean for other users;
 - Submitter has seen an increase in litter on the park since the litter bin has been removed;
 - Submitter is not happy at having to take litter home with them; and
 - Submitter is not happy at the loss of this service while rates continue to increase.

Proposal

11. It is proposed to remove litter bins from selected local parks in the City based on the reasons provided in the report to the Massey Community Board in December 2008, the audit findings outlined in this report and as per the draft Litter Management on Parkland Policy.
12. The parks will be monitored on a regular basis by Parks Quality Assurance Officers.
13. Those submitters who indicated that they regularly pick up litter in their local parks and place it in the litter bins provided will be encouraged to join the Council's "Volunteer Park Ranger" programme. This programme is due to be re-launched prior to summer and one option is to investigate the feasibility of providing Council pre-paid rubbish bags to these rangers so they can continue assisting Council with beautifying our parks.
14. Below is a table showing the pros and cons on a park on the removal of litter bins from selected local parks.

Pros	Cons
Potential savings to Council of up to \$200,000 or part thereof depending on the percentage of litter bins on local parks removed where ongoing loose litter collection is not required.	One off loose litter collections if required can amount to more than the annual cost of a weekly litter bin collection at any particular park. However, we are looking at alternative cost effective options for preventing these regular one off cleans including placing the park on a loose litter collection frequency which is the same cost as emptying a litter bin.
No litter bin in the park to graffiti, set on fire etc.	Illegal dumping of household rubbish in bush areas and streams could increase if litter bins removed.
Illegal dumping of household rubbish in and around litter bins eliminated.	Potential loose litter build up may decrease visual amenity of a park hence the importance of monitoring.
Taking of litter home to be recycled and disposed of encourages environmental practises such as recycling and awareness of waste reduction.	
Leaching eliminated reducing the incidents of wasps and smells, particularly in the summer months.	

Consideration of Community Views

15. A consultation plan was carried out during the trial period and the findings are outlined under paragraphs 9 and 10.

STRATEGIC CONTEXT

16. The Council's has adopted the platform of 'Zero Waste' which addresses how the Council will continue to work on combating litter and illegal dumping as well as providing for and supporting recycling by residents.
17. The draft Parks and Open Space Strategy also identifies that litter bins should only be supplied at parks where people are likely to stay for long periods of time.

CONSULTATION

18. Consultation has taken place with the Parks Planning and Public Affairs departments within Council.

RESOURCES

19. The cost to remove a bin and concrete pad, reinstate the area with topsoil and grass and take the bin to storage at Tui Glen Reserve is \$350 per litter bin or \$300 per litter bin at parks where there is more than one bin. This cost can be covered within current Parks budgets. Those litter bins that are not at the end of their life will be reused around Waitakere.
20. Monitoring of parks where litter bins are removed will take place as part of Parks standard auditing processes and will not require additional staff resources.
21. Savings resulting from the trial in the 15 parks equate to \$1,028.80 across the first calendar year increasing to \$7,508.80 across the 15 parks in the second year. Initial costs of \$6,480 to remove the bins and reinstate the areas with topsoil and grass were deducted from the savings to be made in the first year.
22. However, additional savings will be made elsewhere by recycling the removed bins and reusing them at other parks where replacements are required; i.e. sports parks. The cost for a new litter bin would have cost Council approximately \$900 for the galvanised steel style or \$1,200 for the stainless steel style.

IMPLEMENTATION ISSUES

23. There are no implementation issues relating to the proposal except to ensure regular monitoring of all parks to ensure potential issues are identified in a timely manner.

Report prepared by: Sarah Natac, Customer Liaison Officer.



16 STARLING PARK SPORTS CLUB CONCEPT DESIGN

GLOSSARY

Starling Park Sports Club Incorporated (SPSC)
Crime Prevention through Environmental Design (CPTED)

EXECUTIVE SUMMARY

The purpose of this report is to inform the Massey Community Board of the design that has been submitted to Infrastructure and Works Committee for approval of the concept design of the new clubrooms to be located on Starling Park for the Starling Park Sports Club Incorporated (SPSC).

Council Officers have met with members of the SPSC along with their Architect and Project Manager at the Parks Design Review meeting on 28 April 2009. At this meeting the latest concept design was presented for approval. The concept design was approved in principle, subject to the developed design, with indications of the materials to be used and the addition of a window to provide better viewing of the carpark area for security reasons, being brought back for final approval.

The concept design has now been submitted to Council for resource consent. This report is submitted to Infrastructure and Works for approval and to the Massey Community Board for their information.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

Receive the Starling Park Sports Club Concept Design report.

BACKGROUND

1. In December 2005 the clubrooms of the SPSC, which comprises the Ranui Swanson Association Football Club and the Waitakere Bears Softball Club burnt down as a result of the arson attack. Council officers have been working closely with the SPSC since this time and encouraged them to rebuild their clubrooms into a facility that meets the wider needs of the clubs and the local communities both now and into the future.
2. The SPSC has been progressing the development of the clubrooms on Starling Park and have appointed N-Compass to project manage the development. Initial quantity surveys have estimated the project is likely to cost approximately \$2.4 million of which the Council has committed \$1 million in the 2008/2009 Annual Plan to the capital development of this building.
3. At a recent Parks Design Review meeting on 28 April 2009 the latest concept design was presented for approval. The concept design is attached at pages A34 to A37. A 3D model of the proposed building will also be presented at this meeting.

A34-A37

DECISION MAKING

Issues

4. This is the second time that the SPSC has presented their concept design to Parks Design Review. The first time recommendations were made to SPSC to consider the impact such a large building would have on the park, especially the view from Glen Road, together with numerous issues around Crime Prevention through Environmental Design (CPTED).
5. The concept design has a site coverage of 530m² and takes into consideration the needs of the two primary partners in these clubrooms whilst also considering the wider needs of the community and consists of the following:
 - Two floors with the upper floor being 360sq m, excluding decks and stands and the lower level being 394sq m plus some storage area;
 - The viewing stands to the west and south are constructed of concrete allowing for elevated watching of both football and softball games. Under the stands there is provision for grey water tanks;
 - The lower floor includes a junior lounge that can accommodate 60 plus children, a tournament control room, medical room, changing room, umpires room and a tuck shop;
 - The upper floor design has expansive views over the park with views of the tree and hill line of Te Rangi Hiroa and the Waitakere Ranges in the west. The amount of upper level glass has been specifically designed to allow transparency through from Glen Road to Waitemata Drive, to mitigate the apparent size of the building. Giving the appearance of the roof floating free of the solid base;
 - Steel sliding security gates secure the upper viewing decks and prevent vandalism of the upper level.

- Windows have been strategically placed to ensure security of the carparking area to the north. There are excellent views of the building on the southern side of the building from Waitemata Drive, which will provide a level of security to the building;
 - The multi-purpose upper floor space is primarily designed for club functions but has also been designed with consideration by the community at large for both day meetings and night;
 - The large northern eaves have been designed to screen the sun but also as an aesthetically pleasing structure to provide visual interest and a sense of identity;
 - The external steel columns have also been designed to take the stark reality of the concrete block structure away and to add interest to the façade; and
 - The materials have been specifically chosen for their robustness particularly at the lower level (concrete block) and the upper level has been designed to provide a view across the park and an iconic structure for the local community.
6. At this stage specific sustainable features have not been identified (apart from the grey water tanks). The decision to grant \$1 million to SPSC was done so under the requirements of the Leisure Facility Partnership Fund. This fund specifically states that in all practical ways buildings will need to include as many sustainable features as is affordable. Sustainable features are planned for and will be incorporated at the developed and detail design stages, it is at these stages when costings are considered and weighed against cost versus benefit.
7. The relationship between Council, SPSC and the Architect has been positive to date. Recommendations made by Council officers has enabled SPSC, together with their Architect, revise the design, making it environmentally viable and incorporating aspects that would make for improved safety and reduce vandalism.

Options Identified

8. To progress this project it is necessary for the approval of the concept design that has been endorsed by Parks Design Review.
9. The process required to progress this project is to seek the approval of Infrastructure and Works Committee at concept design stage. From this the Architect will be instructed by SPSC to progress to detailed design. Once detailed design is complete it will come back to Parks Design Review for final approval and for Parks sign off of the final design. Concurrently with this the resource and building consent will be progressed.

Preferred Option

10. The concept design, as provided, is the single design option being pursued by SPSC and other funding partners. Council officers also have given favourable feedback on the design, through the Parks Design Review process.

STRATEGIC CONTEXT

11. Through the Strong Communities platform, the Council outlines its commitment to undertaking initiatives that will contribute to making Waitakere a safe, informed and healthy place to live and to improving local leisure and recreation opportunities and choices. Through the adoption of First Call for Children, the Council has also stated its commitment to proactively supporting children, young people and their families in Waitakere. Direct financial assistance to organisations providing facilities and activities to get people more active, assists the Council's commitment to these policies.
12. New leisure facilities support opportunities for residents to participate in sport and/or physical activity and will complement the initiatives being implemented through the Active Waitakere 'Move it Waitakere' Action Plan.

CONSULTATION

13. SPSC has, throughout the process of designing the new clubrooms, consulted their community so that the eventual design would meet the wider community needs rather than only those of the two principle sporting codes represented within the SPSC.
14. SPSC have had two open days for the public where the current design has been on display for comment. The feedback was positive from the community and there were no suggestions to SPSC for changes to what was proposed.
15. The model has been on display at the current relocated garage/clubrooms for the past two months and many of the two clubs members and parents have had opportunity to view it. All responses were favourable.
16. Parks Design Review have twice had an opportunity to comment on the design have made constructive comments which have been taken on board. Also the Safe Waitakere Crime Prevention Project Leader has visited the site and made recommendations on how best to design for CPTED.
17. The Waitakere Licensing Trust and The ASB Community Trust have had opportunity to view the design including the model. Both organisations were impressed and felt that the building would be an asset to the community and expressed their liking for the junior clubroom area which they felt was an important aspect to their funding.

RESOURCES

18. A sum of \$1 million has been allocated through the Annual Plan 2008/2009 as a contribution to the construction of new clubrooms on Starling Park.
19. Officers from Leisure Services are involved in working with SPSC to develop the project and will be responsible for monitoring the project through to completion.
20. Funding has been sought from The Waitakere Licensing Trust and the ASB Community Trust. Both of these agencies have indicated a level of financial support that would see this project being built to completion.

IMPLEMENTATION ISSUES

21. If the concept design is not agreed to it will delay the progress of the detailed design which may jeopardise the ability for SPSC to complete the building within the proposed timeframe.

Report prepared by: Jan Brown, Senior Community Liaison Officer.



17 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

MASSEY COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	John Riddell
City Safety Action Group	John Carrodus
Keep Waitakere Beautiful Trust	John Riddell Judith Fletcher (alternate)
Massey Community House Committee	Judith Fletcher
Massey Matters Working Group	John Carrodus
Massey West Cluster School Travel Plan	JC Carrodus JA Fletcher JG Riddell (Alternate)
Ranui Community Centre Committee	Judith Fletcher
Ranui Town Centre Development	John Riddell
Sturges Bridge Community Liaison Group Committee	John Riddell Judith Fletcher
COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Judith Fletcher John Carrodus (alternate)
Long Term Council Community Plan and Annual Plan Special Committee	John Riddell Allen Davies
Street Events Subcommittee - Massey Ward	Allen Davies
NorSGA Forum	John Riddell Allen Davies

